



**Cazadero Community Services District**  
**Regular Meeting Minutes**

October 8, 2018

**I. Call to Order and Roll Call**

President Nicholls called to order the regular meeting of the Cazadero Community Services District at 6:00PM on October 8, 2018 at Station #1, and conducted the roll call. The following were present: Directors' Maureen Berry, Paul Barry, Cory Olson, Homer Canelis, Michael Nicholls, Chief Krausmann, Administrator Flowers and Al Dewart.

**II. Public Comment**

None.

**III. Board Member Comment**

Director Olson reported Cathy Schezer from the Sky Garden inquired about the status of her request to plant trees in the garden. Director Canelis will draft a letter to Cathy Schezer; to be reviewed at the November meeting.

**IV. Staff Report**

None.

**V. New Business**

- a. Vegetation Management-Chief Krausmann reviewed the letter from Chief Williams regarding the authority delegating Cazadero CSD to enforce Abatement of Hazardous Vegetation and Combustible Material Ordinance 13A. Discussion held regarding funding, process for invoicing/payment and length of program. Chief Krausmann will follow up with the County for further information.

**VI. Chief's Report**

1.1. Call Report – September

Nature of Call	September
Medical Aid	4
Mutual Aid-Structure Fire	1
Vegetation Fire	1
Fire Investigation	1
Hazardous Condition	2
Life Assist	1

1.2 Chief Krausmann will be on vacation next week.

1.3 Chief Krausmann and Stephano Mercieca are working on writing a grant for a new water tender. Price ranges from \$350,000-\$380,000.00; District's matching share could be approximately \$18,000-\$20,000.00. Updates will follow when available.

1.4 E5230's charging system has been repaired; E5266's auxiliary pump motor is being looked at and may need to be replaced.

1.5 Chief Krausmann is working on emergency phones; phone cable needs to be run from the station to the "drop". Chief Krausmann is working with Russian River Maintenance on the plans for the bathroom project. Air Exchange will be contacted to schedule a time for them to complete the vent reconnect.

1.6 Al Dewart provided a detailed report covering park maintenance and current/proposed projects. Al will report to the Board on a quarterly basis.

1.7 Amador Contract Update: Amador Contract will be before the Board of Supervisors on October 26, 2018 for approval. Cal Fire will work directly with the County on invoicing/payment. Estimated cost is \$311,000.00 for November-April (dates may vary depending on the ending/beginning dates of fire season; price could vary due to this as well).

#### **VII. Correspondence**

1. Email: Cazadero Park Bathroom-Thank you to Al Deward; email included as information only.
2. Email: Cazadero/Timber Cove/Fort Ross meeting request from Jim Colangelo; email included as information only. Director P. Barry drafted a proposal for the meeting with Jim Colangelo.

#### **VIII. Approval of Minutes**

On a motion by Director Canelis, seconded by Director M. Berry, the Board moved to accept the minutes for September 10, 2018 regular meeting. VOTE: 5/0/0.

#### **IX. Approval of Financials**

- 1.1. AA Flowers reviewed financials.
- 1.2. OPEX- Invoices presented for payment in the amount of \$48,545.83 Extraordinary OPEX: All Star Fire Equipment-\$6,113.39 Fire hose (TOT Mitigation Grant), FASIS-\$2,348.00 2<sup>nd</sup> QTR 2018 workers compensation insurance, KME Fire Apparatus-\$1,144.11 Auto charging system for E5230, Strike Team Pay (Mendocino Complex)-\$30,041.52.
- 1.3. Additional invoices submitted for payment in addition to amount in 1.2: Russian River Fire: \$721.35 for shared administrative services.
- 1.4. On a motion by Director M. Berry, seconded by Director Olson, the Board moved to approve the financial report as presented. VOTE: 5/0/0.

#### **X. Old Business**

- a. CCSD Facilities Use Agreement- Director Nicholls will send draft to Director M. Berry for review. Place on November Agenda for review/approval.

b.Parcel Tax Consultation- AA Flowers drafted scenarios based on Russian River's current and Monte Rio's proposed parcel taxes. Based on Cazadero CSD's 1104 taxable parcels the following would be generated: \$130,970 (based on Russian River Fire's current parcel tax) and \$188,300 (based on Monte Rio's proposed parcel tax). Rosatti Consulting fee: \$18,000; public affair estimated cost: \$23,460.00.

c.Emergency Generator- Discussion held regarding portable emergency generator, demographics, portability, use and liability. It is recommended for mutual water companies to purchase emergency generators and develop an emergency plan. Cazadero CSD will research the possibility of purchasing portable generator/light pole.

d.George Petersen Insurance Agency-Park insurance coverage amounts-Director Canelis will work with AA Flowers to complete and submit insurance questionnaire to George Petersen Insurance.

e.Cazadero Event/Announcement Signs (LED)- Director M. Berry will ask the Community Club and Chief Krausmann will ask the Firefighters Association if they will each pay 1/3 of the total for the sign. Cazadero CSD will discuss paying the remaining 1/3. Item to be placed on the November Agenda for discussion/approval.

#### XI. Public Comment

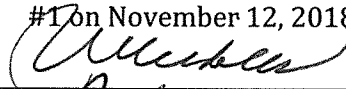
Al Deward suggested the Cazadero CSD speak to Daryl Anderson to see if an emergency light could be located at or near the store.


#### XII. Board Member Comment


Chief Krausmann thanked AA Flowers for her work. Director Nicholls stated applications for a seat on the MAC board are available on the County website. Director Nicholls requested for an agenda item (Russian River Chamber) to be placed on the November Agenda.

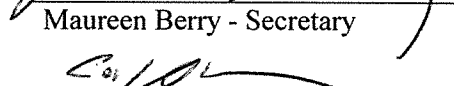
#### XIII. Adjournment

1.1 The meeting adjourned at 8:34 PM. The November meeting is scheduled at Station #1 on November 12, 2018.

  
Michael Nicholls - President

  
Paul Barry

  
Maureen Berry - Secretary

  
Cory Olson

  
Homer Canelis

11/12/18  
Date