



Cazadero Community Services District
Regular Meeting Minutes

November 12, 2018

I. Call to Order and Roll Call

Director Nicholls called to order the regular meeting of the Cazadero Community Services District at 6:00PM on November 12, 2018 at Station #1, Director M. Berry led the pledge of allegiance and AA Flowers conducted the roll call. The following were present: Directors' Paul Barry, Maureen Berry, Cory Olson (arrived at 6:48 PM), Homer Canelis (arrived at 6:06 PM) and Mike Nicholls. Chief Krausmann, AA Flowers and Cathy Schezer were also present.

II. Public Comment

Cathy Schezer from Sky Garden was present; the Sky Garden received a grant from the Rotary Club and would like to plant bare root, dwarf and semi-dwarf trees. Director M. Berry stated the park location could possibly be the site for a new fire station in the future. Trees would need to be portable/semi-permanent due to unknown future use of the parcel.

III. Board Member Comment

Director Nicholls stated the Board of Supervisors will hear comments regarding TOT distribution to the river area, agenda item is slated for 2:00 PM. The river area generates 43% of TOT and receives back 5%.

Director Canelis inquired about Measure U; Director Nicholls stated the status is unknown until the registrar of voters certifies the election which could take up to 30 days.

Director Nicholls thanked the firefighters for the quick response to a house fire on Saturday.

IV. Staff Report

AA Flowers reported insurance coverage for the park properties has been bound with Great American; annual premium \$1,648.00. 3rd QTR FASIS reporting has been completed and submitted.

V. New Business

a. Russian River Chamber of Commerce membership

Discussion held regarding pro's/cons of membership and CCSD vs Firefighters Association membership. On a motion by Director M. Berry, seconded by Director P. Barry, the Board moved to join the Russian River Chamber of Commerce as a non-profit member at the rate of \$175.00 per year. VOTE: 5/0/0.

b. Cathy Schezer-Sky Garden

Director M. Berry will draft a MOU and send to Cathy Schezer for review. MOU details: 60 day notice to vacate. AA Flowers will confirm with insurance that the garden is covered. MOU will be presented at the December Board meeting for review/approval.

c. Park Water Leak

Director Canelis reported on the status of the water leak at the park. AA Flowers will contact Honey Pot to complete application; Al Dewart will schedule delivery of portable bathroom. Water will then be turned off to the park in order for the repair to be completed.

VI. Chief's Report

1.1. Call Report – October

Nature of Call	October
Medical Aid	5
Traffic Accidents	3

1.2 E5266's auxiliary pump motor will need to be rebuilt or replaced. As of now, Ferrara will cover at no cost to the District.

1.3 Exhaust mount on roof needs to be re-mounted. Director Nicholls applied for a TOT grant for additional exhaust vents; vent re-mount cost was included in the TOT application. Each additional exhaust vent cost approximately \$8,000-9,000.00. Total TOT request-\$32,000.00

1.4 Chief Krausmann and Mike Dahl have met and reviewed next steps for bathroom project. Next steps-clear room-move items to shed, draft drawings and apply for permits. Director Nicholls applied for a TOT grant for bathroom project in the amount of \$23,000.00

1.5 Stephano Mercieca has ordered filters, etc. for vehicle maintenance. Chief Krausmann will contact Pat Glutch about future vehicle maintenance; due to time constraints Stephano will not be able to continue the vehicle maintenance.

1.6 Chief Krausmann will attend the next Community Club meeting for clarification on communication; future communications should be directed to Chief Krausmann rather than firefighting staff.

1.7 Chief Krausmann will check to see if kitchen stove can be converted to an electric ignition rather than a pilot light.

VII. Correspondence

- a. Fire Chiefs' Strategy Leadership Group-Summary of Funding Approval-information only.
- b. Thank you letter to Herman G. Hernandez-information only.
- c. Email: LAFCO vote yesterday-information only.
- d. Email: Fort Ross VFD Fundraiser-information only.
- e. Email: Portable Emergency Light Tower Request/Grant Request-PG&E-information only.
- f. Controlled Burn-Magic Mountain-information only. Director Olson expressed concern about lack of notification; residents were concerned. AA Flowers will inquire with Monte Rio and Russian River re: if notification was received? If it was, how was it received? If it was not received would the agencies be interested in contacting the agency in control of the control burn for further information?

VIII. Approval of Minutes

On a motion by Director Canelis, seconded by Director Olson, the Board moved to approve the minutes of the October 8, 2018 meeting as presented. VOTE: 5/0/0.

IX. Approval of Financials

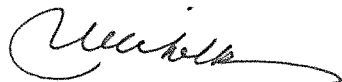
- 1.1. Financials for November were presented by Administrator Flowers. AA Flowers provided account reconciliations, account balances, Bank of America credit card statement and profit/loss report for November 2018.
- 1.2. OPEX- AA Flowers presented invoices for payment. On a motion by Director Canelis, seconded by Director M. Berry the Board moved to approve November operating expenses in the amount of \$7,502.65. VOTE: 5/0/. Extraordinary OPEX: Cazadero Water Co.-\$1,193.00 Park and Station # 1 water and annual service fees. (Current & back bills due to billing address error). Heiman Fire Equipment-\$1,799.10 Siamese valve.
- 1.3. AA Flowers reported a deposit has been made for the following: LNU July Move Up (strike team reimbursement) \$46,118.40 (\$16,320.00 E5266; \$29,798.40 personnel). Region 5 Recruitment/Retention Grant from Russian River Fire: \$15,000.00.
- 1.4. Director Nicholls signed and returned the ABH-Sonoma Complex Fires reimbursement agreement. Cazadero CSD will receive \$5,319.01 (difference from FC33-42 billing method).

X. Old Business

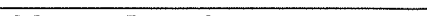
- a. CCSD Facilities Use Agreement-Director Nicholls will send County Counsel contact information to Director M. Berry. Director M. Berry will review agreement and contact County Counsel for more information/clarification.
- b. Cazadero Event/Announcement Sign-Director M. Berry reported the Community Club has approved to pay for 1/3 of the sign. Chief Krausmann will check with the Firefighters Association regarding 1/3 cost share. On a motion by Director P. Barry, seconded by Director Olson, the Board approved \$2,871.13, 1/3 of cost of sign. VOTE: 5/0/0. AA Flowers will process for payment and send check to Director M. Berry.
- c. Vegetation management inspections & Sonoma County Code Ordinance Chapter 13A "Abatement of Hazardous Vegetation and Combustible Materials"-Chief Krausmann will contact Chief Williams and request for Chief Williams to attend the next Cazadero CSD Board meeting or to meet with Chief Krausmann and a Board representative to review program details and answer questions.
- d. MSR Interview Sheet- Chief Krausmann reported Chief Franceschi from Forestville Fire and Mark Bramfitt of LAFCO will schedule an interview with Cazadero CSD regarding MSR information request. Chief Krausmann requested input from Directors on information requested from LAFCO.

XI. Adjournment

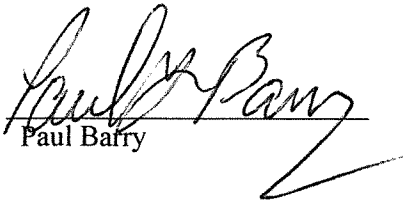
- 1.1 The meeting adjourned in memory of Joe Mercieca and Rex Nance at 7:57PM on motion by Director M. Berry and seconded by Director Olson by a 5/0/0 VOTE. The December meeting is scheduled at Station #1 on December 10, 2018.

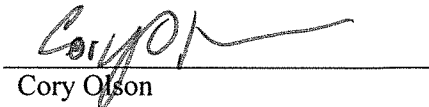


Michael Nicholls-President



Maureen Berry-Secretary


Paul Barry


Cory Olson

Homer Canelis

Date