



**Cazadero Community Services District**  
**Regular Meeting Minutes**

December 10, 2018

**I. Call to Order and Roll Call**

Director Nicholls called to order the regular meeting of the Cazadero Community Services District at 6:01PM on December 10, 2018 at Station #1, Director C. Nicholls led the pledge of allegiance and AA Flowers conducted the roll call. The following were present: Directors' Paul Barry, Maureen Berry (left at 7:19 PM), Cory Olson, Homer Canelis (left at 7:19 PM) and Mike Nicholls. Chief Krausmann, AA Flowers, Chief Williams & Caerleon and Cathy Schezer were also present.

**II. Public Comment**

None.

**III. Board Member Comment**

Director Nicholls shared the door hangers that Occidental Fire has been utilizing; cost for hangers: \$1.29-\$1.68/hanger. Suggestion was made to research the availability of a grant to cover the cost of the door hangers. Director Nicholls thanked Director P. Barry for his history presentation at the parade on Saturday.

**IV. Staff Report**

AA Flowers reported the audit fieldwork has been completed; the auditor is working on a draft report for the Board.

**V. New Business**

**a. James Williams, Fire Marshall-Vegetation Management**

Chief Williams discussed the ordinance, number of improved/unimproved parcels in unincorporated Sonoma County, size of parcels to be included, funding allocated, compliance/non-compliance, public education and responsibilities of the County, inspecting District and property owners.

**b. Cathy Schezer-Sky Garden MOU**

Director M. Berry absent; Cathy Schezer requested modifying the MOU to change the number of days to vacate from 60 to 90. On a motion by Director Olson, seconded by Director P. Barry, the Board moved to modify the language in the MOU to extend from 60 to 90 days. VOTE: 3/0/2 (Directors M. Berry and Canelis absent).

**c. Cazadero Agreement-Ft. Ross VFC**

Chief Krausmann and Director P. Barry will meet and review the agreement and set a date to meet with Jim Colangelo to finalize the agreement. Item to be placed on the January Agenda.

**d. PGE-Resiliency Light Tower project donation**

AA Flowers reported the District was awarded \$10,000.00 from PGE for a resiliency light tower. AA Flowers read Attachment A.

**e. Sonoma County Recovery and Resiliency Framework**

Director Nicholls urged the Directors to read Sonoma County Recovery and Resiliency Framework.

**f. Magic Mountain-Facility Use fee waiver request**

On a motion by Director Olson, seconded by Director P. Barry, the Board moved to waive the fee for Magic Mountain Property Owners. VOTE: 3/0/2 (Directors M. Berry and Canelis absent).

**g. Re-organization of Board**

Tabled to the January meeting.

**h. Resolution 18/19-02 Setting a location, a day and a time for regular monthly meetings**

On a motion by Director Olson, seconded by Director P. Barry, the Board approved Resolution 18/19-02 Setting a location, a day and a time for regular monthly meetings. Roll call vote: Director Olson, aye; Director P. Barry, aye; Director Canelis, absent; Director M. Berry, absent; Director Nicholls, aye. VOTE: 3/0/2 (Directors M. Berry and Canelis absent).

**i. Employee Holiday Bonuses**

On a motion by Director Olson, seconded by Director P. Barry, the Board moved to provide holiday bonuses to Chief Krausmann, Nancy Caplan and Al Dewart in the amount of \$250.00. VOTE: 3/0/2 (Directors M. Berry and Canelis absent).

**VI. Chief's Report**

**1.1. Call Report – November**

Nature of Call	November
Medical Aid	10
Structure Fire	1
Hazardous Condition	1
Vegetation Fire	1
Ft. Ross-Tree down	1
Ft. Ross-Vegetation Fire	1

1.2 Two new volunteers-Juan Cruz and Travis Brooke. One new volunteer will be attending the volunteer fire academy and others will be attending the driver/operator 1B class; classes/tuition funded by recruitment/retention grant.

1.3 Exhaust mount on roof needs was re-mounted. Discussion held regarding remaining bays; Chief Krausmann is working on obtaining quote for additional bays. On a motion by Director P. Barry, seconded by Director Olson, the Board moved to install exhaust vents on remaining three bays. VOTE: 3/0/2 (Directors M. Berry and Canelis absent).

1.4 FC33 from CalFire for Bohan Fire will be sent to AA Flowers for submittal.

1.5 Chief Krausmann requested an agenda item for January: stipend/call/drill pay increase.

1.6 E5266 auxiliary pump needs a new motor; new motor is ~\$8,000.00. Chief Krausmann is working with Ferrara to see if this can be covered by the manufacturer.

1.7 Engine filters, etc. have been changed since the fires. Water pipe leak at the park has been fixed.

## **VII. Correspondence**

- a. Email: Cazadero Community Club-use of firehouse for events-information only.
- b. Email: Ft Ross Community Wildfire Protection Plan-information only.
- c. Fire Chief's Strategy Leadership Group Monthly Update-information only.
- d. Letter: Sonoma County Investment Pool Inquiry-information only.
- e. Email: Meeting minutes-Sonoma County Fire Chiefs' Meeting-information only.
- f. Email: FY 18/19 TIF Grant-information only.
- g. Email: FDR Cazadero Highway and FEMA Repairs-Cazadero Highway-information only.
- h. Email: Congratulations to Monte Rio Fire-information only.
- i. 4<sup>th</sup> of July parade/concession-Director Nicholls received an inquiry from Charlotte Berry regarding a 4<sup>th</sup> of July parade/concession. Item will be placed on the January agenda.

## **VIII. Approval of Minutes**

On a motion by Director P. Barry, seconded by Director Olson, the Board moved to approve the minutes of the November 12 meeting as presented. VOTE: 3/0/2 (Directors M. Berry and Canelis absent).

## **IX. Approval of Financials**

- 1.1. Financials for December were presented by Administrator Flowers. AA Flowers provided account reconciliations, account balances, Bank of America credit card statement and profit/loss report for December 2018.
- 1.2. OPEX- AA Flowers presented invoices for payment. On a motion by Director Olson, seconded by Director P. Barry the Board moved to approve December operating expenses in the amount of \$9917.49. VOTE: 3/0/2 (Directors M. Berry and Canelis absent). Extraordinary OPEX: Great American Insurance \$1648.00; park insurance premium (annual), Signs Plus \$2871.13 1/3 cost of LED announcement sign, Strike team pay.

## **X. Old Business**

- a. CCSD Facilities Use Agreement-Tabled until January.
- b. Cazadero Event/Announcement Sign-Director M. Berry absent, no report.
- c. MSR Update- Chief Krausmann will set date to meet with Mark Bramfitt of LAFCO for interview.

## **XI. Adjournment**

- 1.1 The meeting adjourned at 8:53PM on motion by Director Olson and seconded by Director P. Barry by a 3/0/2 VOTE. The January meeting is scheduled at Station #1 on January 14, 2019.

*Michael Nicholls*

Michael Nicholls-President

*Paul Barry*

Paul Barry

*Maureen Berry*

Maureen Berry-Secretary

*Cory Olson*

Cory Olson

*Homer Canelis*

Homer Canelis

1-14-19

Date