



Cazadero Community Services District
Regular Meeting Minutes

December 11, 2017

I. Call to Order and Roll Call

Vice President Mercieca called to order the regular meeting of the Cazadero Community Services District at 6:04PM on December 11, 2017 at Station #1, and conducted the roll call. The following were present: Directors' Charlotte Berry, Joe Mercieca and Michael Nicholls, Administrator Flowers, Chief Krausmann.

II. Approval of Minutes

On a motion by Director Nicholls, seconded by Director C. Berry, the Board moved to accept the minutes as presented. VOTE: 3/0/2 (Directors M. Berry & Canelis absent).

III. Re-Organization of Board

Tabled until January for a full Board.

IV. Resolution 17/18-04 Setting a location, day and a time for regular monthly meetings

On a motion by Director Nicholls, seconded by Director C. Berry, the Board moved to adopt Resolution 17/18-04 Setting a location, day and a time for regular monthly meetings. ROLL CALL VOTE: Director C. Berry, aye; Director Mercieca, aye; Director M. Nicholls, aye; Director M. Berry, absent; Director Canelis, absent. VOTE: 3/0/2 (Directors' M. Berry & Canelis absent).

V. Approval of Financials

- 1.1. Financials for November were presented by Administrator Flowers. AA Flowers provided account reconciliations, account balances and profit/loss report for November 2017.
- 1.2. OPEX- AA Flowers presented invoices for payment. On a motion by Director C. Berry, seconded by Nicholls the Board moved to approve November operating expenses in the amount of \$34,947.87. VOTE: 3/0/2 (Directors' M. Berry & Canelis absent). OPEX is unusually high due to payout for October strike teams and 2017 Calls/Drills.
- 1.3. Chief Krausmann reported on quotes for flooring in the meeting room/kitchen and office. Upon review of quotes and flooring samples the Board decided to use Corlon flooring. On a motion by Director Nicholls, seconded by Director C. Berry, the Board approved the estimate from Evergreen Flooring in the amount of \$8409.69. Colors chosen: 88700 Anthracite (flooring) and 727 Thunder (Burke Baseboard).

1.4. Chief Krausmann reported on quotes for the roof replacement. Quote from Matlock Roofing was discussed. Chief Krausmann is working on obtaining an additional quote.

VI. Public Comment

None.

VII. Correspondence

a. Email to Tim Kingsbury re: Cazadero LED lights: Director Nicholls will follow up, no response received.

b. Thank you letters/cards were viewed.

VIII. Disaster Evacuation Plan Development

Director Nicholls reported on the development of area maps by Marshall Turbeville. Maps were reviewed and edited; maps will be returned to Marshall Turbeville for finalization.

IX. Park Wall

Chief Krausmann spoke with the County; road to be reviewed to determine if it is a county road or private. Temporary repair may consist of rip rap; repair options to be reviewed.

X. Chief's Report

1.1. Call Report – November

Nature of Call	November
Medical Aid	3
Vegetation Fire	1
Hazardous Condition	1
Traffic Accidents	3

1.2 Chief Krausmann met with Steve Ginessi to review facilities and equipment. Chief Krausmann will work on cost determination. The Board requested ball park figures.

XI. Manager's Report

1.1. Insurance policy-Named insured: Cazadero Community Services District, Cazadero Community Club & Cazadero Volunteer Fire Department. George Petersen confirmed there is no additional charge to insure the Cazadero Community Club.

XII. Maintenance

1.1 Chief Krausmann reported that the SCBA's should be arriving soon; radio/pager inventory and defibrillator purchase (in current budget).

XIII. New Business

Director Nicholls reported the "hospital in a box" is no longer at the Baptist Church; Chief Krausmann will check with Red Cross about the possibility of getting another hospital in a box or a similar kit.

XIV. Adjournment

1.1 The meeting adjourned at 7:53PM on motion by Director Nicholls and seconded by Director C. Berry by a 3/0/2 VOTE (Directors' M. Berry & Canelis absent). The January meeting is scheduled at Station #1 on January 8, 2018.

Homer Canelis – President

Joe Mercieca
Joe Mercieca-Vice President

Michael Nicholls

Michael Nicholls - Secretary

Charlotte Berry
Charlotte Berry

Maureen Berry