

Cazadero Community Services District
Regular Meeting Minutes

February 5, 2018

I. Call to Order and Roll Call

President Canelis called to order the regular meeting of the Cazadero Community Services District at 6:04PM on February 5, 2018 at Station #1, and conducted the roll call. The following were present: Directors' Charlotte Berry, Maureen Berry, Joe Mercieca, Homer Canelis and Michael Nicholls, Administrator Flowers, Chief Krausmann and one member of the public.

II. Approval of Minutes

On a motion by Director C. Berry, seconded by Director Mercieca, the Board moved to accept the minutes as presented. VOTE: 5/0/0.

III. Re-Organization of Board

On a motion by Director M. Berry, seconded by C. Berry, the Board moved for Director Nicholls to be President. On a motion by Director C. Berry, seconded by Director M. Berry, the Board moved for Director Mercieca to remain as Vice President. On a motion by Director Nicholls, seconded by Director C. Berry, the Board moved for Director M. Berry to be Board Secretary. VOTE: 5/0/0.

IV. Approval of Financials

1.1. Financials for January were presented by Administrator Flowers. AA Flowers provided account reconciliations, account balances and profit/loss report for January 2018.

1.2. Bank statements will now be sent to Director M. Berry for review/approval prior to reconciliation.

1.3. OPEX- AA Flowers presented invoices for payment. On a motion by Director Mercieca, seconded by M. Berry the Board moved to approve January operating expenses in the amount of \$9,370.41. VOTE: 5/0/0. Extraordinary OPEX: Evergreen Flooring: \$3,100.00-deposit for new flooring; Recology Sonoma Marin: \$1,224.08-annual payment for garbage service for Station 1. Deposits received: \$31,108.54 from County of Sonoma for property tax revenue (portion of April 2018 apportionment).

1.4. LN Curtis invoice/payment (\$6870.27) was reviewed; this invoice was for turnouts.

V. Public Comment

Mr. Scott McKinley-present to observe.

VI. Correspondence

- a. Cazadero CSD Evacuation Map-Director Nicholls reported on evacuation map development and community meetings held at Guerneville Elementary School on January 13th & 20th. Chief Krausmann will look into the pressure testing of hydrants and hydrant marking. Director Nicholls reported the County of Sonoma confirmed ownership of Old Cazadero Road; County of Sonoma offered to waive encroachment permit fees and fund road repair for emergency vehicle access only.
- b. Subaru Filming Permit-provided as information only.
- c. Cazadero Real Estate Snapshot-provided as information only.

VII. Disaster Evacuation Plan Development

Director Nicholls reported on this item under Correspondence "A".

VIII. Chief's Report

1.1. Call Report - January

Nature of Call	January
Medical Aid	2
Fire	0
Hazardous Condition	1
Traffic Accidents	0
Fire Alarm Sounding	0

1.2 Chief Krausmann reported the following on training: 5 volunteers-Driver Operator 1A, 2 volunteers- Driver Operator 1B, 2 volunteers-EMT training in Gualala, 2 volunteers-SRJ volunteer firefighter academy. Chief Krausmann is also working with CalFire Battalion Chief Turbeville on a wildland series for Regions 4 & 5.

1.3 Chief Krausmann asked the Board for permission for volunteer Stephano Mercieca to use the Cazadero Type 3 at a driver/trainer class he is attending. On a motion by Director Canelis, seconded by Director C. Berry, the Board moved to allow Stephano Mercieca to utilize Cazadero's Type 3 for training. VOTE: 5/0/0.

1.4 Emergency phone boxes are \$500-\$600 each. The Board would like Chief Krausmann to move forward with the purchase and installation of one phone for Station 1 and one for Station 2. AA Flowers will confirm the addresses are correct with Frontier Communications.

IX. Manager's Report

- 1.1. 1099's have been sent to recipients and filed with the Department of Treasury.
- 1.2. FC 33 10% invoice has been submitted to Jim Colangelo; the Advisory Council has not advised if they will indeed pay the 10% to the agencies but he will keep us up to date on progress/decisions made.
- 1.3. SCO Financial Transaction report was completed by Michael Celentano and submitted to the State Controller's Office.

X. Maintenance

- 1.1 New flooring is scheduled to be installed February 12th-19th.
- 1.2 Bathroom remodel: Chief Krausmann-8' x 10' shed will be needed to store items that need to be moved from the storage area being lost due to the bathroom remodel. Shed cost \$1200.00-1500.00. Discussion held. Bathroom remodel project will be

put on hold; focus will be the station roof replacement. Chief Krausmann will try to contact Enrique Sanchez for an additional quote for the roof project.


- 1.3 Park bathroom: no paper towels; needs cleaning. Director Canelis will check with Mike Dahl of Russian River Maintenance on this.

XI. New Business

- 1.1 History of development of Cazadero Community Club (1959 Women's auxiliary, in 2002 became Cazadero Community Club. Director Nicholls has contacted LAFCO, Sonoma County Board of Supervisors and Secretary of State trying to locate the resolution forming the District. State Archives located the resolution which will be placed in the WestAmerica safe deposit box. Agenda item requested for March: scope of service/intent of Community Service District.
- 1.2 Director Nicholls shared Sonoma County Board of Supervisors agenda item regarding Schell Vista Fire requesting to change governing board elections from odd to even numbered years. Agenda item requested for March: Cazadero CSD Resolution requesting that the Board of Supervisors of the County of Sonoma authorize the consolidation of District elections with the statewide general elections.
- 1.3 Director Nicholls shared Sonoma County Board of Supervisors agenda item regarding the approval of fire inspection service agreements.
- 1.4 Chief Krausmann discussed FY 18/19 budget, SCBA purchases in past fiscal years ~\$30,000.00 and dispatch fees; future discussion to include allocating funds towards a stipend program.
- 1.5 Chief Krausmann reported Region 5 has developed a sub-committee for operations.

XII. Adjournment

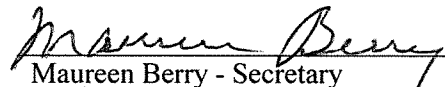
- 1.1 The meeting adjourned at 7:57PM on motion by Director Canelis and seconded by Director Mercieca by a 5/0/0. The March meeting is scheduled at Station #1 on March 12, 2018.



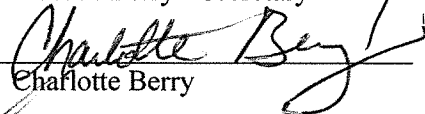
Michael Nicholls- President

absent

JoeMercieca-Vice President



Maureen Berry - Secretary



Charlotte Berry


Homer Canelis