



Cazadero Community Services District
Regular Meeting Minutes

April 9, 2018

I. Call to Order and Roll Call

President Nicholls called to order the regular meeting of the Cazadero Community Services District at 6:10PM on April 9, 2018 at Station #1, and conducted the roll call. The following were present: Directors' Maureen Berry, Homer Canelis, Joe Mercieca and Michael Nicholls, Administrator Flowers and Chief Krausmann. Board has one vacant seat.

II. Director Interview(s)/Appointment

No applications were received; tabled until May.

III. Approval of Minutes

On a motion by Director Mercieca, seconded by Director M. Berry, the Board moved to accept the minutes for April 9, 2018 Regular meeting as presented. VOTE: 4/0/1 (one vacant seat).

IV. Open to the Public

No public comment.

V. Financial Report

- 1.1. Financials for March were presented by Administrator Flowers. AA Flowers provided account reconciliations, account balances and profit/loss report for March 2018.
- 1.2. Director M. Berry reviewed and approved the March 2018 bank statement via email on April 4, 2018; AA Flowers reconciled the account on April 6, 2018.
- 1.3. OPEX- AA Flowers presented invoices for payment in the amount of \$9,648.62
Extraordinary OPEX: FASIS: \$2,134.00- Workers compensation insurance; LN Curtis: \$4,239.07 invoices from previous years that were not received by the District therefore not paid.
- 1.4. Three additional invoices submitted for payment in addition to amount in 1.3:
Russian River Fire: \$480.90 for shared administrative services, Nancy Caplan: \$24.93 for flowers and McPhail: \$539.05 for propane.

VI. Correspondence

- a. FASIS-Official Election Ballot-On a motion by Director Nicholls, seconded by Director M. Berry the Board moved to vote for Moraga-Orinda, Novato Fire, Ross Valley Fire and Tiburon Fire.
- b. Sonoma County Fire District Assn Dinner Announcement-Director Nicholls RSVP'd.

- c. C. Berry resignation letter-provided as information only; Director M. Berry will write a thank you letter to C. Berry thanking her for her service.
- d. CERT program email-provided as information only.
- e. Installation of Highway Guardrail update-provided as information only.
- f. Full depth reclamation-Cazadero Hwy Phase II-provided as information only.

VII. Park Maintenance Contract Review

Director Canelis and Nicholls met with Al Dewart to review the park maintenance contract. Mr. Dewart reviewed his proposal to the District, 3 days a week, \$500.00/month and work to be performed. On a motion by Director M. Berry, seconded by Director Mercieca the Board moved to ratify arrangements made. VOTE: 4/0/1 (One vacant seat).

VIII. Evacuation Mailer-Print/Mailing Costs

On a motion by Director Mercieca, seconded by Director Canelis the Board moved to move forward with the printing/ mailing of evacuation flyer. VOTE: 4/0/1 (One vacant seat).

IX. Consultant sharing with Russian River Fire District

Discussion held; further information (resume and work history) was requested in order to further discussion on grant writing services from Nakia Magazine.

X. Resolution 2017-06 Consolidation of Elections with Statewide General Election

On a motion by Director M. Berry, seconded by Director Mercieca the Board moved to adopt Resolution 2017-06 Consolidation of Elections with Statewide General Election. Roll Call Vote: Director Mercieca, aye; Director Canelis, aye; Director M. Berry, aye; Director Nicholls, aye. VOTE: 4/0/1 (One vacant seat).

XI. Chief's Report

1.1. Call Report – February

Nature of Call	March
Medical Aid	1
Vegetation Fire	1
911 Disconnect	1
Traffic Accidents	0
Fire Alarm Sounding	0

1.2 Chief Krausmann reported on discussion held at the Chief's meeting regarding the stipend program and Battalion Chief program.

1.3 Chief Krausmann received a quote from Enrique Sanchez roofing, \$40,000.00; Chief Krausmann will try to get one more quote prior to next month's meeting.

1.4 Chief Krausmann reviewed the proposed budget to submit to the County for the Fort Ross project; a station (30x40, 2 bay, no restroom facilities).

XII. Manager's Report

None.

XIII. Maintenance

1.1 Chief Krausmann reported E5282 HME at Station 2 will be going to Lubrivan for engine repair.


1.2 Chief Krausmann reported Ferrara now has a mobile mechanic.

XIV. New Business

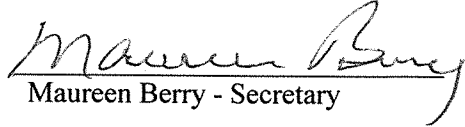
- 1.1 Director M. Berry inquired about the Cazadero Community Club's interest in possibly installing a new sign; inquired about the possibility of the sign being electric and utilities available for the sign location.
- 1.2 Director Nicholls provided information about EverGreen power, cost is 2.5 cents per kw more than current PG&E rates; more information to follow at the May meeting.

XV. Adjournment

- 1.1 The meeting adjourned at 8:21PM on motion by Director Canelis and seconded by Director M. Berry by a 4/0/1 (One vacant seat). The May meeting is scheduled at Station #1 on May 14, 2018.



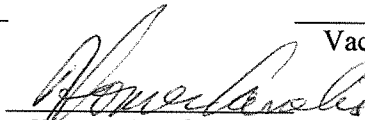
Michael Nicholls - President



Maureen Berry - Secretary

Joe Mercieca - Vice President

Vacant seat



Homer Canelis