

Cazadero Community Services District
Regular Meeting Minutes

May 14, 2018

I. Call to Order and Roll Call

President Nicholls called to order the regular meeting of the Cazadero Community Services District at 6:07PM on May 14, 2018 at Station #1, and conducted the roll call. The following were present: Directors' Maureen Berry, Homer Canelis and Michael Nicholls, Administrator Flowers and Chief Krausmann and five members of the public. Board has two vacant seats.

II. Public Comment

None.

III. Board Member Comment

Director Nicholls reported on the MAC (Municipal Advisory Council) meeting he attended; Cazadero will most likely be its own area. Director Nicholls also discussed the evacuation maps and helicopter landing zones within the District.

IV. Director Interview(s)/Appointment

Three applications were received for the two vacant Director seats. Director Nicholls and Chief Krausmann gave an overview of the District and duties of the Directors. Each candidate was given time to introduce themselves and why they were interested in becoming a Director. Discussion held. On a motion by Director M. Berry, seconded by Director Canelis, the Board moved to appoint Cory Olson and Paul Barry to fill the two vacant seats. VOTE: 3/0/2 (two vacant seats). Director Nicholls administered the Oath of Office to Cory Olson and Paul Barry.

V. Sonoma Clean Power presentation of EverGreen & Rooftop Solar

Erica Torgerson from Sonoma Clean Power presented a PowerPoint presentation on their programs and services. Options included: PGE, Sonoma Clean Power: Clean Start (42% renewable), EverGreen (100% local/100% renewable power) and NetGreen (solar/wind generation). Cazadero CSD would be on the NetGreen option. Per Ms. Torgerson's figures Cazadero CSD's 2017 electric generation was \$2,000.00; on EverGreen it would have been \$2,700.00. Suggestion was made to research Grid Alternatives for grant opportunities.

VI. Staff Report

AA Flowers reported the following: 1st QTR FASIS (Fire Agency Self Insurance System) reporting has been completed and submitted and AA Flowers will be attending the CalFire ABH (assistance by hire) class at Gold Ridge Fire on Wednesday, May 23, 2018 and will report back any new requirements for the upcoming fire season.

VII. Chief's Report

1.1. Call Report – April

Nature of Call	April
Medical Aid	4
Vegetation Fire	0
Smoke Check	1
Traffic Accidents	1
Hazardous Condition	1

1.2 Chief Krausmann reported engine 5282 will be going to Lubrivan on Wednesday for the repair of a belt or turbo.

1.3 Chief Krausmann reported on the future construction of a metal covering for the Type 3 engine. A portion of the flower bed in front of the station will need to be removed to accommodate the structure.

1.4 Chief Krausmann reported on the updated quote from Matlock Roofing. Additional quotes from other vendors were not available due to lack of response from roofing companies. Updated quote from Matlock Roofing: \$35,200.00 (\$10,500.00 will be paid from the TOT Grant; \$20,200.00 remaining-District portion). On a motion by Director M. Berry, seconded by Director Canelis, the Board moved to approve the billing of \$10,500.00 to Matlock Roofing (1st installment payment). VOTE: 5/0/0.

VIII. Correspondence

1. FSAC Gold, Silver Bronze Plans-Director Nicholls and Chief Krausmann reported on discussion: Silver plan vs stipend program vs Amador contract.
2. Resignation letter from Joe Mercieca-information only.
3. Region 5 Agenda 5-1-18- email included as information only.
4. CSD Director & Board Membership-email included as information only.
5. Area Report-Sonoma County-email included as information only.
6. Timber Cove Disaster Map (tactical zones included)-email included as information only.
7. Sonoma County Fire Advisory Council-Agenda/Draft Minutes-email included as information only.
8. Fort Ross Outreach-email included as information only.
9. Cazadero Highway-Undercuts and Slip-outs-email included as information only. Work has been postponed until 2019.
10. Monte Rio/Russian River Ad-Hoc Meeting-email included as information only.

IX. Approval of Minutes

On a motion by Director Canelis, seconded by Director M. Berry, the Board moved to accept the minutes for April 9, 2018 Regular meeting and April 20, 2018 Special meeting as corrected (correction to Maintenance 1.1: repair to engine 5282). VOTE: 5/0/0.

X. Approval of Financials

- 1.1. Financials for April were presented by Administrator Flowers. AA Flowers provided account reconciliations, account balances and profit/loss report for April 2018.

- 1.2. Director M. Berry reviewed and approved the April 2018 bank statement via email; AA Flowers reconciled the account.
- 1.3. OPEX- AA Flowers presented invoices for payment in the amount of \$4,615.46
Extraordinary OPEX: Sonoma County Fire & Emergency Svcs-\$711.84 January 1-
March 2018 training.
- 1.4. Three additional invoices submitted for payment in addition to amount in 1.3:
Russian River Fire: \$577.08 for shared administrative services and Matlock
Roofing, Inc. \$10,500.00 for roof replacement (1st installment).
- 1.5. AA Flowers reported on the April property tax allocation received-\$75,880.78 and
predictions from the County of Sonoma regarding FY 17/18 property tax
allocations (CY secured: Final budget \$249,213 County prediction: \$254,721; CY
un-secured: Final budget \$7,212 County prediction: \$7,460; HOPTR: Final budget
\$884 County prediction: \$1,729; CY supplemental: Final budget \$2,470 County
prediction: \$5,261.
- 1.6. FC33 payments received (assistance by hire-CalFire)-equipment amount will need
to be separated from the staffing amount (equipment amount should be allocated
to truck payments).
- 1.7. On a motion by Director Canelis, seconded by Director M. Berry, the Board moved
to approve the financial report as presented. VOTE: 5/0/0.
- 1.8. On a motion by Director Canelis, seconded by Director M. Berry, the Board moved
to update the WestAmerica Bank signature card to include new Directors Cory
Olson and Paul Barry. VOTE: 5/0/0.
- 1.9. Cazadero CSD Board Members-Maureen Berry, Paul Barry, Homer Canelis, Mike
Nicholls and Cory Olson. Please add to WestAmerica Bank signature card and Safe
Deposit box: Paul Barry and Cory Olson; please remove: Charlotte Berry and Joe
Mercieca. Account # 0403-01595-1; safe deposit box # 1410.

XI. New Business

- a. CCSD Use Agreement Form-District is waiting on clarification on porta-potty
requirements (# of porta-potties required per number many people).
- b. Fire Season Outreach/Town Hall Meeting-Chief Krausmann will reach out to Marshall
Turbeville to see if he would be available to speak at the meeting.
- c. Review/finalize draft letter to Mark Bramfit (LAFCO) regarding MSR: Draft letter was
reviewed, changed requested to last line (shall now read: We cannot endorse any
consolidation or annexation until our board has the opportunity to examine the various
options which will be presented and we reserve the right to decline any proposals
presented by the MSR.). On a motion by Director Canelis, seconded by Director M. Berry,
the Board moved to send the revised draft to Mark Bramfitt. VOTE: 5/0/0.

XII. Public Comment

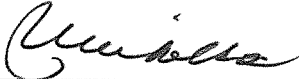
Chief Krausmann reported on the TOT mitigation funds in the amount of \$10,300.00 for
the purchase of new radios.

XIII. Board Member Comment

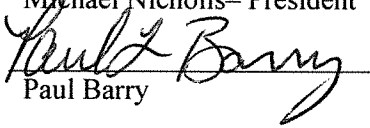
It was brought to the attention of the Board that there has been a truck parked at the park for several days; notice to move the truck was left on the truck's windshield. Currently there are not any "no overnight parking" signs posted; Chief Krausmann will work on getting such signs and having them posted.

XIV. Adjournment

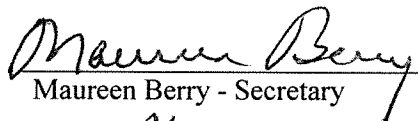
1.1 The meeting adjourned at 8:39PM on motion by Director M. Berry and seconded by Director Canelis by a 5/0/0 VOTE. The June meeting is scheduled at Station #1 on June 11, 2018.



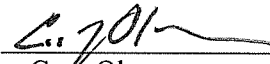
Michael Nicholls - President



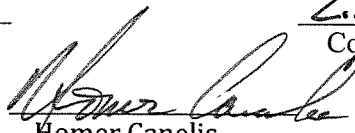
Paul Barry



Maureen Berry - Secretary



Cory Olson



Homer Canelis

6/18/18
Date