



Cazadero Community Services District
Regular Meeting Minutes

August 13, 2018

I. Call to Order and Roll Call

President Nicholls called to order the regular meeting of the Cazadero Community Services District at 6:02PM on August 13, 2018 at Station #1, and conducted the roll call. The following were present: Directors' Maureen Berry (arrived at 6:05 PM), Paul Barry, Cory Olson, Homer Canelis and Michael Nicholls. Administrator Flowers was absent. Guest: Mark Bramfitt.

II. Public Comment

None.

III. Board Member Comment

Nicholls-commended members of CVFD for job well done @ Mendocino & Lake County wildfires, expressed concern over most Lower Russian River area fire stations built with non- reinforced masonry.
Berry- event sign update postponed.

IV. Staff Report

Chief Krausmann just returned from Mendocino/Lake fires minutes before meetings start, commended those members of CVFD who stayed behind to staff Cazadero station.

V. New Business

- a. LAFCO-Mark Bramfitt (MSR of Monte Rio & Russian River Park & Recreation Districts): Mark Bramfitt introduced, discussed options of consolidation of Monte Rio, Villa Grande, Cazadero, and Guerneville's Park and Recreation Districts, and preparing related MSR document at no cost to P & R District. Question by Canelis of who owns P& R property post consolidation, answer: County of Sonoma takes property and tax revenue. Question by Nicholls; what is benefit of consolidation to Cazadero Community. More discussion to follow September meeting. Bramfitt also discussed potential to move street lighting portion of CSD to CSA -41
- b. Lower Russian River MAC- Supervisor Hopkins to hold meeting at Guerneville School 8/18 from 1-3 PM. Need candidates to represent Cazadero Community. Berry to discuss at next meeting of Community Club.
- c. Review Monte Rio's revised stipend rates and time tracking for stipend employees- Firefighter stipend discussion; Monte Rio FPD stepped pay

schedule and how it could be tailored for Cazadero VFD. H.R. Management handled via website. Daily rate of \$157 adopted vs. step program. Motion by Canelis, second by Olson, carried by all.

- d. Feasibility of Parcel Tax for June 2019 Election to fund Amador Program-Monte Rio FPD upcoming parcel tax vote in next election. Discussion of benefits for CCSD to follow suit. 1301 parcels/780 voters in Cazadero, 2/3 required to pass. Cost estimates \$10-20K to place on ballot. If CSD Board approves, schedule for June 2019 election. CSD Board cannot lobby Community, set up a 'Friends of CVFD' group and target advertising to get positive word out. Nichols; will invite Denny Rosatti to next Board meeting to discuss in depth.
- e. Set date for Public Hearing: FY 18/19 Final Budget & Prop 4 Limit- Public hearing on Fiscal Year 2018-19 Final Budget & Prop 4 Limit set for September 10, 2018. Motion by Canelis, second by Berry, carried by all.

VI. Chief's Report

1.1. Call Report – July

Nature of Call	July
Medical Aid	2
Auto Aid to MRFPD	1
Alarm Sounding	1
Traffic Accidents	2
Hazardous Condition	0

1.2 Anticipated revenue for Mendo/Lake wildfire mutual aid \$22K

1.3 Roof completed of Fire Station #1, Mike Dahl to complete work to exhaust extractor, upcoming project to repair shed in back of Station 1, repair of damage to flag pole.

VII. Correspondence

- 1. Timber Cove Meeting- email included as information only. CSD Directors unable to attend.
- 2. Letter to Bud & Linda Baswell- email included as information only.
- 3. Cazadero Funding Request FY 2018/19- email included as information only.
- 4. Information to be shared-email included as information only.
- 5. CalFire Live Fuel Moisture Sampling-email included as information only. Dry.
- 6. Roadway improvements on Cazadero Highway-email included as information only. Arrow signage installed on Cazadero Highway north of Duncan's Grade Road.
- 7. New crashes reported-Cazadero Highway-email included as information only.
- 8. MSR cost follow up-email included as information only.
- 9. Sonoma County Water Agency Fire Camera Project-email included as information only.
- 10. Pole Mountain Lookout Opening-email included as information only.
- 11. SmokeD App-email included as information only.
- 12. Request for West County Fire Detection Cameras-email included as information only.

13. County Counsel Hourly Billing Rate for FY 18/19-included as information only.
14. Application for Special Event: Jeep Commercial-included as information only.

VIII. Approval of Minutes

On a motion by Director Canelis, seconded by Director Olson, the Board moved to accept the minutes for July 9, 2018 Regular meeting and July 22, 2018 Special meeting. VOTE: 5/0/0.

IX. Approval of Financials

- 1.1. AA Flowers was absent; Director Nicholls reviewed financials
- 1.2. OPEX- Invoices presented for payment in the amount of \$30,847.69 Extraordinary OPEX: Bank of America Business Card-\$1,498.03 (Statement included); Darley-\$1,306.46 Wildland hose; Federal Licensing-\$930.00 Radio frequency update; Strike Team Pay-\$22,183.58 The District received the service order from CalFire, it has been signed and returned. The District should receive payment within a month for this service order. All personnel is paid out at 100% of what the District receives from the State.
- 1.3. One additional invoice submitted for payment in addition to amount in 1.2: Russian River Fire: \$577.08 for shared administrative services.
- 1.4. On a motion by Director M. Berry, seconded by Director Nicholls, the Board moved to approve the financial report as presented. VOTE: 5/0/0.

X. Old Business

a. CCSD Use Agreement Form- Berry suggests use of the term "administrative fee" instead of "rental fee". Nicholls to forward Draft of document to county counsel for further review.

XI. Public Comment

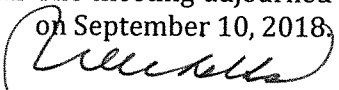
None.

XII. Board Member Comment

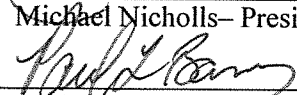
None.

XIII. Adjournment

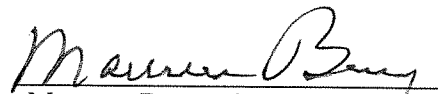
- 1.1 The meeting adjourned at 8:15. The September meeting is scheduled at Station #1 on September 10, 2018.



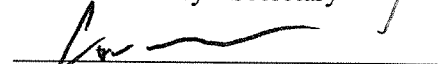
Michael Nicholls- President




Paul Barry



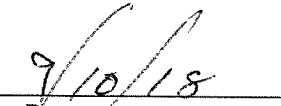
Maureen Berry - Secretary



Cory Olson



Homer Canelis



Date