



Cazadero Community Services District
Regular Meeting Minutes

September 10, 2018

I. Call to Order and Roll Call

President Nicholls called to order the regular meeting of the Cazadero Community Services District at 6:04PM on September 10, 2018 at Station #1, and conducted the roll call. The following were present: Directors' Maureen Berry, Paul Barry, Cory Olson, Homer Canelis (arrived at 6:19 PM) Michael Nicholls and Administrator Flowers. Chief Krausmann was absent. Guest: Jim Berry, Herman J. Hernandez.

II. Public Comment

None.

III. Board Member Comment

None.

IV. Staff Report

Chief Krausmann was absent; AA Flowers relayed Call Report for August for Chief Krausmann. Discussion held regarding a work log for park maintenance; the Board requested a monthly written report as well as a quarterly in person report from Al Dewart on the status of the park maintenance.

V. New Business

- a. Herman J. Hernandez (PG&E Involvement with wildfire issues)- Herman J. Hernandez was present and reviewed the PG&E Community Wildfire Safety Program. Mr. Hernandez covered 1. What's happening: bolstering wildfire prevention and emergency response efforts, putting in place new and enhanced safety efforts, and doing more long term to harden their electric system to help reduce wildfire risks. 2. Why it's happening: Years of drought, extreme heat and 129 million dead trees. 3. What it means for customers: work together to share information, provide resources and help customers and communities prepare for and stay safe during extreme weather conditions.
- b. Parcel Tax Consultation with Denny Rosatti- Denny Rosatti was present to discuss a possible parcel tax for Cazadero CSD. Mr. Rosatti reported there are 638 voters, 372 households in the District. Discussion held regarding number of parcels in District, questions on number of parcels and how much the tax would generate. Mr. Rosatti will forward proposal to AA Flowers; AA Flowers will request the tax roll from the County of Sonoma to run scenarios on. Item to be placed on the October agenda.

- c. Cazadero Water Co. Emergency Power in the CSD- Jim Berry with Cazadero Water Company was present to discuss the need for a generator to operate individual mutual water companies in the event of a power outage. Discussion held regarding: available grants, responsibility of mutual water companies vs. CSD vs OES, possibility of CSD purchasing generator for “disaster preparedness” and if so would the CSD need separate agreements with each individual mutual water company? Item to be placed on the October agenda.
- d. George Petersen Insurance Agency (Park insurance coverage amounts)- Discussion held regarding insurance to cover park/garden area. Playground equipment: \$20,000.00; liability to be consistent with that of Station#1. AA Flowers will report information to George Petersen Insurance.
- e. Cazadero Event/Announcement Signs-Director M. Berry shared sign proposals. Discussion held regarding: electrical connection, permits, shared expense ideas (CCSD, Community Club, Firefighters Association?), single or double sided? Director M. Berry will ask for revised quotes for a two-sided sign. Item to be placed on the October agenda.
- f. Conflict of Interest Code Review- AA Flowers reported the conflict of interest code was amended and approved by the Board of Supervisors in January 2017. No new positions have been added; current positions have not been modified therefore no amendment is necessary at this time on the conflict of interest code.

VI. Open Public Hearing-FY 18/19 Final Budget & Appropriations Limit

Public hearing was opened; AA Flowers reviewed FY 18/19 Final Budget and Prop 4 Limit. No public comment was heard.

VII. Close Public Hearing

There being no public comment the public hearing was closed.

VIII. Resolution 18/19-01 Adopting FY 18/19 Final Budget & FY 18/19 Appropriations Limit

On a motion by Director M. Berry, seconded by Director Canelis, the Board moved to adopt Resolution 18/19-01 Adopting FY 18/19 Final Budget (Scenario # 2) & FY 18/19 Appropriations Limit. Roll call vote: Director P. Barry, aye; Director C. Olson, aye; Director M. Berry, aye; Director H. Canelis, aye; Director M. Nicholls, aye. VOTE: 5/0/0.

IX. Chief's Report

1.1. Call Report – August

Nature of Call	August
Medical Aid	9
Public Assist	2
Alarm Sounding	0
Traffic Accidents	0
Hazardous Condition	1

1.2 1 Public Assist to Fort Ross response area.

1.3 E5230-problem starting (wouldn't start in order to move for bingo night).

1.4 Director P. Barry inquired if E5266 was serviced after returning from the strike team?

X. Correspondence

1. Email: Cazadero CSD Proposals-to Mark Bramfitt; email included as information only.
2. Email: Russian River-Monte Rio Joint Board Meeting Agenda; email included as information only.
3. Email: Region 5 September Meeting; email included as information only.
4. Email: Bohemian Grove Meeting Cancelled; email included as information only.
5. Email: Pole Mt. Camera Information; email included as information only. Director Nicholls reported the new Pole Mountain Lookout Board has asked for reimbursement of funds distributed to local Firefighter Associations by the previous Board; Monte Rio Firefighters Association and Timbercove Firefighters Association will be giving a portion of the funds back.
6. Email: Board Letter 8-27-18; email included as information only.
7. Email: D-RiSC SB 901 Support Letter; email included as information only.
8. Email: What an MSR looks like; email included as information only.

XI. Approval of Minutes

On a motion by Director M. Berry, seconded by Director Olson, the Board moved to accept the minutes for August 13, 2018 regular meeting. VOTE: 5/0/0.

XII. Approval of Financials

- 1.1. AA Flowers reviewed financials
- 1.2. OPEX- Invoices presented for payment in the amount of \$20,495.88 Extraordinary OPEX: Westgate Petroleum-\$1,737.11 for fuel. Strike Team Pay-\$5,085.84 The District received the service order from CalFire, it has been signed and returned. The District should receive payment within a month for this service order. All personnel is paid out at 100% of what the District receives from the State.
- 1.3. Additional invoice s submitted for payment in addition to amount in 1.2: Russian River Fire: \$480.90 for shared administrative services, KME: \$1,120.55 for primer pump and strike team pay \$2,675.54 to G. Barrio, D. Blumenthal, J. DeCarly and S. Krausmann.
- 1.4. On a motion by Director M. Berry, seconded by Director Canelis, the Board moved to approve the financial report as presented. VOTE: 5/0/0.

XIII. Old Business

- a. Follow up discussion-Park & Recreation District MSR Proposal- Letter sent to Mark Bramfitt informing LAFCO the Cazadero CSD would like to keep the park as part of the Cazadero CSD at this time.
- b. CCSD Facilities Use Agreement- Item to be placed on the October agenda.

XIV. Public Comment

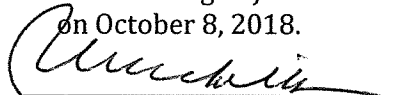
None.

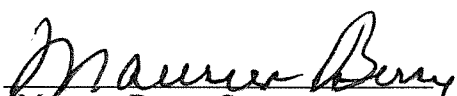
XV. Board Member Comment

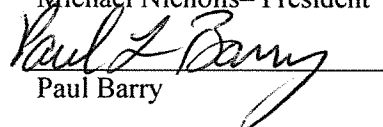
Director P. Barry asked AA Flowers to follow up with Chief Krasumann on the septic system information to be sent to Sonoma Landworks to obtain a quote for system monitoring.

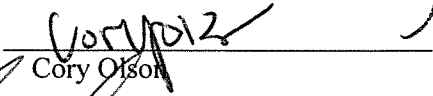
XVI. Adjournment


1.1 The meeting adjourned at 8:59 PM. The October meeting is scheduled at Station #1 on October 8, 2018.


Michael Nicholls - President


Maureen Berry - Secretary


Paul Barry


Cory Olson


Homer Canelis

10/8/18
Date