

St. Marys Community Market Vendor Application

The St. Marys Community Market aims to be a valued addition to downtown St. Marys. We stress Georgia-Grown Georgia-Made but also have a "product vendor" category allowing small businesses or consultants to participate in the market. Customer service and friendly courtesy to all is a must. You will be seen, by some, as their first encounter in town and it is important to make that impression a good one. Be professional and helpful for the entire time you sell your wares.

Location: St. Marys Waterfront Pavilion Every Saturday 9 am – 1 pm

(Closed Festival Days that fall on Saturdays) Festival organizers **MAY** decide to offer a vendor discount for festivals that fall on Saturdays, that is up to the festival organizers to decide from year to year.

Vendor Information:

*Your Name: _____ *Business name: _____

*Mailing Address: _____

*Phone: _____ Website: _____

*E Mail: _____

FEES:		2023
All Applicants: One Time Application Fee:	Non-Refundable Application Fee	\$10.00
Standard Booth Fee (Handmade/Grown):	Monthly Fee (any part of a month)	\$25.00
"Product Vendor" (Non handmade or grown/ Manufactured items):	Monthly Fee (any part of a month)	\$60.00
Non-Profit* (Distributing information) Waive Application fee:	Monthly Fee (any part of a month)	\$15.00
Non-Profit* Fundraising (Selling any items) Waive Application fee:	Monthly Fee (any part of a month)	\$20.00
*Proof on non-profit status is required		

1. You must pay your monthly rent at the St. Marys Welcome Center no later the 7th of each month.
2. After (1) month of non-attendance or non-payment vendors will be dropped from the market to allow space for other vendors.
3. We ask that you attend as often, as possible, and that each vendor commit to at least 2 weekends per month.
4. You cannot set up if you owe booth fees. Booth fees should be paid every month.

Items to be sold: Name the variety of products you intend to sell at the market. Please be specific. Indicate if items are grown or made by you or whether they are manufactured. No one type of booth has exclusivity, we do not limit booths to only one type of services. Example, there can be multiple jewelry makers, multiple artists, multiple produce sellers, etc. No profanity or adult-only products allowed. Any vendor attempting to sell unapproved items may be required to remove the items or may be asked to leave. We reserve the right to disapprove any items.

Monthly payment can be mailed to:
 St. Marys CVB
 400 Osborne Street
 St. Marys, GA 31558



MONTHLY FEES: All fees are due the 1st of each month and will be considered late after the 7th. An invoice can be requested by calling the St. Marys CVB office at 912-882-4000. Fees may be paid in cash or personal check. You cannot set up if you owe booth fees. Booth fees should be paid every month. After (1) one month of non-attendance or non-payment you will be dropped from the vendor list to allow space for other vendors. A new application may be due prior to exhibiting.

Market Rules and Standards: *Vendors are expected to provide their own tables, chairs, and displays.

- Vendors must be at least 18 years of age to sign agreement.
- Variety and creativity are what bring your customers back. Keep your booth well stocked and tended.
- A full and lively market with dependable vendors in attendance will go far toward your success.
- A minimum one-month commitment is required of all vendors.
- Vendors are expected to remain open during the entire length of the market day unless all products have been sold out prior to market closing. However, inclement weather may force the market to close early or open late.
- No illegal activity or offensive behavior will be allowed. Nor profanity or adult-only products allowed.
- Food service activities must have the approval of the Camden County Environmental Health office. Food service includes mainly prepared foods, and covers any food items except baked goods, raw unprepared produce, and commercially prepackaged items. If you have any questions, you may contact the environmental health office at (912) 729-6012.
- Taxes are the sole responsibility of the vendor.
- Stands are to be kept hazard-free and reasonably attractive. The **vendor** must remove trash and litter around the stand from any source before departure.
- All produce must be stored and displayed at a reasonable distance above the ground (minimum of 18 inches). The exception is produce such as watermelons, pumpkins, flowers in containers, or other items in water for freshness. Produce should be mature, but not overripe, and void of decay.
- No electricity or water will be available at the Market. Vendor must inform if planning to use a gas generator as City approval will be required.
- Please remember you are representing St. Marys. Vendors at the market shall, always, conduct themselves in a pleasant and courteous manner with customers and other vendors.
- All prices must be clearly marked.

I have read and agree to abide by the "Market Rules and Standards." I understand that these standards guarantee a level of quality that is expected by customers. I understand that I may be photographed, and photos are property of SMCVB.

Renter further agrees to and hereby does indemnify and forever hold harmless the City of St. Marys and the St. Marys Convention & Visitors Bureau, along with their agents, contractors, employees, trustees and officers, from and against and in respect to any and all demands, claims, causes of action, judgments, fines, penalties, damages (including consequential damages), liabilities, losses and expenses (including reasonable attorney's fees and costs of litigation) arising from or incurred in connection with: (I) the use or occupancy of city property or any property used as part of the St. Marys Community Market by Vendor or any of Vendor's agents, employees, representatives, guests and attendees; (ii) any acts, omissions or negligence of Vendor or any of Vendor's agents, employees, representatives, guests and attendees; or (iii) any breach or violation of this Rental Agreement by Vendor or any of Vendor's agents, employees, representatives, guests and attendees.

Vendor Signature: _____ **Date:** _____

St. Marys CVB Director or Staff Signature: _____ **Date:** _____

Office use only: Date Received: _____ Amount Paid: _____

Notified By: _____ Accepted: _____

1.2023