



2025 COURSE CATALOG

- 1230 Park Avenue, Amherst, OH 44001
- 440.368.1357 Fax 419.502.3627

Registered Career School with the Ohio State Board of Career Colleges and School. Registration Number 2253.



Recognized by the American Medical Technologist

Mission Statement

The mission of the NOMS Academic Institute is to provide our community with qualified, professional, and competent medical professionals to coincide with the NOMS Healthcare Mission Statement.

The Medical Assisting Program at NOMS will help you to care for patients of all ages. The goal of the NOMS Medical Assisting Program is to educate individuals to become self-directed, responsible, contributing members of the Allied Health Community. Program is 800-Hours long including a 200 hour practicum



Tuition and Fees for Current Term:

Payment:

Alltuition and fees are payable for one quarter, semester or school term only. Payment is due prior to the start of classes each term.

Admission Requirements

Admissioncriteriaregardingsecondary education must meet one of the following:

- High School diploma and/or transcript
- G.E.D Certificate

Admission Procedure:

Acceptanceinto theprogramis based on completion of the criteria below, culminating into a review by program director and/or faculty. A possible individual interview may also be required. Applicants will be notified if accepted (by letter or email) or be notified if further information /submissions are needed.

For acceptance consideration the following must be completed and on file:

- Application
- High School Transcript and/or post-high school transcript (if applicable)
- Results of BCI criminal records check
- Completed Drug Screen from an Industrial Health Center
- Completed physical examination clearance form from either PCP or Industrial Health Center

Program Recognized and WIET approved
Program recognized by American Medical Technologists.
Approved WIET Workforce Development Program through Ohio Dept of Job and Family Services.

For more information or to start the enrollment process, contact: Glenn Hickman, BSGCA, CPPM, CMA (AAMA) Director - NOMS Academic Institute: 440-368-1357

Email: ghickman@nomsacademicinstitute.education





Course Outline

| Course | Course Hours | s Requirements |
|--|------------------|---|
| MAC-001: Laws and Ethics | 60 hours | Core Requisite class for program |
| MAC-002: Medical Terminology and Basic Science | 80 hours | Pre-Requisite: Completion of MAC-001 |
| MAC-003: Medical Assisting Administrative Procedures | 80 hours | Pre-Requisite: Completion of MAC-001, MAC-002 |
| MAC-004: Medical Billing, Coding and Finance | 80 hours | Pre-requisite: Completion of MAC-001, MAC-002, MAC-003 |
| MAC-005: Advanced Anatomy and Physiology | 100 hours | Pre-Requisite: Completion of MAC-001, MAC-002, MAC-003, MAC-004 |
| MAC-006: Medical Assisting Clinical Procedures | 192 hours | Pre-Requisite: Completion of MAC-001, MAC-002, MAC-003, MAC-004, MAC-005 |
| MAC-007: Employability | 2 days - 8 hours | Pre-Requisite: Enrolled in MAC-006 |
| MAC-008: Medical Assisting Practicum | 200 hours | Pre-Requisite: Completion of all prior courses MAC-001 through MAC-007 |

| Term and Courses Found Therein | Course Hours | Total Tuition Amount for Term |
|--|-----------------|--------------------------------------|
| Term 1: • Legal Issues • Medical Terminology • Medical Assisting Administrative Procedures • Medical Billing, Coding and Finance | 300 Clock Hours | \$2,457.00 |
| Term 2: • Anatomy and Physiology • Medical Assisting Clinical Procedures | 300 Clock Hours | \$2,457.00 |
| Term 3: • Practicum | 200 Clock Hours | \$1,636.00 |

For more information or to start the enrollment process, contact: Glenn Hickman, BSHCA, CPPM, CMA (AAMA) Director - NOMS Academic Institute: 440-368-1357 Email: ghickman@nomsacademicinstitute.education

ACADEMIC INSTITUTE

Jun 19, 2025

Juneteenth

NOMS

NOMS

26 27 28 29 30

ACADEMIC INSTITUTE 2025 Medical Assisting Cohort - Academic Calendar May 2025

Mo Tu We Th Fr Sa

| | F | ebn | uary | 202 | 25 | | | March 2025 | | | | | | | | | Ар | ril 2 | 025 | | | [| |
|----|----|-----|------|-----|----|----|----|------------|----|----|----|----|----|--|----|----|----|-------|-----|-----|----|---|----|
| u | Мо | Tu | We | Τħ | Fr | Sa | Su | Мо | 렫 | We | Ħ | Fr | Sa | | Su | Мо | Tu | We | Th | Fr | Sa | [| St |
| | | | | | | 1 | | | | | | | 1 | | | | 1 | 2 | 3 | 4 | 5 | | |
| 2 | 3 | 4 | 5 | 6 | 7 | 80 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | G | 7 | 00 | 9 | 10 | 11 | 12 | | 4 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | 13 | 14 | 15 | 16 | 17 | 18° | 19 | | 11 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | | 20 | 21 | 22 | 23 | 24 | 25° | 26 | | 18 |
| 23 | 24 | 25 | 26 | 27 | 28 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | | 27 | 28 | 29 | 30 | | | | | 25 |
| | | | | | | | 30 | 31 | | | | | | | | | | | | | | | |
| _ | | | | | | | | | | | | | | | | | | | | | | • | |

| | | Ju | ne 2 | 025 | | | | | Ju | ıly 2 | 025 | | | | | ı | Aug | ust | 202 | 5 | | | S | epten | nber | 202 | 25 | |
|----|----|----|------|-----|-----|----|----|----|----|-------|-----|-----|----|---|----|----|-----|-----|-----|-----|----|----|----|-------|------|-----|-----|----|
| Su | Mo | Tu | We | Th | Fr | Sa | Su | Мо | 렫 | We | Th | Fr | Sa | | Su | Мо | Tu | We | E | Fr | Sa | Su | Мо | Tu | We | Th | Fr | 97 |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | | | 1 | 2 | 3 | 4 | 5 | | | | | | | 1" | 2 | | 1 | 2 | 3 | 4 | 5* | Г |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 | 6 | 7 | 80 | 9 | 10 | 11" | 12 | | 3 | 4 | 5 | 6 | 7 | 8" | 9 | 7 | 8 | 9 | 10 | 11 | 12" | 1 |
| 15 | 16 | 17 | 18 | 19 | 20" | 21 | 13 | 14 | 15 | 16 | 17 | 18" | 19 | ı | 10 | 11 | 12 | 13 | 14 | 15" | 16 | 14 | 15 | 16 | 17 | 18 | 19 | 2 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 | 20 | 21 | 22 | 23 | 24 | 25* | 26 | | 17 | 18 | 19 | 20 | 21 | 22° | 23 | 21 | 22 | 23 | 24 | 25 | 26 | 2 |
| 29 | 30 | Г | | | | | 27 | 28 | 29 | 30 | 31 | | | | 24 | 25 | 26 | 27 | 28 | 29° | 30 | 28 | 29 | 30 | | | | Γ |
| | | Г | | | | | | | | | | | | l | 31 | | | | | | | | Г | | | | | Γ |

| | C |)cto | ber | 202 | 5 | | | | N | ove | mbe | er 20 |)25 | |
|--------------------------|----|------|-----|-----|----|----|--|----|----|-----|-----|-------|-----|----|
| Su | Мо | Tu | We | Th | Fr | Sa | | Su | Мо | Tu | We | Τ'n | Fr | Sa |
| | | | 1 | 2 | 3 | 4 | | | | | | | | 1 |
| 5 | 9 | 7 | 8 | 9 | 10 | 11 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 26 | 27 | 28 | 29 | 30 | 31 | | | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | | | | | | | | | |
| Federal holidays 2024/25 | | | | | | | | | | | | | | |

Nov 11, 2025

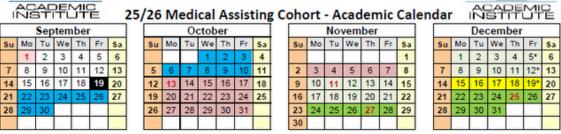
| | | | | | | 1 | | | 1 | 2 | 3 | 4 | 55 | œ | |
|-------|--------|----|-----|--------|-------|----|---------------------------|----|----|----|----|----|----|----|---|
| 2 | 3 | 4 | 5 | 6 | 7 | 8 | Ш | 7 | 8 | 9 | 10 | 11 | 12 | 13 | ĺ |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | Ш | 14 | 15 | 16 | 17 | 18 | 19 | 20 | |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | | 21 | 22 | 23 | 24 | 25 | 26 | 27 | |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 | Ш | 28 | 29 | 30 | 31 | | | | ĺ |
| 30 | | | | | | | Ш | | | | | | | | |
| | | | | | | | | | | | | | | | |
| Sep 1 | , 2025 | 5 | L | abor I | Day | | Dec 25, 2025 Christmas Da | | | | | | | | |
| Oct 1 | 3, 202 | 5 | Col | lumbu | s Day | | | | | | | | | | |





December 2025

Su Mo Tu We Th Fr Sa



March

Su Mo Tu We Th Fr Sa

Labor Day

Oct 13 Columbus Day

Nov 11 Veterans Day

| | | Ja | nua | пгу | | | | | | Fe | bru | агу | | |
|---|----|----|-----|-----|-----|----|----|------|----|----|-----|-----|-----|----|
| u | Мо | Ľ | We | Th | Fr | Sa | Su | Su N | Mo | Ľ | We | Th | Fr | Sa |
| | | | | 1 | 2 | 3 | 1 | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| ı | 5 | 6 | 7 | 8 | 9* | 10 | 8 | 8 | 9 | 10 | 11 | 12 | 13* | 14 |
| 1 | 12 | 13 | 14 | 15 | 16* | 17 | 15 | 15 1 | 16 | 17 | 18 | 19 | 20 | 21 |
| В | 19 | 20 | 21 | 22 | 23* | 24 | 22 | 22 2 | 23 | 24 | 25 | 26 | 27 | 28 |
| 5 | 26 | 27 | 28 | 29 | 30 | 31 | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |

| | | | May | , | | |
|----|----|----|-----|----|----|----|
| Su | Мо | Tu | We | Th | Fr | Sa |
| | | | | | 1* | 2 |
| 3 | 4 | 5 | 6 | 7 | 8* | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

May 26 Memorial Day

Jul 4 Independence Day

Jun 19 Juneteenth

Federal Holidays 2025

Jan 20 Martin Luther King Day

Calendarpedia® www.calendarpedia.com

Jan 1 New Year's Day

Feb 17 Presidents' Day

| Legend |
|------------------------------|
| Orientation |
| Laws and Ethics |
| Medical Terminology |
| Administrative Procedures |
| Billing, Coding, and Finance |
| Anatomy and Physiology |
| Clinical Procedures |
| Practicum |
| Graduation |
| Holiday - Campus Closed |
| Nov 27 Thanksgiving Day |
| Dec 25 Christmas Day |
| |

April Su Mo Tu We Th Fr Sa

NOMS



Professional Medical Coding Program

Recognized by the American Association of Professional Coders (AAPC)

Mission Statement

The mission of the m NOMS Academic Institute is to provide our community with qualified, professional, and competent medical professionals to coincide with the NOMS Healthcare Mission Statement.

The Professional Medical Coder Program at NOMS will help you to provide professional services various coding skills and ensure medical practices are compliant and coding at the highest level possible. The goal of the NOMS Professional Medical Coder Program is to educate individuals to become self-directed, responsible, contributing members of the Allied Health Community.



TUITION: \$5,500*

Includes enrollmentfees, books, tuition, Practicode Practicum, certification exam fees and first year AAPC membership.

Tuition cost doesn't include Medical Terminology and A&P for coders.

Tuition and Fees for Current Term:

| Registration Fee | \$100.00 |
|------------------|------------|
| Book Fee | \$400.00 |
| Supplies Fee | \$500.00 |
| Tuition | \$4,500.00 |
| Total Cost | \$5,500.00 |

Admission Requirements

Admission criteria regarding secondary education. Meet one of the following:

- High School diploma and/or transcript or
- G.E.D Certificate;
- Drug Screen
- BCI Background Check

Admission Procedure:

Acceptance into the program is based on completion of the criteria below, culminating into a review by program director and/or faculty. A possible individual interview may also be required. Applicants will be notified if accepted (by letter or email) or be notified if further information /submissions are needed.

For acceptance consideration the following must be completed and on file:

- Application
- High School Transcript and/or post-high school transcript (if applicable)
- Results of BCI criminal records check
- Completed Drug Screen from an Industrial Health Center

Program Recognized and WIET Approved

Approved WIET Workforce Development Program through Ohio Dept of Job and Family Services Licensed Education Partner with the American Association of Professional Coders

For more information or to start the enrollment process, contact: Glenn Hickman, BSHCA, CPPM, CMA (AAMA) Director - NOMS Academic Institute: 440-368-1357

Email: ghickman@nomsacademicinstitute.education





NOMS

Legend

2025 Professional Medical Coding - Academic Calenda INSTITUTE

| | F | ebru | Jary | 202 | 25 | | | | Ma | rch: | 202 | 5 | |
|----|----|------|------|-----|----|----|----|----|----|------|-----|----|----|
| Su | Мо | 렫 | We | Th | Fr | Sa | Su | Мо | 렫 | We | E | Ē | Sa |
| | | | | | | 1 | | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 80 | 2 | 3 | 4 | 55 | 6" | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | 9 | 10 | 11 | 12 | 13" | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | 16 | 17 | 18 | 19 | 20° | 21 | 22 |
| 23 | 24 | 25 | 26 | 27° | 28 | | 23 | 24 | 25 | 26 | 27* | 28 | 29 |
| | | | | | | | 30 | 31 | | | | | |

| 02 | 5 | | | | Ap |
|----|----|----|----|----|----|
| h | Ē | Sa | SU | Мо | Tu |
| | | 1 | | | 1 |
| ٧. | 7 | 8 | œ | 7 | 8 |
| 3° | 14 | 15 | 13 | 14 | 15 |
| o, | 21 | 22 | 20 | 21 | 22 |
| 7* | 28 | 29 | 27 | 28 | 29 |
| | | | | | |

| - | | | | | | | | | | | | | |
|---|----|----|-------|-----|----|----|----------------|----|----|----|-----|----|--|
| | | Ар | ril 2 | 025 | | | May 2025 | | | | | | |
| u | Мо | 겉 | We | Ē | Ě | Sa | Su Mo Tu We Th | | | | | | |
| | | 1 | 2 | 'n | 4 | 5 | | | | | 1" | 2 | |
| | 7 | 8 | 9 | 10 | 11 | 12 | 4 | 5 | 6 | 7 | 8 | 9 | |
| 3 | 14 | 15 | 16 | 17 | 18 | 19 | 11 | 12 | 13 | 14 | 15" | 16 | |
| 0 | 21 | 22 | 23 | 24° | 25 | 26 | 18 | 19 | 20 | 21 | 22° | 23 | |
| 7 | 28 | 29 | 30 | | | | 25 | 26 | 27 | 28 | 29 | 30 | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |

| ı | | | Ap | nı z | 020 | | LI | | | may | , | |
|---|----|----|----|------|-----|----|----|--|----|-----|----|---|
| ı | Su | Мо | 겉 | We | Ē | Fr | Sa | | su | Мо | Tu | ١ |
| ı | | | 1 | 2 | 'n | 4 | 5 | | | | | |
| ı | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | 4 | 5 | 6 | |
| ı | 13 | 14 | 15 | 16 | 17 | 18 | 19 | | 11 | 12 | 13 | 1 |
| ı | 20 | 21 | 22 | 23 | 24° | 25 | 26 | | 18 | 19 | 20 | į |
| ı | 27 | 28 | 29 | 30 | | | | | 25 | 26 | 27 | 1 |
| ı | | | | | | | | | | | | |
| • | | | | | | | | | | | | |

| | | Jur | ne 2 | 025 | | | | |
|----|----|-----|------|-----|----|----|----|----|
| Su | Мо | 렫 | We | Th | Fr | Sa | Su | Мо |
| 1 | 2 | з | 4 | 5* | 6 | 7 | | |
| 8 | 9 | 10 | 11 | 12" | 13 | 14 | 6 | 7 |
| 15 | 16 | 17 | 18 | 19* | 20 | 21 | 13 | 14 |
| 22 | 23 | 24 | 25 | 26" | 27 | 28 | 20 | 21 |
| 29 | 30 | | | | | | 27 | 28 |
| | | | | | | | | |

| Fr | Sa | S | N |
|----|----|----|---|
| 4 | 5 | | |
| 11 | 12 | 3 | - |
| 18 | 19 | 10 | 1 |
| 25 | 26 | 17 | 1 |
| | | 24 | 2 |
| | | 31 | |

| I | Aug | ust : | 202 | 5 | | September 2025 | | | | | | |
|---|-----|-------|-----|----|----|----------------|----|----|----|----|----|----|
| b | Tu | We | E | Œ | Sa | su | Мо | Tu | We | Ħ | Fr | Sa |
| | | | | 1 | 2 | | 1 | 2 | 3 | 4 | 5 | 6 |
| | 5 | 6 | 7 | 80 | 9 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 1 | 12 | 13 | 14 | 15 | 16 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 8 | 19 | 20 | 21 | 22 | 23 | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 5 | 26 | 27 | 28 | 29 | 30 | 28 | 29 | 30 | | | | |
| | | | | | | | | | | | | |

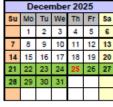
| 2 | 0 | 2 | 5 | C | ol | h | 0 | rt | A |
|---|---|---|---|---|----|---|---|----|---|
|---|---|---|---|---|----|---|---|----|---|

| October 2025 | | | | | | | | | | | | | |
|--------------|----|-------------------|----|----|----|----|--|--|--|--|--|--|--|
| Su | Мо | Mo Tu We Th Fr Sa | | | | | | | | | | | |
| | | | 1 | 2 | 3 | 4 | | | | | | | |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 | | | | | | | |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | | | | | | | |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | | | | | |
| 26 | 27 | 28 | 29 | 30 | 31 | | | | | | | | |
| | | | | | | | | | | | | | |



Columbus De Veterans Da

13, 2025

















| February 2025 | | | | | | | | | | | | |
|---------------|-------------------|----|----|-----|----|----|--|--|--|--|--|--|
| Su | Mo Tu We Th Fr Sa | | | | | | | | | | | |
| | | | | | | 1 | | | | | | |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 | | | | | | |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | | | | | | |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | | | | | | |
| 23 | 24 | 25 | 26 | 27° | 28 | | | | | | | |
| | | | | | | | | | | | | |

| | | Ma | rch: | 202 | 5 | | | | | | | |
|----|----------------------|----|------|-----|----|----|--|----------------|----------------|---|--|--|
| Su | Мо | Tu | We | 3 | Fr | Sa | | Su | Мо | Т | | |
| | | | | | | 1 | | | | 1 | | |
| 2 | 3 | 4 | 5 | 6° | 7 | 8 | | G | 7 | 8 | | |
| 9 | 10 | 11 | 12 | 13" | 14 | 15 | | 13 | 14 | 1 | | |
| 16 | 17 | 18 | 19 | 20° | 21 | 22 | | 20 | 21 | 2 | | |
| 23 | 24 | 25 | 26 | 27° | 28 | 29 | | 27 | 28 | 2 | | |
| 30 | 31 | | | | | | | | | | | |
| 16 | 10 17 24 31 | | 19 | | 21 | 22 | | 13 20 27 | 14 21 28 | | | |

| de | mic | Ca | len | dar | | II/ | SI | ш | JI | E | | | |
|------|-----|----|-----|-----|-------------------|-----|----|----|-----|----|--|--|--|
| il 2 | 025 | | | | May 2025 | | | | | | | | |
| We | Ę | Fr | Sa | | Su Mo Tu We Th Fr | | | | | | | | |
| 2 | 3* | 4 | 5 | | | | | | 1" | 2 | | | |
| 9 | 10 | 11 | 12 | | 4 | 5 | 6 | 7 | 8° | 9 | | | |
| 16 | 17" | 18 | 19 | | 11 | 12 | 13 | 14 | 15" | 16 | | | |
| 23 | 24° | 25 | 26 | | 18 | 19 | 20 | 21 | 22° | 23 | | | |
| 30 | | | | | 25 | 26 | 27 | 28 | 29 | 30 | | | |
| | | | | | | | | | | | | | |

2025 Cohort B

| ı | June 2025 | | | | | | | | | | | | | |
|---|-----------|----|----|----|-----|----|----|--|--|--|--|--|--|--|
| | Su | Мо | 렫 | We | Ħ | Ę | Sa | | | | | | | |
| | 1 | 2 | М | 4 | 5 | 6 | 7 | | | | | | | |
| | 8 | 9 | 10 | 11 | 12° | 13 | 14 | | | | | | | |
| | 15 | 16 | 17 | 18 | 19* | 20 | 21 | | | | | | | |
| | 22 | 23 | 24 | 25 | 26° | 27 | 28 | | | | | | | |
| | 29 | 30 | | | | | | | | | | | | |
| I | | | | | | | | | | | | | | |

| | July 2025 | | | | | | | | | | | |
|----|-----------|----|----|----|----|----|--|--|--|--|--|--|
| Su | Мо | Tu | We | Į | Fr | Sa | | | | | | |
| | | 1 | 2 | 3 | 4 | 5 | | | | | | |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 | | | | | | |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 | | | | | | |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 | | | | | | |
| 27 | 28 | 29 | 30 | 31 | | | | | | | | |
| | | | | | | | | | | | | |

| August 2025 | | | | | | | |
|-------------|----|----|----|----|----|----|--|
| Su | Мо | Ę | We | E | Fr | Sa | |
| | | | | | 1 | 2 | |
| 3 | 4 | 5 | 6 | 7 | 80 | 9 | |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | |
| 31 | | | | | | | |

| | September 2025 | | | | | | | |
|----|----------------|-------|----|-----|----|----|--|--|
| Su | Мо | Tu We | | Τ'n | Fr | Sa | | |
| | 1 | 2 | 3 | 4 | 5 | 6 | | |
| 7 | 00 | 9 | 10 | 11 | 12 | 13 | | |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | | |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | | |
| 28 | 29 | 30 | | | | | | |
| | | | | | | | | |

| October 2025 | | | | | | | |
|--------------|-------------------|----|----|----|----|----|--|
| Su | Mo Tu We Th Fr Sa | | | | | | |
| | | | 1 | 2 | 3 | 4 | |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 | |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | |
| 26 | 27 | 28 | 29 | 30 | 31 | | |
| | | | | | | | |

| November 2025 | | | | | | | | |
|---------------|----|----|----|----|----|----|--|--|
| Su | Мо | 큳 | We | Ę | Ē | Sa | | |
| | | | | | | 1 | | |
| 2 | 3 | 4 | 55 | 6 | 7 | 8 | | |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | | |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | | |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 | | |
| 30 | | | | | | | | |







Refund Policy

If the student is not accepted into the training program, all monies paid by the student shall be refunded. Refunds for books, supplies and consumable fees shall be made in accordance with Ohio Administrative Code section 3332-1-10.1. Each program will list the academic terms to which the refund policy will apply.

Refunds for tuition and refundable fees shall be made in accordance with following provisions as established by Ohio Administrative Code section 3332-1-10:

- 1. A student who withdraws before the first class and after the 5-day cancellation period shall be obligated for the registration fee and any book fees whereby the student has redeemed the access codes associated with said book.
- 2. A student who starts class and withdraws before the academic term is 15% completed will be obligated for 25% of the tuition and refundable fees plus the registration fee.
- 3. A student who starts class and withdraws after the academic term is 15% but before the academic term is 25% completed will be obligated for 50% of the tuition and refundable fees plus the registration fee.
- 4. A student who starts class and withdraws after the academic term is 25% complete but before the academic term is 40% completed will be obligated for 75% of the tuition and refundable fees plus the registration fee.
- 5. A student who starts class and withdraws after the academic term is 40% completed will not be entitled to a refund of the tuition and fees.
- 6. Book fees may only be refunded if the student has not redeemed their access codes

For additional information regarding withdraw policies, program policies, etc please see the handbook for the interested program

> For more information or to start the enrollment process, contact: Glenn Hickman, BSHCA, CPPM, CMA (AAMA) Director - NOMS Academic Institute: 440-368-1357

Email: ghickman@nomshealthcare.com



ACADEMIC INSTITUTE

2025 COURSE CATALOG

- 1230 Park Avenue, Amherst, OH 44001
- 440.368.1357 Fax 419.502.3627

Registered Career School with the Ohio State Board of Career Colleges and School.

Registration Number 2253.