

Camille Crawford

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camillenicole.com • [LinkedIn](#) • [Library of Me](#) • [IT Portfolio](#)

IT-Webmaster with excellent organizational and detail-oriented communication and technological skills such as: JavaScript, XML and XSL, HTML and CSS, Notepad++, Microsoft Office, and Adobe Suite.

SKILLS

HTML & CSS	JavaScript	XML & XSLT
Notepad++	Microsoft Office	Adobe Suite
IT Troubleshooting	Graphic Design	Customer Service

EDUCATION

SEPTEMBER 2021 - MAY 2024

PRAIRIE STATE COLLEGE, 2024

Major: IT-Webmaster, AAS (GPA: 3.5)

Certificate: Web Junior Technician Certificate, May 2023

LEADERSHIP

- President of Black Student Union 2021-2023
- Vice President of STEM Club 2021-2022
- Student Government Association Representative of Black Student Union 2023-2024
- Prairie State Pioneer Newspaper, Writer, Podcaster, & Staff Advisor 2023 - 2024.

HONORS

MAY 2024

President's Award for Excellence in Scholarship and Leadership, PSC

JANUARY 2024

Phi Theta Kappa Honor Society, PSC

MAY 2023

Alpha Beta Gamma Honor Society, PSC

EXPERIENCE**JULY 2026 - PRESENT****MARKETING MANAGER, UNIVERSITY OF LOUISIANA CREOLE**

- Organize, sort, label, and respond to emails from current and prospective students.
- Follow up with prospective students who have questions or about tuition payments.
- Highlight any emails that require Professor St. Laurent's personal attention.
- I will soon be orchestrating the advertisement, SEO, and coordination of U of LC's social media presence.

OCTOBER 2022 - JULY 2026**CIRCULATION DESK ASSISTANT, PRAIRIE STATE COLLEGE LIBRARY**

Handled Library Circulation Desk duties including, but not limited to:

- Provided patron support via checking in and out books, DVDs, laptops, and calculators to students.
- Shelf reading, shifting, and reshelving items by Library of Congress standards.
- Created graphic design posters with digital art software for Library events and information. Answered the phone and rerouted calls.
- Engaged in troubleshooting student questions and concerns.

MARCH 2020 - PRESENT**OWNER/ARTIST, MITOCHONDRIART & CRAFTY CAMILLEION**

- Mitochondriart: Designer of business logos, business cards, wedding invitations, posters, and more for customers. Creator of digital art portfolio which categorizes my works, ideas, and commissions. Managed customer sales and customizations of orders while maintaining a positive relationship with returning clientele.
- [Crafty Camilleion](#): I sell my handmade crochet goods on Etsy.

AUGUST 2021 - DECEMBER 2021**NOTETAKER, PRAIRIE STATE COLLEGE**

Took notes for classmates and school records for "Intro to Computers".