TO: To the attention of the General Secretary, Mrs Venetia Spencer

**Polyolefin Circular Economy Platform Aisbl**

Registered in Belgium under the number: 0737.397.463.

Rue Belliard 40 – box 16

1040 Brussels

Belgium

FROM: [A*pplying Organisation name*]

 Registered in [*Country*] under the number: [*0XXX.XXX.XXX*]

[*Address of the applying Organisation*]

**Re: Application for membership of Polyolefin Circular Economy Platform Aisbl**

Dear Mrs Spencer,

As an organisation active in polyolefins and committed to the transformation to a circular economy, we would like to apply for membership of the Polyolefin Circular Economy Platform Aisbl (PCEP).

We hereby declare to have read the Articles of Association[[1]](#footnote-2) and agree with its content in order to apply for admission as a member of PCEP and we also agree with any necessary policies and internal rules that PCEP might set up to comply with Belgian Legislation.

Based on the above, [*Organisation name*] wishes to apply for membership of the “[*Category*[[2]](#footnote-3)]” category as [*Please insert a short description of your business activities as regards polyolefins, by way of explanation for your category choice*].

We understand that our application will be submitted to the Steering Board for consideration, and the latter will deliberate and decide on our application in accordance with Articles 3.4 and 3.5 of the Articles of Association.

Once the application is approved by the Steering Board, in order to finalize the membership process, we understand that we “[*Organisation name*]” shall:

(1) commit to pay the membership fees determined by the Steering Board and approved by the General Assembly which are due in accordance with Art 5.1 of the Articles of Association. In this respect, an invoice will be issued for the relevant amount calculated on a *pro rata temporis* basis starting from the date of membership approval; and

(2) have the rights as and shall assume the obligations of a member as defined and set forth in the Articles of Association.

Any notice or other communication shall be sent or given, in accordance with the Articles of Association, to the central point of contact as follows[[3]](#footnote-4):

Organisation Name:

Address:

To the attention of:

Telephone number:

E-mail address:

For billing purposes, all invoices are requested to be addressed and sent to3:

Organisation Name:

Address:

To the attention of:

Telephone number:

E-mail address:

Billing VAT number:

Yours faithfully,

For and on behalf of [*Organisation name*]

[*Signatures of duly authorised representative(s)*]

Place and date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. The Articles of Association shall be construed, governed, interpreted and applied in accordance with Belgian law. The courts of the judicial district where the Association’s registered office is located shall have exclusive jurisdiction to hear any disputes that may arise between the New Member, Association, its Members, Directors, Chair, Auditors or Liquidators concerning the existence, interpretation and execution of the Articles of Association. [↑](#footnote-ref-2)
2. Please kindly choose from: (1) Polyolefin Producers, (2) Polyolefin Recyclers, (3) Polyolefin Converters, (4) Brand Owners, (5) Retailers, (6) Waste Management Companies and (7) Affiliate Members. [↑](#footnote-ref-3)
3. The member must notify the Secretariat of the Association of any change of address and of any changes to its contact details by email to secretariat@pcep.eu. If it fails to do so, it shall be deemed to reside at its prior address and to be validly convened or notified at the prior number or email address. [↑](#footnote-ref-4)