# Job Description: Circular Economy Project Manager

## Introduction

Are you looking for a new challenge with the new year? How about a role helping to drive the paradigm shift from our take-make-throw society to one that will be good for business, people and the planet?

The Polyolefin Circular Economy Platform (PCEP) is a newly formed trade association charged with transforming our industry into a circular economy. We bring together all the actors involved with our materials to collaborate and transform the polyolefin system from a linear to a circular one.

Polyolefins are the most widely-used types of plastic, representing 49% of all European plastic demand in 2018. They are used in applications across the economy, from agriculture to construction. These highly valuable and versatile polymers represent 70% of the plastics packaging market in Europe.

As a new organisation with a very broad membership and ambitious goals, PCEP is looking to hire a dedicated project manager who will support the association’s members in their collaborative projects, facilitating discussion of the central topics and, most importantly, driving the transition from discussion to action.

## Scope of the role

The successful candidate will manage the three PCEP working groups established to deliver solutions to the most prominent barriers to polyolefin circularity. They are: Innovating for a Circular Economy; Developing End Markets for Recycled Polyolefins; and Enhancing Collection & Sorting.

The candidate will be a key interface between the members and the PCEP secretariat, as well the association’s external stakeholders, ensuring close collaboration and adherence to agreed objectives and strategies.

They will support the Secretary General in the development of the association’s strategic direction, membership retention & recruitment to ensure all parts of the value chain are engaged, as well as representing the association in external meetings and fora.

This is a full-time job with a competitive remuneration that will reflect the successful candidate’s profile and experience.

## Candidate profile

To ensure the necessary levels of insight and influence, the successful candidate will be expected to bring technical expertise (either in polyolefins or one of the major applications), together with an appreciation of the context in which PCEP can be effective.

Previous experience within the EU/Brussels context is welcome, but not essential as the successful candidate will be expected to collaborate closely and effectively with the Public Affairs/Communications Manager.

In addition, the following attributes are required:

* Excellent verbal and written communication skills in English
* Passionate about environmental issues and the transition to a circular economy
* Able to see the big picture and think strategically about the impact of projects
* Self-driven, working autonomously with a proactive approach
* Excellent inter-personal skills required to create the teamwork and member collaboration required for successful projects
* A team player, able to step in and support colleagues in an international start-up environment
* >5 years’ relevant work experience, including a proven track record of successful project management and facilitation of collaboration
* Tertiary level education with a degree in business, a technical discipline or equivalent
* Understanding/knowledge of the context and goals of PCEP

## About PCEP

PCEP is a new value chain association, bringing together all actors in the polyolefin industry: resin producers, converters, recyclers, brand owners, retailers, waste managers and everyone else. Our goal is to transform the entire polyolefin system from a linear to a circular one, delivering innovative solutions through dialogue, collaboration and concrete action.

PCEP has three strategic goals: to design out waste; keep maximum products and material in use for as long as possible; and then recycle waste into high-quality new raw material.

PCEP is based in Brussels. For more information about our activities visit [www.pcep.eu](http://www.pcep.eu)

## Contact

Please send your CV and application email to [secretariat@pcep.eu](mailto:secretariat@pcep.eu) by Monday 10 February 2020.

The position is new and we are keen to get the right candidate in place as soon as possible.