

REGULAR MEETING MINUTES

August 15, 2023

102 Main Street

Neudorf, Saskatchewan

PRESENT: Mayor Chad Kohlenberg
Councillor Rick Armbruster
Councillor Murray Hanowski
Councillor Phillip Keller
Councillor Jamie Schutz
CAO Caroline MacMurchy
Interim CAO Sharon Rodgers
Maintenance Glenn Sundquist 7:00 – 7:25 pm

Order A quorum being present Mayor Kohlenberg called the meeting to order at 6:56 p.m.

Agenda
156/2023 Schutz- That the agenda be accepted and approved as presented.

CARRIED

By-Election Council acknowledged the declaration of results for the by-election. Murray J Hanowski was acclaimed and took his oath of office.

Maintenance
157/2023 Armbruster- That Foreman Glenn Sundquist’s verbal report and WTP ledgers be accepted as presented.

CARRIED

Minutes
158/2023 Hanowski- That the minutes of July 11, 2023 Regular meeting be accepted as presented.

CARRIED

Minutes
159/2023 Keller - That the minutes of July 12, 2023 Special meeting be accepted as presented.

CARRIED

Financial
160/2023 Armbruster- That the Financial Statements, including the Balance Sheet and the Budgetary Control Statement, for the period ending July 31, 2023, be accepted and approved as presented.

CARRIED

Bank Rec.
161/2023 Hanowski- That the Bank Reconciliations for Conexus and Cornerstone Credit Union be approved.

CARRIED

Accounts
Approval
162/2023 Armbruster- That accounts #181-217 including online payments and MC payment of \$341.94 totaling \$157,480 be approved and a copy be attached to and forming part of these minutes.

CARRIED

Administration Schutz- That the written report from Interim CAO Sharon Rodgers, verbal report from
163/2023 Administrator Caroline MacMurchy, and Councillors reports be accepted as presented.
CARRIED

A BYLAW TO ESTABLISH THE NEUDORF MENS AND LADIES CURLING CLUB

First Reading Schutz- That Bylaw 5,2023, a *Bylaw to Establish the Neudorf Men’s and Ladies’ Curling Club*
164/2023 be given first reading. **CARRIED**

Second Reading Hanowski- That Bylaw 5,2023, a *Bylaw to Establish the Neudorf Men’s and Ladies’ Curling Club*
165/2023 be given second reading. **CARRIED**

Consent Armbruster- That Bylaw 5, 2023 be given three readings at one time
166/2023 **CARRIED UNANIMOUSLY**

Third Reading Armbruster- That Bylaw 5, 2023, a *Bylaw to Establish the Neudorf Men’s and Ladies’ Curling Club*
167/2023 be read a third time and passed. **CARRIED**

A BYLAW TO PERMIT THE OPERATION OF GOLF CARTS ON THE PUBLIC HIGHWAYS WITHIN THE LIMITS OF THE MUNICIPALITY

First Reading Schutz- That Bylaw 7,2023, a *Bylaw to Permit the Operation of Golf Carts on the Public Highways*
168/2023 *Within the Limits of the Municipality* be given first reading. **CARRIED**

Second Reading Keller- That Bylaw 7,2023, A *Bylaw to Permit the Operation of Golf Carts on the Public Highways*
169/2023 *Within the Limits of the Municipality* be given second reading. **CARRIED**

Consent Armbruster- That Bylaw 7, 2023 be given three readings at one time
170/2023 **CARRIED UNANIMOUSLY**

Third Reading Armbruster- That Bylaw 7, 2023, a *Bylaw to Permit the Operation of Golf Carts on the Public*
171/2023 *Highways Within the Limits of the Municipality* be read a third time and passed. **CARRIED**

CAO Hanowski - That the Council agree to the terms of employment and engage Caroline MacMurchy
172/2023 as Chief Administrative Officer for the Village of Neudorf effective August 14, 2023.
CARRIED

Signing Authority Armbruster – That CAO Caroline MacMurchy be a designated signing officer for cheques and
173/2023 all matters concerning the Village’s financials with Conexus and Cornerstone Financial Institutions; and further that CAO MacMurchy be an authorized agent to act on behalf of the

Village of Neudorf with SaskTel, SaskPower, SaskEnergy, and the Canadian Revenue Agency.
CARRIED

Water Meter Reader 174/2023 Schutz- That the Village purchase a Mueller Systems Mi.Net M Mini water meter reader for \$2,415.00 plus applicable tax from Wolseley Canada Inc.
CARRIED

Tax Enforcement 175/2023 Hanowski - That TAXervice be authorized under s22(1) of *The Tax Enforcement Act* on or after July 31, 2023 to commence proceedings to request title with respect to the following described lands:

Roll	18	LOT 1-BLK/PAR 31-PLAN 60M00037 EXT 0
Roll	87	LOT 12-BLK/PAR 5-PLAN C3684 EXT 0
		LOT 13-BLK/PAR 5-PLAN C3684 EXT 0
		LOT 25-BLK/PAR 5-PLAN 101242921 EXT 42

CARRIED

Utilities Delinquent Account 176/2023 Armbruster – That the Village send a letter to utility account 144 advising that water service will be discontinued due to arrears.
CARRIED

Tax Abatement 177/2023 Armbruster – That the Village abate 50% of the base tax and the mill rate levy in the amount of \$278.38 on roll 292 LLD 28 AG5032 and \$331.18 on roll 293 LLD 27 AG5032 for the 2023 taxation year.
CARRIED

Councillor Hanowski declares a conflict of interest and leaves the meeting at 8:52 pm

Tax Abatement 178/2023 Keller – That the Village abate the improvement base tax levy of municipal taxes on roll 56 located at LOT A BLK 3 PLAN 63R13961, EXT 0 in the amount of \$800.00 for the 2023 taxation year.
CARRIED

Councillor Hanowski returns to the meeting at 8:54 pm

Offer to Purchase Land 179/2023 Keller- That the Village accept the offer to purchase from Patrick Holden for LOT 3 BLK 22 PLAN 62R30374 for \$1,500.00, and further that the Village agree to consolidate this lot with LOT 4 BLK 22 PLAN 62R30374 for taxation purposes.
CARRIED

Councillor Keller declares a conflict of interest and leaves the meeting at 9:07 pm

Curbstop Repairs 180/2023 Schutz- That the Village engage a contractor to repair/replace curbstops including account 60010, and acquire materials including curbstops for the necessary repairs.
CARRIED

Councillor Keller returns to the meeting at 9:15 pm

***In-Camera
181/2023***

Schutz- That the Council, having issues to discuss regarding personnel, land, and/or legal matters and negotiations, which are except from public discussion under the *The Local Authority Freedom of Information and Protection of Privacy Act* and *The Municipalities Act* go in camera at 9:16 pm.

Present: Mayor Kohlenberg; Councillors Schutz, Keller, Hanowski, and Armbruster; and interim CAO Sharon Rodgers and CAO MacMurchy

CARRIED

***Regular
Meeting
182/2023***

Armbruster- That Council resumes regular meeting at 9:32pm

CARRIED

***Adjourn
183/2023***

Hanowski- That the meeting adjourns at 9:33 pm.

The next regular scheduled Council Meeting will take place on September 12, 2023 in Council Chambers at 102 Main Street, Neudorf, Saskatchewan at 7:00 P.M.

_____ original signed by _____
MAYOR

_____ original signed by _____
Chief Administrative Officer