

REGULAR MEETING MINUTES
November 14, 2023
102 Main Street
Neudorf, Saskatchewan

PRESENT: Mayor Chad Kohlenberg
Councillor Rick Armbruster
Councillor Murray Hanowski
Councillor Phillip Keller
Councillor Jamie Schutz
CAO Caroline MacMurchy

Order A quorum being present Mayor Kohlenberg called the meeting to order at 7:00 p.m.

Agenda
228/2023 Schutz- That the agenda be accepted and approved with the addition of Curling Club request and land lease proposal. **CARRIED**

Maintenance
229/2023 Keller- That Foreman Glenn Sundquist's verbal report be accepted as presented. **CARRIED**

Minutes
230/2023 Hanowski- That the minutes of October 10, 2023 Regular Meeting be accepted as presented. **CARRIED**

Accounts
Approval
231/2023 Schutz- That accounts #285-309 including online payments totalling \$57,739.27 be approved and a copy be attached to and forming part of these minutes. **CARRIED**

Snow Plow
Purchase
232/2023 Armbruster – That the Village remit payment to JD Financial when the invoice is supplied for the purchase of the snow plow for \$16,000.00 plus tax totalling \$17,760.00 and the service invoice for the control valve kit required for the plow, and servicing for \$5,599.41 plus tax totalling \$6,066.81 **CARRIED**

Financial
233/2023 Keller- That the Financial Statements for the period ending October 31, 2023, be accepted and approved as presented. **CARRIED**

Bank Rec.
234/2023 Hanowski- That the Bank Reconciliations be approved. **CARRIED**

Budgetary
Control
235/2023 Armbruster – That the Budgetary Control Statement be accepted and approved. **CARRIED**

Administration
236/2023 Keller- That the written report from Administration be accepted as presented. **CARRIED**

Reserves Investments 237/2023	Armbruster – That the Village move \$200,000 of the infrastructure reserves into two \$100,000 redeemable 12-month term GICs at Conexus Credit Union at an interest rate of no less than 4%. <u>CARRIED</u>
Certified Operator Public Notice 238/2023	Hanowski – That the Village enter an agreement for services with Andrew Hollick as the Certified Water and Wastewater Operator effective December 1, 2023, at a rate of \$60 hourly rate for the initial hour, \$25 hourly rate for subsequent hours, and mileage at \$.45 per KM for weekly Inspections of the water treatment plant, wastewater treatment system, review of records, and other duties and work as mutually agreed. <u>CARRIED</u>
RFP Waterline 239/2023	Schutz – That the Village review and approve the waterline replacement project Request for Proposal (RFPNEU2023-01), and finding that the RFP will ensure the contract will be awarded in a way that is fair, transparent, competitive, and consistent with value-for-money principles; and is in accordance with international and domestic trade agreements; and further that the RFP be issued with a closing date of January 11, 2024. <u>CARRIED</u>
Landfill Inspection 240/2023	Keller – That the Village review and accept the October 2023 landfill Inspection Report from Environmental Protection Branch for the landfill. <u>CARRIED</u>
TSASK Inspection 241/2023	Hanowski – That the Village review and acknowledge the November 7, 2023 Owner Notice of Unreported Work issued from Technical Safety Authority of Saskatchewan as #76001777. <u>CARRIED</u>
Councillor Expenses 242/2023	Hanowski – That the Village allow for members of council to invoice the Village for up to \$50 per month retroactive to January 2023 for technology and transportation expenses to address out of pocket expenditures incurred for Council matters and in lieu of the provision of devices retroactive to January 2023. <u>CARRIED</u>
Remuneration 243/2023	Hanowski – That Council remuneration for regular meetings remain at \$150 for the mayor and \$130 for councillors, remuneration for special meetings remain at \$75 for the mayor and \$65 for councillors, and further for special meetings that exceed one hour in duration, remuneration will be set at \$150 for the mayor and \$130 for members of Council. <u>CARRIED</u>
Raccoon Traps 244/2023	Keller – That the Village purchase two live traps for racoons. <u>CARRIED</u>
Curling Rink 245/2023	Keller – That the Village invoice the Neudorf Curling Club for electricity charges for the rink from January 1 to March 15, 2024 for the 2023-2024 curling season. <u>CARRIED</u>

Mayor Kohlenberg declares a conflict of interest and leaves the meeting and vacates the chair at 10:14 pm

Councillor Keller assumes the chair.

Mayor Kohlenberg returns to the meeting and assumes the chair at 10:19 pm.

**In-Camera
246/2023** Keller- That the Council, having issues to discuss regarding personnel, land, and/or legal affairs and negotiations, which are except from public discussion under the *The Local Authority Freedom of Information and Protection of Privacy Act* and *The Municipalities Act* go in camera at 10:21 pm.

Present: Mayor Kohlenberg; Councillors Keller, Schutz, Hanowski, and Armbruster; and CAO MacMurchy **CARRIED**

**Regular
Meeting
247/2023**

Armbruster- That Council resumes regular meeting at 10:47pm.

CARRIED

**Adjourn
248/2023**

Keller- That the meeting adjourns at 10:51 pm.

The next regular scheduled Council Meeting will take place on December 12, 2023 in Council Chambers at 102 Main Street, Neudorf, Saskatchewan at 7:00 P.M.

original signed by
Mayor

original signed by
Chief Administrative Officer