

# Rental Application

A separate application must be filled out for each tenant over 18 years old.  
You can fax the application to 304-752-7710 or email it to [stvnwolfe14@gmail.com](mailto:stvnwolfe14@gmail.com) Questions? Contact us at 304-654-1382 M-F 9am-5pm.



Property applying for \_\_\_\_\_

When do you plan to move in if approved \_\_\_\_\_

**Note: We will not hold a property without rent being paid on it for more than 3 days.**

**In order for your application to be considered, you must complete this application FULLY and include the required documentation, application fee and deposit.**

Did you include the deposit in the form of a certified check or money order? \_\_\_\_\_

Did you include copies of 2 forms of photo ID? \_\_\_\_\_

Did you include your last pay stub and/or other proof of income? \_\_\_\_\_

Did you include Landlord Reference Forms for all landlords for the past 2 years? \_\_\_\_\_

## PERSONAL

Full legal name – First Middle Last \_\_\_\_\_

Maiden, married & all other names used (past or present) \_\_\_\_\_

Your Phone #(s) \_\_\_\_\_

Your Email \_\_\_\_\_

Your Social security or ITIN # \_\_\_\_\_ Date of birth \_\_\_\_\_

Your Drivers license # \_\_\_\_\_ Exp. \_\_\_\_\_

Other occupants	Age	Relationship
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Address where you're currently residing \_\_\_\_\_

## INCOME

**Current employer** \_\_\_\_\_

Dates of employment \_\_\_\_\_

Position held \_\_\_\_\_

Business address \_\_\_\_\_

Name & title of supervisor \_\_\_\_\_

Phone number(s) of supervisor \_\_\_\_\_

Monthly gross income \_\_\_\_\_

**Other income** to be considered \_\_\_\_\_

Name of Banking Institution: \_\_\_\_\_

**PETS**

Type \_\_\_\_\_ Breed \_\_\_\_\_ Age \_\_\_\_\_ Weight \_\_\_\_\_  
Type \_\_\_\_\_ Breed \_\_\_\_\_ Age \_\_\_\_\_ Weight \_\_\_\_\_  
Type \_\_\_\_\_ Breed \_\_\_\_\_ Age \_\_\_\_\_ Weight \_\_\_\_\_

Have any of your pets ever bit anyone? \_\_\_\_\_  
Have any of your pets ever shown any aggressive behavior? \_\_\_\_\_  
No dogs under 1 year are allowed. Do you have any dogs UNDER 1 year old ? \_\_\_\_\_  
There is a maximum of 2 animals permitted. Do you have more than 2 animals? \_\_\_\_\_  
Dogs over 80lbs are prohibited. Are any of your dogs over 80lbs? \_\_\_\_\_  
Do you agree to adhere to the pet policies at your current residence? \_\_\_\_\_

**OTHER INFO**

Do you agree to terms of the lease, addendum, and rules & regulations provided within the Lease Agreement for this property? \_\_\_\_\_  
Does anyone in the household smoke? \_\_\_\_\_  
If so, do you agree **not** to smoke inside the property? \_\_\_\_\_  
Have you ever filed a petition for bankruptcy? \_\_\_\_\_  
Have you ever been evicted from any tenancy? \_\_\_\_\_  
Have you ever not paid any rent when due? \_\_\_\_\_  
Have you ever been convicted of a crime? \_\_\_\_\_

If you answered yes to any of the above, please explain in detail: \_\_\_\_\_

Please tell us about your credit? \_\_\_\_\_

I declare that the foregoing information is true and correct and authorize verification of the information. **I also authorize Steven Wolfe and/or Atlas Holdings, LLC to obtain a consumer credit report from a major reporting bureau / agency and background check and to thoroughly check all references by former landlords.** I further agree that Management may terminate any agreement entered into in reliance on any misstatement made above. I agree that I have read the standard lease used by Atlas Holdings, LLC and agree to the terms if approved as a tenant. I also agree to start the lease within 2 days of being approved or as soon as the unit is available for rent. **I understand that my deposit check will be returned if I am not approved.** If I am approved, the deposit check will be cashed immediately upon approval and will only refundable upon completion of the lease and will be based on the terms of the lease.

\_\_\_\_\_  
Signature Date

**The following items must be submitted for each resident over 18**

- \_\_\_\_ Completed application
- \_\_\_\_ Deposit check made out to Steven S. Wolfe
  
- If your application is not approved the deposit check will be returned to you.*
- \_\_\_\_ Drivers license or other state issued photo ID card
- \_\_\_\_ 2nd form of ID
- \_\_\_\_ Copy of last pay stub
- \_\_\_\_ Landlord Reference Forms for all landlords for the past 2 years

**All applicants will be evaluated on the following criteria**

- credit
- collections
- criminal record
- sex offender record
- references
- income & employment
- rental history
- financial ability (rent must not exceed 40% of income)
- evictions
- identification

**We do not discriminate based on any of the following:** race, color, religion, sex, disabilities, familial status, national origin, ancestry, blindness or sexual orientation.

**For office use only**

Checked DL for name spellings \_\_\_\_\_ address match \_\_\_\_\_ photo match \_\_\_\_\_  
Checked pay stub for company \_\_\_\_\_ name match \_\_\_\_\_ address match \_\_\_\_\_  
check amt & period \_\_\_\_\_ YTD \_\_\_\_\_ other \_\_\_\_\_

ATLAS HOLDINGS, LLC  
PO BOX 536  
LOGAN, WV 25601  
(304)654-1382 CELL  
(304)752-7710 FAX  
Stvnwolfe14@gmail.com

**LANDLORD REFERENCE**

**For Applicant to Complete**

Landlord Name: \_\_\_\_\_

Landlord Address: \_\_\_\_\_

Landlord Phone #: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Address Occupied: \_\_\_\_\_

Rent Amount: \_\_\_\_\_

Dates Occupied: \_\_\_\_\_

Reason for Moving: \_\_\_\_\_

I hereby authorize the release of the information below to Atlas Holdings, LLC and/or Steven Wolfe.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**For Landlord to Complete**

The above named applicant has applied for housing with Atlas Holdings, LLC and/or Steven Wolfe. Your cooperation in answering the following questions is appreciated. In order to make this as easy as possible, you may write directly on this form and fax it to (304)752-7710 or email [stvnwolfe14@gmail.com](mailto:stvnwolfe14@gmail.com). No cover page is needed.

Person filling out form: \_\_\_\_\_

Contact phone #: \_\_\_\_\_

Are you related to the tenant? yes no

Did the tenant:

Pay on time? yes no \_\_\_\_\_

Cause damages? yes no \_\_\_\_\_

Have pets? yes no Any problems? \_\_\_\_\_

Receive complaints? yes no \_\_\_\_\_

Cause excessive noise: yes no \_\_\_\_\_

Maintain unit properly? yes no \_\_\_\_\_

Would you rent to them again? yes no

Please provide any additional information you feel may be useful \_\_\_\_\_

\_\_\_\_\_  
Signature of Landlord

\_\_\_\_\_  
Date

