

1.6. Captain Duties

Purpose: As an officer, the Captain is a direct front line representative for the Fire District. The officer must serve as a shining example to the members of the Community and the SLRFD members at all times through their dedication to not just the SLRFD and its purpose but to the profession, the code of ethics and the public trust.

Application: This SOG is to be used in the management of all SLRFD personnel.

Scope: This policy applies to members of the Seeley Lake Rural Fire District who have been appointed to the rank of Captain.

Each Captain assists the Chief in the execution of day-to-day activities in the District with regards to operations, personnel, equipment and programs. Members selected for appointment to the rank of Captain shall be identified in a manner as directed by the Fire Chief. Personnel appointed to the rank of Captain serve at the discretion of the Fire Chief and serve a term as established by the Fire Chief. As with all officers, those appointed to the rank of Captain shall be assigned duties and responsibilities in support of District management. Captains shall have the obligation to provide leadership and exercise supervision over Lieutenants, and firefighters.

In the absence of the Chief, Captains have the authority to manage operations in the best interest of the District and act in the Chiefs stead. All Captains must be able to function in all aspects of Incident Commander to and including that of Incident Commander on any incident, large or small. Captains must demonstrate knowledge and abilities sufficient enough to train District personnel to high standards. To support that leadership initiative, Captains must gain further education in all respects of the fire service, associated programs, the fire management zone, equipment, apparatus, maintenance and evolving fire service technologies. Captain answer directly to the Chief and will be assigned duties, projects and activities to facilitate the objectives set forth by the Fire Chief

Job Expectations:

1. Must have good analytical ability to be able to make sound decisions and show good judgment with minimal guidelines during emergency and non-emergency situations; establish goals and priorities; organize time; and have a well-developed sense of strategy and tactics.
2. Supervises firefighters SAFELY in their assigned duties as directed and has proven leadership skills.
3. Determines the safest and best strategies of fire suppression, extrication, and various kinds of emergency incident mitigation.
4. Serve as an Officer/Mentor for new members and recruits
5. Perform assigned administrative management functions.
6. On a rotating basis, serve as Officer in Charge for on call
7. Follows and enforces established policies, rules, and standard operating guidelines (SOG's) in performing activities to ensure that conduct and performance conform to the Seeley Lake Rural Fire Districts standards.
8. Help keep discipline and good moral conduct both in operational and non-operational environments.
9. Keep the Chief informed of District activities.
10. Prepare and deliver assigned training sessions as directed by the Chief or Training Committee
11. Respond to the station or as directed, report to the scene.

12. Attend leadership, training, and meetings as designated by the Chief Officers.

Approval

Signed

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke, positioned over a horizontal line.

Date Effective

3/5/18