

1.7. Lieutenant Duties

Purpose: As an officer, the lieutenant is a direct front line representative for the Fire District. The officer must serve as a shining example to the members of the Community and the SLRFD members at all times through their dedication to not just the SLRFD and its purpose but to the profession, the code of ethics and the public trust.

Application: This SOG is to be used in the management of all SLRFD personnel.

Scope: This policy applies to members of the Seeley Lake Rural Fire District who have been appointed to the rank of Lieutenant.

Each Lieutenant assists the Fire Chief and Command Staff members of the District in the day-to-day activities of the District. Members selected for appointment to the rank of Lieutenant shall be identified in a manner as directed by the Fire Chief. Personnel appointed to the rank of Lieutenant serve at the discretion of the Fire Chief and serve a term as established by the Fire Chief. As with all officers, those appointed to the rank of Lieutenant shall be assigned duties and responsibilities in support of District management. Lieutenants shall have the obligation to provide leadership and exercise supervision over probationary and full members of the district while on scene or during training sessions.

On the fireground or in any emergency response, the Lieutenants are responsible for front-line supervision of firefighters at the company level and for tactical decision-making within the Incident Command System. They are the tactical interface between the front-line firefighters and the Chief Officers, who are responsible for overall incident command and strategic decision-making.

It is required of each Lieutenant to possess and maintain Firefighter and Driver skills and training. He/She must also be able to function as an Incident Commander on small or medium scale operations.

The promotion of Lieutenant shall be made in a manner as designated by the Fire Chief. The documentation shall be kept as permanent record in the member's personnel record. Lieutenants serve at the pleasure of the Fire Chief with no defined term of office.

Job Expectations:

1. Must have good analytical ability to be able to make sound decisions and show good judgment with minimal guidelines during emergency and non-emergency situations; establish goals and priorities; organize time; and have a well-developed sense of strategy and tactics.
2. Supervises firefighters SAFELY in their assigned duties as directed and has proven leadership skills.
3. Determines the safest and best strategies of fire suppression, extrication, and various kinds of emergency incident mitigation.
4. Attend all training sessions, as possible.
5. Serve as an Officer/Mentor for new members and recruits
6. Perform assigned administrative management functions.
7. As needed, serve as Officer in Charge for on-call

- 8. Follows and enforces established policies, rules, and standard operating guidelines (SOG's) in performing activities to ensure that conduct and performance conform to the Seeley Lake Rural Fire Districts standards.
- 9. Help keep discipline and good moral conduct both in operational and non-operational environments.
- 10. Keep the Chief and Captains informed of District activities.
- 11. Prepare and deliver assigned training sessions as directed by the Chief or Training Committee
- 12. Respond to the station or as directed, report to the scene.
- 13. Attend leadership, training, and meetings as designated by the Chief Officers.

Approval

Signed  Date Effective 3/5/18