

SEELEY LAKE RURAL FIRE DISTRICT
REGULAR BOARD MEETING 6:00PM FIRE HALL
MEETING DATE: April 17, 2018
MINUTES FOR: March 20, 2018

MINUTES OF THE BOARD MEETING

PRESENT

Scott Kennedy, Chair
Gary Lewis, Vice Chair

Connie Clark
Rita Rossi

Lynn Richards, District Administrator

ABSENT

Rachel Jennings, Secretary

Michael Greer, Fire Chief

I. REGULAR MEETING CALL TO ORDER/ROLL CALL:

Scott Kennedy called the meeting to order at 6:00 p.m. Four trustees were present along with the District Administrator.

II. MINUTES:

Rita Rossi made a motion to approve the February 20, 2018 minutes. Connie Clark seconded the motion. Voting by voice, motion carried with none opposed or abstaining.

Connie Clark made a motion to approve the February 27, 2018 special board meeting minutes. Gary Lewis seconded the motion. Voting by voice, motion carried with none opposed or abstaining.

Rita Rossi made a motion to approve the March 1, 2018 special board meeting minutes. Connie Clark seconded the motion. Voting by voice, motion carried with none opposed or abstaining.

III. VISIT WITH GUESTS/PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA/CORRESPONDENCE:

Community members present were: Alyssa McLean, Mark Kues, Michael Triplett, Shawn Ellinghouse and Shirley Goudsward. Department volunteers present were Kody Kelley and Randy Gazda. Also present was Andi Bourne with the *Pathfinder*.

There was no correspondence.

Public comment included Andi Bourne stating there will be a candidate forum for special district elections on April 9, 2018 and wanted to mention that the board may want to consider posting a public notice that fire department business could be discussed at this forum especially if more than two board members attend and speak as that would constitute a quorum of the district board. Scott thanked Andi for her comment.

IV. FINANCIAL REPORT AND APPROVAL OF WARRANTS:

Connie Clark made a motion to approve the February 2018 financial report in the amount of \$41,474.33. Rita Rossi seconded the motion. Voting by voice, motion carried with none opposed or abstaining.

V. REPORTS:

1. **Call Volume** – Scott reported there were 15 calls in February 2018 compared to 21 in February 2017. Total calls for 2018 is 34 compared to 39 in 2017.
2. **Recruitment** – Scott reported a new recruit, Shelley McGraves., has joined the department.
3. **Grants** – Scott stated there's no new grants on the table.
4. **SCBA Update** – Scott reported this is still under the negotiating process.



5. Updates /Actions – Scott reported on the following:

- Received \$36,000 in regard to the Rice Ridge Fire for 729.
- Chief has ordered 13 new sets of firefighter turnouts.
- In regard to MCF Grant, bought six new BK Radios with accessories; 18 5.11 High Visibility Jackets and four BK mobile radios for the fleet.
- Chief Dave Lane has executed the employment agreement.
- Scott extended congratulations to Chief Greer for being selected for his MD Residency.
- There's two new policy updates. One is for blood borne pathogens and the other is a harassment policy that's being worked on. Scott stated this harassment policy applies to the district board members too, everyone needs to be careful as they're not exempt from harassment towards employees.
- 710 has been out of service as the radio and electronic equipment wiring has had to be redone at the expense of over \$1,100.
- Last week was the first membership meeting among the volunteers; 22 were present and was very productive. This is an informal group which has no entity. They appointed Kyle Zumwalt as their volunteer representative. Kyle was unable to attend tonight's meeting so Randy Gazda stood in for him. This representative will give the members a voice at the board meetings, not for incidental things but more for great concerns of the board and district matters. Scott thanked all those for participating in addition to their excellent response to trainings. Randy Gazda gave special thanks to Cory Calnan for putting on the Firefighter One Course in February.

VI. OLD BUSINESS:

1. **Mill Levy Rate Increase** – This item was tabled.
2. **61 Lot Subdivision** – This item was tabled.
3. **Narcotics Follow Up** – This item was tabled.
4. **Stericycle Contract** – Scott stated the contract will be terminated in November.
5. **District Operations Manual/SOGs** – Scott stated this is a work in progress.
6. **SOG Disciplinary Procedures Review/Rescind** – Scott stated after meeting with HR, it was recommended to rescind this procedure as the verbiage could be problematic. It will be reworked and submitted to the county attorney and HR for review. Gary Lewis made a motion to rescind and amend the wording. Connie Clark seconded the motion. Voting by voice, motion carried with none opposed or abstaining.

VII. NEW BUSINESS:

1. **Auxiliary Application** – In the trustee's packet there is an Auxiliary Member Application for review. Scott stated the application refers to the fire company in a couple of places which may need to be omitted. This will be tabled until the next meeting.

Scott stated he may call a special meeting before the next scheduled monthly meeting.

III. NEXT MONTH AGENDA ITEMS:

Reports;

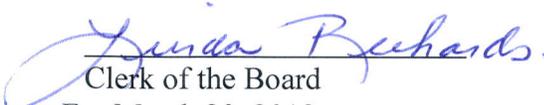
VIX. ADJOURNMENT/NEXT MEETING:

Upon motion duly seconded, the meeting adjourned at approximately 18:14 p.m. The next regularly scheduled monthly meeting will be held on Tuesday, April 17, 2018.

Approved:



Chair of the Board



Clerk of the Board