

**SEELEY LAKE RURAL FIRE DISTRICT**  
**REGULAR BOARD MEETING 6:00PM FIRE HALL**  
**MEETING DATE: July 21, 2020**  
**MINUTES FOR: June 16, 2020**

**MINUTES OF THE BOARD MEETING**

**PRESENT**

Scott Kennedy, Chair  
Gary Lewis, Vice Chair

Connie Clark  
Jon Kimble  
Dave Lane, Fire Chief  
Lynn Richards, District Administrator

**ABSENT**

Rita Rossi, Secretary

**I. PLEDGE OF ALEGIANCE:**

Chief Lane led everyone in the Pledge of Allegiance.

**II. REGULAR MEETING CALL TO ORDER/ROLL CALL:**

Scott Kennedy called the meeting to order at 6:00 p.m. Three trustees were present along with the Fire Chief and District Administrator. Trustee Connie Clark arrived at approximately 6:02 p.m.

Also in attendance was community member Darlene Les and volunteer Michael Richards.

**III. MINUTES:**

Gary Lewis made a motion to approve the May 19, 2020 board minutes. Jon Kimble seconded the motion. Voting by voice, motion carried with none opposing or abstaining.

**IV. VISIT WITH GUESTS/PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA/CORRESPONDENCE:**

There was no public comment made at this time. Correspondence included a thank you card from a recent patient.

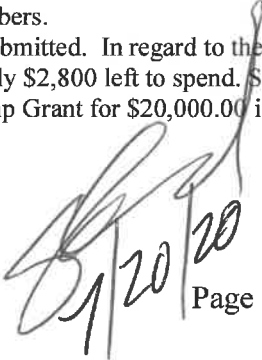
**V. FINANCIAL REPORT AND APPROVAL OF WARRANTS:**

Gary Lewis made a motion to approve the May 2020 financial report in the amount of \$26,359.26. Connie Clark seconded the motion. Voting by voice, motion carried with none opposing or abstaining.

**VI. REPORTS:**

- 1. Call Volume** – Chief Lane reported there were 26 calls in May 2020 compared to 24 in 2019. Total calls for 2020 is 98 compared to 107 in 2019.
- 2. Recruitment** – Chief Lane stated at last month's meeting he reported there were potentially going to be three new members but one didn't work out but the other two have received their initial task books. One is already an EMT and the other will do whatever we need him to do. At next month's meeting, Chief Lane would like to publicly recognize and have a swearing in and pinning ceremony of several new members.
- 3. Grants** – Chief Lane reported the World Capacity Grant for \$2,000.00 has been submitted. In regard to the AFG grant, the majority of the extra spending has been completed but still has approximately \$2,800 left to spend. Still working on the MDT Grant for \$31,000.00 which is due on June 30<sup>th</sup>. The Town Pump Grant for \$20,000.00 is still on hold.
- 4. Updates /Actions** – There were no other updates or actions reported on.

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**5. Membership Report** – Michael Richards reported there's been good attendance at trainings; the new recruits are doing well and the department is gearing up for wildland fire season. Also, the foundation will once again be hosting their annual July 4<sup>th</sup> pancake breakfast. It's been cleared by the health department for takeout and limited seating. There will be no door prize raffle because the foundation didn't think it was fair to ask the local businesses for donations when it's been such a hardship for them but will have a 50/50 raffle. Chief Lane stated medical endorsement training has started for the EMTs which will increase their skill levels.

**VII. OLD BUSINESS:**

**1. Budget FY2020-21 Approval** – Chief Lane stated the actual column numbers are through May 31 so we still have approximately \$34,000 in tax revenue to receive along with June expenses but forecasts carryover close to under \$200,000. After further discussion, John Kimble made a motion to approve the 2020-21 budget as presented. Gary Lewis seconded the motion. Voting by voice, motion carried with none opposed or abstaining.

**2. Employee Pay Raises** – Scott Kennedy stated in the packets for simplicity are some wage considerations. Scott asked Lynn Richards if she had any comments. Lynn stated she's been with the district for 13 years in November; has strong work ethics and believes good work should be compensated for. Chief Lane stated he recommended a 7% raise for Lynn as this has been a very active grant year and he didn't do all the work himself as Lynn was a big part of the process so with all the extra work and positive outcomes that is why he made that recommendation. Connie Clark questioned how many calls Lynn responds to. Lynn answered so far for the year her call response is at 31.6%. Scott stated the 7% would be approximately \$2,500.00 and Lynn was also injured for over six weeks. Connie stated if the 7% is granted this year, what happens next year. Gary Lewis stated he didn't want to set a precedence and made a motion to give Lynn Richards a 5% increase. Connie Clark seconded the motion. Voting by voice, motion carried with none opposed or abstaining. Lynn thanked the board for the raise.

Jon Kimble asked when the chief was hired, did the board have a compensation plan for him and has it been followed. Gary stated yes, and it's been overdone so far. Scott stated they've tried to bring his salary up to the standards of what other rural fire chiefs make and we're not there yet; adjustments have been made but his salary is still \$10,000 to \$15,000 under and when job prospects were interviewed, they were turning down the job as the salary was under \$60,000. Chief Lane stated the current medical income is a huge increase along with being a chief he's a paramedic and responds to over 80% of calls. Scott stated once the target range is reached then the yearly raise will be minimal but the district has never had anyone do what Dave is doing, really scrutinizing and fine tuning the budget as he has. John Kimble made a motion to give Dave an 11% pay raise. Scott Kennedy seconded the motion. Voting by voice, John and Scott voted yes; Connie and Gary voted were opposed. Gary made a motion to approve a 9% pay raise. Connie Clark seconded the motion. Voting by voice, motion carried with none opposed or abstaining. Dave thanked the board for the raise.

**VIII. NEW BUSINESS:**

There was no new business.


**IX. NEXT MONTH AGENDA ITEMS:**

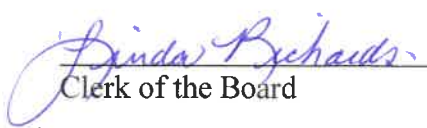
Reports; pinning ceremony

**X. ADJOURNMENT/NEXT MEETING:**

Upon motion duly seconded, the meeting adjourned at approximately 6:30 p.m. The next regularly scheduled monthly meeting will be held on Tuesday, July 21, 2020.

Approved:

  
Chair of the Board

  
Clerk of the Board

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