

**SEELEY LAKE RURAL FIRE DISTRICT**  
**REGULAR BOARD MEETING 6:00PM FIRE HALL**  
**MEETING DATE: January 19, 2021**  
**MINUTES FOR: December 15, 2020**

**MINUTES OF THE BOARD MEETING**

**PRESENT**

Gary Lewis, Vice Chair  
Rita Rossi, Secretary  
Connie Clark

Dave Lane, Fire Chief  
Lynn Richards, District Administrator

**ABSENT**

Scott Kennedy, Chair

Jon Kimble

**I. PLEDGE OF ALEGIANCE:**

Chief Lane led everyone in the Pledge of Allegiance.

**II. REGULAR MEETING CALL TO ORDER/ROLL CALL:**

Vice-Chairman, Gary Lewis called the meeting to order at 6:00 p.m. Three trustees were present along with the Fire Chief and District Administrator.

In attendance were community member Robert Kelley; department volunteers Nathan & Tabitha Bailey, John Baker, Angie Scott-Kelley, Michael Richards and Kyle Zumwalt. Also present was Andi Bourne with the *Pathfinder*.

**III. MINUTES:**

Rita Rossi made a motion to approve the November 17, 2020 board minutes. Connie Clark seconded the motion. Voting by voice, motion carried with none opposing or abstaining.

**IV. VISIT WITH GUESTS/PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA/CORRESPONDENCE:**

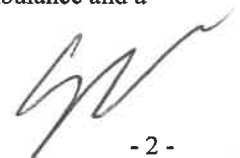
There was no public comment nor any correspondence reported on.

**V. FINANCIAL REPORT AND APPROVAL OF WARRANTS:**

Connie Clark made a motion to approve the November 2020 financial report in the amount of \$19,624.52. Rita Rossi seconded the motion. Voting by voice, motion carried with none opposing or abstaining.

**VI. REPORTS:**

- 1. Call Volume** – Chief Lane reported there were 19 calls in November 2020 compared to 15 in 2019. Total calls for 2020 is 284 compared to 285 in 2019.
- 2. Recruitment** – Chief Lane reported a new member is going through the on board process. The other two members are finishing their task books.
- 3. Grants** – Chief Lane reported the department was awarded \$2800 for the RFC Grant which two floating pumps will be purchased for the brush trucks. The department was also awarded the CAREs Act Grant for \$74,000 where a new power lift system along with a new power pro stretcher will be purchased for the second out ambulance and a new Lifepak 15 monitor.



4. **Updates /Actions** – Chief Lane reported three members are taking the EMT class; two have had personal things to deal with and will finish in the next class and the other also has some personal issues and will complete the class but won't be able to take the final exam until the next class in February.

5. **Membership Report** – Michael Richards stated there's been a lot of activity for the Angel Tree and the presents will be delivered on Saturday.

**VII. OLD BUSINESS:**

1. **District Operations Manual/SOPs Approval – Procurement Policy** – Chief Lane stated he had to write this policy now as the FEMA audit for the exhaust system required certain policies for the audit and the Procurement Policy was one and the auditor granted a one week extension to submit it. Connie Clark made a motion to approve the Procurement Policy. Rita Rossi seconded the motion. Voting by voice, motion carried with none opposed or abstaining.

**VIII. NEW BUSINESS:**

1. **Volunteer Service Awards** – Chief Lane stated he's trying to do more public recognition with what the department is doing like the pinning of new members and for members completing every five years of service, he would like to recognize them for their commitment to their community. Two members have met their five and 10 year service awards. Kyle Zumwalt has been with the department for five years and Angie Scott-Kelley for 10 years. Attached to the certificate is a cross which represents five years of service and it is to be sewn on their uniform sleeve.

2. **Proposed Expenditures** – Chief Lane stated the district received money from the Cinnabar fire which was going to be used towards a new Lifepak monitor but now the CAREs Act grant will be used for that so purchase so he would like to redirect the Cinnabar funds to purchase six sets of turnouts and re-surface the bay floors in the spring. The quote for the floors is around \$5600 and turn outs will be around \$13,000 but is waiting for the exact quote. Connie Clark questioned if there were six people who needed new turnouts. Chief Lane stated there were several donated/purchased pairs of brown turnouts which have timed out per NFPA standards so he would like to get everyone up to speed with new turnouts then they'll be good for 10 to 15 years. Rita Rossi made a motion to approve these two expenditures. Connie Clark seconded the motion. Voting by voice, motion carried with none opposed or abstaining.

**IX. NEXT MONTH AGENDA ITEMS:**

Reports;

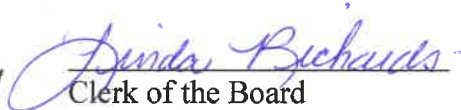
**X. ADJOURNMENT/NEXT MEETING:**

Upon motion duly seconded, the meeting adjourned at approximately 6:14 p.m. The next regularly scheduled monthly meeting will be held on Tuesday, January 19, 2021.

Approved:



Chair of the Board



Clerk of the Board