

*L - 12-15-2020*

**MINUTES OF THE BOARD MEETING**

**PRESENT**

Scott Kennedy, Chair

Rita Rossi, Secretary

Connie Clark

Jon Kimble

Dave Lane, Fire Chief

Lynn Richards, District Administrator

**ABSENT**

Gary Lewis, Vice Chair

**I. PLEDGE OF ALEGIANCE:**

Chief Lane led everyone in the Pledge of Allegiance.

**II. REGULAR MEETING CALL TO ORDER/ROLL CALL:**

Chairman, Scott Kennedy called the meeting to order at 6:00 p.m. Four trustees were present along with the Fire Chief and District Administrator.

In attendance were community members; Lavonne Dunster, Cristine Matheny, Alyssa McLean; department volunteer Michael Richards and Andi Bourne with the *Pathfinder*.

**III. MINUTES:**

Jon Kimble made a motion to approve the October 20, 2020 board minutes. Rita Rossi seconded the motion. Voting by voice, motion carried with none opposing or abstaining.

**IV. VISIT WITH GUESTS/PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA/CORRESPONDENCE:**

There was no public comment.

Correspondence included a thank you note from Russ & Sara Wilcox (see attached)

**V. FINANCIAL REPORT AND APPROVAL OF WARRANTS:**

Jon Kimble made a motion to approve the October 2020 financial report in the amount of \$27,232.87. Connie Clark seconded the motion. Voting by voice, motion carried with none opposing or abstaining.

**VI. REPORTS:**

- 1. Call Volume** – Chief Lane reported there were 33 calls in October 2020 compared to 24 in 2019. Total calls for 2020 is 265 compared to 270 in 2019.
- 2. Recruitment** – Chief Lane reported there's a new member who is going through the on boarding process; waiting for the drug test results then will proceed with the background check. This new member would like to do both fire and medical.
- 3. Grants** – Chief Lane reported he's still waiting to hear on the RCA Grant through the MCFPA where he will submit for a float pump for the tender. Applying departments usually receive approximately \$2500 from the DNRC.
- 4. Updates /Actions** – Chief Lane reported three members are still attending an EMT class; they should finish up within four to five weeks.

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The department is currently being audited by FEMA in regard to the 2018 AFG Grant we received. FEMA randomly selects grant recipients to audit to make sure money is being spent properly. Everything is to be submitted by December 14<sup>th</sup>.

Due to Covid-19, the business office is now closed to the public; we are following in suit with the rest of the departments in the county. If someone needs assistance they can call the office.

**5. Membership Report** – Michael Richards stated the Christmas party is Saturday, December 5<sup>th</sup>. Also the department will once again be sponsoring an Angel Tree. Logistics will be worked out due to the office being closed to the public.

**VII. OLD BUSINESS:**

1. District Operations Manual/SOPs Approval – Admin Leave Request – Corrections include changing the date to November 17, 2020 and changing “Nevada” National Guard to “Montana” on the third page. Rita Rossi made a motion to approve the Standard Operating Procedure with corrections made. Jon Kimble seconded the motion. Voting by voice, motion carried with none opposing or abstaining.

**VIII. NEW BUSINESS:**

There was no new business discussed.

**IX. NEXT MONTH AGENDA ITEMS:**

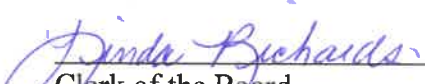
Reports;

**X. ADJOURNMENT/NEXT MEETING:**

Upon motion duly seconded, the meeting adjourned at approximately 6:09 p.m. The next regularly scheduled monthly meeting will be held on Tuesday, December 15, 2020.

Approved:

  
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Vice Chair of the Board

  
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Clerk of the Board

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Dear Seeley Lake Fire,

Our family has a seasonal cabin on Boy Scout Rd. We appreciate the services available in Seeley Lake, and we know it takes a lot of volunteers, time and money to keep those services. Thank you for all you do for your community. Sincerely,  
Russ & Sara Wilcox