

SEELEY LAKE RURAL FIRE DISTRICT
REGULAR BOARD MEETING 6:00PM FIRE HALL
MEETING DATE: June 18, 2019
MINUTES FOR: May 21, 2019

MINUTES OF THE BOARD MEETING

PRESENT

Gary Lewis, Vice Chair

Connie Clark

Rita Rossi

Lynn Richards, District Administrator

ABSENT

Scott Kennedy, Chair

Rachel Jennings, Secretary

Dave Lane, Fire Chief

I. PLEDGE OF ALEGIANCE:

Gary Lewis led everyone in the Pledge of Allegiance.

II. REGULAR MEETING CALL TO ORDER/ROLL CALL:

Gary Lewis called the meeting to order at 6:00 p.m. Three trustees were present along with the District Administrator.

Also in attendance were community member, Shirley Goudzwaard; fire department member, Michael Richards and Nathan Bourne with the *Pathfinder*.

III. MINUTES:

Rita Rossi made a motion to approve the April 16, 2019 board minutes. Connie Clark seconded the motion. Voting by voice, motion carried with none opposing or abstaining.

IV. VISIT WITH GUESTS/PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA/CORRESPONDENCE:

There was no public comment nor any correspondence reported on.

V. FINANCIAL REPORT AND APPROVAL OF WARRANTS:

Connie Clark made a motion to approve the April 2019 financial report in the amount of \$38,752.91. Rita Rossi seconded the motion. Voting by voice, motion carried with none opposing or abstaining.

VI. REPORTS:

1. **Call Volume** – Lynn Richards reported there were 20 calls in April 2019 compared to 16 in April 2018. Total calls for 2019 is 83 compared to 69 in 2018.
2. **Recruitment** – Lynn Richards reported one person has turned in an application and his background check has been completed, just waiting on the drug test report.
3. **Grants** – Lynn Richards reported the AFG Grant awards has not been published to date. The MDT Grant is open and still awaiting approval on the RAD 57 Grant.
4. **Updates /Actions** – No other updates/actions were reported on.
5. **Membership Report** – Volunteer member Michael Richards stated this Thursday there will helicopter training with Lift Flight.

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VII. OLD BUSINESS:

1. District Operations Manual/SOPs – Lynn Richards stated there’s one new SOPs for the board to review: ADMIN 19 Paid Call On-Call. Rita Rossi made a motion to approve ADMIN 17 Ambulance Charge Write-Offs; ADMIN 18 Confidential Personnel Files and EMS 7 Safe Administration of Oxygen. Connie Clark seconded the motion. Voting by voice, motion carried with none opposing or abstaining.

VIII. NEW BUSINESS:

1. Budget – Lynn Richards stated the budget spreadsheet in the trustee’s packets is for informational purposes. The data in Column G is the actual spending amounts through May 10, 2019. Column F is the current budgeted amounts and Column H is the proposed 2019-20 budget amounts. The balance sheet shows there’s approximately \$79,700 yet to be received from tax revenue along with approximately \$\$5,400 from the Entitlement Share. The budget also provides a 2.5% employee wage increase as well.

Gary Lewis questioned if Rachel Jennings was still a trustee. Lynn Richards stated the district received a letter from Missoula County stating Doug Waldron was elected by acclamation due to running unopposed and will start in June. Lynn stated she tried to contact Mr. Waldron to ask if he wanted to attend tonight’s meeting but couldn’t leave a voice message due to his mailbox being full but will try again to contact him via email.

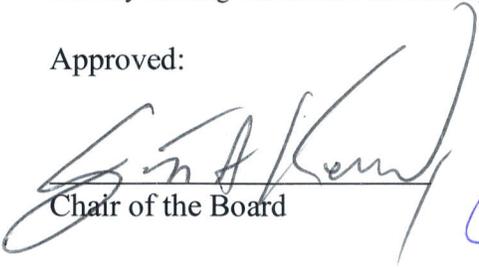
IX. NEXT MONTH AGENDA ITEMS:

Reports; District Operations Manual/SOPs Approval, Insurance Renewal Review, Budget and Doug Waldron’s Oath of Office.

X. ADJOURNMENT/NEXT MEETING:

Upon motion duly seconded, the meeting adjourned at approximately 6:12 p.m. The next regularly scheduled monthly meeting will be held on Tuesday, June 18, 2019.

Approved:


Chair of the Board


Clerk of the Board


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