

SEELEY LAKE RURAL FIRE DISTRICT
REGULAR BOARD MEETING 6:00PM FIRE HALL
MEETING DATE: July 16, 2019
MINUTES FOR: June 18, 2019

MINUTES OF THE BOARD MEETING

PRESENT

Scott Kennedy, Chair
Gary Lewis, Vice Chair
Connie Clark

Dave Lane, Fire Chief
Lynn Richards, District Administrator

ABSENT

Rita Rossi

I. PLEDGE OF ALEGIANCE:

Chief Lane led everyone in the Pledge of Allegiance.

II. REGULAR MEETING CALL TO ORDER/ROLL CALL:

Scott Kennedy called the meeting to order at 6:00 p.m. Three trustees were present along with the Fire Chief and District Administrator.

Also in attendance were community member, Darlene Les; fire department members, Caitlyn Hutchens, Michael Richards; Chris Hindoien with Rocky Mountain Insurance Services and Andi Bourne with the *Pathfinder*. Kody Kelley arrived at approximately 6:06 p.m.

Scott Kennedy moved the order of business to item number one under New Business for Chris Hindoien to review the insurance policy renewal.

III. MINUTES:

Gary Lewis made a motion to approve the May 21, 2019 board minutes. Connie Clark seconded the motion. Voting by voice, motion carried with none opposing or abstaining.

IV. VISIT WITH GUESTS/PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA/CORRESPONDENCE:

There was no public comment and correspondence included a letter from Doug Waldron.

V. FINANCIAL REPORT AND APPROVAL OF WARRANTS:

Connie Clark made a motion to approve the May 2019 financial report in the amount of \$19,060.45. Gary Lewis seconded the motion. Voting by voice, motion carried with none opposing or abstaining.

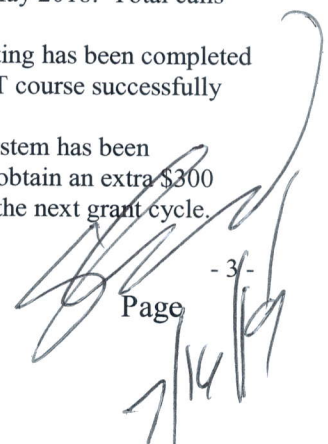
VI. REPORTS:

- 1. Call Volume** – Chief Lane reported there were 24 calls in May 2019 compared to 16 in May 2018. Total calls for 2019 is 107 compared to 85 in 2018.
- 2. Recruitment** – Chief Lane reported one new member, Kris Mitchell, has joined as all testing has been completed and will begin task book requirements. We also have a member who has completed her EMT course successfully and just needs to finish the NREMT testing.
- 3. Grants** – Chief Lane reported the results of the AFG Grant for \$75,000 for the exhaust system has been postponed until July. We were awarded \$1,500 for the VFA Grant last year and was able to obtain an extra \$300 due to a department backing out of the grant. Purchases for the brush truck will be made on the next grant cycle.

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4. Updates /Actions – No other updates/actions were reported on.

5. Membership Report – Volunteer member Michael Richards stated the volunteers are doing the best they can; trying to keep everyone motivated and excited.

VII. OLD BUSINESS:

1. District Operations Manual/SOPs – Chief Lane stated there's three new SOPs for the board to review, ADMIN 19 Administrative Fees; ADMIN 20 Requests for Incident Reports and ADMIN21 Release of Medical Information. Gary Lewis made a motion to approve ADMIN 23 which was miss-numbered as ADMIN 19 Paid Call On-Call. Connie Clark seconded the motion. Voting by voice, motion carried with none opposing or abstaining.

2. Budget – Chief Lane stated the Actual amounts in Column G has been updated through June 17th and made some adjustments to income amounts which are high-lighted in red but have not all been received to date. Chief Lane stated the bottom line is that the total expenses since 2018 have gone down significantly with increased revenue projected for next year. Chief Lane stated he's not comfortable with the current situation with the district's billing company and is researching other companies and will bring a recommendation to the board at next month's meeting. The current billing company is conducting very poor business and believes the district could be doing better collections with someone else. Chief Lane stated he's asked for reports showing billing vs. collections and his request has gone unanswered and believes the district's revenue is way below of what should be collected. The billing company has not billed any fire/rescue responses with regard to the Fire Recovery Act, saying they don't have enough information but the form the district is using to gather the information is from another billing company. The fire expenses were over by about \$15,000 due to needed repairs by non-preventive maintenance in the past. The projected amounts for next year's expenditures are close to what they were for this year plus an increase in wages, so this will be the last submittal for review. Lynn stated she will enter the final numbers and will submit the final Budget vs. Actual amounts in July.

Gary Lewis made a motion to accept the preliminary budget based upon tonight's final reading with full approval in July so the Chief can start with a budget in July. Connie Clark seconded the motion. Voting by voice, motion carried with none opposing/abstaining.

VIII. NEW BUSINESS:

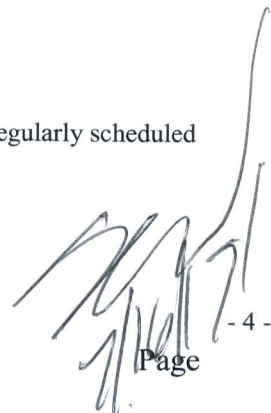
1. Insurance Policy Renewal/Review – Chris Hindoi – Chris stated the new policy goes into effect July 1, 2019. This year the increase is all associated with the guaranteed replacement costs of the buildings which is approximately \$476.00. Last year's premium was \$11,088 and this year's is \$11,574. Chris stated in regard to liability concerns, the district is adequately insured to meet state law. Chris discussed the newly passed Senate Bill 160, Presumptive Illness bill for firefighters which won't have much effect on the district as there's only three paid staff. SB171 also passed which makes all fire departments tobacco free zones. SB29 did not pass which would have required work comp for all volunteers; had that passed then SB160 would have come into play for the volunteers. Chris stated the foundation's members are also covered under the district's policy on and off the premises. Under the accident and sickness plan, there's an accidental death benefit of \$100,000 and dismemberment of \$100,000; weekly loss of income of \$250 per week for which is over and beyond work comp for fire department related instances; for off duty there's a \$10,000 accidental death/dismemberment payoff. Chris also discussed a critical illness policy that some of the bigger departments are purchasing. After discussion, Gary Lewis made a motion to approve the insurance policy renewal. Connie Clark seconded the motion. Voting by voice, motion carried with none opposing/abstaining.

IX. NEXT MONTH AGENDA ITEMS:

Reports; District Operations Manual/SOPs, Budget

X. ADJOURNMENT/NEXT MEETING:

Upon motion duly seconded, the meeting adjourned at approximately 6:39 p.m. The next regularly scheduled monthly meeting will be held on Tuesday, July 16, 2019.

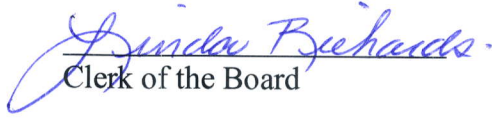


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Approved:



Chair of the Board



Clerk of the Board



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