BYLAWS

United American Indian Involvement, Inc.
American Indian Clubhouse Youth Council

Article 1. Name

This advisory council shall be called "The American Indian Clubhouse Youth Council."

Article 2. Mission

The mission of the Student Council is to advise the American Indian Clubhouse program on:
Planning and implementing youth activities, Fundraising for youth activities, Promoting and advocating youth ideas, Enhancing the mission of the American Indian Clubhouse, and to Provide an Annual Report to the Community in September of every year.

Article 3. Membership

General membership in the Clubhouse Student Council will be open to all youth registered with the American Indian Clubhouse and residing within Los Angeles County, with no limit on the number of members. Members may continue to participate on the council until they graduate from high school. Students over the age of 18, and under the age of 13 may participate at the discretion of the Clubhouse staff advisor or the Advisory Council. All nominees must also pledge to remain substance abuse free during their tenure.

Article 4. Advisors

The Staff Advisor is staff member of the American Indian Clubhouse and will be responsible for selecting members of the Advisory Council. The Advisory Council will be formed to include parents, elders, other concerned adults, and representatives of various agencies serving Native American youth. The members of the Advisory Council will offer guidance to youth, chaperone functions and activities of the youth council, and assist youth council members in fulfilling their responsibilities.

Article 5. Officers

Section 4.1 Officer Positions and Duties

- President – is the principal officer and shall supervise and control the affairs of the group. The President also will work closely with the Clubhouse staff to organize meetings and preside over the monthly Youth Council meetings.
- Vice-president - will serve as the president in his/her absence and will be responsible in addition for all correspondence.
- Secretary - will keep minutes of the meetings as well as an attendance log.
- Treasurer - will be responsible for the collection and disbursements of all funds of the group (with oversight from the Staff Advisor). The Treasurer will present a financial
- report at each meeting and provide leadership in fundraising efforts
- Member-at-Large - shall be a voting and consulting officer of the Student Council and will also be required to wear the Clubhouse mascot attire at necessary Clubhouse events.
- Emeritus Officer – this position is intended to maintain senior leadership on the Youth Council, and is offered to past officers that may be beyond the age limitations of other officer positions. This officer is only a voting member in the event of a tie, and should serve as counsel to the President.

Section 4.2 Elections
Officers will serve a term of one year from the date of the election. Nominations and elections shall be held every September. Officers may serve on the council for unlimited terms if they are re-elected, except for the position of President which holds a term limit of two years. Officers may only hold one Clubhouse Student Council position per term (September— August).

Article 6. Meetings

Section 5.1 Regular Meetings
Regular general membership meetings shall be held once a month. A clubhouse staff member, who will serve as an advisor to the officers, and shall coordinate meetings with the President.
Section 5.2 Special Meetings
Special meeting may be held to complete the mission of the Student Council and will be arranged by the Clubhouse Staff Advisor.
Section 5.3 Quorum
To hold official meetings, 3 elected officers must be present. Teleconferencing is an acceptable form of attendance to reach quorum.
Section 5.4 Meeting Protocol
All meetings will follow procedures that are democratic and allow for all opinions, open discussion, and unbiased voting. Training will be available for each term coordinated by the Clubhouse Staff Advisor. Meetings will be conducted in accordance with Roberts Rules of Order, and include a prepared Agenda.
Section 5.5 Attendance at Special Events
Student Council members may be required to attend community events, training seminars and youth conferences as necessary.
Section 5.6 Committees
Committees shall be established from time to time as deemed necessary to carry out the work of the group. The Committee Chairperson will be appointed by the President. The Committee Chairperson will be responsible for recruiting others to serve on the Committee.

Article 7. Removal of Officers

Section 6.1 Removal of Officers
It is at the discretion of the Clubhouse staff advisor to remove any officer that is consistently disruptive or unproductive to the mission of the American Indian Clubhouse. The Clubhouse staff advisor will make every attempt to resolve the situation before removing the member from the Youth Council. Officers can also be removed if they have 3 consecutive unexcused absences during their term.
Section 6.2 Vacancies
The Clubhouse staff advisor can appoint a General Member to fill any officer vacancy during an officer's leave or to fill any vacant seats. This appointment will be in effect until the original officer returns or through the remainder of the term.
Section 6.3 Suspension
Elected officers that seek substance abuse, mental health, or medical services may temporarily be given leave to seek treatment. They may return to their full duties and complete the remainder of their term.
Section 6.4 Resignation
Any officer can resign their position through a letter to the Clubhouse Staff Advisor. The Clubhouse Staff Advisor will work with the officer to overcome any obstacles and assist the officer in maintaining their position on the Student Council, or accept their resignation.

Article 8. Amendments to Bylaws

The Bylaws for the American Indian Clubhouse Youth Council may only be amended by a 4/5th majority vote of the Officers, with certification by the Staff Advisor.

Article 9. Affiliations

The youth council will affiliate with the United National Indian Tribal Youth Network, also known as the UNITY Network, or any other Youth Serving groups. Affiliations will be determined by the Youth Council with approval by the Staff Advisor. Removal must be done through an official motion at any regular meeting or through a Bylaw amendment.

These Bylaws were amended and adopted on April 1, 2022

_____	_____	_____
, President	**, Member-at-Large**	**, Treasurer**
_____	_____	_____
, Vice President	**, Secretary**	**, Emeritus Officer**