

Courtesy Booth Application

2023 Harvest Festival
Presented by Caywood Farms
October 14 & 15, 2023

Applications are due by September 8, 2023, at 11:59 PM MST.

Get the exposure you need for FREE!

Expose your government agency or department, non-profit organization, community service organization or small farm to thousands of visitors at the upcoming Pinal County Fair for FREE.

Share your services with the community

In an effort to help the community of Pinal County better understand the services available to them, the Festival offers public information booths at no cost to local organizations. This is a perfect opportunity to display and distribute information about your services. Each booth is 10'x10' and organizations may request up to 3 spaces as needed to accommodate their displays. At least one individual must staff your booth at all times.

Since space is limited, you should return your application as soon as possible. Submitting this application does not guarantee a booth space. Booth spaces are assigned on a first-come, first-served basis.

We make it easy on your help!

We understand that you need the support of your employees and volunteers to achieve your mission, however, life shouldn't be all work so we would like to invite your staff to come early or stay after their shift to enjoy the Festival. Employees and volunteers will receive free admission on any day they complete a shift for your agency or organization.

Today's Date

ORGANIZATION INFORMATION

Please select your organization's designation.

- Non-Profit
- Government
- Farm-to-Consumer

Farm-to-Consumer: you are a small- to medium-size, family owned and operated farm or ranch who sells to the community from your farm store or a farmer's market. If you are unsure whether or not you qualify, please contact the Vendor Coordinator at (520) 723-7881 or vendors@pinalfairgrounds.com.

⚠ No campaign or political booths are allowed.

⚠ Courtesy booths are for informational purposes only. If you wish to sell any products such as milk or eggs, please complete the Craft Vendor Application.

Booth Name

Company

This is the name that appears on your signage. May be the same as Company name.

Legal operating name of the business, if different from Booth Name.

Primary Contact

Primary Phone

May we send text messages to the primary phone number?

Yes No

We will never, ever share or abuse your phone number!

Secondary Phone

May we send text messages to the secondary phone number?

Yes No

We will never, ever share or abuse your phone number!

Primary Email

Secondary Email

Billing Address

Business Website/ Social Media

Please enter the URL for your website or social media page.

On-Site Contact

On-Site Contact Person

Who will be our main point of contact during the event?

On-Site Contact Email

Although this is not required, it is highly recommended. We will only use this email address to send pertinent, day-of-event information.

On-Site Mobile Phone

May we send text messages to the on-site contact's phone number?

Yes No

BOOTH INFORMATION

Type of Booth

Open Tent

Number of Booths Requested

1 2 3

Open: Only tables and signage, no canopy, etc.

Tent: Your booth has a canopy or other covering.

Do you require electricity at your booth?

Yes No

Please select the voltage/amperage required.

110v/15A 30A 220v/50A

Items to be given away

CREDENTIALS, PARKING, CAMPING, ETC.

- Each vendor may purchase Parking Passes: parking in reserved Vendor Parking.
- A limited number of RV spaces are available. Spaces will be assigned by management.

Number of Staff/ Volunteers

Number of Parking Passes

All staff receive complimentary entry.

\$10 per pass

We require a roster of all staff or volunteers who will be manning your booth and the day(s) they will be working.

Rosters are due by September 29, 2023.

Number of Camping Spaces

Number of Nights

\$25 per space, per night

⚠ Please note that camping spaces are not guaranteed and will be confirmed with your contract, should you receive one.

EVENT INSURANCE

All contracted concessionaires and commercial vendors are required to provide product and general liability certificates of insurance for \$1 Million.

You may purchase event insurance through PCFEC for \$120, or provide your own upon acceptance.

Vendor-provided insurance certificates must include the Pinal County Fairgrounds as an additional insured. The following wording must be used:

Pinal County, Central Arizona Fair Association, Fair Executives, their Officers, Officials, agents, employees and representatives.

CAFA Insurance *

Yes No

SIGNATURE

By signing below, I am certifying that I have reviewed my application and all of the information I have entered is correct and accurate.
