

# 24HF Food Vendor Application

HARVEST FESTIVAL IS OCTOBER 26-27, 2024 AT PINAL FAIRGROUNDS & EVENT CENTER.

Rent for food booths is charged on a percentage basis versus a minimum prepaid rent. Rent will be calculated by multiplying your gross sales (less sales tax) by 20%. Your rent will be which ever is greater - the percentage or the minimum prepaid rent \$300.

Note: All food concessions must have registers and all transactions must be rung on a cash register.

All Booths are outdoors

**FOOD CONCESSION SPACE APPLICATION-DUE ON OR BEFORE SEPTEMBER 13, 2024**

*\* Indicates required question*

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1. Company Name \*

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2. Contact Name \*

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3. Phone \*

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4. Cell Phone \*

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5. Is it ok to text the cell number above? \*

*Mark only one oval.*

Yes

No

6. Email \*

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7. Address \*

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8. City \*

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9. State \*

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10. Zip Code \*

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11. On-Site Contact Person (who will be the main point of contact during the event?) \*

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12. On-Site Contact Person phone number \*

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## VENDOR REFERENCES

13. Is this the first event ever for your booth or product? \*

*Mark only one oval.*

Yes

No

14. If accepted, will this be the first time vending for Pinal County Fairgrounds and Event Center? \*

*Mark only one oval.*

Yes

No

If you are not a new company, but have never been a vendor at the Pinal County Fairgrounds, please list 3 references from other events. **Please include the name of the event and the vendor coordinator's name, email and phone number.**

15. Vendor Reference #1

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16. Vendor Reference #2

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17. Vendor Reference #3

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**BOOTH INFORMATION**

**Open:** Only tables and signage, no canopy, etc.

**Tent:** Your booth has a canopy (please indicate size)

**Trailer:** A pull type booth with or without a removable hitch

**Truck:** A single self contained unit, like a van.

18. Type of Booth (see definitions above) \*

*Mark only one oval.*

Open

Tent

Trailer

Truck

19. Service Side \*

*Mark only one oval.*

Side Serve (Long Side)

End Serve (Short Side)

Both (Corner)

20. Total Frontage (ft) (the entire outside footage you need along the main service side. Include counters, awnings, privacy rooms, hitch, etc.) \*

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21. Total Depth (ft) (the entire outside footage you need along the main service side. Include counters, awnings, privacy rooms, hitch, etc.) \*

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22. Do you require electricity at your booth? \*

Mark only one oval.

Yes

No

23. Select the voltage/amperage required. \*

Mark only one oval.

110v/15A/30A

220v/50A

None

Other: \_\_\_\_\_

24. Please upload a minimum of 3 photos of your booth in operation. The more details the better. \*

Files submitted:

25. **Menu and Prices** \*

List every item you would like to sell.

Note: All products for which you apply may not be approved. Only the products listed on your contract, if you receive one, are authorized to be sold. Any changes must be approved in writing by Management.

If you would like to submit your list via email, please send them to vendors@pinalfairgrounds.com and write "emailed list" in the space below.

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26. **Special Requests:**

Please use this space to make any special requests. While we cannot promise to grant all requests, we make an effort to accommodate our vendors; e.g. same spot as previous year, near another vendor, facing east, etc.

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27. **Permit Type \***

*Mark only one oval.*

- I have a Pinal County Mobile Food Unit Permit
- I have a permit in another AZ County
- I do not have a health permit

**Credentials, Parking, Camping, Etc.**

The Vendor Package **includes 2 Vendor Credentials** (entry passes for the duration of the event)

Each Vendor must purchase at least 1 parking pass (for reserved Vendor Parking and to enter the gate for stocking)

A limited number of RV spaces are available. Spaces will be assigned by management.\*

\*Camping spaces are not guaranteed and will be confirmed with your contract.

Additional credentials and passes may be purchased here or at check in.

28. Additional Admission Credentials (2 provided with space rent) \$10 per credential \*

*Mark only one oval.*

0

1

2

3

4

5

29. Vehicle Parking Pass (minimum one per booth required) \$10 each \*

*Mark only one oval.*

1

2

3

4

5

30. Camping (Water & electric only, 30 amp) \$25 per space per night \*

*Mark only one oval.*

0 nights

1 night

2 nights

3 nights

4 nights

5 nights

31. Additional Camping (2nd rig) (Water & electric only, 30 amp) \$25 per space per night \*

*Mark only one oval.*

- 0 nights  
 1 night  
 2 nights  
 3 nights  
 4 nights  
 5 nights

32. Stock Truck Parking (No Power) \$30 per space \*

*Mark only one oval.*

- 0 spaces  
 1 space  
 2 spaces  
 3 spaces

33. Stock Truck Parking (With Power) \$50 per space \*

*Check all that apply.*

- 110v/15A/30A  
 220v/50A  
 0 spaces  
 1 space  
 2 spaces  
 3 spaces

34. Golf Cart Pass (\$50 per cart) \*

A certificate of insurance is now required for all golf cart passes. All drivers must be over the age of 16 with a valid driver's license. Passes must be affixed to the cart during the event.

*Mark only one oval.*

0 carts

1 cart

2 carts

**Event Insurance**

**All contracted concessionaires and commercial vendors are required to provide product and general liability certificates of insurance for \$1 million (minimum).**

Vendor provided insurance certificates must include "Pinal County, Central Arizona Fair Association, Fair Executives, their officers, officials, agents, employees and representatives" as additionally insured. The certificate holder must be:

Central Arizona Fair Association  
512 S. 11 Mile Corner Rd  
Casa Grande, AZ 85194

35. By checking this box, I understand that if I am accepted as a vendor for this event, I am required to provide a certificate of insurance to the facility. If I am unable to provide my own, I may purchase a policy for an additional fee from Central AZ Fair Association. \*

*Check all that apply.*

Yes, I understand.

