

Minutes
Springfield Township Organization Meeting
January 5, 2026

The meeting was called to order at 6:30p.m. In attendance were Supervisors Luke Weldon, Jeff Eaton and Eric Taylor; Gery Nietupski, solicitor; Meredith Borstorff, secretary.

Gery Nietupski administered an Oath of Office to: Brian Barrante (Planning), Bonnie Howland (Ta Collector), Ken Lasher (ZHB), Dick Sembower (Auditor), Luke Weldon (Supervisor) and Meredith Borstorff (Zoning Ofcr, Secretary: Twp/PC/ZHB)

Jeff Eaton moved to appoint Luke Weldon as Temporary Chairman, seconded by Eric Taylor and passed by unanimous roll-call vote.

Luke Weldon moved to appoint Meredith Borstorff as Temporary Secretary, seconded by Jeff Eaton and passed by unanimous roll-call vote.

Each receiving a motion, a second, and an all "yes" roll-call vote (except where noted) from the Supervisors, the following appointments were made:

Chairman: Luke Weldon

Vice Chairman: Jeff Eaton

Secretary: Meredith Borstorff

Treasurer: Eric Taylor

Zoning Officer: Meredith Borstorff

Open Records Officer: Township Secretary

Roadmaster: Jeff Eaton (Luke/Eric: yes; Jeff abstained)

Solicitor: Gery Nietupski(\$125/hr)

Engineer: Rabell Surveying & Engineering, Div. of LSSE

Ambulance Provider: West County Paramedics Association

Planning Board: Chip Folletti & Brian Barrante (exp. 12/31/29), VACANCY (exp. 12/31/28)

Zoning Hearing Board: Re-appoint Ken Lasher (exp. 12/31/30) VACANCY (exp 12/31/29) VACANCY Alternate (3-yr term). (ZHB Secretary to be appointed by ZHB @ organization meeting.)

Lakefront Parks: Vacancies: term exp. 12/31/27 & 12/31/29

Bicentennial Park: n/a

Vacancy Board: Blake Holliday

Auditors: Appoint CPA: Buseck, Barger, & Bleil to perform the 2025 audit

Jeff Eaton moved to affirm Supervisors as Township Employees, seconded by Luke Weldon and passed by unanimous roll-call vote.

Jeff Eaton moved to set Treasurer's Bond at \$600,000.00, seconded by Luke Weldon and passed by unanimous roll-call vote.

Luke Weldon moved to designate The Andover Bank and PLGIT as the bank depositories, seconded by Jeff Eaton and passed by unanimous roll-call vote.

Jeff Eaton moved, seconded by Luke Weldon and passed by unanimous roll-call vote to set the following *Supervisors' meeting schedule:* The second Monday of each month at 7:00p.m., except when a holiday falls on that day, at which time the meeting will be held the following day. *Planning Commission meeting schedule:* The first Monday of each month at 7:00p.m. *Zoning Hearing Board meeting schedule:* Thursdays at 7:00p.m. as necessary/advertised. (Jan. '26 meeting will be flipped for BOS/PC).

SPRINGFIELD TOWNSHIP
ERIE COUNTY

FEE SCHEDULE

Zoning Ordinance: \$25
Subdivision Ordinance: \$25
Zoning Map: \$10
Township Comprehensive Plan: \$100
Zoning Hearing Fee (Special Exception/Variance, etc): \$500
Conditional Use Hearing (BOS): \$300
Returned Checks: Bank Fees + \$25.00

ZONING PERMIT FEES:

Solar Project (PSES): 5% of total project costs
Single-Family Dwelling: \$ 200.00
(includes garage/decks/porches at time of original construction)
Two/Multiple-Family Dwelling: 200.00 PER DWELLING UNIT
(includes garage/decks/porches at time of original construction)
Additions to Structures: 100.00
(includes decks/porches)

Accessory Structures (100SF or greater): 100.00
(includes storage containers & ASES Ground/solar arrays)
In-Ground Swimming Pools: 100.00
Commercial/Industrial Structures: 200.00 (Incidental costs may be added as needed)

Permit for Construction in a Flood Plain: \$100 (plus any fees incurred by Township Engineer)

Permit for Annual Firewood Removal: \$25

Permit for Fireworks: \$25

Stormwater Review (Escrow): for residential projects over 5,000SF \$1,500 and
Commercial projects \$2,000; PSES Solar Projects \$4,000
(plus engineering fees beyond escrow)

Raccoon Pavilion Rental: \$150 (plus \$50 deposit returned upon acceptable inspection of facility)

Road Occupancy Permit: \$50 application fee + \$25 Inspection Fee, plus per unit fees (\$10/pole or \$10/100ft of roadway)

Excess Maintenance Agreement/ Permit: \$100 application fee + required security.

RIGHT-TO-KNOW:

Photocopies: \$.25/page (B&W) plus postage; \$.35/page (Color)

Any additional fees per the Section 1307 of the Right-to-Know Law Fee Schedule (attached)

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January 5, 2026

CALL TO ORDER The regular meeting was called to order at 7:00p.m.. In attendance were supervisors Luke Weldon, Jeff Eaton and Eric Taylor; Gery Nietupski, solicitor; Meredith Borstorff, secretary.

MINUTES Jeff Eaton moved to approve minutes of the December 9, 2024 meeting; seconded by, Eric Taylor, passed with unanimous roll-call vote.

TREASURER'S REPORT As of Jan 5, 2026, Total Assets: General Fund -- \$465,873.92; Liquid Fuels -- \$9,619.34. Jeff Eaton moved to approve the Treasurer's Report (subject to audit), seconded by Luke Weldon and passed by unanimous roll-call vote.

BILLS Payment of the bills on the bill list were unanimously approved by a roll-call vote upon a motion by Luke Weldon and seconded by Eric Taylor.

CORRESPONDENCE None

PUBLIC COMMENT None

ADMINISTRATIVE ACTION:

Resolution R2026-001: To provide maintenance of township parks in perpetuity. Eric Taylor moved to adopt resolution. Luke Weldon seconded; passed by unanimous, roll-call vote.

Resolution R2026-002: Reappointment of Ken Lasher as a ZHB member (term exp. 12/31/30). Jeff Eaton moved to adopt resolution. Luke Weldon seconded; passed by unanimous, roll-call vote.

Resolution R2026-003: Appointment of Buseck, Barger, & Bleil (CPA) to perform DCED audit of 2025. Eric Taylor moved to adopt resolution. Jeff Eaton seconded; passed by unanimous, roll-call vote.

Resolution R2026-004: Establishment of Tax rates for the year 2026. Jeff Eaton moved to adopt resolution. Luke Weldon seconded; passed by unanimous, roll-call vote.

Buseck, Barker, Bleil & Co. – Engagement Letter (for 2025 audit). Jeff Eaton moved to adopt resolution. Luke Weldon seconded; passed by unanimous, roll-call vote.

STAFF/COMMITTEE REPORTS

Roadmaster – Plowing! Maintaining equipment.

Zoning Officer – Issued two permits for December; Permit fees \$100.

OLD BUSINESS None

NEW BUSINESS None

PUBLIC COMMENT None.

ADJOURN With no further business, the meeting was unanimously adjourned at 7:15pm.

Respectfully submitted,
Meredith L. Borstorff, Township Secretary