



**THE FOLLOWING CHECKLIST IS DESIGNED TO ASSIST WITH PREPARATIONS
FOR EXTENDED ABSENCES FROM YOUR RESIDENCE:**

PRELIMINARY STEPS:

- Arrange for home watch service with 4 Eyes Home Watch LLC, a team of home watch professionals led by (Prince) Kymani Prince. 239 `877 0631
- Notify your Condo Association Manager about your plans.
- Cancel newspaper delivery.
- Arrange to have your mail forwarded.
- Set up your phone for summer service.
- Renew your A/C maintenance contract.

FINAL CLOSE-UP STEPS:

- Remove all furniture, decorations, plants, mats, and other items from the lanai and entryways.
- Close the hurricane shutters and all windows and ensure they are locked.
- Change the batteries in the front door keypad.
- Keep the ceiling fans low to circulate air throughout the house.
- Change thermostat batteries and A/C filters; leave two spare filters.
- Set the thermostat to “cool,” adjust the fan to “auto,” and set the temperature to the desired level. 74–78
- You can use the optional humidistat setting according to your preference.
- Open all A/C vents to maximize air circulation.
- If small appliances, TVs, radios, computers, and surge protectors are unnecessary and within easy reach, unplug them.



- Open the closet and doors.
- Close verticals, blinds, and drapes.
- Remove any perishable foods from the pantry, move open items to the refrigerator, and open the pantry door.
- Empty the icemaker and switch it to OFF.
- Discard any carbonated beverages that might explode.
- Leave open boxes of baking soda in both the refrigerator and freezer.
- Prop the dishwasher door open.
- Run the disposal, then pour a small amount of vegetable oil into it.
- Pour bleach into the toilets and cover them with plastic wrap to limit evaporation and mold build-up. Leave a supply of bleach.
- Turn off the main water valve and the valves to the washer, leaving the door open.
- Switch off the hot water breaker.
- If desired, turn off the breakers to large appliances such as the range/microwave, washer/dryer, and dishwasher.

4 EYES HOME WATCH PROFESSIONALS:

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