



How to Set Up a KDP Account (Kindle Direct Publishing)

What you need before you start

- An Amazon account (or be ready to create one)
- A working email address and phone number
- Your legal name and address (for tax + payments)
- Bank account details for royalty deposits
- Tax info (SSN/ITIN/EIN in the U.S., or your local tax ID)

Step-by-step setup

1. Go to **kdp.amazon.com** and click **Sign in**.
2. Sign in with your existing Amazon login, or choose **Create your Amazon account**.
3. After signing in, you'll land in your **KDP Dashboard**.
4. Click your account name (top right) and choose **Account**.

Complete your KDP Account page (do these in order)

1) Author information

- Confirm your **name** (individual)
- Add your **address** and **phone number**

2) Getting paid (royalty payments)

- Under **Bank Account**, select your **bank location/currency**
- Enter your bank details (KDP will show the exact fields it needs)
- Save your payment method

3) Tax interview (required)

1. In the **Tax Information** section, click **Complete Tax Interview**.
2. Choose whether you're publishing as an **Individual** or **Business**.

3. Follow the prompts to enter your tax details.
4. Review and **submit** the interview.

Quick checks before you publish

- Your **tax interview** shows as completed
- Your **bank details** are saved
- Your **contact info** is accurate

Common hiccups (and easy fixes)

- **Can't sign in?** Try resetting your Amazon password.
- **Tax interview confusion?** Double-check whether you're filing as an individual vs. business.
- **Bank info rejected?** Make sure the account holder name matches your legal/bank name.

You're ready

Once your account, payments, and tax info are complete, go back to the **KDP Dashboard** and click **Create** to start a Kindle eBook, paperback, or hardcover.