

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30</i>		1. REQUISITION NUMBER	PAGE OF
			1 300

2. CONTRACT NO.	3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER	5. SOLICITATION NUMBER 70LGly24BGLB00001	6. SOLICITATION ISSUE DATE
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7. FOR SOLICITATION INFORMATION CALL:	a. NAME Erin Johnson	b. TELEPHONE NUMBER (No collect calls) 912-267-3297	8. OFFER DUE DATE/LOCAL TIME 06/27/2024 1400 ET
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9. ISSUED BY DEPARTMENT OF HOMELAND SECURITY FEDERAL LAW ENFORCEMENT TRAINING CENTERS 1131 CHAPEL CROSSING RD GLYNCO GA 31524	CODE 70LGly	10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: 100.00 % FOR: <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB) <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS (SDVOSB) <input checked="" type="checkbox"/> 8(A)	NORTH AMERICAN INDUSTRY CLASSIFICATION STANDARD (NAICS): 561720 SIZE STANDARD: \$22
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11. DELIVERY FOR FREE ON BOARD (FOB) DESTINATION UNLESS BLOCK IS MARKED <input checked="" type="checkbox"/> SEE SCHEDULE	12. DISCOUNT TERMS	13a. THIS CONTRACT IS A RATED ORDER UNDER THE DEFENSE PRIORITIES AND ALLOCATIONS SYSTEM - DPAS (15 CFR 700) <input type="checkbox"/>	13b. RATING 14. METHOD OF SOLICITATION <input type="checkbox"/> REQUEST FOR QUOTE (RFQ) <input checked="" type="checkbox"/> INVITATION FOR BID (IFB) <input type="checkbox"/> REQUEST FOR PROPOSAL (RFP)
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15. DELIVER TO CODE	16. ADMINISTERED BY CODE 70LGly DEPARTMENT OF HOMELAND SECURITY FEDERAL LAW ENFORCEMENT TRAINING CENTERS 1131 CHAPEL CROSSING RD GLYNCO GA 31524
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17a. CONTRACTOR/OFFEROR CODE	FACILITY CODE	18a. PAYMENT WILL BE MADE BY CODE
TELEPHONE NO.		

<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER	18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM
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19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
0001	Base Period: Training Buildings services as outlined in the attached scope of work. Price per square feet (sf) \$ _____. Price per sf is determined by taking the monthly unit price and dividing it by the total square feet for all training buildings. The cost per sf will be used to add/delete buildings from this line item. <i>(Use Reverse and/or Attach Additional Sheets as Necessary)</i>	12	MO		

25. ACCOUNTING AND APPROPRIATION DATA	26. TOTAL AWARD AMOUNT (For Government Use Only)
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<input checked="" type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE (FEDERAL ACQUISITION REGULATION) FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA	<input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA	<input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.

<input type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.	<input type="checkbox"/> 29. AWARD OF CONTRACT: REFERENCE _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:
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30a. SIGNATURE OF OFFEROR/CONTRACTOR	31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)
30b. NAME AND TITLE OF SIGNER (Type or print)	31b. NAME OF CONTRACTING OFFICER (Type or print) Erin Johnson
30c. DATE SIGNED	31c. DATE SIGNED

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
0002	Period of Performance: October 1, 2024 - September 30, 2025 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL Delivery: 10/01/2024 Base Period: Administration Buildings services as outlined in the attached scope of work. Price per square feet (sf) \$ _____. Price per sf is determined by taking the monthly unit price and dividing it by the total square feet for all Administration (ADM) buildings. The cost per sf will be used to add/delete buildings from this line item. Period of Performance: October 1, 2024 - September 30, 2025 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL Delivery: 10/01/2024	12	MO		
0003	Base Period: Building 221 Indoor Firing Range services as outlined in the attached scope of work. Continued ...	12	MO		

32a. QUANTITY IN COLUMN 21 HAS BEEN

RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
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38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
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41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42a. RECEIVED BY (<i>Print</i>)
		42b. RECEIVED AT (<i>Location</i>)
	42c. DATE REC'D (YY/MM/DD)	42d. TOTAL CONTAINERS

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

70LGLY24BGLB00001

PAGE OF

3

300

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Price per square feet (sf) \$ _____.</p> <p>Price per sf is determined by taking the monthly unit price and dividing it by the total square feet for Building 221. The cost per sf will be used to add/delete buildings from this line item.</p> <p>Period of Performance: October 1, 2024 - September 30, 2025</p> <p>Product/Service Code: S201</p> <p>Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2024</p>				
0004	<p>Base Period: Service Contract Work Request as outlined in the attached scope of work.</p> <p>A SCWR Form FTC-ADM-61 will be issued for these services.</p> <p>Period of Performance: October 1, 2024 - September 30, 2025</p> <p>This is a not to exceed line item. The amount shown is a maximum ceiling and may not be reached.</p> <p>Product/Service Code: S201</p> <p>Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2024</p>	1	LS	\$100,000.00	\$100,000.00
0005	<p>Base Period: Buildings with plumbing and/or electrical limitation services as outlined in the attached scope of work.</p> <p>Price per square feet (sf) \$ _____.</p> <p>Price per sf is determined by taking the monthly unit price and dividing it by the total square feet for all buildings with plumbing and/or electrical limitation. The cost per sf will be used to add/delete buildings from this line item.</p> <p>Period of Performance: October 1, 2024 - September 30, 2025</p> <p>Product/Service Code: S201</p> <p>Product/Service Description: HOUSEKEEPING-Continued ...</p>	12	MO		

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

70LGLY24BGLB00001

PAGE OF

4

300

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0006	<p>CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2024</p> <p>Base Period: Equipment Replacement as outlined in the attached scope of work.</p> <p>Period of Performance: October 1, 2024 - September 30, 2025</p> <p>This is a not to exceed line item. The amount shown is a maximum ceiling and may not be reached.</p> <p>Product/Service Code: S201</p> <p>Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2024</p>	1	LS	\$20,000.00	\$20,000.00
0007	<p>Base Period: Saturday Cleaning - provide services as outlined in the attached scope of work for buildings on Saturdays that are schedule. Services will be ordered on a SCWR Form FTC-ADM-61 providing specific details and buildings.</p> <p>Daily rate: \$ _____ (per Saturday)</p> <p>Monthly total rate \$ _____ (all Saturdays in the month)</p> <p>Annual total rate \$ _____ (all Saturdays in the year)</p> <p>Period of Performance: October 1, 2024 - September 30, 2025</p> <p>This is a not to exceed line item. The amount shown is a maximum ceiling and may not be reached.</p> <p>Product/Service Code: S201</p> <p>Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2024</p>	1	LS	\$321,486.67	\$321,486.67
0008	<p>Base Period: Recycling as outlined in the attached scope of work.</p> <p>Continued ...</p>	12	MO		

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
70LGLY24BGLB00001

PAGE OF
5 | 300

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0009	Period of Performance: October 1, 2024 - September 30, 2025 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL Delivery: 10/01/2024 Phase In Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL Delivery: 10/01/2024	1	LS		
1001	Option 1: Training Buildings services as outlined in the attached scope of work. Price per square feet (sf) \$ _____. Price per sf is determined by taking the monthly unit price and dividing it by the total square feet for all training buildings. The cost per sf will be used to add/delete buildings from this line item. Period of Performance: October 1, 2025 - September 30, 2026 (Option Line Item) Anticipated Option Exercise Date 09/30/2025 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL Delivery: 10/01/2025	12	MO		
1002	Option 1: Administration Buildings services as outlined in the attached scope of work. Price per square feet (sf) \$ _____. Price per sf is determined by taking the monthly unit price and dividing it by the total square feet for all Administration (ADM) buildings. The cost per sf will be used to add/delete buildings from this line item. Period of Performance: October 1, 2025 - Continued ...	12	MO		

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
70LGLY24BGLB00001

PAGE OF
6 300

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
1003	<p>September 30, 2026 (Option Line Item) Anticipated Option Exercise Date 09/30/2025 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING- CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2025</p> <p>Option 1: Building 221 Indoor Firing Range services as outlined in the attached scope of work.</p> <p>Price per square feet (sf) \$ _____. Price per sf is determined by taking the monthly unit price and dividing it by the total square feet for Building 221. The cost per sf will be used to add/delete buildings from this line item.</p> <p>Period of Performance: October 1, 2025 - September 30, 2026 (Option Line Item) Anticipated Option Exercise Date 09/30/2025 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING- CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2025</p>	12	MO		
1004	<p>Option 1: Service Contract Work Request as outlined in the attached scope of work.</p> <p>A SCWR Form FTC-ADM-61 will be issued for these services.</p> <p>Period of Performance: October 1, 2025 - September 30, 2026</p> <p>This is a not to exceed line item. The amount shown is a maximum ceiling and may not be reached. (Option Line Item) Anticipated Option Exercise Date 09/30/2025 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING- CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2025 Continued ...</p>	1	LS	\$100,000.00	\$100,000.00

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
70LGLY24BGLB00001

PAGE OF
7 300

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
1005	<p>Option 1: Buildings with plumbing and/or electrical limitation services as outlined in the attached scope of work.</p> <p>Price per square feet (sf) \$ _____.</p> <p>Price per sf is determined by taking the monthly unit price and dividing it by the total square feet for all buildings with plumbing and/or electrical limitation. The cost per sf will be used to add/delete buildings from this line item.</p> <p>Period of Performance: October 1, 2025 - September 30, 2026 (Option Line Item)</p> <p>Anticipated Option Exercise Date 09/30/2025</p> <p>Product/Service Code: S201</p> <p>Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2025</p>	12	MO		
1006	<p>Option 1: Equipment Replacement as outlined in the attached scope of work.</p> <p>Period of Performance: October 1, 2025 - September 30, 2026</p> <p>This is a not to exceed line item. The amount shown is a maximum ceiling and may not be reached. (Option Line Item)</p> <p>Anticipated Option Exercise Date 09/30/2025</p> <p>Product/Service Code: S201</p> <p>Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2025</p>	1	LS	\$20,000.00	\$20,000.00
1007	<p>Option 1: Saturday Cleaning - provide services as outlined in the attached scope of work for buildings on Saturdays that are schedule. Services will be ordered on a SCWR Form FTC-ADM-61 providing specific details and buildings.</p> <p>Daily rate: \$ _____ (per Saturday)</p> <p>Continued ...</p>	1	LS	\$343,926.44	\$343,926.44

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
70LGLY24BGLB00001

PAGE OF
8 300

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Monthly total rate \$ _____ (all Saturdays in the month)</p> <p>Annual total rate \$ _____ (all Saturdays in the year)</p> <p>Period of Performance: October 1, 2025 - September 30, 2026</p> <p>This is a not to exceed line item. The amount shown is a maximum ceiling and may not be reached. (Option Line Item) Anticipated Option Exercise Date 09/30/2025 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2025</p>				
1008	<p>Option 1: Recycling as outlined in the attached scope of work.</p> <p>Period of Performance: October 1, 2025 - September 30, 2026 (Option Line Item) Anticipated Option Exercise Date 09/30/2025 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2025</p>	12	MO		
2001	<p>Option 2: Training Buildings services as outlined in the attached scope of work.</p> <p>Price per square feet (sf) \$ _____. Price per sf is determined by taking the monthly unit price and dividing it by the total square feet for all training buildings. The cost per sf will be used to add/delete buildings from this line item.</p> <p>Period of Performance: October 1, 2026 - September 30, 2027 (Option Line Item) Anticipated Option Exercise Date 09/30/2026 Continued ...</p>	12	MO		

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
70LGLY24BGLB00001

PAGE OF
9 | 300

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
2002	<p>Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2026</p> <p>Option 2: Administration Buildings services as outlined in the attached scope of work.</p> <p>Price per square feet (sf) \$ _____. Price per sf is determined by taking the monthly unit price and dividing it by the total square feet for all Administration (ADM) buildings. The cost per sf will be used to add/delete buildings from this line item.</p> <p>Period of Performance: October 1, 2026 - September 30, 2027 (Option Line Item) Anticipated Option Exercise Date 09/30/2026 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2026</p>	12	MO		
2003	<p>Option 2: Building 221 Indoor Firing Range services as outlined in the attached scope of work.</p> <p>Price per square feet (sf) \$ _____. Price per sf is determined by taking the monthly unit price and dividing it by the total square feet for Building 221. The cost per sf will be used to add/delete buildings from this line item.</p> <p>Period of Performance: October 1, 2026 - September 30, 2027 (Option Line Item) Anticipated Option Exercise Date 09/30/2026 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2026</p>	12	MO		
2004	<p>Option 2: Service Contract Work Request as Continued ...</p>	1	LS	\$100,000.00	\$100,000.00

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
70LGLY24BGLB00001

PAGE OF
10 300

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
2005	<p>outlined in the attached scope of work.</p> <p>A SCWR Form FTC-ADM-61 will be issued for these services.</p> <p>Period of Performance: October 1, 2026 - September 30, 2027</p> <p>This is a not to exceed line item. The amount shown is a maximum ceiling and may not be reached. (Option Line Item) Anticipated Option Exercise Date 09/30/2026 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2026</p> <p>Option 2: Buildings with plumbing and/or electrical limitation services as outlined in the attached scope of work.</p> <p>Price per square feet (sf) \$ _____. Price per sf is determined by taking the monthly unit price and dividing it by the total square feet for all buildings with plumbing and/or electrical limitation. The cost per sf will be used to add/delete buildings from this line item.</p> <p>Period of Performance: October 1, 2026 - September 30, 2027 (Option Line Item) Anticipated Option Exercise Date 09/30/2026 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2026</p>	12	MO		
2006	<p>Option 2: Equipment Replacement as outlined in the attached scope of work.</p> <p>Period of Performance: October 1, 2026 - September 30, 2027</p> <p>This is a not to exceed line item. The amount shown is a maximum ceiling and may not be reached. Continued ...</p>	1	LS	\$20,000.00	\$20,000.00

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

70LGLY24BGLB00001

PAGE OF

11

300

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
2007	<p>(Option Line Item) Anticipated Option Exercise Date 09/30/2026 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL Delivery: 10/01/2026</p> <p>Option 2: Saturday Cleaning - provide services as outlined in the attached scope of work for buildings on Saturdays that are schedule. Services will be ordered on a SCWR Form FTC-ADM-61 providing specific details and buildings.</p> <p>Daily rate: \$ _____ (per Saturday) Monthly total rate \$ _____ (all Saturdays in the month) Annual total rate \$ _____ (all Saturdays in the year)</p> <p>Period of Performance: October 1, 2026 - September 30, 2027</p> <p>This is a not to exceed line item. The amount shown is a maximum ceiling and may not be reached. (Option Line Item) Anticipated Option Exercise Date 09/30/2026 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL Delivery: 10/01/2026</p>	1	LS	\$367,932.51	\$367,932.51
2008	<p>Option 2: Recycling as outlined in the attached scope of work.</p> <p>Period of Performance: October 1, 2026 - September 30, 2027 (Option Line Item) Anticipated Option Exercise Date 09/30/2026 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL Continued ...</p>	12	MO		

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
70LGLY24BGLB00001

PAGE OF
12 300

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
3001	Delivery: 10/01/2026 Option 3: Training Buildings services as outlined in the attached scope of work. Price per square feet (sf) \$ _____. Price per sf is determined by taking the monthly unit price and dividing it by the total square feet for all training buildings. The cost per sf will be used to add/delete buildings from this line item. Period of Performance: October 1, 2027 - September 30, 2028 (Option Line Item) Anticipated Option Exercise Date 09/30/2027 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL Delivery: 10/01/2027	12	MO		
3002	Delivery: 10/01/2027 Option 3: Administration Buildings services as outlined in the attached scope of work. Price per square feet (sf) \$ _____. Price per sf is determined by taking the monthly unit price and dividing it by the total square feet for all Administration (ADM) buildings. The cost per sf will be used to add/delete buildings from this line item. Period of Performance: October 1, 2027 - September 30, 2028 (Option Line Item) Anticipated Option Exercise Date 09/30/2027 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL Delivery: 10/01/2027	12	MO		
3003	Delivery: 10/01/2027 Option 3: Building 221 Indoor Firing Range services as outlined in the attached scope of work. Continued ...	12	MO		

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
70LGLY24BGLB00001

PAGE OF
13 300

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
3004	<p>Price per square feet (sf) \$_____.</p> <p>Price per sf is determined by taking the monthly unit price and dividing it by the total square feet for Building 221. The cost per sf will be used to add/delete buildings from this line item.</p> <p>Period of Performance: October 1, 2027 - September 30, 2028 (Option Line Item) Anticipated Option Exercise Date 09/30/2027 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2027</p> <p>Option 3: Service Contract Work Request as outlined in the attached scope of work.</p> <p>A SCWR Form FTC-ADM-61 will be issued for these services.</p> <p>Period of Performance: October 1, 2027 - September 30, 2028</p> <p>This is a not to exceed line item. The amount shown is a maximum ceiling and may not be reached. (Option Line Item) Anticipated Option Exercise Date 09/30/2027 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2027</p>	1	LS	\$100,000.00	\$100,000.00
3005	<p>Option 3: Buildings with plumbing and/or electrical limitation services as outlined in the attached scope of work.</p> <p>Price per square feet (sf) \$_____.</p> <p>Price per sf is determined by taking the monthly unit price and dividing it by the total square feet for all buildings with plumbing and/or electrical limitation. The cost per sf will be used to add/delete buildings from this line item.</p> <p>Period of Performance: October 1, 2027 - Continued ...</p>	12	MO		

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
70LGLY24BGLB00001

PAGE OF
14 300

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
3006	<p>September 30, 2028 (Option Line Item) Anticipated Option Exercise Date 09/30/2027 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING- CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2027</p> <p>Option 3: Equipment Replacement as outlined in the attached scope of work.</p> <p>Period of Performance: October 1, 2027 - September 30, 2028</p> <p>This is a not to exceed line item. The amount shown is a maximum ceiling and may not be reached. (Option Line Item) Anticipated Option Exercise Date 09/30/2027 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING- CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2027</p>	1	LS	\$20,000.00	\$20,000.00
3007	<p>Option 3: Saturday Cleaning - provide services as outlined in the attached scope of work for buildings on Saturdays that are schedule. Services will be ordered on a SCWR Form FTC-ADM-61 providing specific details and buildings.</p> <p>Daily rate: \$ _____ (per Saturday)</p> <p>Monthly total rate \$ _____ (all Saturdays in the month)</p> <p>Annual total rate \$ _____ (all Saturdays in the year)</p> <p>Period of Performance: October 1, 2027 - September 30, 2028</p> <p>This is a not to exceed line item. The amount shown is a maximum ceiling and may not be reached. (Option Line Item) Continued ...</p>	1	LS	\$393,614.19	\$393,614.19

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
70LGLY24BGLB00001

PAGE OF
15 300

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
3008	<p>Anticipated Option Exercise Date 09/30/2027 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2027</p> <p>Option 3: Recycling as outlined in the attached scope of work.</p> <p>Period of Performance: October 1, 2027 - September 30, 2028 (Option Line Item)</p>	12	MO		
4001	<p>Anticipated Option Exercise Date 09/30/2027 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2027</p> <p>Option 4: Training Buildings services as outlined in the attached scope of work.</p> <p>Price per square feet (sf) \$_____.</p> <p>Price per sf is determined by taking the monthly unit price and dividing it by the total square feet for all training buildings. The cost per sf will be used to add/delete buildings from this line item.</p> <p>Period of Performance: October 1, 2028 - September 30, 2029 (Option Line Item)</p>	12	MO		
4002	<p>Anticipated Option Exercise Date 09/30/2028 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2028</p> <p>Option 4: Administration Buildings services as outlined in the attached scope of work.</p> <p>Price per square feet (sf) \$_____.</p> <p>Price per sf is determined by taking the monthly unit price and dividing it by the total square feet for all Administration (ADM) buildings. The</p> <p>Continued ...</p>	12	MO		

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

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PAGE OF

16

300

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
4003	<p>cost per sf will be used to add/delete buildings from this line item.</p> <p>Period of Performance: October 1, 2028 - September 30, 2029 (Option Line Item) Anticipated Option Exercise Date 09/30/2028 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2028</p> <p>Option 4: Building 221 Indoor Firing Range services as outlined in the attached scope of work.</p> <p>Price per square feet (sf) \$ _____.</p> <p>Price per sf is determined by taking the monthly unit price and dividing it by the total square feet for Building 221. The cost per sf will be used to add/delete buildings from this line item.</p> <p>Period of Performance: October 1, 2028 - September 30, 2029 (Option Line Item) Anticipated Option Exercise Date 09/30/2028 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2028</p>	12	MO		
4004	<p>Option 4: Service Contract Work Request as outlined in the attached scope of work.</p> <p>A SCWR Form FTC-ADM-61 will be issued for these services.</p> <p>Period of Performance: October 1, 2028 - September 30, 2029</p> <p>This is a not to exceed line item. The amount shown is a maximum ceiling and may not be reached. (Option Line Item) Anticipated Option Exercise Date 09/30/2028 Product/Service Code: S201 Continued ...</p>	1	LS	\$100,000.00	\$100,000.00

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
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PAGE OF
17 300

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
4005	<p>Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2028</p> <p>Option 4: Buildings with plumbing and/or electrical limitation services as outlined in the attached scope of work.</p> <p>Price per square feet (sf) \$ _____.</p> <p>Price per sf is determined by taking the monthly unit price and dividing it by the total square feet for all buildings with plumbing and/or electrical limitation. The cost per sf will be used to add/delete buildings from this line item.</p> <p>Period of Performance: October 1, 2028 - September 30, 2029 (Option Line Item)</p> <p>Anticipated Option Exercise Date 09/30/2028</p> <p>Product/Service Code: S201</p> <p>Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2028</p>	12	MO		
4006	<p>Option 4: Equipment Replacement as outlined in the attached scope of work.</p> <p>Period of Performance: October 1, 2028 - September 30, 2029</p> <p>This is a not to exceed line item. The amount shown is a maximum ceiling and may not be reached. (Option Line Item)</p> <p>Anticipated Option Exercise Date 09/30/2028</p> <p>Product/Service Code: S201</p> <p>Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2028</p>	1	LS	\$20,000.00	\$20,000.00
4007	<p>Option 4: Saturday Cleaning - provide services as outlined in the attached scope of work for buildings on Saturdays that are schedule. Services will be ordered on a SCWR Form FTC-ADM-61 providing specific details and Continued ...</p>	1	LS	\$421,088.46	\$421,088.46

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
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PAGE OF
18 300

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
4008	<p>buildings.</p> <p>Daily rate: \$ _____ (per Saturday)</p> <p>Monthly total rate \$ _____ (all Saturdays in the month)</p> <p>Annual total rate \$ _____ (all Saturdays in the year)</p> <p>Period of Performance: October 1, 2028 - September 30, 2029</p> <p>This is a not to exceed line item. The amount shown is a maximum ceiling and may not be reached. (Option Line Item) Anticipated Option Exercise Date 09/30/2028 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2028</p> <p>Option 4: Recycling as outlined in the attached scope of work.</p> <p>Period of Performance: October 1, 2028 - September 30, 2029 (Option Line Item) Anticipated Option Exercise Date 09/30/2028 Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL</p> <p>Delivery: 10/01/2028</p>	12	MO		

TABLE OF CONTENTS

Notes to Offerors23

SECTION B – Recap Sheet.....25

SECTION C - DESCRIPTION/SPECIFICATIONS/WORK STATEMENT25

PART 1 –PERFORMANCE BASED STATEMENT OF WORK (PBSOW)26

1.1 Introduction:26

1.2 Mission:26

1.3 Normal Hours of Operation:26

1.4 Contractor Personnel:27

1.5 Vehicle Licensed Employees:28

1.6 Employee Roster:28

1.7 Project Manager (PM) and Alternate Project Manager (APM):28

1.8 Quality Control Manager (QC):29

1.9 Job-Specific Employee Training:29

1.10 Vehicle Accident Reporting:29

1.11 Historical Data:30

PART 2 - DEFINITIONS AND ACRONYMS.....31

2.1 Definitions:31

2.2 Acronyms:35

PART 3 - GOVERNMENT FURNISHED PROPERTY, EQUIPMENT, AND SERVICE (GFP/E/S)36

3.1 Government Furnished Space (GFS):36

3.2 Government Furnished Property and Equipment (GFP & GFE):37

3.3 Government Furnished Services:38

Part 4. CONTRACTOR FURNISHED PROPERTY (CFP), ITEMS AND RESPONSIBILITIES.....40

4.1 Equipment and Supplies40

4.2 Cleaning Supplies:41

4.3 Office Supplies:41

PART 5 - SPECIFIC TASKS:42

Overview42

5.1 Basic Cleaning42

5.2 Floors44

5.3 Restrooms and Showers45

5.4 Trash Containers45

5.5 Damaged Building, Furniture, and/or Fixtures45

5.6 Cleaning Schedules46

5.7 Paintball Residue46

5.8 Health Unit (Only) in Trailer 75946

5.9 Method of Cleaning and Hazardous Waste Handling for Firing Ranges Indoor Building 22146

5.10 Indoor Firing Ranges in Building 221	47
5.11 Floor Sweeping Generated from Reduced Hazard Ranges	47
5.12 Lead Firing Ranges BLDG. 221	47
5.13 Mat Rooms Bldg. 221	47
5.14 Danis City Buildings	48
5.15 Bldg. 680	48
5.16 Watch Standing Services	49
5.17 Provide Pest Control	49
Part 6 – REQUIRED PLANS AND DOCUMENTS	51
6.1 Occupational Lead Protection Program Plan	51
6.2 Service Plan	51
6.3 Contractor Quality Control Plan (QCP)	51
6.4 Safety Plan	52
6.5 Risk & Contingency Plan	53
6.6 Environmental Management Plan (EMP)	54
6.7 Recycling Plan	54
6.8 Property Control Plan	54
6.9 Occupant Emergency Plan	55
PART 7 – APPLICABLE PUBLICATIONS (CURRENT EDITIONS)	57
7.1 Technical Library	57
SECTION D – PACKAGING AND MARKING	59
D.1 Marking	59
D.2 Payment Of Postage And Fees	59
SECTION E - INSPECTION AND ACCEPTANCE	60
E.1 52.246-4 Inspection of Services – Fixed Price (AUG 1996)	60
E.2 Acceptance	61
E.3 Inspection By Regulatory Agencies	61
E.4 Government Quality Assurance (QA)	61
E.5 Contractor’s Failure To Perform Required Services	61
E.6 Post Award Orientation Conference/Periodic Progress Meetings:	62
E.7 RESERVED	62
E.8 ANNEXE	62
E-8.1 Performance Requirements Summary; Lot Size Chart; and AQL Chart	62
SECTION F - DELIVERIES OR PERFORMANCE	66
F.1 Clauses Incorporated By Reference	66
F.2 Place Of Performance	66
F.3 Period Of Performance	66
SECTION G - CONTRACT ADMINISTRATION DATA	67
G.1 Accounting And Appropriation Data	67
G.2 Procuring Contracting Officer(S)/Contract Administration Office	67
G.3 Roles Of Government Personnel In Contract Administration	67

G.3.1	Contracting Officer	67
G.3.2	Contracting Officer's Representative (COR).....	67
G.4	Invoices – See FAR 52.212-4	68
G.5	Payments – See FAR 52.212-4	68
G.6	Modification Of Proposals - Price Breakdown	68
G.7	Service Contract Labor Standards - Wage Determination	68
G.8	Special Note	68
SECTION H- SPECIAL CONTRACT REQUIREMENTS		69
H.1	Directives, Regulations, And Instructions (Jul 2013).....	69
H.2	Operation On The Facility (Jul 2013).....	69
H.2.1	Accident Reports	69
H.2.2	Occupational Hazards.....	69
H.2.3	Fire Prevention.....	70
H.2.4	Traffic Regulations	70
H.2.5	Weapons.....	70
H.2.6	Supervision of Contractor Personnel	70
H.3	Medical Treatment	70
H.4	Subcontracting	71
H.5	Order Of Work	71
H.6	Other Contracts	71
H.7	Disruption Of Contractor Work Schedule.....	71
H.8	Rights Of The Government To Perform Functions With Its Own Personnel	71 71
H.9	Government Performance Of Services During Labor Strikes	71
H.10	Conservation	72
H.11	Labor Relations	72
H.12	Affirmative Procurement Of Biobased Products Under Service And Construction Contracts	72 72
H.13	Photography	72
H.14	Conduct Of Personnel	73
H.15	Contractor Vehicles	73
H.16	Permits	73
H.17	Environmental Protection	73
H.18	Access To Buildings	74
H.19	Key Control	74
H.20	Disclosure Of Information	74
H.21	Implementation Of E.O. 13224- Executive Order On Terrorist Financing	74 75
H.22	Advertising of Award	75
H.23	Damage Reports	75
H.24	Property Damage And Personal Injuries	76
H.25	Indemnity And Liability	76
H.26	Contractor Liability For Acts Of God	76
H.27	Insurance (Jul 2013)	77
H.28	Holidays	77
H.29	Physical And Personnel Security Requirements.....	78

H.29.1	General Requirements	78
H.29.2	Access to FLETC Facilities by Contractor Personnel.....	79
H.29.3	Identification Badges and Vehicle Passes	83
H.29.4	Completion of the Contract	84
H.29.5	Review of Access and Suitability Determinations.....	85
H.30	Security Training	85
H.31	Access To Unclassified Facilities, Information Technology Resources, And Sensitive Information Requirement (Jul 2013 OSPR).....	86
H.32	Operations Security (OPSEC) Requirements (Jul 2013 OSPR)	88
H.33	Information Technology And Data Security Requirements (Jul 2013 OSPR) 90	
H.33.1	Information Technology Security Training	91
H.33.2	IT Access	92
H.33.3	Contractor IT Security Plan	92
H.33.4	Interconnection Security Agreements.....	92
H.33.5	Information Security Standards Applicable to this Contract.....	92
H.34	Phase-In/Orientation Period (Jul 2013).....	94
H.35	Phase-Out/Contract Completion (Jul 2013).....	95
H.36	Active Shooter Training (Dec 2015 OSPR)	96
H.37	Salvage	97
H.38	Contractor Ingress/Egress	97
H.39	Subcontracting Requirements	97
H.40	Physical Security	98
H.41	FLETC Closure	98
H.42	Work Scheduling	98
H.43	Lost And Found Property	98
H.44	Records	99
H.45	Smoking	99
H.46	Hazardous Materials Management - See Section J, Attachment 1	99
H.47	Safety And Environmental – See Section J, Attachment 1	101
H.48	Supplies, Materials, And Equipment Provided By The Contractor	101
H.49	Waste Minimization – See Section J, Attachment 1	101
H.50	Hazardous Material Storage – See Section J, Attachment 1	101
PART II CONTRACT CLAUSES		102
SECTION I		102
I.1	52.252-2 Clauses Incorporated By Reference (Feb 1998)	102
I.2	Not Used	103
I.3	52.212-4 Contract Terms and Conditions – Commercial Products and Commercial Services (NOV 2023)	103
I.4	52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders – Commercial Products and Commercial Services (FEB 2024)	110
I.5	52.217-8 Option to Extend Services (NOV 1999).....	121
I.6	52.217-9 Option to Extend the Term of the Contract. (MAR 2000)	121
I.7	Not Used	121

I.8	52.219-18 Notification of Competition Limited to Eligible	
8(a) Participants (OCT 2022)		122
I.9	52.232-19 Availability of Funds for the Next Fiscal Year. (APR 1984)	123
I.10	3052.204-70 Security requirements for unclassified	
information technology resources. (JUN 2006)		123
I.11	3052.209-70 Prohibitions on Contracts with Corporate	
Expatriates (JUN 2006)		124
I.12	3052.242-72 Contracting officer's technical representative. (DEC 2003)	
	126	

PART III – LIST OF DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS128

SECTION J - List of Documents, Exhibits and Other Attachments128

Part IV – Representations And Instructions130

Section K – Representation, Certification, And Other Statements Of Bidders130

K.1	52.252-1 Solicitation Provisions Incorporated by Reference (FEB 1998)	130
K.2	52.204-19 Incorporation by Reference of Representations and	130
	Certifications. (DEC 2014)	130
K.3	52.209-7 – Information Regarding Responsibility Matters. (OCT 2018)	130
K.4	52.212-3 Offeror Representations and Certification –	
	Commercial Products and Commercial Services (FEB 2024)	132
K.5	52.204-24 Representation Regarding Certain Telecommunications and	
	Video Surveillance Services or Equipment (NOV 2021)	153
K.6	52.204-29 Federal Acquisition Supply Chain Security Act Orders –	
	Representation and Disclosures (DEC 2023)	157
K.7	52.214-16 Minimum Bid Acceptance Period (APR 1984)	158

SECTION L - INSTRUCTIONS, CONDITIONS AND NOTICE TO OFFERORS.....160

L.1	52.252-2 Clauses Incorporated by Reference (FEB 1998)	160
L.2	52.204-7 System for Award Management (OCT 2018)	160
L.3	52.212-1 Instructions to Offerors – Commercial Items (SEP 2023)	162
L.4	52.214-34 Submission of Offers in the English Language (APR 1991)	165
L.5	52.214-35 Submission of Offers in U.S. Currency (APR 1991)	165
L.6	52.233-2 -- Service of Protest. (Sep 2006)	165
L.7	52.237-1 Site Visit (APR 1984)	165
L.8	Options	166
L.9	52.216-1 - Type Of Contract (APR 1984)	166

SECTION M - EVALUATION FACTORS FOR AWARD167

M.1	Award	167
M.2	52.217-5 -- Evaluation of Options. (Jul 1990)	167

Notes to Offerors

JANITORIAL SERVICES, FLETC, GLYNCO, GA

This is an Invitation for Bid (IFB) for commercial items. This announcement constitutes as the only solicitation to be issued.

This commercial item acquisition will be 100% 8(a) competitive set aside.

The associated North American Industry Classification System (NAICS) code is 561720.

This IFB documents and incorporated provisions and clauses are those in effect through Federal Acquisition Regulation (FAR) Circular: FAC 2024-03.

A site visit will be held on May 14, 2024, at 10:00 AM ET. NOTE: The Federal Law Enforcement Training Center is a secured facility. Access to FLETC has to be coordinated in advance and can take up to a week. Foreign Nationals takes at the least 30 days. If a vendor wishes to attend the site visit; then Attachment 12, FLETC Form 121-00-02 (7/23) section A must be completely filled out and submitted to the Contracting Officer at least two (2) weeks in advance of the site visit. This form is to be submitted to the following email addresses: erin.johnson@fletc.dhs.gov. ID(s) will be required upon entering FLETC. Due to spacing, companies will only be allowed two (2) personnel to represent at the site visit. If more than two (2) personnel arrive for the site visit; the additional personnel will not be allowed to attend. Failure to submit the form correctly filled out and in the time frame specified in this paragraph can result in access being denied. FLETC reserves the right to deny access to the facility to individuals that are deemed to be a security risk by FLETC Security.

All questions concerning this acquisition must be submitted by May 20, 2024, 2:00 pm ET. Questions will be answered via a post on Systems for Award Management (sam.gov). Questions are to be submitted to erin.johnson@fletc.dhs.gov.

Acceptance of an award certifies that the firm will comply with FAR 52.222-50, Combating Trafficking in Persons, by notifying all employees and subcontractors at all levels.

Bids are due by June 27, 2024, 2:00 pm ET. A public bid opening will be held soon after bids are due in Building 99. The official time clock for this bid opening is the World Clock ET. NOTE: The Federal Law Enforcement Training Center is a secured facility. Access to FLETC has to be coordinated in advance and can take up to two (2) weeks. Foreign Nationals takes at the least 30 days. If a vendor wishes to attend the public bid opening; then Attachment 12, FLETC Form 121-00-02 (7/23) section A must be completely filled out and submitted to the Contracting Officer at least two (2) weeks in advance of the public bid opening. This form is to be submitted to the following email addresses: erin.johnson@fletc.dhs.gov. ID(s) will be required upon entering FLETC. It

is the responsibility of the contractor to obtain access to the facility via submitting the required forms on time. Inability to do so will not be considered grounds for late submission of a bid and/or a reason to delay bid opening. Due to spacing, companies will only be allowed two (2) personnel to represent at the public bid opening. If more than two (2) personnel arrive for the bid opening; the additional personnel will not be allowed to attend. Failure to submit the form correctly filled out and in the time frame specified in this paragraph can result in access being denied. FLETC reserves the right to deny access to the facility to individuals that are deemed to be a security risk by FLETC Security.

Bid submission must be in accordance with FAR 52.212-1. Bids cannot be mailed to include fedex, ups, etc. Only electronic bids and physically delivered bids will be accepted. Physically delivered bids are to ONLY be delivered to the bid box located at Building 1. Building 1 is open to the public. Special access is not necessary to deliver a bid. See Section L, paragraph L.3. If bids are not marked in accordance with Section L, paragraph L.3; the bid will be determined to be non-responsive and will not be considered for an award nor accepted/read at the public bid opening.

All services listed in this solicitation will be required for any resultant award.

Section B – Recap Sheet

Please place all prices to include: unit cost; total cost; and price per square feet for each CLIN on the Standard Form (SF) 1449.

Insert the total price for each period of performance in the table below. The below is just a recap sheet. At the public bid opening this recap sheet will be read to the public. An abstract to list all unit prices will be posted on sam.gov after the public bid opening.

Period of Performance	Total Price
Base Period (CLINs 0001 - 0009)	
Option Period 1 (CLINs 1001 – 1008)	
Option Period 2 (CLINs 2001 – 2008)	
Option Period 3 (CLINs 3001 – 3008)	
Option Period 4 (CLINs 4001 – 4008)	
Grand Total	

**SECTION C - DESCRIPTION/SPECIFICATIONS/WORK STATEMENT
PART 1 –PERFORMANCE BASED STATEMENT OF WORK (PBSOW)**

1.1 Introduction:

This is a performance-based statement of work for the Department of Homeland Security (DHS), Federal Law Enforcement Training Centers, Glynco, GA campus (FLETC). The FLETC Glynco, GA campus is located approximately six (6) miles north of the City of Brunswick, in southeastern Georgia. The city is located off U.S. Interstate 95 and U.S. Highway 17 and is equal distance between Savannah, Georgia, and Jacksonville, Florida. The FLETC, Glynco, GA campus (Center) is situated on approximately 2,000 acres in southeast Georgia with modern conventional facilities such as classrooms, dormitories, administrative and logistical support structures. Additionally, Glynco has 18 firearm ranges, including a state-of-the-art indoor range complex with 146 separate firing points; and 8 highly versatile semi-enclosed ranges with 200 additional firing points. Other training assets include a sprawling complex of driver training ranges, a physical techniques facility, explosives range, fully functional mock port of entry, and numerous other structures which support the entire training effort. Among these is a 34 building “neighborhood/business” practical exercise area, which includes houses equipped with video cameras for recording various kinds of practical exercises. The classroom buildings house various special purpose areas including a library, interviewing suites, mock court rooms, computer forensics laboratories, and other laboratories for fingerprinting and identifying narcotics. The physical techniques complex encompasses over three acres, including mat rooms, classrooms, weight rooms, gymnasium, and other facilities devoted to training and fitness.

1.2 Mission:

The FLETC mission statement is “With honor and integrity, we will safeguard the American people, our homeland, and our values.” FLETC is responsible for providing law enforcement officer training to over 95 Partnering Organizations, as well as state, local, tribal, and international law enforcement officers and agents.

1.3 Normal Hours of Operation:

FLETC’s normal hours of operation are Monday through Friday 7:30a.m. - 4:30p.m. The Contractor shall perform the services required under this contract Monday through Friday during the hours specified in **Section J, Technical Exhibit 3** with each building at 6a.m. – 6p.m. or 6p.m. – 6a.m. or as specified by building in the contract, excluding Federal holidays.

Notwithstanding the provisions of FAR clause 52.222-4, Contract Work Hours and Safety Standards Act – Overtime Compensation, work will NOT be permitted outside normal work hours, on Saturdays, Sundays, or federal holidays unless coordinated and approved by the Government Project Manager and Contracting Officer in advance. A request to work outside normal work hours must be submitted a minimum of two (2)

working days in advance of the date on which such work is anticipated. The exclusion of work on Saturdays, Sundays, and holidays has been considered in computing the performance time of this contract.

1.4 Contractor Personnel:

The Contractor shall manage the total work effort associated with the requirements of this PBSOW to assure adequate and timely completion of these services. All employees assigned by the Contractor to the performance of work under this contract shall be capable and experienced in the type of work they are assigned or be given on the job training by the Contractor. All Contractor employees must be physically and mentally capable to perform the essential functions and demands of their assigned work in a safe and effective manner. Prior to commencing work, the Contractor shall ensure employees are not under the influence of alcohol, drugs, or any other incapacitating agent(s). The Contractor shall ensure each employee is alert and capable of exercising good judgment, implementing instructions, and learning necessary specialized training.

The Contractor shall not employ any person who is an employee of the United States Government without the consent of the Contracting Officer (CO). The CO will determine if the employment of that person would create a conflict of interest. The Contractor shall ensure employees conduct themselves in a courteous and businesslike manner at all times. The Contractor shall ensure that no Contractor personnel accept gratuities of any kind. The Contractor shall ensure employees practice acceptable personal hygiene at all times and shall present a neat appearance and wear appropriate clothing. Contractor's personnel shall wear uniforms that identify the company, are clean, neat and free of tears, holes, permanent stains, frayed edges, and body odor. Uniforms shall be clearly distinguished from Agency uniforms and are subject to the approval of the CO/COR 10 days after award prior to the contract commencing. Blue polo's are not acceptable. A Government-provided ID must be visible at all times. The Contractor shall be responsible for taking appropriate disciplinary action with respect to the employees as necessary. Fraternalization on or off Center, with students is prohibited (FLETC Directive 500-17) Fraternalization between Center Staff and Students.

The Contractor shall remove from the site any individual whose continual employment is deemed by the CO to be contrary to the public interest or inconsistent with the best interest of the Government. All Contractor employees shall be a citizen of the United States of America, or an alien who has been lawfully admitted for permanent residence or who presents other evidence from the DHS that employment is permitted. All Contractor employees shall be able to read, write, speak and understand English. The Contractor shall ensure all male prospective employees are registered for selective service if they are eligible. If Contractor submits an application for employment from a male individual who has passed their 25th birthday without registering for selective service, the application will be rejected.

The Contractor shall advise the Janitorial Service CO in writing of any civil or internal disciplinary actions taken. NOTE: No Government employee may directly or indirectly

supervise or direct a Contractor employee.

a) Access.

Due to the nature of training on the Center, the Contractor shall be aware that access to certain areas (e.g., ATF Range, Mock Port of Entry, Bunkers, Special Use Areas) cannot be guaranteed during normal work hours (i.e. Monday through Friday 7:00 a.m. to 7:00 p.m.). The Contractor shall schedule his manpower requirements around site.

1.5 Vehicle Licensed Employees:

The Contractor shall ensure that Contractor personnel operating vehicles shall possess a valid State Driver's License with the correct endorsement for the vehicle size and type to be driven. The Contractor shall ensure annually that each employee has a relevant and current driver's license.

1.6 Employee Roster:

Ten calendar days after the start of the contract, at execution of option periods, and when changes occur, the Contractor shall provide the CO/COR a written roster of all contract employees. The roster shall be submitted in Excel format and shall include: full name, position or duty assigned, and identify if full or part-time employee. In addition to the previously stated information, the roster provided at the beginning of each option period shall also include length of service of each employee.

1.7 Project Manager (PM) and Alternate Project Manager (APM):

The Contractor shall provide to the CO/COR, in writing 10 calendar days after award of the contract, the names and associated resumes of on-site PM and APM who possess the necessary experience and qualifications to supervise the work required under this contract effectively. At any time during the course of the contract, if the PM or APM are to be changed; then the new candidates shall have equal or greater experience and qualifications than those previously approved. These positions are subject to the CO's approval; therefore, any desired change to management personnel must be provided to the CO/COR in writing prior to making each change.

The Government requires the Contractor to have the main office at trailer 760 to be staffed by either the PM or the APM and daily staff required to support the requirements of this acquisition. PM or APM shall be on-site during FLETC hours of operation each training day and all other days and times as deemed necessary to fulfill the requirements of the contract. The PM or APM shall be on call twenty-four hours a day to handle emergencies and shall ensure the CO is provided with specific contact numbers. The full-time on-site PM shall be dedicated solely to this operation and may not perform duties associated with other contracts. This individual shall be responsible for the overall management and coordination for the work under this contract and shall act as a central

point of contact with the Government. The on-site PM shall possess a minimum of five years of consecutive employment in a related field of Janitorial Service. The APM shall possess a minimum of three years' experience in a related field of Janitorial Service. Both the PM and the APM must be proficient in oral and written communications in English. The PM and APM must be able to use a computer to communicate via email, retrieve reports and provide reports to the CO/COR. The PM and APM must be able to use Microsoft Word, Adobe Acrobat, MS Teams, and Excel.

1.8 Quality Control Manager (QC):

The Quality Control Manager (QCM) shall have previously had a minimum of two (2) years of consecutive employment in a position with comparable responsibilities in quality control management within the past five (5) years. This individual must have demonstrated knowledge of Quality Assurance Surveillance Plans (QASP) and possess knowledge of, or experience with, the areas of janitorial services. The QCM may not share other key management duties and must be on site at least five (5) days a week, eight (8) hours a day. The QCM will accompany the COR on Government inspections and shall initial off on the Government's inspection report. The QCM shall coordinate and adjust their workday in accordance with the COR's schedule inspections. The QCM shall have the authority to act in all QC related matters, and report to the Contractor's corporate office, not the on-site PM. The QC must be able to use a computer to communicate via email, retrieve reports (i.e. SASS) and provide reports to the CO/COR. The QC must be able to read, write, speak and understand English and use Microsoft Word, Adobe Acrobat, MS Teams, and Excel.

1.9 Job-Specific Employee Training:

The Contractor is required to submit an Employee Training Plan no later than 10 calendar days after award, at exercise of each option period and when changes occur. At no additional cost to the Government, ongoing employee training shall include but is not limited to the following: 1) Hazardous Waste Training, 2) Hazardous Communications, 3) Customer Service, and 4) Specialized Equipment Training. Training shall continue for the duration of this Contract and any extensions. At no time shall training be conducted during any scheduled meal period or as to warrant overtime pay. An Employee Training Report of all classes held listing the date, class subject, employee name and title, signature of all attendees, length of class instruction, and type of audio visuals used shall be given to the CO/COR quarterly.

1.10 Vehicle Accident Reporting:

In those instances, where privately owned vehicles on Center are damaged, the Contractor shall contact the FLETC Security at (912) 267-2461 to report accidents. The Contractor shall notify the CO/COR within one hour following the accident. In those instances, where injuries or death occur, the Contractor shall notify the FLETC Security at (912) 267-2911, the CO, and the COR immediately. The Contractor shall provide a

signed written FLETC Statement, concerning circumstances of the accident, incident, injuries or death and complete a Standard Form 91, Motor Vehicle Accident Report (Section J, Technical Exhibit 11) and a Standard Form 94, Statement of Witness (Section J, Technical Exhibit 12). FLETC Security will provide the completed forms to the Office of Security and Professional Responsibility (OSPR) for investigation. Upon completion of the investigation, OSPR will provide copies of the completed forms to the Contractor, CO, COR and FLETC ALM Fleet Manager. The signed written statement provided by the Contractor shall include signed statements by individuals and/or witnesses involved in the accident. Written statements shall include all pertinent information relating to the incident including names of persons involved, time of the incident, individual versions of the events, etc. Accidents occurring off Center shall be reported to 911 for investigation. For reporting purposes, FLETC Security shall be notified at (912) 267-2461.

1.11 Historical Data:

The historical data for this contract will be provided in (Section J, Technical Exhibit 7). The historical data is provided to establish supplies and manpower requirements. Workload volume is subject to the fluctuation in the number of students attending the various number and types of training programs.

PART 2 - DEFINITIONS AND ACRONYMS

2.1 Definitions:

Acceptable Quality Level (AQL): The allowable leeway from a standard that can occur before the Government will reject the specific service. The number of defects in a lot (or the maximum percent defective in a lot) that, for the purposes of sampling, may occur before the Government will affect the price computation system in accordance with the Performance Requirements Summary and the Inspection of Services Clause. An AQL does not allow the Contractor to knowingly offer defective service but implies that the Government recognizes that defective performance sometimes happens unintentionally. As long as the percent of defective performance does not exceed the AQL, the service will not be rejected by the Government. The Contractor, however, must re-perform the defective service when possible. The AQL limits reduced payment to circumstances in which defective performance results in a measurable reduction in the value of services rendered.

Accountability: The basic obligation imposed by law, lawful order, or regulation, of a person to keep an accurate record of property, documents, or funds. The person having this obligation may or may not have actual possession of the property, documents, or funds. Accountability is primarily concerned with maintaining records. As a minimum, these records should show debits, credits, and available balances on hand or in use. Records showing quantities due out and/or due-in are part of the accountability records. Contractor accountability shall insure an accurate audit trail for each item of Government Furnished Property.

Accountable Property: Accountable personal property is defined as an asset which meets one or more of the following criteria: (1) expected useful life is two years or longer and an acquisition value of \$1,500.00 on any item. Any items under \$1,500.00 that are easily misplaced or lost may be tagged at the discretion of the Assets and Logistics Management Division (ALM) or the respective Division Chief; (2) is classified as sensitive asset; (3) accountable federal electronics assets; (4) bears a FLETC Asset Tag or serial number for which controls and official asset records are maintained in an official inventory system; (5) is included on the inventory listing of a specific organization and for which physical inventories are conducted; and (6) is otherwise assigned and accounted for.

Basic Cleaning: Janitorial cleaning and disinfecting that includes but is not limited to thorough and complete removal of dirt, dust, foreign debris, streaks, mold, mildew, spills, stains, cobwebs, swirl marks, scuff marks, odor, rubbish, impurities, and all trash. Basic cleaning, as defined in this paragraph, applies to all janitorial tasks listed in this PBSOW.

Center: All Government property, facilities, and equipment within the confines of the Federal Law Enforcement Training Centers (FLETC), Glynco, Georgia campus, including its various tenants. All requirements listed in this PBSOW are located at the

Center, as defined here.

Cleaning Levels: The Contractor shall be responsible for providing janitorial services to approximately 230 training, administrative, and manufactured buildings. Services apply to all designated spaces and facilities with cleaning levels based on building usage listed in **Section J, Technical Exhibit 3**.

Contract Discrepancy Report (CDR): A form initiated by the COR when any service is judged unsatisfactory. The CDR is a formal, written document used to notify the Contractor of non-conformance or lack of performance of contract work.

Contracting Officer (CO): An agent of the Government with the authority to enter into, administer, and terminate contracts and make related determinations and findings. Only the CO may enter into a contract and modification agreement binding on the Government.

Contracting Officer Representative (COR): An employee of the U.S. Government appointed by the contracting officer to provide technical guidance. Such appointment shall be in writing and shall state the scope of authority and limitations. This individual has authority to provide technical guidance to the Contractor as long as that guidance is within the scope of the contract, does not constitute a change, and has no funding implications. This individual does NOT have authority to change the terms, conditions or direction of the contract.

Cure Notice: A dated notice stating the Contractor's failure to comply with the specifications and a deadline to comply with the stated specification.

Contractor: An entity, public or private, providing the services specified by the Government and described in this solicitation or in the subsequent award document administered by the Government.

Customer Complaints: An expression of dissatisfaction on a customer's behalf, validated by CO/COR.

Defective Service: A service output that does not meet the standard of performance associated with the Performance Work Statement.

Deliverable: Anything that can be physically delivered but may include non-manufactured things such as meeting minutes or reports.

Exterior Adjacent Areas: The area within Twenty-Five (25) feet of building exteriors measured from where the wall meets the ground or adjacent porches/patios/flower bed edges, and sidewalks out to Twenty-Five (25) feet.

Facility: A separate individual building, structure, or other item of real property improvement, each item of which is subject to separate reporting and recording.

Fair Wear and Tear: The amount of damage, depreciation or loss that is expected to occur even when an item is used competently and with care and proper maintenance.

Floors: Includes rugs, carpets, vinyl and ceramic tile, concrete, and wood surfaces that are walked upon or are horizontally adjacent to walked on surfaces, including stairs, and landings.

Government Furnished Property (GFP): Facilities, equipment, and Services in the possession of the Government or acquired by the Government and subsequently made available to the Contractor for the performance of work under this contract.

Government Furnished Space (GFS): Facilities in the possession of the Government or acquired by the Government and subsequently made available to the Contractor for the performance of work under this contract.

Government Furnished Equipment (GFE): Equipment in the possession of the Government or acquired by the Government and made available to the contractor for the performance of work under this contract.

Glass Surfaces: Includes all display cases and cabinets, building directory board enclosures, picture frame enclosures, and glass panels within or adjacent to interior and exterior doors, windows, light fixtures, and mirrors.

High Cleaning: Basic cleaning of surfaces above 84 inches (7 feet).

Household Pests: Includes insects, ants, wasps, moths, fleas, flies, roaches, rodents, ticks, and any other small pests, other than wood-destroying organisms.

Low Cleaning: Basic cleaning of surfaces 84 inches (7 feet) and below.

Natural Debris: Leaves, branches, pine straw and other debris occurring from nature.

Performance Requirements Summary (PRS): A condensed listing of tasks, standards, AQL's, surveillance methods, and the relative value of the services or products required by the PBSOW. The PRS identifies the key service outputs of the contract that will be evaluated by the Government to assure contract performance standards are met by the Contractor.

Performance Standards: The results-oriented measure that describes the level of the performance expected for a particular job element. It prescribes what the Contractor is expected to produce in such dimensions as quality and timeliness.

Performance Based Statement of Work (PBSOW): The document that describes the work to be performed, including results or outputs and required performance standards. The PBSOW is the basis for the resulting solicitation and the Government's proposal for performing the standard work.

Phase-In Period: Ten days prior to the beginning of the period of performance.

Policing of Exterior Adjacent Areas: The picking up and/or removal of all trash (for example cigarette debris, paper, plastic, natural debris) excluding natural debris in flower beds or parking areas. See Part 5

Quality Assurance (QA): Functions, including inspection, performed to determine whether a Contractor has fulfilled the contract obligations pertaining to quality and quantity. QA is performed by the Government.

Quality Control (QC): The process used by the Contractor to ensure that its performance meets the requirements specified in the PBSOW, to include meeting all performance standards.

Real Property: All trailer 760 equipment, systems, environmental controls and components attached to the structure and the structure itself are considered real property.

Rework: A work process which, in the judgment of the CO/COR, is not of an acceptable quality level, and must be corrected or re-performed at no additional cost to the Government.

Safety Data Sheets (SDS): An SDS (formerly known as MSDS) communicates the hazards of hazardous chemical products and includes information such as the properties of each chemical; the physical, health, and environmental health hazards; protective measures; and safety precautions for handling, storing, and transporting the chemical. It provides guidance for each specific chemical on things such as personal protective equipment (PPE), first aid procedures, and spill clean-up procedures.

Service Contract Work Requests (SCWR): The official obligating document approved by the Contracting Officer to obligate replacement of GFP/GFE and miscellaneous janitorial services that do not routinely occur, cannot be predicted, or are not elsewhere required or defined within this PBSOW.

Student Administration and Scheduling System (SASS): The registration and scheduling software used by FLETC to register students, schedule classes and programs, maintain transcripts, other student records, etc.

Subcontractor: One that enters into a contract with a prime Contractor.

Surveillance: The process of monitoring Contractor performance, either by direct

evaluation, observation, or other information sources.

Trash Container: All receptacles used for the collection of wastepaper and debris, including swing top containers, wastebaskets, and similar containers.

Wood-Destroying Organisms: Includes but not limited to termites, powder-post beetles, wood-boring beetles, carpenter bees and wood destroying fungi.

2.2 Acronyms:

APM	Alternate Program Manager
ACOR	Alternate Contracting Officer's Representative
ALM	Asset and Logistics Management
CDR	Contract Discrepancy Report
CFE	Contractor Furnished Equipment
CFR	Code of Federal Regulations
CLIN	Contract Line Item Number
CO	Contracting Officer
COR	Contracting Officer's Representative
ESB	Environmental and Safety Branch
FAR	Federal Acquisition Regulation
FD	FLETC Directive
FFP	Firm Fixed Price
FLETC	Federal Law Enforcement Training Centers
GFE	Government Furnished Equipment
GFP	Government Furnished Property
PM	Project Manager
PO	Partner Organization
POC	Point of Contact
PRS	Performance Requirements Summary
PBSOW	Performance Base Statement of Work
QA	Quality Assurance
QC	Quality Control
QCM	Quality Control Manager
SASS	Student Administration & Scheduling System
SCWR	Service Contract Work Request
SDS	Safety Data Sheets
SOP	Standard Operating Procedures
SSD	Student Services Division
TE	Technical Exhibit
ZPP	Zinc Protoporphyrin

PART 3 - GOVERNMENT FURNISHED PROPERTY, EQUIPMENT, AND SERVICE (GFP/E/S)

The Government retains the right to utilize any and all government furnished property whenever necessary, with the understanding its usage shall not to adversely impact contractor mission.

3.1 Government Furnished Space (GFS):

The Government shall furnish a minimum of 1860 square feet of space in Trailer 760. There is 200 square feet of space for environmentally safe area for storage of hazardous chemicals is included in this space. Government facilities have been inspected for compliance with the Occupational Safety and Health Act (OSHA). No hazards have been identified for which work-around have been established. Should a hazard be subsequently identified within the occupied contractor space, the Government shall correct the hazard. The identification of any hazardous conditions does not warrant or guarantee that no possible hazards exist or that the work-around procedures shall not be necessary or that the facilities as furnished shall be adequate to meet the responsibilities of the Contractor. Compliance with OSHA and other applicable laws and regulations for the protection of employees is exclusively the obligation of the Contractor. The Government shall assume no liability or responsibility for the Contractor's compliance or noncompliance with such requirements except as noted above, subject to Center-wide priorities. Before any modification of the facilities performed by the Contractor at his or her expense, the Contractor shall furnish the CO documentation describing, in detail, the modification requested. No alterations to the facilities shall be made without specific written permission from the CO. In the case of alterations necessary for compliance with OSHA, such permission shall not be unreasonably withheld. The Contractor shall return the facilities to the Government in the same condition as received, fair wear and tear and approved modifications excepted. Structural repairs required during the term of this contract shall be reported to the COR for appropriate action. These facilities shall be used only in the performance of this contract. **(See Section J, Technical Exhibit 4).**

Janitorial Closets: Janitorial closets are provided for the use of the Contractor at various locations. The location of these spaces is identified in Section J, Technical Exhibit 4. These spaces provide minimal storage space for materials, supplies and cleaning gear. The Contractor shall maintain these spaces so they are clean, safe and free of fire and safety hazards. The Contractor shall clean and disinfect any sinks, fixtures, and adjacent floor and wall areas where water is obtained and cleaning solutions are disposed. These areas are subject to Government inspection at all times. Janitorial closets and other storage areas provided to the Contractor by the Government shall be secured when not in use. Hazardous materials will be stored in original or approved containers that are in good condition, safe to handle (no leaking containers) and properly labeled. Safety Data Sheets (SDS) shall be maintained for each product. SDS' shall be made available to the Contractor employees. A complete inventory of all chemicals stored or in use shall be maintained up-to-date and submitted to the COR.

Re-submission of the inventory list shall be necessary when changes in products occur.

3.2 Government Furnished Property and Equipment (GFP & GFE):

The Government will provide, without cost, GFP, accountable & non-accountable, which includes specialty equipment, and associated systems listed within the GFP/GFE Inventory, **(Section J, Attachment 6)**. Government furnished property shall be managed as set forth in FAR part 45, HSAR supplements, and FLETC Property Management Directives. The GFP Inventory shall not be construed as sufficient or adequate to meet the requirements of the contract; the Contractor shall provide any additional or state of the art equipment, as well as consumable and general office supplies needed to perform the requirements of this contract. A joint inventory will be conducted by the incumbent Contractor, the new Contractor and the COR during phase-in. The new Contractor is required to submit a Joint Inventory Report to the CO/COR no later than 10 calendar days after the completion of the joint inventory. Unless otherwise stated in this contract, the Contractor assumes all risk of loss and shall be responsible for any loss of or damage to GFP provided under this contract. At the completion of this contract all GFP shall promptly be returned to the Government in good condition, fair wear and tear accepted. The Contractor shall inventory all property (accountable and non-accountable) annually at the end of each fiscal year or at any time specified by the Government in accordance with FLETC Directive 144-02, Personal Property Asset Management Program (FOUO). All replacement Government furnished items shall be of a quality in keeping with that provided by the Government as determined by the CO. The Contractor shall maintain the inventory at its original level and invoice the actual cost of replacement items through the Service Contract Work Request (SCWR) **(see Section J, Attachment 4)**.

NOTE: Labor costs will only be approved when the required work is not within the Contractor's reasonable capabilities requiring the utilization of an external Contractor. The Government reserves the right to furnish to the Contractor any or all parts and/or materials required for a particular repair as Government furnished property.

At the time of the pre-performance conference, the Contractor shall identify the staff positions in which a Property Custodian and an Alternate Property Custodian shall be assigned in writing to the CO/COR. The Government will notify the Contractor of required training dates.

The Contractor shall identify excess, obsolete, or worn-out property by promptly completing and submitting to the COR a Survey Report, FTC-ADM-44 (3/12), **(Section J, Technical Exhibit 8)**. Along with the Survey Report, the Contractor shall complete and submit a Move Order Request Form, FTC-ADM-46 (5/12) **(Section J, Attachment 3)** to the COR for removal. Upon request, the Contractor shall provide an updated inventory list showing all receipts and/or transfers of GFP. Except as required of the Contractor under, Part 4, Contractor Furnished Equipment, the Government will consider replacement of obsolete or worn out GFP, upon notification by the Contractor as

specified in **(Section J, Attachment 5)** Government Furnished Equipment.

The listing shall include as a minimum:

- (1) Contract Number and Name
- (2) Property Number, if applicable
- (3) Property Nomenclature, Serial Number and Model Number
- (4) Monetary Value, if applicable
- (5) Date of Purchase

The Contractor shall maintain the inventory at its original level and invoice the actual cost of replacement items. Contractor shall coordinate the projected purchases of parts for equipment for acceptance with the COR and the CO. After acceptance, the Contractor shall solicit bids along with the name and specifications of the item(s) from a minimum of three firms (if necessary, based on manufacturer) and submit them to the COR by email. The COR will verify the vendor quotes and submit a signed Service Contract Work Request (SCWR) **(Section J, Attachment 4)** for the item(s) being recommended for purchase annotating the recommended vendor with the lowest cost to the CO for approval. Once the SCWR has been approved and signed by the CO, the CO will send the fully executed SCWR to the COR and the Contractor for purchase of the item(s). via email.

3.3 Government Furnished Services:

Training: The Government will provide periodic and refresher training in accordance with FLETC policies on: Property Management, Environmental Compliance, Hazardous Waste Management, Active Threat Response, etc. at no cost to the Contractor. The Contractor shall ensure employees whose responsibilities are applicable to the training being offered shall attend scheduled training with no additional cost to the Government.

Utilities: The Government shall furnish electrical power, sewer service, a Center-only telephone line, and water at no cost to the Contractor during performance of this contract. It will be the Contractor's responsibility to provide any other telephone lines to be used for local and long distance calling. The company's internet access shall be the Contractor's responsibility. As a result of systems security on Center, should the Contractor require full internet service, it shall be at Contractor expense and internet provider access must be approved by the CO/COR prior to installation. Utilities used by the Contractor shall be used only for the performance of work related to this contract.

Trash Disposal: The Government shall provide outdoor trash dumpsters, cigarette receptacles, and related trash pick-up services. Hazardous waste shall not be placed in outdoor trash dumpsters.

Recycling Containers: It is the responsibility of the Contractor to recycle as much and as often as possible. The Government will provide appropriate containers for the sole

purpose of recycling paper, plastic bottles and cans as needed. No trash shall be included in these containers such as food, food/liquid containers, paper towels and anything not related to said recycled items. The Government will provide a container for the recycled plastic bottles and cans near the trailer #760. All cardboard and paper shall be taken to Building 2400. It is the responsibility of the Contractor to ensure that all recycled items be taken to the collection location and delivered to the recycling center off Center when full, not in the Government provided outdoor trash dumpsters. It is the responsibility of the Contractor to provide the plastic liners to be placed inside the recycling containers for the plastic bottles, cans and paper. The Government will also provide a drum-like container for disposal of all aerosol cans. All aerosol cans used by the contractor throughout the center are to be placed inside this drum for removal by Environmental Safety Branch (ESB). Contractor shall contact the COR when drums are full.

SASS or Student Administration & Scheduling System: Website updated and maintained throughout FLETC. Schedule classroom usage is available through this website. The Contractor will be given access to the Student Administration & Scheduling System (SASS) software, in order to download reports which, the Contractor shall use in projecting janitorial requirements under this contract. The Contractor is responsible for supporting any Government changes to the schedule.

Distribution: The Contractor is allowed to use the FLETC-wide distribution method of mail to buildings on the FLETC (guard mail). The Contractor may use the U.S. Postal Services located in Building 741, at their own expense, for mail and packages that is not addressed to the FLETC.

Part 4. CONTRACTOR FURNISHED PROPERTY (CFP), ITEMS AND RESPONSIBILITIES

4.1 Equipment and Supplies

All equipment shall have bumpers and guards to prevent marking or scratching of fixtures, furnishings, or building surfaces.

- A.** All **electrical equipment** used by the Contractor shall be UL approved. This equipment must operate using existing building circuits. It shall be the responsibility of the Contractor to prevent the operation or attempted operation of electrical equipment, or combinations of equipment, which require power exceeding the capacity of existing building circuits.
- B.** **Vacuum cleaners** for carpeted floors shall be commercial quality.
- C.** Contractor shall furnish **all equipment necessary for cleaning windows** in two-story and three-story buildings, including walls of glass called “glass curtain walls,” such as scaffolding, extended pole-type cleaners, or a hydraulic lift, as needed. Five (5) buildings have glass curtain walls, approximately 52 other buildings have second-story windows, and 10 buildings are three-story.
- D.** **Plastic Trashcan Liners**
The Contractor shall furnish trashcan liners to protect each trashcan and flooring where they are placed. Note: Samples are to be provided upon award and will be approved by the COR.
- E.** **Supplies and Dispensers**
The Contractor shall furnish bathroom supplies such as toilet paper, paper towels and toilet seat covers and the soap products for dispensers in the restrooms, kitchens and breakrooms if needed These are not the to be replaced at time of award.
- F.** **Walk-Off Mats**
The Contractor shall furnish interior and exterior walk-off mats. Mats shall be commercial grade, cover the length of the door opening(s) and be rated for indoor or outdoor use whichever is appropriate. Interior walk-off mats shall be placed inside each designated exterior entrance door **(Section J, Technical Exhibit 4)**. Indoor and outdoor mats will be left at each building when the contract ends. The exception to this is the eight (8) walk off mats that have been placed on the exterior entrance to building 262.

4.2 Cleaning Supplies:

The Contractor shall submit to the COR all Safety Data Sheet(s) (SDS) no later than the pre-performance conference for all cleaning supplies and other chemicals that will be used on this contract. Contractors shall utilize materials and supplies which comply with the Government's Greening Initiative. SDS sheets shall be presented prior to beginning contract performance and as new products are introduced. All SDS sheets shall be forwarded to CO/COR for approval. No cleaning supplies or chemicals shall be used prior to approval by the FLETC. An inventory of all hazardous materials/substances utilized by the Contractor shall be maintained at all times and copies shall be furnished to the CO/COR. The Contractor shall not use any cleaning supplies or chemicals that will be harmful to the surface being cleaned, the environment, or the health of its patrons. The contractor shall submit an authorized user list for all chemicals to the CO/COR for approval. Once approved by the Government, this list shall be maintained and kept up to date.

No aerosol cans can be used on Center.

4.3 Office Supplies:

The Contractor shall provide all office supplies, computers, printers, monitors, calculators, paper, envelopes, pens, pencils, and any other office supply type item that the Contractor will need to conduct business to meet the requirements of this contract.

The Government will provide the contractor with one (1) computer in order for the contractor to access SASS. Only work associated with this contract can be performed on the Government provided computer.

PART 5 - SPECIFIC TASKS:

Overview

The Contractor shall provide janitorial services to assigned areas of responsibility within scheduled hours of operation (**as set forth in Section J, Technical Exhibit 3**) unless changes are specifically approved by the CO/COR. Ten calendar days after the start of the contract, at execution of option periods, and when changes occur, the Contractor shall provide a schedule of cleaning for all tasks set forth in this PBSOW to the CO/COR for approval. All schedules shall be within the dates of the period of performance listed for that time period i.e. base period or option periods. The Contractor shall schedule cleaning of all training buildings based on classroom use. The Contractor shall retrieve the classroom schedule from SASS on a monthly basis. The Contractor shall monitor SASS daily for changes to the schedule. Areas that the Contractor cannot access to clean shall be documented and reported to the CO/COR within 24 hours.

The Contractor shall coordinate directly with the Facilities Management Division (FMD), for issues such as oil, gas, and water leaks; power failures; and/or maintenance issues i.e. light out; fixtures not working; overflowing/clogged toilet, etc. that is found during the course of providing services as outline in this PBSOW. The repair number is extension 912-267-2413, during normal business hours. All after hour emergencies shall be referred to the FLETC Security, extension 912-267-2461. The Contractor shall notify the CO/COR immediately after notification to FMD and FLETC Security.

5.1 Basic Cleaning

Basic cleaning applies to all assigned space and facilities in this PBSOW and includes disinfecting and complete removal of dirt, dust, foreign debris, streaks, mold, mildew, spills, stains, cobwebs, swirl marks, scuff marks, odor, rubbish, impurities and all trash as defined in Section 2.1 above. The Contractor shall provide basic cleaning for the following areas to include doors, floors, walls, trim, woodwork, handrails, stair rails, stairways, banisters, baseboards, partitions, window screens, window blinds, counter tops, shelves, windows, light fixtures, desks, tables, podiums, file cabinets, bookcases, cubicle dividers, lockers, supply and return air grills, including cleaning in between the slats, ceiling fans, wall mounted fans and all flat surfaces. Cleaning of wall or ceiling mounted fans includes cleaning both sides of the fan blades. The Contractor shall clean all glass and mirror surfaces in each assigned building to include all display cases and cabinets, directory board enclosures, glass panels within or adjacent to interior and exterior doors. This does not include personal framed pictures or personal mirrors located at staff's desk. After cleaning the glass and mirrors, there shall be no traces of film, dirt, smudges, water, streaks and/or cloudy surfaces.

5.1.1 Interior Building Surfaces: The Contractor shall provide basic cleaning to all interior building surfaces as listed above. Additional services to basic cleaning are required for the following:

- a) Drinking Fountains: Includes cleaning and disinfecting all porcelain and polished metal surfaces, including the orifices, bubblers, and drain.
- b) Classrooms: Includes all writing surfaces (marker boards, white boards, dry erase boards), erasers and trays are free of all writing, dust, streaks, marks, and smudges, unless marked "DO NOT ERASE." Erasers shall be free of chalk particles and dust.
- c) Furniture Cleaning: The Contractor shall perform basic cleaning of furniture and ensure all furniture is free of dust, dirt, gum, lint, streaks, spots, mold, mildew and stains. Damaged or stained areas that cannot be removed shall be reported to the CO/COR within twenty-four (24) hours. All furniture shall be free of excess moisture after this service is performed. All furniture that is in need of replacement or repair shall be brought to the attention of the CO/COR within 24 hours.

5.1.2 Building Exteriors and Adjacent Areas: The Contractor shall provide basic cleaning to all exteriors and adjacent areas as listed. Additional services to basic cleaning are required for the following:

- a) The Contractor shall ensure that the building exteriors and the exterior adjacent areas are properly policed within twenty-five (25) feet of building exteriors. These areas, including the ash trash cans, shall be monitored closely and all cigarette butts and debris shall be removed. Trash receptacles shall not be more than three fourths (3/4) full. Doors, grounds, steps, stoops, and sidewalks shall be cleared of debris. Door handles and plates shall be free from tarnish, streaks, stains, and hand marks. Walk-off mats shall be appropriately placed and free of soil and grit, with no moisture or grit underneath.
- b) The area within twenty-five (25) feet of building exteriors measured from where the wall meets the ground or adjacent porches/patios/flower bed edges, and sidewalks out to twenty-five (25) feet.

5.1.3 Pressure Washing: The Contractor shall thoroughly clean the external stairs, landings, stairwells, loading docks, external walls, handrails, doors, and light fixtures and ensure they are free of foreign debris, to include cobwebs, dust, dirt, spots, stains, smudges, dead insects, mold, mildew and beverage spills. Cleaner/pressured water should not be applied with such force as to remove painted surfaces or otherwise damage/etch any existing surfaces. If a building has been damaged by natural occurrence or has previously been condemned, they will not be required to be pressure washed. A pressure washing schedule shall be submitted to the CO/COR for approval 10 days after award, at exercise of option periods and when changes occur. Pressure washing of assigned buildings shall be performed at least annually or as required and shall be coordinated with the CO/COR to prevent schedule conflicts.

5.1.4 Window Washing and Brushing of Screens: The Contractor shall ensure that all windows are free of dirt, film, smudges, fingerprints, streaks, and other debris both inside and out. All screens shall be free of insects, dust, dirt, cobwebs, lint, and other debris. Brushing shall be accomplished outside of the building at a location and time that does not conflict with other activities or cause damage to screens. Screens that are removed shall be returned to their original positions. Damaged windows or screens shall be reported to the CO/COR when discovered. The Contractor shall submit a cleaning schedule to the CO/COR for approval 10 days after award, at exercise of option periods and when changes occur. Window washing and brushing of screens shall be performed annually. All work shall be accomplished outside of the building at a location and time that does not conflict with other Government activities or cause damage to screens.

5.2 Floors

Floors applies to all areas in this PBSOW unless otherwise stated. The Contractor shall submit a carpet cleaning and a floor cleaning schedule to the CO/COR for approval 10 days after award, at exercise of option periods and when changes occur. Floor and carpet cleaning includes thorough and complete removal of dirt, dust, foreign debris, streaks, mold, mildew, spills, stains, cobwebs, swirl marks, scuff marks, odor, rubbish, impurities and all trash. The Contractor shall move chairs, trash receptacles, and easily moveable items to clean underneath. All items moved shall be returned to their original positions. Restrooms and showers floors shall also be disinfected.

5.2.1 Spray Buff Floors: The Contractor shall apply a uniform and non-slip floor finish coating, so that the floors have a glossy appearance, and are free of scuffmarks, heel marks, and other stains and discolorations. The Contractor shall not apply floor finish to surfaces that have not been cleaned. All surfaces shall be dry and the corners clean. The Contractor shall move chairs, trash receptacles and easily movable items to mop underneath and return to original positions. The Contractor shall remove all splash marks or mop streaks on furniture, walls, baseboards, etc., or mop strands remaining in the area. The Contractor shall display caution signs when cleaning floors in an area where people other than the contract personnel are or will be present before the floors are dry. Buffed surfaces shall have a uniform high gloss.

5.2.2 Strip, Seal, and Apply New Wax: The Contractor shall strip, seal and apply new wax to the floors as determined in the approved floor cleaning schedule or requested by the CO or COR. The products used for this procedure should be those that are recommended by the material manufacturer and must provide a non-slip surface and be durable for high traffic. There shall be no build-up of wax in corners, at doorstops, or next to carpeted areas. If a new base coat of wax is required, the finish product is clean, glossy and uniform in all areas. Waxing of concrete and ceramic tile floors is prohibited.

5.2.3 Vacuuming and Cleaning of Carpets: The Contractor shall provide basic cleaning of all assigned carpeted areas. In addition to basic cleaning, the Contractor shall

provide spot cleaning and remove all spots. Spots that cannot be removed shall be documented and reported to the CO/COR within 24 hours as well as all tears, burns, and raveling shall be brought to the attention of the CO/COR. The Contractor shall vacuum staff office spaces weekly or as requested by the CO and/or COR. This includes privately owned rugs or carpets in the staff offices. Carpets shall be shampooed per the carpet manufacturer's recommendations, to be free of spots, stains, chemicals and moisture. The carpet along the walls and in corners shall also be free of spots and stains. The carpet shall be free of unsavory odors including lingering cleaning product odors. All carpet shall be free of excess moisture after this service is performed.

5.3 Restrooms and Showers

The Contractor shall provide basic cleaning in all assigned restrooms and showers to include all surfaces of partitions, stalls, stall doors, entry doors, (including handles, kick plates, ventilation grates, metal guards, etc.), wall areas adjacent to wall mounted lavatories, urinals, toilets, shower fixtures, surfaces of sinks, counters, toilet bowls, urinals, lavatories, showers, shower mats, curtains, dispensers, and plumbing fixtures. All above mentioned items shall be disinfected using a germicidal detergent. The Contractor shall provide and replace shower curtains that are stained, torn, faded, and/or have holes, mold or mildew. There are approximately 235 showers to maintain but all are not used on a daily or weekly basis, so a supply of no less than 5 shower curtains should be kept in supply at all times and the color shall be a neutral beige. After cleaning, all surfaces and fixtures shall be free of deposits, dirt, streaks, odors, and excess water. The Contractor shall re-supply restrooms and showers so that supplies do not run out.

5.4 Trash Containers

The Contractor shall empty trash from trash containers and around trash containers for the interior and exterior of buildings listed in this PBSOW and attachments to include cigarette butt receptacles and return them to their initial locations. Trash containers shall be odor free and contain clean plastic trash container liners. Boxes, cans, and papers that are marked "TRASH" shall be removed by the Contractor. The Contractor shall pick up any trash that may fall in or around the Center or grounds during the removal of collected trash. The Contractor shall deposit the trash in an outside solid waste container provided by the Government. At times there may be a significant amount of trash (including boxes) to be removed, due to replacement of computers, office staff moving from one building to another, or delivery of a large amount of supplies, furniture, or equipment. Trash receptacles will be less than three fourths (3/4) full and new bag installed when emptied. Trash container refers to all receptacles used for the collection of wastepaper and debris, including swing top containers, wastebaskets, and similar containers. See specific areas for additional information.

5.5 Damaged Building, Furniture, and/or Fixtures

If the contractor discovers damage to a building, furniture or fixtures during performance of this contract, then the contractor shall report the damage to the COR no later than the next business day. The report must list the building number, room number, and the damaged item. If it is damaged furniture; then the contractor shall also fill out a move order request and send to the COR.

5.6 Cleaning Schedules

The Contractor shall schedule cleaning services as required in **Section J, Technical Exhibit 3** to maintain the standard of cleaning indicated in this contract. The Contractors schedule or matrix shall address the specific tasking and frequency of cleaning for all assigned buildings. The frequency shall be defined as daily, bi-weekly, monthly, quarterly, every six (6) months or yearly and include the applicable Building(s) and room numbers when available. The Contractor shall keep track of all locked offices that are unable to be cleaned and provide this report to the CO/COR within 24 hours.

5.7 Paintball Residue

The Contractor shall remove paintball residue from walls, floors and ceilings in all buildings listed on this PBSOW and attachments. A pressure hose washing shall be used at Bldgs. 128, 129, 130, and 131.

5.8 Health Unit (Only) in Trailer 759

The Contractor shall provide basic cleaning to the Health Unit facilities daily. The Contractor shall disinfect and polish all metal surfaces to ensure they are free from streaks, stains, spots, smudges, and other obvious soil.

5.9 Method of Cleaning and Hazardous Waste Handling for Firing Ranges Indoor Building 221

The Contractor shall clean the range floors using a High Efficiency Particulate Air (HEPA) vacuum system (**see Section J, Attachment 1**). The Contractor shall train the staff in the proper use and maintenance of the HEPA vacuum equipment. All hazardous waste shall be placed in properly marked Government furnished HAZMAT drums. The metal lid covers or top to the HAZMAT drum containers shall be properly installed after every use. The Contractor is not responsible for removing full HAZMAT drums containing hazardous waste materials. Methods and procedures for waste disposal have been established by FLETC ESB and shall be strictly adhered to by the Contractor when hazardous waste is placed into any HAZMAT drum container. The Contractor shall clean the exterior surface of the air supply grills of dust and debris. Cleaning methods shall be in accordance with established standards, applicable laws and regulations to include local, State, Federal, OSHA, FAR, FLETC Directives and ESB Policies and

Standards.

Ranges F is designated as lead firearms ranges; however, all ranges are considered hazardous work areas in regard to the cleaning thereof. The Contractor shall use an approved HEPA filter vacuum for the clean-up procedures on the firearms ranges. All industrial hygiene employee exposure monitoring results, standing operating procedures for lead work, and employee blood lead levels and Zinc Protoporphyrin (ZPP) results will be provided to the CO/COR for review by the ESB for recordkeeping on control of lead hazards at the FLETC.

5.10 Indoor Firing Ranges in Building 221

The Contractor shall provide basic cleaning in the control booths, metal gun cleaning tables, walls, ranges floors, recessed barricade holes and front surface of the bullet deceleration deflector plates. The Contractor shall clean the indoor firing ranges, as training schedules allow. Basic cleaning services at the ranges shall be performed between 4:30 p.m. to 10:30 p.m., daily when in use. The Contractor shall schedule all barricades/props to be cleaned once per week after 4:30 p.m. or when scheduled student training has ended for the day. The Contractor is not responsible for cleaning underneath and behind the bullet deceleration deflector plates and bullet trap area. The contractor shall provide basic cleaning to both mat rooms after every class. The mats in both mat rooms shall be removed; clean and disinfect underneath; and put back down at least semiannually. A underneath mat cleaning schedule shall be submitted to the CO/COR as defined in Part 5 Overview above.

5.11 Floor Sweeping Generated from Reduced Hazard Ranges

Floor sweeping generated from reduced hazard ranges shall be treated as HAZMAT material. Floor sweepings, prior to placement into a HAZMAT drum container shall be checked for live ammunition. Any live ammunition will be collected and turned into the Firearms Division (FAD).

5.12 Lead Firing Ranges BLDG. 221

The Contractor shall clean the control booth, metal gun cleaning tables, walls, range floors, recessed barricade holes, front surface of the bullet deceleration deflector plates and all horizontal props/barricades along the walls of the ranges. The Contractor shall furnish and replace Tacky Mats in lead firing range clean room once a week or when the sticky part of the mat is gone.

5.13 Mat Rooms Bldg. 221

Indoor Firing Range consists of two (2) Mat rooms. Cleaning of the Mat Rooms shall aid in the prevention of Methicillin-Resistant Staphylococcus Aurous (MRSA) and other communicable and blood borne pathogen diseases. Mat rooms are to be cleaned

immediately after a class is completed, the Contractor shall clean the floor and wall mats in each mat room to ensure the removal of all surface sand, dirt, dust, and any debris from the top of each mat. All mats shall be cleaned using an antibacterial chemical that kills MRSA and has been approved by the Environmental and Safety Branch of the Federal Law Enforcement Training Centers. Special care shall be taken to remove all bodily fluids from both floor and wall mats. The Contractor shall ensure that each mat room is clean and free of all debris, ensuring all mats have been disinfected and body fluids removed prior to the beginning of a new class.

At the completion of each training day the mat rooms are used, a thorough concentrated cleaning of each mat room to include the wall mats shall be conducted. After this cleaning is completed, each mat room shall be clean and free of all sand, dirt, dust and debris, and all mats, to include the wall mats, shall have been disinfected and body fluids removed.

Twice a year, a concentrated cleaning to the mat rooms shall be performed to include thoroughly cleaning the tops of the mats; the picking up of the mats; cleaning and disinfecting of the concrete floor underneath; ensuring the removal of mold, sand, dirt, debris including any foreign material from the concrete floor and mats; wiping down the edges of the mats with the approved anti-bacterial chemical; ensuring the edges of the mats are dry before replacing the mats in the original position. A cleaning and disinfecting schedule for underneath the mats shall be submitted to the CO/COR for approval 10 days after award, at exercise of option periods and when changes occur.

5.14 Danis City Buildings

- a. Danis City consists of the following buildings: 813, 816, 818, 820, 824, 827, 830, 831, 840, 832, 834, 835, 836, 837, 839, 841, 842, 843, 844, 846, 848, 900, 850, 851, 852, 853, 847 A, B, C, D, and 890. This complex was designed to look like real office spaces, commercial businesses, houses and apartments. All venues have real props i.e., couches, stoves, refrigerator, washers, bottles, etc.
- b. Buildings in Danis City are locked. In order for a building to be cleaned, the Contractor will have to get the key from the locked box in Bldg. 900. Contact the COR if Contractor changes an authorized person's cleaning of buildings.
- c. Except for Bldg. 900, the buildings are to be cleaned as training buildings and after each class. For example: if a class is held in Bldg. 816B but not in 816C; then cleaning only needs to be scheduled for Bldg. 816B.
- d. Technical Exhibit 13 has a description of each building to include cleaning requirements and cleaning limitations.

5.15 Bldg. 680

Is a multi-functional (warehouse and administration) facility that has 80,528 square feet (SF) that will be utilized by Government employees and contractor employees (Uniform Issue, Role Players, LCI store, Logistics, and Program Support Services) working at FLETC.

The Contractor **will not** provide any janitorial services in contractor spaces. The 33,118 SF of Government area requiring janitorial services, consists of offices, conference rooms, storage areas, common area (hallways, break rooms, and restrooms) two janitorial closets (with sink & water, access to the water & sink will need to be shared with other contractors to clean their spaces) and epoxy coated concrete corridors that are used by material handling equipment (forklifts & pallet jacks) as well as pedestrian traffic. The access to the building will be during normal business hours and has restricted access points throughout the building. The contractor will not have access to other contractor spaces.

5.16 Watch Standing Services

The Watch standing Services must be covered by providing a staff person in each listed building (**Section J, Technical Exhibit 6**) to respond to any minor emergency (such as a water spill, food spill, broken glass, etc.) that may occur and that requires less than one (1) hour to correct. Buildings that require a watch stander to be present during an entire training day, relief watch stander(s) must replace and be present during lunch or any other breaks. If weekend training is scheduled, the Contractor shall provide watch standers as required. Watch stander shall perform other duties within the building while not providing emergency services but must respond within 15 minutes to emergency services.

5.17 Provide Pest Control

The Contractor shall provide pest control to all spaces and facilities in this PBSOW. Only pesticides registered with the Environmental Protection Agency (EPA) or the Georgia Department of Agriculture, as appropriate, and meeting their requirements shall be used. The Contractor must follow the “Rules of Georgia Structural Pest Control Commission” Chapter 620.

5.17.1 Household Pests: All household pests shall be exterminated in all buildings covered by this contract. Household Pest Control includes insects, ants, wasps, moths, fleas, flies, roaches, rodents, ticks, and any other small pests, other than wood-destroying organisms. Interior of buildings are to be treated monthly and upon customer complaint, CO/COR inspection or Contractor inspection. **NOTE: Any areas used for storage or mixing of pesticides shall be submitted to the CO/COR for review and approval by FLETC ESB prior to use. All containers holding pesticides shall be labeled with the name and strength of the chemical agent. If poisoned baits are used, the Contractor shall notify the CO/COR, in advance, of the dates and**

locations in which baits shall be present. All instructions and precautions on pesticide labeling and in manufacturer provided literature shall be followed without deviation. All reasonable measures shall be taken to avoid accidental injury or poisoning of humans and domestic animals. Waste streams have been established and shall be followed. The Contractor shall respond to calls within 24 hours.

5.17.2 Wood-Destroying Organisms: The Contractor shall annually inspect all Buildings and Exterior Adjacent Areas for wood-destroying organisms. This inspection needs to take place sometime during February through May. The Contractor shall fulfill all requirements listed in the most current guidelines of the Structural Pest Control Act, Chapter 620-6-.03. The Contractor shall submit a written report of findings to the CO/COR within fifteen (15) days of completion of the inspection. Wood-Destroying Organisms include termites, powder-post beetles, wood-boring beetles, carpenter bees and wood-destroying fungi.

5.17.3 Reports of Honey Bees: Any reports of honey bee swarms or hives within/around the FLETC should be reported to the CO/COR. No application of pesticides or removal shall occur without the express approval of the CO/COR.

Part 6 – REQUIRED PLANS AND DOCUMENTS

All plans shall be marked and handled as FOUO information. All plans shall be developed and submitted to the CO/COR for approval ten (10) days after award, at exercise of option periods and when changes occur.

6.1 Occupational Lead Protection Program Plan

The Contractor shall submit an Occupational Lead Protection Program Plan in accordance with the Occupational Safety and Health Administration (OSHA) General Industry Lead Rule, 29 CFR 1910.1025. The Contractor is responsible for all training, monitoring, personnel testing, etc. to maintain in compliance with the CFR guidelines at all times. A copy of the Contractor's Lead Protection Program shall be provided to the CO/COR and shall include all aspects of the program including equipment, training, testing, hazardous waste handling, medical surveillance, etc. See **Section J, Attachment 1** for additional information.

6.2 Service Plan

The Service Plan is a detailed description of the Contractor's intended plan for accomplishing work specified in the contract, considering all the regulations and directives involved and should not be a mere reiteration of the statement of work. This plan is used to ensure that the Contractor has developed sufficient cost-effective methods, procedures, and controls to deliver adequate services. This plan should describe the methods, procedures, and controls that the Contractor intends to use in providing the required services. In the instance where there is a conflict between the Service Plan and the contract, the contract shall take precedence.

6.3 Contractor Quality Control Plan (QCP)

The QCP is a detailed description of the quality control inspection system covering all services included in the contract specifying areas to be inspected on a scheduled or unscheduled basis and how inspections are to be conducted. The QCP shall also include a method for identifying deficiencies in the quality of services performed and for taking corrective action before the level of performance becomes unsatisfactory.

Inspection Records: In accordance with the "FAR 52.246-4 Inspection of Services-Fixed Price" Clause, the Contractor shall establish and maintain a complete Quality Control Program (QCP) that is acceptable to the CO/COR to assure the requirements of the contract are provided as specified. The Contractor shall maintain complete inspection records for the life of the contract. These records shall be made available to the Government at all times upon request. The file shall be turned over to the CO within ten calendar days after completion or termination of the contract. For all deficiencies noted during Contractor inspections, the Contractor shall develop metrics which will identify trends. The Contractor shall also maintain records on follow-up inspections and

corrective actions taken for identified deficiencies. All Follow-Up Inspection Reports shall be maintained by the Contractor and made available within 24 hours following the inspection date for review by the CO/COR.

6.4 Safety Plan

The Contractor shall implement a suitable safety program for employees (to include subcontractors) performing work under this contract. The Safety Plan is a detailed plan describing how the Contractor's safety program complies in strict conformance with all Federal, State, and local requirements and with all applicable provisions of 29 CFR, of the Occupational Safety and Health Act; the Fire Administration Authorization Act of 1992; The National Fire Protection Act (NFPA) 101 Life Safety Code; and with all applicable provisions of the ADA Compliance Act. The plan shall include, but is not limited to: organization, methodology, employee injuries, motor vehicle safety, hazardous material and blood borne pathogen safety.

The Contractor shall designate a safety representative to be on site at the FLETC or available on call during normal hours of operation, by phone, 24 hours a day, seven days a week, this duty may be additional to other assigned duties. The safety representative shall have the authority to speak for and act for the Contractor in all safety related matters. Prior to start of work, the Contractor shall provide the CO, in writing, the name of the designated safety representative, pertinent telephone numbers, and normal area of assigned responsibility. The safety representative shall be identified in the Safety Plan.

Any injuries occurring shall be reported to the CO/COR within 4 hours and shall be specifically addressed (how injuries will be handled, documented and reported). (**See Section J, Attachment 7** for OSHA Forms). The Contractor shall maintain the following forms in accordance with DOL OSHA guidelines:

a) OSHA Form 300, Log of Work-Related Injuries and Illnesses – is used to classify work-related injuries and illnesses and to note the extent and severity of each case.

b) OSHA Form 300A, Summary of Work-Related Injuries and Illnesses – shows the totals for the year in each category. At the end of the year, the total number of incidents in each category is transferred to the summary. This summary page is posted February 1 to April 30 of the year following the year covered by the form in visible locations so that employees are aware of the injuries and illnesses occurring in their workplace. Do not post the Log listed in (a) above.

c) OSHA Form 301, Injury and Illness Incident Report, - complete for all work-related injuries or illness as they occur. Any injuries occurring shall be reported through the CO/COR within 4-hours and shall be specifically addressed in the safety plan.

6.5 Risk & Contingency Plan

The Government must plan in advance how it will meet mission requirements in the event of mobilization, natural disaster, or labor disputes. The Government must be able to react to such events without undue delay. Sudden or unusual events and/or the shutdown of the FLETC for any reason could result in a great impact upon Contractor performance and contract requirements.

In the event of warnings of impending disaster situations such as hurricanes, terrorism, acts of war, severe fire, etc., the Contractor shall provide additional services to protect Government property and personnel. This plan shall outline the Contractor's procedures for meeting contract requirements under the following circumstances:

- a) Natural disasters such as hurricanes, major incapacitating storms, floods, and earthquakes.
- b) Labor disputes and strikes.
- c) Mobilization or sudden build-up of students and Government personnel.

The Contractor's Contingency Plan shall include procedures for maintaining contractor personnel on site to continue essential services up until any necessary evacuation takes place and for returning necessary personnel to the work site on a prompt basis for any services required to return the FLETC to operational status. The minimum elements of the Contingency Plan consist of the following:

- a) Minimum staffing requirements
- b) Designated staff positions for remaining onsite until evacuation
- c) Replacement or supplemental staff to meet emergency requirements
- d) Safeguarding Contractor personnel who remain until evacuation time
- e) Maintaining supply lines or obtaining emergency supplies
- f) Continuing essential services in the event of equipment damage or disruption of utilities and/or water supply
- g) Maintaining a list of evacuation destinations

- h) Contact information for recall of all essential personnel for post-disaster services
- i) Procedures for rescheduling postponed services

The Contractor shall initiate these emergency services based on a verbal notice to proceed (to be followed in writing within 72 hours when possible) from the CO. The Government will equitably compensate the Contractor for such services rendered under this contract. These occurrences are rare and are normally associated with extreme emergencies or devastating events such as natural disasters or other acts of God which may require relocation of training to an alternate location, Government initiated shutdown, etc.

6.6 Environmental Management Plan (EMP)

The Environmental Management Plan is a detailed description of how the Contractor intends to comply with all requirements governing the handling of hazardous waste. The disposal of all hazardous/potentially hazardous materials (i.e., paints, cleaning products, solvents, thinners, rags, brushes, rollers, propellants, etc.) shall be accomplished in accordance with the FLETC Hazardous Waste Management Plan. The Contractor shall also comply with all EPA Hazardous Waste Regulations, Georgia Environmental Protection Division (GA EPD) regulations and FLETC Hazardous Waste Management Plan (see Part 7) for all non-hazardous and hazardous waste management, disposition, and disposal. The Contractor shall maintain an up-to-date copy of EPA Hazardous Waste Regulations and Georgia Environmental Protection Division (GA EPD) regulations.

6.7 Recycling Plan

The Contractor shall implement a Recycling program while performing work under this contract. This Recycling Plan shall outline what the Contractor intends to do in support of the Government's recycling requirements. See Executive Orders 13423 and 16393 for further information.

6.8 Property Control Plan

This plan shall address overall GFP and GFE management and administration and a list of the GFP/GFE. The Contractor shall designate a Property Custodian in writing to the CO/COR, this duty may be additional to other assigned duties. GFP/GFE shall not be removed from the FLETC unless otherwise permitted by this contract. Items of equipment not in working order and any discrepancy beyond fair wear and tear will be noted and certified by all parties upon completion of the inventory. Upon completion of this contract, all GFP/GFE shall be promptly returned to the Government in working condition, ordinary wear and tear expected. The Contractor's property control system shall:

- a) Address overall GFP and GFE management and administration.
- b) Contain methods of verbal and written communication with the Contractor's representative and the Government.
- c) Contain specific security and surveillance techniques/procedures for the accounting, utilization, protection, storage, and disposal of GFP and GFE.
- d) Contain detailed security violation reporting procedures
- a) Assure GFP and GFE procedures are independent from other parts of the Contractor's written directives.
- f) Designate direct accountability to the Contractor's top management.
- g) The Property Custodian shall be responsible for accountability of Government property in accordance with FAR Part 45. The Property Custodian shall be thoroughly familiar with the Property Control Plan implemented by the Contractor and shall maintain control at all times of quantities/locations of all GFP/GFE in the Contractor's possession. All GFP/GFE shall be managed in accordance with the guidelines set forth in the GFP/GFE Clauses of this contract. In addition to being responsible for accountable items, the Contractor is also responsible for reporting and replacing the unaccountable property in each room. Unaccountable property is any GFP/GFE that has been provided but does not have a FLETC identification tag. The appointed Property Custodian shall attend the annual FLETC provided Property Custodian Training.
- h) The Contractor shall maintain current records of all GFP/GFE used in contract operations properly indicating additions, replacements, and removals. GFP/GFE shall be managed in accordance with the guidelines set forth in the GFP/GFE clauses of this contract. The Contractor shall maintain internal property control records in such condition that at all times the location, use, and security may be readily ascertained.
- i) Upon completion of this contract the Contractor shall submit, in a form acceptable to the CO/COR, inventory schedules covering all items of Government property not consumed in the performance of this contract.

6.9 Occupant Emergency Plan

The Contractor shall submit an Occupant Emergency Plan (OEP) in accordance with the FLETC Occupant Emergency Program (FD_FM 008-01 FLETC Occupant Emergency

Program 3/31/2016). While on-site at a federal facility, contractor personnel are considered occupants and, as such, are subject to all applicable safety and emergency requirements including those found in the OEP.

The FLETC Directive FM 008-01 provides guidance and procedures for coordinated preparation for designing the OEPs on FLETC premises. FLETC has emergency plans in place to provide for the safety and protection of all FLETC occupants and visitors across a wide range of potential emergencies. The Contractor can use our plan or provide their own plan as long as it meets Government approvals. Emergency response guidelines safeguard property, equipment, classified information and vital records/data, as well as the focus on the continued execution of essential functions during a crisis. This Program provides occupants and visitors with information on how to prepare for, respond to, and recover from an emergency that may be specific to the building in which they are currently located. Occupant Emergency Plans of the FLETC Occupant Emergency Program describes the actions that occupants should take to ensure their safety if a fire or other emergency situation occurs.

The Contractor is the designated Point of Contact for the FLETC building(s) assigned to them and shall review the Program and the OEP annually. Once the OEP has been reviewed and updated as applicable, the OEP will submit a signed copy to the COR/CO who will submit to the Emergency Management Program (EMP) Chief in the Office of Emergency Management and Continuity (EMC). The Contractor is responsible for providing the requested data and contact information for their building and shall provide updates annually and/or when changes occur. The Contractor must be familiar with the contents of the OEP, inform all Contractor personnel and adhere to the designated responsibilities. The Federal Management Regulations requires at least one drill per year. The FLETC will conduct the drill(s) and the Contractor shall be knowledgeable on how to perform this drill including informing Contractor personnel.

PART 7 – APPLICABLE PUBLICATIONS (CURRENT EDITIONS)

7.1 Technical Library

The Contractor, his employees, and the subcontractors and their employees shall become acquainted with, and fully comply at all times with, the FLETC Regulations, Directives, and Instructions. The Contractor shall be guided by those publications or use those forms as designated informational to the extent necessary to accomplish requirements in this PBSOW. All publications and forms can be obtained through the CO/COR. Any individual shall be subject to removal from the Center for non-compliance.

FLETC Bulletins, Policies, Executive Orders and Regulations Title

008-04 Personnel Accountability
67-35.C Student Misconduct
DHS Instruction 121-01-007, The DHS Personnel Security, Suitability and Fitness Program
EO 13693 Planning for Federal Sustainability in the Next Decade.

FLETC Directives:

FD#	Title	Effective Date
008-01	Occupant Emergency Program	09/18/2019
10-01	Use of the DHS Seal	07/15/2015
020-02	Energy Management	04/30/2018
025-01	Hazardous Waste Management Plan	04/12/2018
35-03	Gifts and Donations	07/27/2021
119-04	Real Property Management	6/15/2018
119-03	Building Management Program	09/27/2018
121-02	Internal Security Program	03/31/2015
121-03	FLETC Personnel Security and Suitability Program	04/05/2018
121-10	Operations Security Program	05/18/2018
140-01	Cyber Security Program	09/03/2021
140-03	Cyber Security Awareness, Training and Education	05/20/2021
140-05	Limited Personal Use of Government Information Technology Resources	05/20/2021
140-06	Communications Security Program	05/01/2023
140-07	Information Technology System User Identification and Authentication Management	04/05/2018
254-06	Critical Incident Stress Management and Peer Support	11/02/2021
050-01	Sale, Service and Consumption of Alcoholic Beverages at FLETC Facilities	12/07/2005
139-50	Section 508, Electronic and Information Technology Accessibility	03/11/2020
140-04	Information Technology System Rules of Behavior	06/15/2018

	and Use Agreements (FOUO)	
065-01	Equal Employment Opportunity and Anti-Harassment	06/06/2018
121-15	Violence in the Workplace	08/19/2015
500-17	Fraternization Between Center Staff and Students Or Interns	02/12/2020
67-35.C	Student Misconduct	05/17/2019
121-16	Notification and Assistance for Serious Incidents and Misconduct	03/01/2022
248-01	Health Services Provided by the FLETC	12/02/2018.
066-04	Heat Stress Guidance	12/09/2021
67-92. D	Drug-Free Workplace Plan	06/28/2017
144-02	Personal Property Asset Management	09/22/2023
70-07	Non-Federal Use of Federal Law Enforcement Training Centers Buildings and Facilities	07/26/2019
146-01	Dining Hall	01/12/2023
121-11	Administrative Security Program (FOUO)	03/31/2016
70-09	Occupational Safety and Health Program	06/28/2019
70-09.C	Severe Weather Notification and Response	05/05/2018
70-09.F	Hurricane Response Plan for the FLETC	08/19/2019
70-09.I	Traffic Regulations on FLETC Facilities	06/12/2019
121-14	Identification Badges, Credentials, and Shields	04/26/2021
71-01	Physical Access Control	04/17/2018
050-02	Security, Handling, and Inventory of Controlled Substances	03/2019
71-11	Building/Area Security Access	12/28/2012
75-07	National Environmental Policy Act Compliance	08/09/2017
75-08	Recycling	02/11/2015
401-01	Printing and Publishing Management Program	12/18/2023
109-01	Use of Social Media	04/07/2014
317-01	Access to Information Technology Systems Records	12/14/2022
500-07	Chemical Agents	03/24/2023

Note: In the event of a conflict between this contract and any other FLETC direction, the contract prevails. The Government shall provide additional references and changes to cited references to the Contractor as required. Supplements or amendments to listed publications from any organizational level may be issued during the life of the contract. Before implementing any change, the Contractor shall submit to the CO a price proposal within fifteen (15) calendar days following receipt of the change by the Contractor. The CO and the Contractor shall negotiate the change into the contract under the provisions of the contract clause entitled “Changes.” Failure of the Contractor to submit a price proposal within fifteen (15) calendar days following receipt of the change would entitle the Government to performance in accordance with the change at no increase or decrease in contract price (unless the prime requirement is waived by the CO according to paragraph (c) of the Changes clause).

SECTION D – PACKAGING AND MARKING

D.1 Marking

All information submitted to the Contracting Officer or the Contracting Officer's Representative shall clearly indicate the contract number and name of the Contractor for which the information is being submitted.

D.2 Payment Of Postage And Fees

The Contractor is allowed to use FLETC-wide distribution method of mail to buildings on FLETC (guard mail). The Contractor may use the U.S. Postal Services located in Building 741, at their own expense, for mail and packages that is not addressed to FLETC.

END OF SECTION D

SECTION E - INSPECTION AND ACCEPTANCE

E.1 52.246-4 Inspection of Services – Fixed Price (AUG 1996)

(a) *Definition*: “Services,” as used in this clause, includes services performed, workmanship, and material furnished or utilized in the performance of services.

(b) The Contractor shall provide and maintain an inspection system acceptable to the Government covering the services under this contract. Complete records of all inspection work performed by the Contractor shall be maintained and made available to the Government during contract performance and for as long afterwards as the contract requires.

(c) The Government has the right to inspect and test all services called for by the contract, to the extent practicable at all times and places during the term of the contract. The Government shall perform inspections and tests in a manner that will not unduly delay the work.

(d) If the Government performs inspections or tests on the premises of the Contractor or a subcontractor, the Contractor shall furnish, and shall require subcontractors to furnish, at no increase in contract price, all reasonable facilities and assistance for the safe and convenient performance of these duties.

(e) If any of the services do not conform with contract requirements, the Government may require the Contractor to perform the services again in conformity with contract requirements, at no increase in contract amount. When the defects in services cannot be corrected by reperformance, the Government may --

(1) Require the Contractor to take necessary action to ensure that future performance conforms to contract requirements; and

(2) Reduce the contract price to reflect the reduced value of the services performed.

(f) If the Contractor fails to promptly perform the services again or to take the necessary action to ensure future performance in conformity with contract requirements, the Government may --

(1) By contract or otherwise, perform the services and charge to the Contractor any cost incurred by the Government that is directly related to the performance of such service; or

(2) Terminate the contract for default.

(End of Clause)

E.2 Acceptance

The performance by the Contractor and the quality of all work delivered, including services rendered and any documentation or written material compiled shall be subject to inspection, review, and acceptance by the Government.

E.3 Inspection By Regulatory Agencies

Work described in this PBSOW is subject to inspection by other Government agencies. The Contractor shall provide personnel to accompany the regulatory agency inspection or review teams. The Contractor personnel shall be knowledgeable concerning the work being inspected. The Contractor shall participate in responding to all requests for information, inspection or review findings by regulatory agencies, or other inspections scheduled through the COR. This assistance may include testing, operating or disassembling equipment or systems.

E.4 Government Quality Assurance (QA)

a. In accordance with FAR 52.246-4 “INSPECTION OF SERVICES-FIXED-PRICE” each phase of the services rendered under this contract is subject to Government inspection during the Contractor’s operations and after completion of the tasks. After each inspection, the Contractor will be advised of any unsatisfactory condition(s) for which he/she is responsible. The Contractor shall correct such deficiencies promptly and, by written report to the Contracting Officer, shall address corrective/preventative actions taken. The Government’s Quality Assurance Surveillance Program is not a substitute for Quality Control by the Contractor.

b. The Contracting Officer’s Representative (COR) may check the Contractor’s performance and document any noncompliance, but only the Contracting Officer may take formal action against the Contractor for unsatisfactory performance. The COR will be designated at contract award. A resume of COR duties and authority will be furnished to the Contractor at the Pre-performance Conference. The Contractor shall sign an acknowledgement of the COR appointment letter.

c. The Government will reduce the Contractor’s invoice, or otherwise withhold payment, for any individual item of nonconforming service observed as specified in clause E.5, (Contractor’s Failure to Perform Required Services) below. The Government will develop a statistically confident sample of required service items, to which the Government may apply statistical extrapolation techniques to the Contractor’s performance to determine total payment due. *(See Section E-Annex E-1, for explanation and examples.)*

E.5 Contractor’s Failure To Perform Required Services

The right of the Government and remedies described in this Section are in

addition to all other rights and remedies set forth in this solicitation and any resultant award. Specifically, the Government reserves its rights under the Inspection of Services and Default or Termination clauses. Any reductions pursuant to the Performance Requirements Summary (PRS), (*Section E-Annex E-2*) shall reflect the reduced value of services hereunder and may be terminated for default based upon inadequate performance of services, even if a reduction was previously taken for any inadequate performance.

E.6 Post Award Orientation Conference/Periodic Progress Meetings:

The Contractor shall attend a post award orientation conference convened by the contracting activity or contract administration office. Notification of scheduled meeting will be provided to the awardee within seven (7) days after contract award.

Periodic Progress Meetings: The CO will require the PM to meet with the CO, COR, and other Government personnel as deemed necessary should performance concerns arise. At these meetings the CO will apprise the Contractor of how the Government views the Contractor's performance and the Contractor shall apprise the Government of problems, if any, being experienced. Appropriate action shall be taken to resolve outstanding issues. These meetings shall be at no additional cost to the Government. Contractor shall provide written minutes of any such meetings. Should a dispute of any portion of the minutes be identified, such non-concurrence shall be provided by the Contractor to the meeting participants within 5 business days following receipt of the minutes.

E.7 RESERVED

E.8 ANNEXE

E-8.1 Performance Requirements Summary; Lot Size Chart; and AQL Chart

END OF SECTION E

Insert PRS

Insert Lot Size Chart

Insert AQL

SECTION F - DELIVERIES OR PERFORMANCE

F.1 Clauses Incorporated By Reference

52.242-15 Stop-Work Order (Aug 1989)

F.2 Place Of Performance

a. Services shall be performed at the Federal Law Enforcement Training Center (FLETC) at Glynco, GA. Section C provides additional information regarding the location and the description of the Center.

F.3 Period Of Performance

Post-award Conference: As schedule by the Contracting Officer

Phase In Period of Performance: 10 days before performance is to begin

Base Period: October 1, 2024 – September 30, 2025

Option 1: October 1, 2025 – September 30, 2026

Option 2: October 1, 2026 – September 30, 2027

Option 3: October 1, 2027 – September 30, 2028

Option 4: October 1, 2028 – September 30, 2029

END OF SECTION F

SECTION G - CONTRACT ADMINISTRATION DATA

G.1 Accounting And Appropriation Data

Funds have been reserved for this acquisition. The accounting appropriation data applicable for this acquisition will be provided in any resulting contract.

G.2 Procuring Contracting Officer(S)/Contract Administration Office

Federal Law Enforcement Training Center
1131 Chapel Crossing Road
Procurement Division, Bldg. 93
Glynco, GA 31524

G.3 Roles Of Government Personnel In Contract Administration

G.3.1 Contracting Officer

The Contracting Officer has the overall responsibility for the administration of this contract. All communication pertaining to contractual or administrative matters under the contract shall be addressed to the Contracting Officer. The Contracting Officer alone without delegation is authorized to take actions on behalf of the Government to amend, modify or deviate from the contract terms, conditions, requirements, specifications, details and/or schedules; however, may delegate certain other responsibilities to authorized representatives.

G.3.2 Contracting Officer's Representative (COR)

a. The Contracting Officer will designate the Contracting Officer's Representative (COR) at time of award. The Contractor may direct all questions of a technical nature to the COR. On all matters that pertain to the contract terms the Contractor must communicate with the Contracting Officer.

b. The COR's responsibility is to clarify technical requirements of the contract, as needed, to ensure understanding by the Contractor, and to provide the Contractor access to working data to assure useful expenditures of the Contractor's effort. The COR monitors the Contractor's performance through use of established surveillance procedures to ensure compliance with all technical requirements and informs the Contracting Officer/Administrator of all discrepancies and deviations noted.

c. The COR will provide no supervisory or instructional assistance to the Contractor's personnel.

d. The COR does NOT have the authority to enter into, modify and/or terminate the contract. The COR is not empowered to make any commitments or changes which

affect the contract price, terms, or delivery requirements. Any such proposed changes shall be brought to the immediate attention of the Contracting Officer for action, if necessary, and formal approval by contract modification. In the event that the Contractor accepts any change without the specified approval and written consent of the Contracting Officer, it will be at the Contractor's risk.

e. Whenever, in the opinion of the Contractor, the COR requests effort outside the scope of the contract, the Contractor should so advise the COR. If the COR persists and there still exists a disagreement as to proper contractual coverage, the Contracting Officer should be notified immediately, in writing if time permits. Proceeding with work without proper contractual coverage could result in nonpayment.

G.4 Invoices – See FAR 52.212-4

G.5 Payments – See FAR 52.212-4

G.6 Modification Of Proposals - Price Breakdown

The Contractor, in connection with any proposal it makes for a contract modification/change, shall furnish a price breakdown, itemized as required by the Contracting Officer. Unless otherwise directed, the breakdown shall be in sufficient detail to permit an analysis of all material, labor, equipment, and overhead costs, as well as profit, and shall cover all work involved in the modification, whether such work was deleted, added or changed. Any amount claimed for subcontracts shall be supported by a similar price breakdown. In addition, if the proposal includes a time extension, a justification shall also be furnished. The proposal, together with the price breakdown and any time extension justification, shall be furnished by the date specified by the Contracting Officer.

G.7 Service Contract Labor Standards - Wage Determination

The current Service Contract Wage Determinations, applicable to this acquisition are provided at **Section J-Attachment 2.**

G.8 Special Note

Sections K, L and M of this solicitation will be physically removed from any resultant award; however; Section K will be deemed to be incorporated by reference.

END OF SECTION G

SECTION H- SPECIAL CONTRACT REQUIREMENTS

H.1 Directives, Regulations, And Instructions (Jul 2013)

The Contractor, its personnel, subcontractors, their personnel, and representatives shall become acquainted with and fully comply at all times with the Federal Law Enforcement Training Centers (FLETC) Regulations, Directives, and Instructions. Any individual shall be subject to removal from the Center for noncompliance.

In the event of a conflict between this contract and any FLETC Directive, Regulation or Instruction the contract prevails.

H.2 Operation On The Facility (Jul 2013)

Safety

The Contractor shall conduct the operation(s) under this contract in strict conformance with all FLETC safety directives and Federal, State, and local requirements and with all applicable provisions of 29 CFR Part 1910 and 1926 of the Occupational Safety and Health Act (OSHA) and USACE EM-385-1-1.

The Contractor shall conform to all safety rules and requirements in effect on the award date of this contract and shall take such additional precautions as the Contracting Officer (CO) may reasonably require for safety and accident prevention purposes while performing any work under this contract. The Contractor agrees to take all reasonable steps and precautions to prevent accidents and preserve the life and health of Contractor and Government personnel performing in any way under this contract.

The Contractor shall make contract personnel available for Government furnished safety and occupational training for an estimate of two (2) hours to four (4) hours annually per individual. Government furnished training may include Quality, Safety and Occupational requirements.

H.2.1 Accident Reports

Within 24-hours of occurrence, the Contractor shall prepare a report of all job-related accidents and injuries occurring on FLETC property. The Contractor shall deliver the report to the Contracting Officer Representative (COR). The Contractor shall maintain an accurate record of all accidents resulting in personal injury, death, trauma, or occupational illness or disease; exposure to hazardous materials (asbestos, lead, etc.); and all injuries reported on the Occupational Safety and Health Administration (OSHA) Form 300, Log of Work-Related Injuries and Illnesses (Section J, Attachment 7).

H.2.2 Occupational Hazards

The Contractor shall comply with all elements of OSHA Safety and Health Standards, the FLETC Safety & Health Directives and all other Federal, State and Local regulatory requirements.

H.2.3 Fire Prevention

Contract personnel shall report fires immediately upon detection.

1. Glynco Security

- a. Dispatch x2911
- b. (912) 267-2911

The Contractor shall observe all OSHA, FLETC, and National Fire Prevention Association (NFPA) requirements for handling and storage of combustible supplies, materials, waste, and trash. If combustible materials are to be stored on the premises, the Contractor shall obtain Government approval, label the containers with the fire hazard potential of the materials and store the containers in fire-rated locking metal cabinets.

H.2.4 Traffic Regulations

Contractor and subcontractor personnel operating motor vehicles on FLETC shall observe traffic regulations and posted speed limits except as defined elsewhere in this contract. The only exception to posted speed limits is passing jogging formations, when speed shall be reduced to 15 mph. Traffic laws are enforced on the Center and violations shall be assessed penalty points, which can result in revocation of driving privileges on Center.

H.2.5 Weapons

Contractor and subcontractor personnel are not permitted to bring privately owned firearms, weapons, or ammunition on the Center. This restriction includes handguns, rifles, shotguns, hunting bow and arrows, etc. All privately owned firearms, weapons, and ammunition must be surrendered/checked in at the main gate upon entry to FLETC.

H.2.6 Supervision of Contractor Personnel

The Contractor's personnel shall remain under the Contractor's direct supervision at all times. Although the Government will coordinate direction within the scope of the contract, detailed instructions for the Contractor's personnel's performance and supervision shall remain the sole responsibility of the Contractor.

H.3 Medical Treatment

Only emergency medical care is available in Government facilities to Contractor personnel who suffer on-the-job injury. The Government will NOT perform physical examinations on Contractor personnel except as specified elsewhere in this contract. Government emergency vehicles and medical personnel may be used as the first point of treatment in emergency situations affecting Contractor personnel suffering pain or whose life or limb may be in danger. Transfer to other than Government medical treatment facilities shall be by the Local Rescue Squad at the contractor's expense.

H.4 Subcontracting

The Government reserves the right to approve or disapprove subcontractors for any work required by this contract. The Contractor shall obtain the CO's written approval of all subcontractors and provide copies of approved subcontracts.

H.5 Order Of Work

The Contractor shall arrange the work so that it will not cause interference with the normal conduct of Government business or with the progress of other Contractors' projects. The Contractor shall submit all work schedules for approval by the COR. The Contractor shall adhere to the established schedules.

H.6 Other Contracts

The Government may award third party contracts for additional work at or near the site of work under this contract. The Contractor shall fully cooperate with the other contractors and with Government employees and shall carefully adapt scheduling and performing the work under this contract to accommodate the additional work, heeding any direction that may be provided by the CO. The Contractor shall not commit or permit any act that will interfere with the performance of work by any other contractor or by Government employees.

H.7 Disruption Of Contractor Work Schedule

The Contractor shall promptly notify the CO and the COR when it appears that Government activities or personnel or other contractor's projects are hindering the effective execution of its work efforts.

H.8 Rights Of The Government To Perform Functions With Its Own Personnel

The Government reserves the right to perform or supplement performance of contract functions with Government personnel during periods of disaster, war emergencies, police actions, or acts of God. Such performance shall not constitute a breach of contract by the Government within the meaning of the contract clause FAR 52.212-4 entitled "Termination for Cause".

The Contractor agrees under such circumstances to permit the Government to use any essential Contractor-furnished property. The Government will equitably compensate the Contractor for use of such property.

H.9 Government Performance Of Services During Labor Strikes

Because the services called for under this contract are of critical importance to FLETC, the Government reserves the right to take over or supplement performance of this

contract in the event of a labor strike by the Contractor's personnel which impairs the Contractor's ability to satisfactorily perform the contract. Under such circumstances and at the direction of the CO, the Contractor agrees not to interfere in any way with Government performance. The Contractor further agrees under such circumstances to permit the Government to use any essential contractor-furnished property. The Government will equitably compensate the Contractor for use of such property. The Contractor will not be entitled to payment for any performance period, in part or in total, during which the Government assumes performance under this clause. This clause does not limit the Government's rights under any other clause of this contract, including but not limited to, "Termination for Cause"; "Termination for Convenience", and "Inspection/Acceptance" in accordance with FAR 52.212-4(a).

H.10 Conservation

Contractor and subcontractor personnel shall actively participate in all energy conservation efforts and programs applicable to work performed under this contract. The Contractor shall instruct its personnel and subcontractors in utilities conservation policies.

H.11 Labor Relations

The Contractor shall maintain satisfactory labor relations with its personnel. Representatives of the Contracting Office will not participate in labor relation matters unless disputes develop that interfere with the proper performance of the contract, at which time the representative may endeavor to assist in settling the difficulty. The Contractor shall provide the CO with a copy of any collective bargaining agreement applicable to personnel performing on this contract.

H.12 Affirmative Procurement Of Biobased Products Under Service And Construction Contracts

The Contractor shall provide a complete list of biobased products purchased to carry out the contract requirements. The list shall be provided to the point of contact listed in FAR 52.223-2, Affirmative Procurement of Biobased Products Under Service and Construction Contracts, on each anniversary date of award. The products list shall be organized into the following three categories: Biobased products, Green products and all other products. The Contractor shall list volume to be used and total cost for each individual product in each category.

H.13 Photography

No photography, of any nature, is allowed while on FLETC without the written authorization of the CO. Submit photography requests to the CO at least two (2) business days prior to anticipated photo session.

H.14 Conduct Of Personnel

The CO may require the Contractor to remove from the job site any individual under this contract for reasons of misconduct, security, suspected or found to be under the influence of alcohol, drugs, or other incapacitating agent. Contractor and subcontractor personnel shall be subject to dismissal from the premises upon determination by the CO that such action is in the best interests of the Government. The CO has the authority to bar individuals from the installation. Such removal from the job site or dismissal from the premises shall not relieve the Contractor of the requirement to provide sufficient personnel to perform the services as required by this performance work statement.

H.15 Contractor Vehicles

All Contractor vehicles operated on Government property shall be in operable condition, maintained in good repair, and meet all local, State and Federal safety requirements. Vehicles found to be unsafe or unable to function as designed shall be removed from the job site immediately. Each vehicle operated by the Contractor under this contract shall, at all times, display a valid state license plate and safety inspection sticker, if applicable. All Contractor vehicles shall be operated in accordance with FLETC traffic regulations. Should a vehicle fail to meet the standards, the Contractor shall be liable of any resultant delays (including jeopardizing their performance report rating on contract schedules). The Contractor's name and telephone number shall be conspicuously legible on both sides of all Contractor vehicles and over-the-road equipment.

H.16 Permits

The Contractor shall without additional expense to the Government obtain all appointments, licenses, and permits required for the prosecution of the work and for compliance with all applicable Federal, State and local laws, regulations, and codes. Evidence of such shall be provided to the CO upon request. The Contractor shall ensure that all Contractor personnel who will be driving a vehicle in support of this contract possess required license, prior to driving that vehicle. This specifically includes personnel operating FLETC Government owned vehicles in the performance of roles.

H.17 Environmental Protection

The Contractor shall comply with all applicable environmental protection requirements including all Federal, State and local laws and regulations. All environmental protection matters shall be coordinated with the CO or designated representative. In the event that a regulatory agency assesses a monetary fine against the Government for violations caused by the Contractor, or contractor equipment, personnel, etc., the Contractor shall reimburse the Government for that portion of the fine and associated costs for which the Contractor is responsible.

H.18 Access To Buildings

It shall be the Contractor's responsibility, through the COR, to obtain access to buildings and to arrange for each room/area to be opened and closed as necessary in performance of contract requirements. The Contractor shall be responsible for safeguarding all Government property and securing facilities, equipment, and materials at the end of each work period.

H.19 Key Control

Keys to include keyless entry cards or other similar control devices will be issued to the Contractor as appropriate. The Contractor shall receive, service, and account for all keys issued for use in the performance of this contract. The Contractor shall develop a system of key control and submit the written plan for the CO's approval five (5) days prior to contract start. This plan shall become a part of the quality control plan. The Contractor's plan shall ensure that all keys and lock combinations issued to the Contractor by the Government are not lost, misplaced, or used by unauthorized persons.

Neither the Contractor, nor any Contractor personnel, shall duplicate or fabricate any Government key in its custody. Should replacement keys be required, the Contractor shall submit a WRITTEN REQUEST to the COR. The Contractor shall report loss or unauthorized duplication of Government issued keys to the CO or his/her designated representative within 48 hours of learning of the loss or duplication by Contractor and subcontractor personnel.

The Contractor shall control access to all Government provided lock combinations to preclude unauthorized entry. The Contractor shall immediately notify the COR when lock combinations have been compromised.

Should the security of a facility become compromised by the loss of a key by Contractor personnel, the Contractor shall be responsible for replacement cost for rekeying of locks or lock replacements as determined appropriate by the CO. In the event a master key is lost or duplicated, all locks and keys for that system shall be replaced and replacement cost borne by the Contractor.

Contractor personnel shall not allow anyone the use of any Government key in their possession. They shall not open locked rooms or areas to permit entrance by persons other than Contractor personnel performing assigned duties. Any room unlocked by Contractor at the start of work shall not be left unattended during the service process and shall be re-locked by Contractor personnel after completion of their service duties.

H.20 Disclosure Of Information

- a. The Contractor is reminded that information furnished under this contract may be subject to disclosure under the Freedom of Information Act (FOIA). Therefore, all items that are confidential to business, or contain trade secrets, proprietary, or personnel information must be clearly marked. Marking of items will not necessarily preclude disclosure when FLETC or the Government determines disclosure is warranted by the FOIA. However, if such items are not marked, all information

contained within the submitted documents will be deemed releasable.

- b. Any information made available to the Contractor by the Government must be used only for carrying out the provisions of this Contract and must not be divulged or made known in any manner to any person except as may be necessary in the performance of the contract.
- c. In performance of this contract, the Contractor assumes responsibility for protection of the confidentiality of Government records and must ensure that all work performed by its subcontractors shall be under the supervision of the Contractor or the Contractor's responsible employees.
- d. Each officer or employee of the Contractor or any of its subcontractors to whom any Government record may be made available or disclosed must be notified in writing by the Contractor that information disclosed to such officer or employee can be used only for the purpose and to the extent authorized herein, and that further disclosure of any such information, by any means, for a purpose or to an extent unauthorized herein, may subject the offender to criminal sanctions imposed by 19 U.S.C. 641.19 U.S.C. 641. This section provides, in pertinent part, that whoever knowingly converts to their use or the use of another, or without authority, sells, conveys, or disposes of any record of the United States or whoever receives the same with intent to convert it to their use or gain, knowing it to have been converted, shall be guilty of a crime punishable by a fine of up to \$10,000, or imprisoned up to ten years, or both.

H.21 Implementation Of E.O. 13224- Executive Order On Terrorist Financing

The Contractor is reminded that U.S. Executive Orders and U.S. law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the Contractor to ensure compliance with the United States Executive Orders and laws.

H.22 Advertising of Award

The Contractor shall not refer to awards in commercial advertising in such a manner as to state or imply that the product or service provided is endorsed or preferred by the Federal Government or is considered by the Government to be superior to other products or services.

H.23 Damage Reports

In all instances where Government property or equipment is damaged by Contractor personnel, the Contractor shall submit a full written report of the facts and extent of such to the COR within 24 hours.

H.24 Property Damage And Personal Injuries

The Contractor shall assume full responsibility for any and all damages or claims for damage for injury to persons, property, or equipment which results from any service performed under this contract. The Contractor shall repair or replace to the satisfaction of the CO or his representative any surfaces, fixtures, furnishings, structures, equipment, material, or supplies which were damaged by Contractor personnel. The Contractor shall abide by the decision of the CO whether to repair or to replace items, property, or structures when damage is caused by any of the above. The Contractor shall accomplish such repair or replacement at no cost to the Government within five (5) business days following occurrence of the damage unless otherwise agreed upon by the CO.

H.25 Indemnity And Liability

The Contractor shall exercise reasonable care and use the Contractor's best efforts to prevent accidents, injury, or damage to all persons and property in and about the work and to the facility or part(s) thereof upon which work is done.

The Contractor shall indemnify and hold harmless the Government against any and all liability claims and costs for injury to any property (Government or otherwise) arising from the occupancy, use, service, operation or performance of work in connection with this contract resulting in whole or in part from the negligent acts or fault of the Contractor or any subcontractor, or any employee, agent or representative of the Contractor or any subcontractor.

The Government will in no way be responsible for damages or loss occasioned by fire, theft, and accident or otherwise to the Contractor's stored supplies, materials, equipment, or its personnel's personal belongings.

The Contractor shall indemnify the Government against any and all liability claims for injuries, or death of any person and for loss or damage to any property occurring in connection with the occupancy, use, service, operation, or performance of work in connection with this contract resulting from the negligent acts or fault of the Contractor, any subcontractor, any employee, agent, or representative of the Contractor or subcontractor.

H.26 Contractor Liability For Acts Of God

The Contractor shall not be held responsible for damages incurred as a result of an Act of God, including but not limited to: flood, lightning, hurricane, tornado, earthquake, and unusually severe weather conditions documented by the National Weather Service as differing from the norm for this geographical area. The Contractor shall take all necessary precautions or measures to protect Government property and equipment if warning is given. If the Contractor is found to be negligent in his efforts to minimize damages, the Government shall hold the Contractor liable for those damages and associated costs.

H.27 Insurance (Jul 2013)

The Contractor shall procure and maintain insurance at the Contractor's expense during the term of the contract and any extensions. Before starting work under this contract, the Contractor shall certify to the CO in writing that the required insurance has been obtained. Within 10 days after the award of this contract, the Contractor shall furnish to the CO a certificate of insurance as evidence of the existence of the following insurance coverage in amounts not less than the minimum amounts specified below:

1. Comprehensive General Liability: \$200,000 per person and \$500,000 per accident for bodily injury and \$50,000 per occurrence for property damage
2. Automobile Insurance: \$200,000 per person and \$500,000 per occurrence for bodily injury and \$20,000 per occurrence for property damage
3. Standard Workers' Compensation and Employer's Liability Insurance in the minimum amount of \$100,000.

The general liability policy shall name "The United States of America, acting by and through the Department of Homeland Security (DHS), Federal Law Enforcement Training Center (FLETC)" as an additional insured with respect to operations performed under this contract.

The Certificate of Insurance shall provide for a minimum of 30 days written notice to the CO by the insurance company prior to cancellation or material change in policy coverage.

H.28 Holidays

a. The Government recognizes the following holidays: New Year's Day, Labor Day, Martin Luther King Jr's Birthday, Columbus Day, President's Day, Veteran's Day, Memorial Day, Juneteenth National Independence Day, Thanksgiving Day, Independence Day, and Christmas Day.

b. The Federal holidays listed above are holidays granted to Federal employees. The Contractor shall refer to the individual wage determination (Section J, Attachment 2) for actual holidays to be allowed for contractor employees. In the event that any of these holidays occur on a Saturday or Sunday, they shall be observed by the Contractor per the practice observed by the Government.

c. Occasionally, Federal holidays will be declared normal training days and full Contractor support will be required. Notice of this requirement will be given to the Contractor at least one week in advance.

d. The Contractor shall NOT receive premium rates for any special declared holiday for Federal employees (e.g., National Day of Mourning for death of a former president).

e. The FLETC may schedule non-training days, for example the Friday after Thanksgiving Day and on day before or after Christmas Day; however, this is not a Federal Holiday and does not relieve the Contractor from the PM responsibilities on the

non-training days.

H.29 Physical And Personnel Security Requirements

H.29.1 General Requirements

a. Contractor and subcontractor personnel in the performance of this contract or any representative of the Contractor entering the FLETC shall abide by all FLETC security regulations which may be in effect during the contract period. Any such individual(s) shall be subject to those security inspections which may be deemed necessary by the FLETC to ensure that no security violations occur during the course of the contract. It shall be the Contractor's responsibility to ensure that each applicant who is expected to perform on FLETC facilities or that requires routine access to FLETC facilities shall complete the most current versions of FLETC's Badge Application Request. All security forms will be given at time of award and when changes occur. Applicants may be subject to a suitability background investigation which will be either a fingerprint check, a National Agency Check with Written Inquiries, a Minimum Background Investigation or other screenings as deemed necessary by FLETC Security.

b. The FLETC reserves the right and prerogative to deny and/or restrict facility and information access of any Contractor or subcontractor personnel whose actions are in conflict with the standards of conduct, 5 CFR 2635. In accordance with the most current version of FLETC Manual 71-01, Physical Access Control, Paragraph 6, d, (1), (a) an individual will be denied access to FLETC facilities. Examples of offenses which prevent access to the FLETC include, but are not limited to:

- 1) Any felony conviction within the last six years.
- 2) Any misdemeanor conviction of a serious nature within the last three years.
- 3) Multiple misdemeanor convictions within the last six years.
- 4) Any conviction for drug usage trafficking or involvement in the last 2 years;
- 5) Violence against Law Enforcement Officers (LEO).
- 6) Current open criminal charges.
- 7) Failure to register for Selective Service, if applicable.
- 8) Aggravated Violent Crimes (e.g., child brutality, child molestation, rape, wrongful death of another, etc.).
- 9) An active arrest warrant for any of the aforementioned crimes, and/or.
- 10) Past incidents that would reflect badly on the FLETC in the eyes of the public or that would otherwise pose a threat to the safety and security of FLETC personnel or property.

c. The Contractor shall report to the Chief Security Officer (CSO) any adverse information coming to their attention concerning Contractor and subcontractor personnel during the course of the contract. The report shall include the individual's name and social security number. If this information results in the subsequent termination of the individual's access to the FLETC, it does not obviate the requirement to submit this report.

d. Costs, delays and other hardships that result from Contractor or subcontractor personnel being denied access to the FLETC shall be borne entirely by the Contractor. Denial of access for Contractor or subcontractor personnel to the FLETC by the CSO shall not be subject to the Contract Disputes clause and cannot be the basis for any claim under the contract. FLETC security regulations regarding physical security access are found in the most recent revisions of the following FLETC Directives and Manuals:

- Number 71-01, Physical Access Control.
- Number 71.00B, Identification Badges, Credentials and Shields; and
- Number 71-11, Building/Area Security and Access.

H.29.2 Access to FLETC Facilities by Contractor Personnel

Determination of Contractor and subcontractor personnel's physical security access requirements must be coordinated with the CO or COR. Contractor and subcontractor personnel are subject to specific access requirements as defined herein.

1) Contractor. The Contractor shall manage the submission of personnel requests for background investigations and shall conduct their own pre-screening to ensure not only that the application is complete, but also to pre-screen for suitability using the same standards the Government applies. These screening items include:

- a) public record criminal checks
- b) Past Employment History
- c) Education
- d) Bankruptcies, Liens, Judgments
- e) Verify Social Security Number (SSN), Date of Birth (DOB), and Residence
- f) E-Verify name check (foreign born)
- g) Google Query
- h) Social Network Query

2) Suitability for Contractor Personnel to Perform on the FLETC. Suitability factors are identified in the most current version of DHS Instruction Handbook 121-01-007, Suitability and Security Program. The Contractor shall:

a) Furnish to prospective Contractor and subcontractor personnel under this contract the necessary forms to be completed to request access to the FLETC.

b) Review the completed forms for completeness and accuracy and submit completed forms to the CO or COR for processing.

c) Ensure that personnel have been checked through E-Verify.

i) E-Verify informational brochure on how to create an account:

<http://www.uscis.gov/USCIS/Verification/E-Verify/Publications/Guides/guide-enrollment.pdf>

ii) E-Verify login at: <https://e-verify.uscis.gov/emp/vislogin.aspx>

- iii) Ensure that proposed Contractor and subcontractor personnel meet the standards as outlined in the preceding paragraphs.
 - iv) Ensure that personnel who are moderate risk do not exceed the DHS bad debt limit of \$7,500.00.
- d) Cleared Contractors. Contractor and subcontractor personnel that are to perform on the FLETC in a national security position as identified by the FLETC CSO must be cleared personnel who have received their clearance from the DISCO. Both the Contractor (facility) and the Contractor's (to include subcontractor) personnel must have clearances issued by the DISCO. National security positions are identified in Title 5 Code of Federal Regulation (CFR) 732.102.
- 3) Contractor Personnel Access For More Than Six Months. All Contractor and subcontractor personnel who are not temporary or intermittent and who work at the FLETC on a regular basis for more than six (6) months will be required to complete an SF 85. For Contractor and subcontractor personnel determined to be in a moderate risk position, the SF 85P will be required to be completed. Questionnaires must be completed by Contractor and subcontractor personnel utilizing the Office of Personnel Management's (OPM) Electronic Questionnaires for Investigation Processing (e-QIP) System.
- a) The Office of Security and Professional Responsibility (OSPR) / Personnel Security Program (PER) will initiate Contractor and subcontractor personnel into the e-QIP system.
 - b) Contractor and subcontractor personnel will then receive an e-mail message that provides information on accessing the OPM website and completing the electronic questionnaire.
 - c) In order for Contractor and subcontractor personnel to begin work, the forms must be completed and electronically released to OSPR/PER. OSPR/PER will then release to the National Background Investigation Bureau (NBIB) for the background investigation.
 - d) For positions identified by the CSO or FLETC Information System Security Manager (ISSM) as low, moderate, or high risk for suitability for employment, the Contractor shall:
 - i) All forms must be completed in their entirety. For U.S. Citizens, the Contractor must submit the required forms at least 10 days in advance of Contractor and subcontractor personnel's earliest proposed access to FLETC IT systems or facilities. Requirements specific to non-U.S. Citizens are outlined later in this section.
 - ii) Upon notification from the FLETC Security staff, Contractor and subcontractor personnel will be required to appear in person before an authorized FLETC representative

for the purpose of verifying the individual's identity in accordance with Homeland Security Presidential Directive (HSPD) 12, Policy for a Common Identification Standard for Federal Employees and Contractors. HSPD-12 mandates that verification of identification for Contractor and subcontractor personnel requires the individual to be physically present, and to present to the badging authority:

i. A picture identification card issued by either a governmental entity of one of the several States or the United States Federal government, and.

ii. One other form of identification specified on Form I-9. Upon verifying the Contractor and subcontractor personnel's identity, Contractor and subcontractor personnel shall provide fingerprints and a photograph.

iii. Following a favorably adjudicated background investigation, the FLETC may issue a Personal Identity Verification (PIV) Card to Contractor and subcontractor personnel that will enable appropriate access to the facility and IT systems. Such access will only be issued in accordance with FLETC Physical Security, Information Security and IT Security policies. Access to national security information only occurs in the event that the Contractor has received a clearance from the DISCO.

iv. At the discretion of the CSO and following the receipt of favorable National Agency Check (NAC), the FLETC may elect to approve temporary access to the facility for Contractor and subcontractor personnel while the rest of the suitability investigation is being completed. If the NAC is not returned in five (5) days from the time that the OSPR/PER releases the electronic questionnaire to NBIB, the results of a fingerprint check can be used to allow the Contractor and subcontractor personnel to begin working.

4) Contractor Personnel Less Than Six Months, More Than Five Days. Contractor and subcontractor personnel who will require access to the FLETC for more than five (5) days, but less than six (6) months, all forms shall be submitted to the COR a minimum of 10 business days in advance of Contractor and subcontractor personnel's first day of needed access.

a) FLETC shall conduct background checks for access using the information provided.

i) Upon notification from the FLETC Security staff, Contractor and subcontractor personnel will be required to appear in person before an authorized FLETC representative for the purpose of verifying the individual's identity. Verification of the Contractor and subcontractor personnel's identity requires the individual to be physically present, and to present to the badging authority:

i. A picture identification card issued by either a governmental entity of one of the several States or the United States Federal government, and.

ii. One other form of identification specified on Form I-9. Upon verifying the Contractor

and subcontractor personnel's identity, Contractor and subcontractor personnel shall provide fingerprints and a photograph.

iii. Once the results of the fingerprints are received by the OSPR/PER are successfully adjudicated, the Contractor will be allowed to begin work.

5) Contractor Personnel for Five Days or Less. For Contractor and subcontractor personnel who will require access to the FLETC for up to five (5) days, the Contractor shall request temporary or intermittent access. Such access is granted at the discretion of the CSO.

6) Employment and Prime Contractor Requirements for Non-U.S. Citizens. The Contractor will adhere to the following requirements when attempting to employ Non-U.S. Citizens on the FLETC.

a) Employment requests for Foreign Nationals (FN) must be submitted to the OSPR with full and completed documentation in the below identified time frame(s).

i) NOTE: All FNs seeking to perform at the FLETC MUST present valid identification documents (Passport) at the Registration Building/Visitor Center. Failure to present required credentials will result in denial of employment eligibility.

b) For FNs who are Lawful Permanent Residents (LPRs) of the United States, requests must be submitted to the OSPR no less than 30 business days in advance of the first day of access. A copy of the LPR's Resident Alien card, Permanent Resident card must be attached.

c) Requests for permission to work for FNs who are not LPRs, must be submitted to OPSR no less than 45 business days in advance of the first day of access. A copy of the FN's passport must be attached.

d) The Contractor must notify the responsible CO/COR as to whether they will employ any Non-U.S. Citizen Contractor or subcontractor personnel that fall into positions/areas with possible access to SBU information. SBU information includes but is not limited to: For Official Use Only (FOUO) information, Law Enforcement Sensitive (LES) information, and Sensitive Personally Identifiable Information (Sensitive PII). All new-hire FN/LPR Contractor and subcontractor personnel/applicants whose new position would fall into assignments with possible access to SBU, will be required to wait until completion of the investigation and adjudication of the contract personnel before being approved for work/access. Such notification will be in writing and will include the name(s) of all of the Contractor and subcontractor's FN/LPR Contractor and subcontractor personnel subject to these requirements. The document will state that the Contractor, subcontractor and their personnel are willing to meet the specific criteria outlined below:

- i. Confirm in writing that the FN Contractor and subcontractor personnel has been an LPR of the U.S. for two (2) years or more or if non-LPR the Contractor must confirm in writing that FN personnel have a valid Employment Authorization Document, Form I-766.
- ii. Confirm in writing that the Contractor believes that the FN Contractor and subcontractor personnel are not a threat to the U.S. and would properly protect and/or handle the SBU information they will be required to work with or near.
- iii. Confirm in writing that the FN/ LPR Contractor and subcontractor personnel have indicated that they are willing to submit to the NBIB-conducted and have agreed to complete all required forms.
- iv. The cost of the investigation and adjudication shall be responsibility of the FN or LPR Contractor and subcontractor personnel or the Contractor.
- v. FN/LPR Contractor and subcontractor personnel who are temporary/intermittent and who have work-related, or may have inadvertent, access to SBU information are required to have a successfully adjudicated prior to beginning work.
- vi. Access for those FN/LPR Contractor and subcontractor personnel in these kinds of positions that are not included in the Contractor's request document will be immediately rescinded.
- vii. When a FN/LPR contract position applicant is being sponsored by a FLETC Partner Organization (PO) for a position with access to SBU information, the PO must conduct the required background investigations and the PO sponsor must indicate on the DHS Form 11055 that the FN/LPR personnel/applicant has had a favorably adjudicated Tier 2.

H.29.3 Identification Badges and Vehicle Passes

- a. All individuals working on or requesting access to the FLETC must obtain authorization to enter the FLETC through the issuance of an appropriate FLETC identification badge or PIV card. The FLETC badge/card or PIV card are required to be worn visibly on the outside clothing between the neck and waist displaying the photograph side of the identification badge at all times while on the FLETC premises. Lost or stolen identification documents must be immediately reported to the OSPR Security Management (OSPR/SMO) and the COR. Contractor and subcontractor personnel who have undergone a background investigation conducted by NBIB and successfully adjudicated by the OSPR/PER will be issued a PIV identification card. All Contractor and subcontractor personnel who have not undergone a background investigation conducted by the NBIB will be issued a FLETC identification badge/card.
- b. Vehicle must be registered with FLETC. Contractors wishing to drive on FLETC will need to provide proof of insurance, valid registration and tag number of the vehicle.

Contractor cannot park in restricted parking areas unless authorized by the CO/COR. These authorizations will receive a parking pass that must be displayed when parked in the restricted areas. Failure to register a vehicle with FLETC will result in the loss of driving privileges on FLETC for a minimum of 30 days.

c. A \$15.00 replacement charge will be assessed against the Contractor for each FLETC badge/card or pass that must be replaced for other than excessive wear, name change, or other reason approved by OSPR/SMO. The replacement charge for a PIV card is \$25.00. Lost or stolen identification documents shall be considered to be within the control of Contractor and subcontractor personnel. Replacement charges will be assessed and paid by the Contractor prior to the replacement identification badge being issued.

d. If Contractor and subcontractor personnel resign, are terminated, or denied access to the FLETC, voluntarily or otherwise, prior to contract completion, the bearer of the FLETC identification badge or PIV card and vehicle pass shall immediately surrender them to the Contractor. The Contractor shall return the FLETC identification badge/PIV card vehicle pass to the OSPR/SMO within three (3) business days of the resignation, termination, or access denial. Failure to return the FLETC identification badge or PIV card will result in the Contractor being charged as proscribed in paragraph c. above.

H.29.4 Completion of the Contract

a. The Contractor shall be responsible for returning to the OSPR all identification badges and vehicle passes issued under the contract no later than 15 days after the final acceptance of the work by the FLETC. Final contract payment shall not be authorized until the FLETC has received all identification badges and passes which have been issued under this contract, including those issued to subcontractors. If the Contractor is unable to return all badges and passes issued, a charge for the missing documents will be assessed against the final payment as per the replacement costs described above.

b. Before final payment is made, the CO in conjunction with the OSPR may review the number of badge applications submitted under this contract. If the number of Contractor and subcontractor personnel denied access to the FLETC because of the results of the background investigation exceed 8% of the total number of Contractor and subcontractor personnel requesting access to the FLETC, the Contractor shall bear the cost for the background investigations for each denied background check above 8%. The cost of a basic suitability investigation is \$194.00 and the cost of a moderate risk background investigation, Minimum Background Investigation, is \$1,551.00. The percentage to be borne by the Contractor for Contractor and subcontractor personnel denied access to the FLETC because of the results of the background investigation will be across the board for each type of investigation required above the 8%. The amount will be deducted from the contract total. The amount deducted from the contract total because of this action shall not be subject to the Contract Disputes clause and cannot be the basis for any claim under the contract.

H.29.5 Review of Access and Suitability Determinations

a. Access Determinations. Access to classified national security information and the receipt of a security clearance will be in accordance with Executive Order (EO) 13526, as well as all applicable Department of Homeland Security Directives and all applicable FLETC Directives and Manuals. After contract award, Contractor and subcontractor personnel who are denied access to the FLETC shall be provided with "due process" for the denial of access in accordance with all applicable standards. All these actions will be conducted by the DISCO.

b. Suitability Determinations. When adverse information is developed in the course of a suitability investigation, the scope of the inquiry will normally be expanded to the extent necessary to obtain such additional information as may be required to determine whether Contractor and subcontractor personnel may be granted unescorted access to FLETC facilities and sensitive information. Contractor and subcontractor personnel for whom unfavorable or derogatory information has been developed shall be provided with a Proposed Action Letter (PAL) that contains the questionable information. Contractor and subcontractor personnel shall be offered the opportunity to respond to the PAL in order to refute, explain, clarify, or mitigate the information in question. If a determination of ineligibility is made, Contractor and subcontractor personnel shall be formally notified and informed of the reason(s). Adverse information about the Contractor and subcontractor personnel may not be disclosed to the Contractor and/or subcontractor. When a final determination has been made, the Contractor shall be informed simultaneously with notification to the affected individual that individual is ineligible to render services or otherwise perform under the contract. Waivers for specific requirements for working in Federal, Department of Homeland Security, and FLETC facilities shall only be granted under specific conditions and processes as defined in the applicable regulations and directions regarding such requirements.

H.30 Security Training

General. All Contractor personnel (including subcontractors or any representative of the Contractor) entering the Federal Law Enforcement Training Center (FLETC) shall be provided Security training prior to performing on FLETC. Training material will be provided by the Government.

Training. Security training shall be provided by the Contractor, at least annually, for Contractor and subcontractor personnel, and applicable representatives requiring access to FLETC. The training shall consist of the viewing of a Government-provided video (Security Orientation for Contractors), or review of attached Government-provided material contained outlining the major security references and requirements for the Contractor.

All Contractor and subcontractor personnel requiring access to FLETC shall review the attached Government-provided material. Contractor supervisory personnel will ensure

that the material is available for review by any contractor employee. Contractor and subcontractor personnel requiring access to FLETC for a period of six (6) months or more shall also view the Government-provided Security Orientation for Contractors Video at the required reporting timeframes specified below.

Contractor and subcontractor personnel requiring access for less than six (6) months shall review the attached Government-provided material.

Reporting. The Contractor shall deliver to the CO a Security Training List within the first 30 days of performance, and semi-annually on the first day of October and April. The Security Training List shall be provided in Microsoft Excel format, and include - Company Name, Contract Number, Employee Name, Date Employee Reports on Center, and Date of Training. The standardized format is attached.

Certification. The Contractor shall certify information submitted on the Security Training List is accurate. The Contractor shall designate an authorized representative for certification purposes.

H.31 Access To Unclassified Facilities, Information Technology Resources, And Sensitive Information Requirement (Jul 2013 OSPR)

The assurance of the security of unclassified facilities, IT resources, and sensitive information during the acquisition process and contract performance are essential to the DHS mission. DHS Directive 11042.1, Safeguarding Sensitive But Unclassified (For Official Use Only) Information, describes how Contractors must handle sensitive but unclassified information. The DHS Sensitive Systems Handbook prescribes policies and procedures on security for IT resources. The Contractor shall comply with these policies and procedures, any replacement publications, or any other current or future DHS policies and procedures covering Contractors specifically for all Delivery Orders that require access to DHS facilities, IT resources or sensitive information. The Contractor shall not use or redistribute any DHS information processed, stored, or transmitted by the Contractor except as specified in the Delivery Order.

The Government will provide the Contractor with access to existing system.

Sensitive Information, means any information, the loss, misuse, disclosure, or unauthorized access to or modification of which could adversely affect the national or homeland security interest, or the conduct of Federal programs, or the privacy to which individuals are entitled under Section 552a of Title 5, United States Code (the Privacy Act), but which has not been specifically authorized under criteria established by an EO or an Act of Congress to be kept secret in the interest of national defense, homeland security or foreign policy. This definition includes but is not limited to the following categories of information:

1. Protected Critical Infrastructure Information (PCII) as set out in the Critical Infrastructure Information Act of 2002 (Title II, Subtitle B, of the Homeland Security Act, Public Law 107-296, 196 Stat. 2135), as amended, the implementing regulations thereto (Title 6, Code of Federal Regulations, Part 29)

- as amended, the applicable PCII Procedures Manual, as amended, and any supplementary guidance officially communicated by an authorized official of the Department of Homeland Security (including the PCII Program Manager or his/her designee);
2. Sensitive Security Information (SSI), as defined in Title 49, Code of Federal Regulations, Part 1520, as amended, "Policies and Procedures of Safeguarding and Control of SSI," as amended, and any supplementary guidance officially communicated by an authorized official of the Department of Homeland Security (including the Assistant Secretary for the Transportation Security Administration or his/her designee);
 3. Information designated as FOUO, which is unclassified information of a sensitive nature and the unauthorized disclosure of which could adversely impact a person's privacy or welfare, the conduct of Federal programs, or other programs or operations essential to the national or homeland security interest; and

NOTE: By Fiscal Year 2014, the designation "Controlled Unclassified Information" (CUI) will replace FOUO and other sensitive but unclassified markings. As mandatory implementation time comes closer, the Contractor may find more documents, materials, and other information formats marked or referred to as CUI. Any material referenced in any manner as CUI will receive the same protections as those outlined in DHS Directive 11042.1, Safeguarding Sensitive But Unclassified (For Official Use Only) Information.

4. Any information that is designated "sensitive" or subject to other controls, safeguards or protections in accordance with subsequently adopted homeland security information handling procedures.
5. "Information Technology Resources" include, but are not limited to, computer equipment, networking equipment, telecommunications equipment, cabling, "R"drive, computer drives, network software, computer software, software programs, intranet sites, and internet sites.

Contractor and subcontractor personnel working on this contract must complete such forms as may be necessary for security or other reasons, including the conduct of background investigations to determine suitability. Completed forms shall be submitted as directed by the CO. Upon the CO's request, the Contractor and subcontractor personnel shall be fingerprinted, or subject to other investigations as required. All Contractor and subcontractor personnel requiring recurring access to Government facilities or access to sensitive information or IT resources are required to have a favorably adjudicated background investigation prior to commencing work on this contract unless this requirement is waived under Departmental procedures.

The CO may require the Contractor to prohibit individuals from working on the contract

if the government deems their initial or continued employment contrary to the public interest for any reason, including, but not limited to, carelessness, insubordination, incompetence, or security concerns.

Work under this contract may involve access to sensitive information. Therefore, the Contractor shall not disclose, orally or in writing, any sensitive information to any person unless authorized in writing by the CO. For Contractor and subcontractor personnel authorized access to sensitive information, the Contractor shall ensure that these persons receive training concerning the protection and disclosure of sensitive information both during and after contract performance.

The Contractor shall include the substance of this clause in all subcontracts at any tier where the subcontractor may have access to Government facilities, sensitive information, or resources.

Before receiving access to IT resources under this contract the individual must receive a security briefing, which the COR will arrange, and complete the Contractor's verification of Security Training.

H.32 Operations Security (OPSEC) Requirements (Jul 2013 OSPR)

The FLETC OPSEC Program (OSPR/OPS) acts to secure against the inadvertent release or unauthorized disclosure of such information outside established control procedures. Specific, unclassified facts about FLETC's mission, intentions, capabilities, or activities are considered critical information and must be protected to ensure our adversaries are not successful. OPSEC measures pertaining to a contract require additional requirements to consider such as:

FLETC must determine if there is critical information associated with the contract or activities involved in the contract that warrants the inclusion of OPSEC requirements. Consideration shall be given to the type of work being performed and the environment and circumstances in which contract performance will occur. Potential Critical Information that must be protected includes but is not limited to:

1. Indications of when and where activities will occur (such as tests) which can possibly be targeted and present collection opportunities by foreign intelligence.
2. The duration of a contract and indications of results (such as in ads, status reports and brochures).
3. The existence of a contract, services involved and what is being developed in U.S. press releases, stock prospective, etc.
4. Pictures indicating classified design features or approaches.
5. The lettering of contracts and identity of subcontractors.
6. Maps, Aerial Photographs, Floor Plans of the project.
7. Photographs including facial images.

8. Official and Personal websites (including social networking sites) revealing details of the project.
9. Contract specifications detailing how project and contractor personnel are handling/protecting SBU information.

To ensure uniformity in the way OPSEC requirements are presented to industry, the following guidance shall be followed:

1. Guidance will be appended to basic solicitations or contracts and labeled "OPSEC Requirements."

2. OPSEC guidance will include Critical Information pertinent to contractual activities and essential secrecy to be maintained and statement of harm if adversaries derive accurate estimates.

If OPSEC requirements are necessary, an OPSEC review shall be conducted of the Performance Work Statement (PWS)/Statement Of Work (SOW) for contracts prior to the time the CO releases the PWS/SOW to contract offerors/bidders. The PWS/SOW is a publicly released document that can reveal critical information or indicators of critical information. It is important that COs, CORs and Contractors work with OSPR/OPS and project coordinators, e.g., FLETC Facilities Management Division (FMD), PRO, etc. to identify OPSEC requirements for the scope of work to be performed. The SOW should also undergo a formal content review prior to its release to the public.

FLETC and PO COs, CORs, and contractor managers are responsible for ensuring that their respective Contractors are aware of this policy and adhere to these requirements. This includes responding to Contractor inquiries on what photography is permissible and what is not, as well as researching and coordinating interpretation of the policy with OSPR/OPS.

Contractor and subcontractor personnel may be required to participate in formal OPSEC classroom and/or computer-based training (CBT) and briefings, as required.

Contractor and subcontractor personnel use of personal still and video photography (including cell phone cameras) is prohibited. Contractor and subcontractor personnel use of still and video photography is limited to ONLY those authorized activities on FLETC facilities that have been approved by the CO. Photographing of ANY training activity must be approved in writing by the CO.

Contractor and subcontractor personnel to whom access to FLETC-related SBU and critical information is granted will:

1. Be aware of and comply with FLETC safeguarding requirements for OPSEC, as applicable.
2. Be aware that not protecting DHS and FLETC critical information may result in administrative or disciplinary action.
3. Participate in formal OPSEC classroom and/or CBT and briefings, as required.

The Contractor will coordinate with Project Coordinators, e.g., FMD, and OSPR/OPS the conduct of OPSEC reviews, assessments, and evaluations of FLETC contractor products designated for external distribution or publication to include television, radio, film, video, print, photography, and electronic products, for those assigned contracts.

As applicable, the Contractor will ensure that all subordinate Contractor and subcontractor personnel will participate with these reviews, surveys, assessments, development of countermeasures, etc., for their respective organization.

The Contractor will ensure documentation of individual Contractor and subcontractor personnel attendance at OPSEC briefings and training occurs by following established training documentation procedures, as applicable. Submit all applicable Contractor OPSEC training documentation to the respective COR.

H.33 Information Technology And Data Security Requirements (Jul 2013 OSPR)

General Requirements: All Contractor and subcontractor personnel in the performance of this contract requiring access to FLETC information technology (IT) systems or sensitive data shall abide by all FLETC IT security regulations which may be in effect during the contract period. Any such individual(s) shall be subject to those checks which may be deemed necessary by FLETC to ensure that no violations occur. It shall be the Contractor's responsibility to ensure that all Contractor and subcontractor personnel who are expected to have access to FLETC-owned or -operated IT systems or IT systems contracted on behalf of FLETC that contain.

FLETC sensitive data or information, undergo or have undergone an appropriate suitability background investigation. The type of background investigation that is conducted is based on FLETC's assessment of risk of the contractor's position. Positions may be categorized as either IT or non-IT and based on the risk (i.e., low, moderate) to public trust.

Determination of Contractor and subcontractor personnel IT access needs must be coordinated with the COR. IT system and data suitability background investigation requirements may be greater than those requirements for physical security access to FLETC facilities. Suitability background investigation processes for physical security access will be followed as contained in this Section H. Temporary IT system and data access will only be permitted for non-sensitive IT systems and data. For Contractor and subcontractor personnel who will require admittance to FLETC facilities and/or are being given access to FLETC SBU information that includes, Personnel Identity Information (PII), Protected critical Infrastructure Information (PCII), Sensitive Security Information (SSI), FOUO, or IT resources, will be required to undergo a background investigation even if they work for less than six months. Depending on the risk level, the background investigation will be a NACI or MBI. The risk determination will be made in consultation with the CO, PHY, PER, and the Chief Information Security Officer (CISO).

The required suitability background investigation forms will be provided upon contract award. All forms must be completed in their entirety by all Contractor and subcontractor personnel subject to the requirement. If the background investigation results in an unfavorable adjudication, the individual will be denied access to FLETC IT systems and sensitive data. Examples of offenses which could prevent access to FLETC IT systems and sensitive data include but are not limited to any felony convictions or habitual violations, any crimes against a police officer, any conviction for distribution of illegal drugs, or any crimes of moral turpitude. Any cost or time delay which the Contractor experiences in the contract due to Contractor and subcontractor personnel being denied access to FLETC IT systems and sensitive data shall be the sole responsibility of the Contractor. Denial of IT system access for any individual because of failure to meet FLETC IT security standards shall not be subject to the Contract Disputes clause and cannot be the basis for any claim under the contract. The DHS IT security requirements are outlined in DHS Sensitive Systems Policy Directive 4300A.

Contract Completion: The Contractor shall be responsible for ensuring FLETC Chief Information Officer (CIO) Directorate is notified of all Contractor and subcontractor personnel released from this contract support at the time of release, voluntarily or otherwise and at the end of the contract, who were issued access accounts to any FLETC IT systems. Notification to the CIO Directorate shall be through the COR.

H.33.1 Information Technology Security Training

All Contractor and subcontractor personnel entering FLETC shall be provided IT Security training prior to accessing an information system, its information, and resources. Training material will be provided by the Government. 5 CFR Part 930, subpart C, as revised, requires that all users of Federal information systems be exposed to security awareness materials annually or whenever system security changes occur, or when the user's responsibilities change. Training for new system users must occur before they are allowed access to systems. OMB Circular A-130, Appendix III, Security of Federal Automated Information Resources, requires that persons be trained in their responsibilities and in the Rules of Behavior for system. In accordance with FLETC policy, all IT system users must complete initial IT security training and must acknowledge the FLETC IT system rules of behavior, prior to gaining system access. IT Security Awareness training shall be provided by the Contractor for Contractor and subcontractor personnel requiring access to FLETC IT systems and resources. The Contractor shall use training prescribed by the Chief Information Security Officer. Contractor and subcontractor personnel must receive the prescribed training before initial access will be granted, and annually thereafter until access is no longer required. The Contractor shall deliver to the CO an IT Security training report within the first 30 days of performance. The report shall be provided in Microsoft Excel format. The report shall contain the Company Name, Employee Name, Date, and Date of Training. The Contractor shall verify information submitted on the report is accurate.

In addition to IT Security Awareness training, the Contractor shall provide Contractor

and subcontractor personnel performing significant IT security responsibilities under this contract with specific role-based training prescribed in Appendix A of the FLETC IT Security Awareness, Training and Education Plan.

H.33.2 IT Access

The Contractor shall sign the prescribed Rules of Behavior before access to FLETC IT systems will be granted. The Contractor consents to monitoring for compliance and other lawful purposes while using a FLETC-issued account.

H.33.3 Contractor IT Security Plan

The Contractor shall provide, implement and maintain an IT Security Plan. The plan shall be delivered to the CO in accordance with HSAR 3052.204-70, Security Requirements for Unclassified Information Technology Resources for Government approval within 5 days upon contract award. Upon Government approval the plan will be incorporated into the contract as a compliance document.

H.33.4 Interconnection Security Agreements

Interconnections between FLETC and non-FLETC IT systems shall be established only through controlled interfaces and via approved service providers. The controlled interfaces shall be accredited at the highest security level of information on the network. Connections with other Federal agencies shall be documented based on interagency agreements, memoranda of understanding, service level agreements or interconnection security agreements.

H.33.5 Information Security Standards Applicable to this Contract

DHS Sensitive Systems Policy Directive 4300A, version 13.02, September 2022, or subsequent publication.

H.33.6 Section 508 Compliance

Section 508 of the Rehabilitation Act, as amended by the Workforce Investment Act of 1998 (P.L. 105-220) requires that when Federal agencies develop, procure, maintain, or use electronic and information technology, they must ensure that it is accessible to people with disabilities. Federal employees and members of the public who have disabilities must have equal access to and use of information and data that is comparable to that enjoyed by non-disabled Federal employees and members of the public.

All EIT deliverables within this work statement shall comply with the applicable technical and functional performance criteria of Section 508 unless exempt.

Specifically, the following applicable standards have been identified:

36 CFR 1194.21 – Software Applications and Operating Systems, applies to all EIT software applications and operating systems procured or developed under this work

statement including but not limited to GOTS and COTS software. In addition, this standard is to be applied to Web-based applications when needed to fulfill the functional performance criteria. This standard also applies to some Web based applications as described within 36 CFR 1194.22.

36 CFR 1194.22 – Web-based Intranet and Internet Information and Applications, applies to all Web-based deliverables, including documentation and reports procured or developed under this work statement. When any Web application uses a dynamic (non-static) interface, embeds custom user control(s), embeds video or multimedia, uses proprietary or technical approaches such as, but not limited to, Flash or Asynchronous JavaScript and XML (AJAX) then “1194.21 Software” standards also apply to fulfill functional performance criteria.

36 CFR 1194.24 Video and Multimedia Products, applies to all video and multimedia products that are procured or developed under this work statement. Any video or multimedia presentation shall also comply with the software standards (1194.21) when the presentation is using a Web or Software application interface having user controls available.

36 CFR 1194.26 – Desktop and Portable Computers, applies to all desktop and portable computers, including but not limited to laptops and personal data assistants (PDA) that are procured or developed under this work statement.

36 CFR 1194.31 – Functional Performance Criteria applies to all EIT deliverables regardless of delivery method. All EIT deliverable shall use technical standards, regardless of technology, to fulfill the functional performance criteria.

36 CFR 1194.41 – Information Documentation and Support, applies to all documents, reports, as well as help and support services. To ensure that documents and reports fulfill the required “1194.31 Functional Performance Criteria”, they shall comply with the technical standard associated with Web- based Intranet and Internet Information and Applications at a minimum. In addition, any help or support provided in this work statement that offer telephone support, such as, but not limited to, a help desk shall have the ability to transmit and receive messages using TTY.

Exceptions for this work statement have been determined by DHS and only the exceptions described herein may be applied. Any request for additional exceptions shall be sent to the COR and determination will be made in accordance with DHS MD 4010.2. DHS has identified the following exceptions that may apply:

36 CFR 1194.2(b) – (COTS/GOTS products), When procuring a product, each agency shall procure products that comply with the provisions in this part when such products are available in the commercial marketplace or when such products are developed in response to a Government solicitation. Agencies cannot claim a product as a whole is not commercially available because no product in the marketplace meets all the standards. If

products are commercially available that meets some but not all of the standards, the agency must procure the product that best meets the standards.

When applying this standard, all procurements of EIT shall have documentation of market research that identify a list of products or services that first meet the agency business needs, and from that list of products or services, an analysis that the selected product met more of the accessibility requirements than the non-selected products as required by FAR 39.2. Any selection of a product or service that meets less accessibility standards due to a significant difficulty or expense shall only be permitted under an undue burden claim and requires approval from the DHS Office of Accessible Systems and Technology (OAST) in accordance with DHS MD 4010.2.

H.34 Phase-In/Orientation Period (Jul 2013)

The Contractor shall become acquainted with all available information regarding difficulties which may be encountered and the conditions under which the work of this contract must be accomplished. The Contractor will NOT be relieved from assuming all responsibility for properly estimating the difficulties and the cost of performing the services required because of his failure to investigate the conditions or to become acquainted with all information concerning the services to be performed.

The Contractor shall begin phase-in only after post award conference and in accordance with the requirements contained in the submitted phase-in plan. The Contractor is expected to be at full performance at the completion of the phase-in period. To ensure a smooth transition of work effort from the incumbent, the Contractor shall begin an orientation to:

1. Become thoroughly familiar with work requirements and work procedures.
2. Finalize development of necessary work plans and procedures.
3. Complete personnel requirements (work force) including the hiring of personnel to assure satisfactory performance beginning on the contract start date.
4. Obtain security clearances, if required.
5. Complete training requirements and accomplish necessary training of Contractor and subcontractor personnel.
6. Finalize the development of quality control plans and procedures.
7. The Contractor is prohibited from soliciting Government personnel for employment.
8. The Contractor shall negotiate in good faith a plan with the incumbent as described in the below cited clause entitled PHASE-OUT/CONTRACT COMPLETION.

Immediately after award and prior to performance, the Contractor's representative and the COR shall make an on-site, in-depth review of the total job requirements. The Contractor will be allowed access to the facilities to familiarize supervisors, key personnel, and staff with equipment, reporting, work scheduling and procedures (including operations, priorities, safety, security, etc.). To preclude interference with work production efforts of

the current personnel, arrangements for access to Government facilities will be made with the CO.

The Contractor shall make provisions for all required building, material, and equipment inventories to be conducted during the last 10 business days of the phase-in period. The Contractor shall coordinate these inventories with the COR so those appropriate representatives may be present for all inventories. The Contractor shall sign receipt for the items upon completion of the inventory. Responsibility for performance of the services covered shall also pass to the Contractor at that time. A proposed schedule for the inventories shall be included in the phase-in plan.

H.35 Phase-Out/Contract Completion (Jul 2013)

The Contractor shall provide a phase-out plan to the Contracting Officer for approval 120 days prior to contract completion. The plan shall describe how the contractor shall approach the following issues: orientation and training of follow-on contractor, and any other actions required to ensure continuity of services. The contractor shall provide a certified list of all service employees on the contractor's and/or subcontractor's payroll together with anniversary dates of employment to the COR and CO. During the phase-out period, the incumbent shall be fully responsible for contract performance. Government reserves the right to conduct site visits in all Contractor operated facilities in conjunction with the solicitation of offers for the follow-on contract. In the event the follow-on contract is awarded to other than the incumbent, the incumbent Contractor shall cooperate to the extent required to permit an orderly change over to the succeeding Contractor. This includes reasonable recruitment access to incumbent employees. A recruitment notice may be placed in each facility.

At a minimum the incumbent contractor Project Manager shall be available to attend the post-award conference to the follow-on contract as a means to aid in transition. Duration of engagement shall be limited to two (2) hours. Incumbent shall be notified no later than 72 hours in advance of conduct of the conference of date and time for attendance. If there is a change in Contractor, the incumbent Contractor shall negotiate in good faith a plan with the follow-on contractor addressing the nature and extent of orientation and training to ensure nominal impact during transition and to comply with the clause above entitled 'PHASE-IN/ORIENTATION PERIOD.' The plan shall specify a training program and a date for transferring responsibility for each division of work described in the plan and shall be subject to the Contracting Officer's approval.

The Contractor shall schedule all inventories to occur within 15 business days prior to exercise of options or the termination of the contract. The Contractor shall coordinate these inventories with the COR so those appropriate representatives may be present. Within five (5) business days after completion of this contract (or as otherwise directed by the CO) the Contractor shall remove all Contractor owned vehicles, equipment, tools, supplies, materials, or other items from FLETC. The Government reserves the right to dispose of items remaining after the stated period in accordance with Federal property

regulations.

No later than 10 days after the final acceptance of the work by FLETC the Contractor shall return all personnel identification badges. Final contract payment will not be authorized until FLETC has received all identification badges and passes issued under this contract.

All documents will be maintained in an organized, acceptable working order by the Contractor in the Government provided office. The Technical Library, if required by this contract, shall remain in place, in acceptable working order, at the Contractor's office at completion (or termination) of the contract. Upon contract completion or termination of the contract the Contractor shall make the library available to the follow-on contractor during the Phase in/Phase out period. The exiting Contractor shall ensure the Technical Library is in an organized and maintained state prior to turning over to the follow-on contractor.

H.36 Active Shooter Training (Dec 2015 OSPR)

General. All Contractor personnel (including subcontractors or any representative of the Contractor) entering the Federal Law Enforcement Training Centers (FLETC) shall be provided Active Shooter Threat training. Training material will be provided by the Government.

Training. Active Shooter Threat training shall be provided by the Contractor, at least annually, for Contractor and subcontractor personnel, and applicable representatives requiring access to FLETC. The training shall consist of viewing the one (1) hour Government-provided video (Active Shooter Threat training).

All current contractor and subcontractor personnel requiring access to FLETC shall view the Government-provided material. The DVD will be provided at time of award. All new contractor and subcontractor personnel requiring access to FLETC shall be trained within the first thirty (30) days of reporting for duty.

Reporting. The Contractor shall deliver to the CO an Active Shooter Threat Training List within the first 30 days of performance, and semi-annually on the first day of October and April. The Active Shooter Threat Training List shall be provided in Microsoft Excel format, and include - Company Name, Contract Number, Employee Name, Date Employee Reports On Center, and Date of Training.

Certification. The Contractor shall certify information submitted on the Active Shooter Threat Training List is accurate. The Contractor shall designate an authorized representative for certification purposes.

H.37 Salvage

All Government-owned material and equipment which are removed or disconnected but are not specifically indicated or specified for reuse shall remain the property of the Government if determined by the COR to be of value. Such items shall be delivered by the Contractor to the location on FLETC designated by the CO, when and if circumstances arise which warrant doing so.

H.38 Contractor Ingress/Egress

- a. The Contractor is required to use the gate as instructed by COR for employees and material deliveries. The Government may direct the Contractor to construct a contractor entry point outside the FLETC property for trucks and movement of equipment.
- b. Contractor vehicles entering the Center will be required to show proof of insurance as specified in this Section H.

H.39 Subcontracting Requirements

a. In accordance with FAR clause 52.222-11, Subcontracts (Labor Standards and Acknowledgement (Section J) the Contractor or Subcontractor shall ensure that all terms and conditions of this contract are incorporated into any and all subcontracts issued in the performance of this contract. The clauses to be incorporated into any subcontract include the following:

- Davis-Bacon Act
- Apprentices and Trainees
- Payrolls and Basic Records
- Compliance with Copeland Act Requirements
- Withholding of Funds
- Subcontracts (Labor Standards)
- Contract Termination – Debarment
- Disputes Concerning Labor Standards
- Compliance with Davis-Bacon and Related Act Regulations
- Certification of Eligibility

- b. Qualifications of the Subcontractor(s), the scheduled period of execution for the respective trade(s), and the delivery of the requested materials for each trade shall be submitted by the Contractor to the CO at least two (2) weeks prior to the commencement of work under that trade.
- c. The Contractor shall ensure that Subcontractor(s) attend progress meetings held during the performance of the Subcontractor's trade. The Contractor is responsible for all coordination and scheduling with the Subcontractor(s) regarding work under this contract. The Contractor is responsible for the work of the Subcontractor and if work of the Subcontractor is not acceptable to the Government under the terms of the contract, the

Contractor shall be responsible for making the work acceptable, including any additional costs or time involved.

H.40 Physical Security

The Contractor shall be responsible for safeguarding all Government property provided for contractor use. At the end of each work period, all Government facilities, equipment and materials must be secured. Locked rooms must not be left unattended during the cleaning process and shall be re-locked by contractor personnel after completion of cleaning duties. The Contractor is responsible, through the CO/COR, for obtaining access to buildings and arranging for each room/area to be opened and closed as necessary in the performance of contract requirements.

H.41 FLETC Closure

Should FLETC experience unforeseen closure, the Contractor will not receive payment for any services under this contract other than the continuous PM CLIN (i.e., closed for inclement weather, unscheduled shutdown, hurricane evacuation, emergency closing, etc.).

H.42 Work Scheduling

The Contractor shall control and perform all work as not to cause interference with Government business and training or work being performed by other contractors. The Government may award other contracts for additional work at or near the site of work under this contract. The Contractor shall fully cooperate with the other contractors and with Government employees, and shall carefully adapt scheduling and performing work under this contract to accommodate the additional work, heeding any directions that may be provided by the CO/COR. The Contractor shall not commit, or permit, any act that will interfere with the performance of work by another contractor or by Government employees. The Contractor shall promptly notify the CO/COR when it appears that Government activities or personnel, or other contractor's projects are hindering the effective execution of his work efforts.

H.43 Lost And Found Property

It is the responsibility of the Contractor to ensure that all lost and found items are reported to the CO/COR. When items are found the Contractor shall:

1. Turn in all lost and found articles to Assets and Logistics Management Division (ALM) including cash and valuables such as rings, watches, cameras, etc., on a weekly basis. Consumable items such as those mentioned below in b) are excluded.
2. Dispose of consumable items such as open bottles of shampoo, soaps, conditioners, washing powder, toothpaste, mouthwash, lotions, soda, beer, food, etc., and binders into FLETC dumpsters.

3. Place items of clothing in a bag. Tag the bag with the date, time, and the building and room number, and/or other pertinent information which can be used to identify owner(s) and store it in the Contractor's storage area for holding. On a weekly basis, the Contractor shall consolidate the items by building, prepare form FTC-ADM-44, Survey Report, and forward the document to the CO/COR(s). Once the survey document has been signed by the COR(s) or Contracting Officer, the Contractor shall deliver both the items and document to ALM, Building 2400.

4. Place any item containing blood or bodily fluids in a Bio Bag and deliver to the Health Unit.

H.44 Records

The Contractor shall be responsible for creating, maintaining, and disposing of only those Government required records that are specifically cited in this PBSOW or required by the provisions of a mandatory directive listed in paragraph 6.0 "Applicable Publications and Forms. If requested by the Government, the Contractor shall provide the original record or a reproducible copy of any such record within five (5) working days of receipt of the request.

H.45 Smoking

The Contractor shall be responsible to adhere to the Smoking/Use of Tobacco Program, FLETC Manual 70-09, Occupational Safety and Health Program, Chapter 31, FLETC Supplements to the DHS Occupational Safety and Health Manual. Smoking to include the use of smokeless tobacco products shall only be permitted in designated smoking areas.

H.46 Hazardous Materials Management - See Section J, Attachment 1

The Contractor shall provide a complete list of hazardous materials, proposed chemicals, etc. to be utilized during the course of this contract. This list shall be forwarded to the CO/COR who will then forward to FLETC Environmental Safety Branch (ESB), for review and approval.

All hazardous materials shall be stored in closed, appropriate containers. All MSDS/SDS are to be provided to the CO/COR for approval before use and as changes are requested.

Storage cabinets, if applicable, holding flammable liquids shall be grounded and are not to exceed the storage capacity. Storage cabinets shall be vented, each individual stored container shall not exceed a five-gallon capacity. No hazardous materials shall be stored on the jobsite without the CO's approval.

Appropriate safety cans and dispensers shall be used to transport small quantities of hazardous materials. The Contractor shall not move any hazardous material without first coordinating the move with the CO/COR who will contact the ESB. Hazardous materials

required for daily work task may remain properly secured worksite. Hazardous materials will be labeled with the Contractors name and contents. The Contractor is responsible for ensuring compliance with all requirements governing the handling of hazardous waste. The disposal of all hazardous/potentially hazardous materials (i.e., paints, cleaning products, solvents, thinners, rags, brushes, rollers, propellants, etc.) shall be accomplished in accordance with the Federal Law Enforcement Training Center (FLETC) Hazardous Waste Management Plan. The Contractor shall also comply with all Environmental Protection Agency (EPA) Hazardous Waste Regulations, and Georgia Environmental Protection Division (GA EPD) regulations for all non-hazardous and hazardous waste management, disposition and disposal.

The Contractor shall submit a Hazardous Waste Management Plan that Conforms to FLETC Hazardous Waste Plan 10 days after award and when changes occur.

The Contractor shall not remove or ship hazardous waste from FLETC. The shipping and disposal of Hazardous Waste shall be documented under FLETC Generator EPA ID Number GA6202932244. Only designated individuals from FLETC ESD will sign the Hazardous Waste Manifest as the generating activity. Hazardous waste shall be managed and collected in strict accordance with FLETC Hazardous Waste Management Plan. The FLETC Environmental Programs Branch will dispose, transfer, and transport hazardous waste generated by the Contractor utilizing the Waste Transfer Document.

The Contractors' Environmental Representative shall be responsible for the proper segregation, packaging and handling of hazardous waste in accordance with FLETC Hazardous Waste Plan.

The Contractor shall coordinate with the CO/COR who will coordinate with the Environmental Programs Branch for all hazardous waste storage, transportation and disposal. A Waste Information Document (WID) will be provided by the Government for each waste-stream per the Hazardous Waste Management Plan.

All containerization, labeling and storage of waste shall be in accordance with FLETC Hazardous Waste Management Plan.

Hazardous waste shall be stored at a designated Satellite Accumulation Area.

Note: FLETC will establish the SAA Area) When the waste stream exceeds 55 gallons it shall be transported, within 72 hours, to the 90-day accumulation site by contacting the CO/COR who will contact FLETC Environmental Branch. The Government will then transport the waste.

The Contractor shall coordinate with the CO/COR who will coordinate with FLETC ESB, who will provide guidance and assistance with the identification of waste streams and disposal.

The ESB will assist in designating Storage locations, (SAA's), providing labels and waste transfer Documents, and will conduct random no-notice inspections on SAA's using The

SAA Inspection Checklist.

All waste disposal accomplished through the 90-day accumulation Site will be the responsibility of FLETC.

The Contractor shall be responsible for proper segregation, identification and classifying of his waste stream.

The Contractor shall contact the CO/COR who will contact FLETC ESB within 14 days of award of the contract to schedule Hazardous Waste Training. The Hazardous Waste Training will take approximately one hour.

The Contractor shall provide the ESB with a copy off all hazardous waste documentation annually or upon request.

H.47 Safety And Environmental – See Section J, Attachment 1

H.48 Supplies, Materials, And Equipment Provided By The Contractor

Unless otherwise specified herein, the Contractor shall furnish all supplies, materials, and equipment necessary for the performance of work under this contract. All supplies and materials shall be of a type and quality that conform to applicable Federal specifications and standards and, to the extent feasible and reasonable, include the exclusive use of approved environmentally preferable products. All supplies, materials, and equipment to be used in the performance of work described herein are subject to the approval of the CO.

H.49 Waste Minimization – See Section J, Attachment 1

H.50 Hazardous Material Storage – See Section J, Attachment 1

a. The Contractor, its personnel, subcontractors, their personnel, and representatives shall become acquainted with and fully comply at all times with the Federal Law Enforcement Training Center (FLETC) Regulations, Directives, and Instructions. Any individual shall be subject to removal from the Center for noncompliance.

b. In the event of a conflict between this contract and any FLETC Directive, Regulation or Instruction the contract prevails.

PART II CONTRACT CLAUSES
SECTION I

I.1 52.252-2 Clauses Incorporated By Reference (Feb 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address (es): <http://www.arnet.gov/far>

- 52.202-1 Definitions. (JUN 2020)
- 52.203-3 Gratuities. (APR 1984)
- 52.203-12 Limitation on Payments to Influence Certain Federal Transactions. (JUN 2020)
- 52.203-17 Contractor Employee Whistleblower Rights (NOV 2023)
- 52.204-4 Printed or Copied Double-Sided on Postconsumer Fiber Content Paper. (May 2011)
- 52.204-9 Personal Identity Verification of Contractor Personnel. (JAN 2011)
- 52.204-10 Reporting Executive Compensation and First-Tier Subcontract Awards (JUN 2020)
- 52.204-13 System for Award Management Maintenance (OCT 2018)
- 52.204-22 Alternative Line Item Proposal (JAN 2017)
- 52.204-25 Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment (NOV 2021)
- 52.209-9 Updates of Publicly Available Information Regarding Responsibility Matters (OVT 2018)
- 52.214-29 Order of Precedence - Sealed Bidding (JAN 1986)
- 52.223-2 Affirmative Procurement of Biobased Products Under Service and Construction Contracts
- 52.223-5 Pollution Prevention and Right to Know Information ALT I (MAY 2011)
- 52.223-6 Drug-Free Workplace. (MAY 2001)
- 52.225-14 Inconsistency Between English Version and Translation of Contract (FEB 2000)
- 52.229-3 Federal, State, and Local Taxes (FEB 2013)
- 52.232-8 Discounts for Prompt Payment (FEB 2002)
- 52.232-18 Availability of Funds. (APR 1984)
- 52.232-23 Assignment of Claims. (May 2014)
- 52.233-1 Disputes. Alt I (DEC 1991)
- 52.237-2 Protection of Government Buildings, Equipment, and Vegetation. (APR 1984)
- 52.242-13 Bankruptcy. (JUL 1995)
- 52.244-6 Subcontracts for Commercial Products and Commercial Services (FEB 2024)
- 52.245-1 Government Property. (JAN 2017)
- 52.245-9 Use and Charges. (APR 2012)

- 52.253-1 Computer Generated Forms. (JAN 1991)
- 3052.209-72 Organizational Conflict of Interest (JUN 2006)
- 3052.222-70 Strikes or Picketing Affecting Timely Completion of the Contract Work (DEC 2003)
- 3052.222-71 Strikes or Picketing Affecting Access to a DHS Facility (DEC 2003)
- 3052.228-70 Insurance (DEC 2003)

I.2 Not Used

I.3 52.212-4 Contract Terms and Conditions – Commercial Products and Commercial Services (NOV 2023)

(a) *Inspection/Acceptance.* The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. If repair/replacement or reperformance will not correct the defects or is not possible, the Government may seek an equitable price reduction or adequate consideration for acceptance of nonconforming supplies or services. The Government must exercise its post-acceptance rights-

(1) Within a reasonable time after the defect was discovered or should have been discovered; and

(2) Before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

(b) *Assignment.* The Contractor or its assignee may assign its rights to receive payment due as a result of performance of this contract to a bank, trust company, or other financing institution, including any Federal lending agency in accordance with the Assignment of Claims Act ([31 U.S.C. 3727](#)). However, when a third party makes payment (e.g., use of the Governmentwide commercial purchase card), the Contractor may not assign its rights to receive payment under this contract.

(c) *Changes.* Changes in the terms and conditions of this contract may be made only by written agreement of the parties.

(d) *Disputes.* This contract is subject to [41 U.S.C. chapter 71](#), Contract Disputes. Failure of the parties to this contract to reach agreement on any request for equitable adjustment, claim, appeal or action arising under or relating to this contract shall be a dispute to be resolved in accordance with the clause at Federal Acquisition Regulation (FAR) [52.233-1](#), Disputes, which is incorporated herein by reference. The

Contractor shall proceed diligently with performance of this contract, pending final resolution of any dispute arising under the contract.

(e) *Definitions*. The clause at FAR [52.202-1](#), Definitions, is incorporated herein by reference.

(f) *Excusable delays*. The Contractor shall be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of the Contractor and without its fault or negligence such as, acts of God or the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Contractor shall notify the Contracting Officer in writing as soon as it is reasonably possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence.

(g) Invoice.

(1) The Contractor shall submit an original invoice and three copies (or electronic invoice, if authorized) to the address designated in the contract to receive invoices. An invoice must include-

(i) Name and address of the Contractor;

(ii) Invoice date and number;

(iii) Contract number, line item number and, if applicable, the order number;

(iv) Description, quantity, unit of measure, unit price and extended price of the items delivered;

(v) Shipping number and date of shipment, including the bill of lading number and weight of shipment if shipped on Government bill of lading;

(vi) Terms of any discount for prompt payment offered;

(vii) Name and address of official to whom payment is to be sent;

(viii) Name, title, and phone number of person to notify in event of defective invoice; and

(ix) Taxpayer Identification Number (TIN). The Contractor shall include its TIN on the invoice only if required elsewhere in this contract.

(x) Electronic funds transfer (EFT) banking information.

(A) The Contractor shall include EFT banking information on the invoice only if required elsewhere in this contract.

(B) If EFT banking information is not required to be on the invoice, in order for the invoice to be a proper invoice, the Contractor shall have submitted correct EFT banking information in accordance with the applicable solicitation provision, contract clause (e.g., [52.232-33](#), Payment by Electronic Funds Transfer-System for Award Management, or [52.232-34](#), Payment by Electronic Funds Transfer-Other Than System for Award Management), or applicable agency procedures.

(C) EFT banking information is not required if the Government waived the requirement to pay by EFT.

(2) Invoices will be handled in accordance with the Prompt Payment Act ([31 U.S.C.3903](#)) and Office of Management and Budget (OMB) prompt payment regulations at 5 CFR Part 1315.

(h) *Patent indemnity.* The Contractor shall indemnify the Government and its officers, employees and agents against liability, including costs, for actual or alleged direct or contributory infringement of, or inducement to infringe, any United States or foreign patent, trademark or copyright, arising out of the performance of this contract, provided the Contractor is reasonably notified of such claims and proceedings.

(i) Payment.-

(1) *Items accepted.* Payment shall be made for items accepted by the Government that have been delivered to the delivery destinations set forth in this contract.

(2) *Prompt payment.* The Government will make payment in accordance with the Prompt Payment Act ([31 U.S.C.3903](#)) and prompt payment regulations at 5 CFR Part 1315.

(3) *Electronic Funds Transfer (EFT).* If the Government makes payment by EFT, see [52.212-5\(b\)](#) for the appropriate EFT clause.

(4) *Discount.* In connection with any discount offered for early payment, time shall be computed from the date of the invoice. For the purpose of computing the discount earned, payment shall be considered to have been made on the date which appears on the payment check or the specified payment date if an electronic funds transfer payment is made.

(5) *Overpayments.* If the Contractor becomes aware of a duplicate contract financing or invoice payment or that the Government has otherwise overpaid on a contract financing or invoice payment, the Contractor shall-

(i) Remit the overpayment amount to the payment office cited in the contract along with a description of the overpayment including the-

(A) Circumstances of the overpayment (*e.g.*, duplicate payment, erroneous payment, liquidation errors, date(s) of overpayment);

(B) Affected contract number and delivery order number, if applicable;

(C) Affected line item or subline item, if applicable; and

(D) Contractor point of contact.

(ii) Provide a copy of the remittance and supporting documentation to the Contracting Officer.

(6) *Interest.*

(i) All amounts that become payable by the Contractor to the Government under this contract shall bear simple interest from the date due until paid unless paid within 30 days of becoming due. The interest rate shall be the interest rate established by the Secretary of the Treasury as provided in [41 U.S.C. 7109](#), which is applicable to the period in which the amount becomes due, as provided in (i)(6)(v) of this clause, and then at the rate applicable for each six-month period as fixed by the Secretary until the amount is paid.

(ii) The Government may issue a demand for payment to the Contractor upon finding a debt is due under the contract.

(iii) *Final decisions.* The Contracting Officer will issue a final decision as required by [33.211](#) if-

(A) The Contracting Officer and the Contractor are unable to reach agreement on the existence or amount of a debt within 30 days;

(B) The Contractor fails to liquidate a debt previously demanded by the Contracting Officer within the timeline specified in the demand for payment unless the amounts were not repaid because the Contractor has requested an installment payment agreement; or

(C) The Contractor requests a deferment of collection on a debt previously demanded by the Contracting Officer (see [32.607-2](#)).

(iv) If a demand for payment was previously issued for the debt, the demand for payment included in the final decision shall identify the same due date as the original demand for payment.

(v) Amounts shall be due at the earliest of the following dates:

(A) The date fixed under this contract.

(B) The date of the first written demand for payment, including any demand for payment resulting from a default termination.

(vi) The interest charge shall be computed for the actual number of calendar days involved beginning on the due date and ending on-

(A) The date on which the designated office receives payment from the Contractor;

(B) The date of issuance of a Government check to the Contractor from which an amount otherwise payable has been withheld as a credit against the contract debt; or

(C) The date on which an amount withheld and applied to the contract debt would otherwise have become payable to the Contractor.

(vii) The interest charge made under this clause may be reduced under the procedures prescribed in FAR [32.608-2](#) in effect on the date of this contract.

(j) *Risk of loss.* Unless the contract specifically provides otherwise, risk of loss or damage to the supplies provided under this contract shall remain with the Contractor until, and shall pass to the Government upon:

(1) Delivery of the supplies to a carrier, if transportation is f.o.b. origin; or

(2) Delivery of the supplies to the Government at the destination specified in the contract, if transportation is f.o.b. destination.

(k) *Taxes.* The contract price includes all applicable Federal, State, and local taxes and duties.

(l) *Termination for the Government's convenience.* The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of

termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.

(m) *Termination for cause.* The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.

(n) *Title.* Unless specified elsewhere in this contract, title to items furnished under this contract shall pass to the Government upon acceptance, regardless of when or where the Government takes physical possession.

(o) *Warranty.* The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

(p) *Limitation of liability.* Except as otherwise provided by an express warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.

(q) *Other compliances.* The Contractor shall comply with all applicable Federal, State and local laws, executive orders, rules and regulations applicable to its performance under this contract.

(r) *Compliance with laws unique to Government contracts.* The Contractor agrees to comply with 31 U.S.C. 1352 relating to limitations on the use of appropriated funds to influence certain Federal contracts; 18 U.S.C. 431 relating to officials not to benefit; 40 U.S.C. chapter 37, Contract Work Hours and Safety Standards; 41 U.S.C. chapter 87, Kickbacks; 49 U.S.C. 40118, Fly American; and 41 U.S.C. chapter 21 relating to procurement integrity.

(s) *Order of precedence.* Any inconsistencies in this solicitation or contract shall be resolved by giving precedence in the following order:

- (1) The schedule of supplies/services.

(2) The Assignments, Disputes, Payments, Invoice, Other Compliances, Compliance with Laws Unique to Government Contracts, and Unauthorized Obligations paragraphs of this clause;

(3) The clause at [52.212-5](#).

(4) Addenda to this solicitation or contract, including any license agreements for computer software.

(5) Solicitation provisions if this is a solicitation.

(6) Other paragraphs of this clause.

(7) The [Standard Form 1449](#).

(8) Other documents, exhibits, and attachments.

(9) The specification.

(t) [Reserved]

(u) Unauthorized Obligations.

(1) Except as stated in paragraph (u)(2) of this clause, when any supply or service acquired under this contract is subject to any End User License Agreement (EULA), Terms of Service (TOS), or similar legal instrument or agreement, that includes any clause requiring the Government to indemnify the Contractor or any person or entity for damages, costs, fees, or any other loss or liability that would create an Anti-Deficiency Act violation (31 U.S.C. 1341), the following shall govern:

(i) Any such clause is unenforceable against the Government.

(ii) Neither the Government nor any Government authorized end user shall be deemed to have agreed to such clause by virtue of it appearing in the EULA, TOS, or similar legal instrument or agreement. If the EULA, TOS, or similar legal instrument or agreement is invoked through an "I agree" click box or other comparable mechanism (e.g., "click-wrap" or "browse-wrap" agreements), execution does not bind the Government or any Government authorized end user to such clause.

(iii) Any such clause is deemed to be stricken from the EULA, TOS, or similar legal instrument or agreement.

(2) Paragraph (u)(1) of this clause does not apply to indemnification by the Government that is expressly authorized by statute and specifically authorized under applicable agency regulations and procedures.

(v) Incorporation by reference. The Contractor's representations and certifications, including those completed electronically via the System for Award Management (SAM), are incorporated by reference into the contract.

(End of clause)

I.4 52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders – Commercial Products and Commercial Services (FEB 2024)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial products and commercial services:

(1) [52.203-19](#), Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements (JAN 2017) (section 743 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235) and its successor provisions in subsequent appropriations acts (and as extended in continuing resolutions)).

(2) [52.204-23](#), Prohibition on Contracting for Hardware, Software, and Services Developed or Provided by Kaspersky Lab Covered Entities (DEC 2023) (Section 1634 of Pub. L. 115-91).

(3) [52.204-25](#), Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment. (NOV 2021) (Section 889(a)(1)(A) of Pub. L. 115-232).

(4) [52.209-10](#), Prohibition on Contracting with Inverted Domestic Corporations (NOV 2015).

(5) [52.232-40](#), Providing Accelerated Payments to Small Business Subcontractors (MAR 2023) ([31 U.S.C. 3903](#) and [10 U.S.C. 3801](#)).

(6) [52.233-3](#), Protest After Award (AUG 1996) ([31 U.S.C. 3553](#)).

(7) [52.233-4](#), Applicable Law for Breach of Contract Claim (OCT 2004) (Public Laws 108-77 and 108-78 ([19 U.S.C. 3805 note](#))).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial products and commercial services:

X (13) [52.209-9](#), Updates of Publicly Available Information Regarding Responsibility Matters (OCT 2018) ([41 U.S.C. 2313](#)).

 (14) [Reserved].

 (15) [52.219-3](#), Notice of HUBZone Set-Aside or Sole-Source Award (OCT 2022) ([15 U.S.C. 657a](#)).

 (16) [52.219-4](#), Notice of Price Evaluation Preference for HUBZone Small Business Concerns (OCT 2022) (if the offeror elects to waive the preference, it shall so indicate in its offer) ([15 U.S.C. 657a](#)).

 (17) [Reserved]

 (18)

 (i) [52.219-6](#), Notice of Total Small Business Set-Aside (NOV 2020) ([15 U.S.C. 644](#)).

 (ii) Alternate I (MAR 2020) of [52.219-6](#).

 (19)

 (i) [52.219-7](#), Notice of Partial Small Business Set-Aside (NOV 2020) ([15 U.S.C. 644](#)).

 (ii) Alternate I (MAR 2020) of [52.219-7](#).

 X (20) [52.219-8](#), Utilization of Small Business Concerns (FEB 2024) ([15 U.S.C. 637\(d\)\(2\)](#) and (3)).

 (21)

 (i) [52.219-9](#), Small Business Subcontracting Plan (SEP 2023) ([15 U.S.C. 637\(d\)\(4\)](#)).

 X (ii) Alternate I (NOV 2016) of [52.219-9](#).

 (iii) Alternate II (NOV 2016) of [52.219-9](#).

 (iv) Alternate III (JUN 2020) of [52.219-9](#).

 (v) Alternate IV (SEP 2023) of [52.219-9](#).

 (22)

- (i) [52.219-13](#), Notice of Set-Aside of Orders (MAR 2020) ([15 U.S.C. 644\(r\)](#)).
- (ii) Alternate I (MAR 2020) of [52.219-13](#).
- (23) [52.219-14](#), Limitations on Subcontracting (OCT 2022) ([15 U.S.C. 637s](#)).
- (24) [52.219-16](#), Liquidated Damages—Subcontracting Plan (SEP 2021) ([15 U.S.C. 637\(d\)\(4\)\(F\)\(i\)](#)).
- (25) [52.219-27](#), Notice of Set-Aside for, or Sole-Source Award to, Service-Disabled Veteran-Owned Small Business (SDVOSB) Concerns Eligible Under the SDVOSB Program (FEB 2024) ([15 U.S.C. 657f](#)).
- (26)
 - (i) [52.219-28](#), Post Award Small Business Program Rerepresentation (FEB 2024) ([15 U.S.C. 632\(a\)\(2\)](#)).
 - (ii) Alternate I (MAR 2020) of [52.219-28](#).
- (27) [52.219-29](#), Notice of Set-Aside for, or Sole-Source Award to, Economically Disadvantaged Women-Owned Small Business Concerns (OCT 2022) ([15 U.S.C. 637\(m\)](#)).
- (28) [52.219-30](#), Notice of Set-Aside for, or Sole-Source Award to, Women-Owned Small Business Concerns Eligible Under the Women-Owned Small Business Program (OCT 2022) ([15 U.S.C. 637\(m\)](#)).
- (29) [52.219-32](#), Orders Issued Directly Under Small Business Reserves (MAR 2020) ([15 U.S.C. 644\(r\)](#)).
- (30) [52.219-33](#), Nonmanufacturer Rule (SEP 2021) ([15U.S.C. 637\(a\)\(17\)](#)).
- (31) [52.222-3](#), Convict Labor (JUN 2003) (E.O.11755).
- (32) [52.222-19](#), Child Labor-Cooperation with Authorities and Remedies (FEB 2024).
- (33) [52.222-21](#), Prohibition of Segregated Facilities (APR 2015).
- (34)
 - (i) [52.222-26](#), Equal Opportunity (SEP 2016) (E.O.11246).
 - (ii) Alternate I (FEB 1999) of [52.222-26](#).

(35)

(i) [52.222-35](#), Equal Opportunity for Veterans (JUN 2020) ([38 U.S.C. 4212](#)).

(ii) Alternate I (JUL 2014) of [52.222-35](#).

(36)

(i) [52.222-36](#), Equal Opportunity for Workers with Disabilities (JUN 2020) ([29 U.S.C. 793](#)).

(ii) Alternate I (JUL 2014) of [52.222-36](#).

(37) [52.222-37](#), Employment Reports on Veterans (JUN 2020) ([38 U.S.C. 4212](#)).

(38) [52.222-40](#), Notification of Employee Rights Under the National Labor Relations Act (DEC 2010) (E.O. 13496).

(39)

(i) [52.222-50](#), Combating Trafficking in Persons (NOV 2021) ([22 U.S.C. chapter 78](#) and E.O. 13627).

(ii) Alternate I (MAR 2015) of [52.222-50](#) ([22 U.S.C. chapter 78](#) and E.O. 13627).

(40) [52.222-54](#), Employment Eligibility Verification (MAY 2022) (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial products or commercial services as prescribed in FAR [22.1803](#).)

(41)

(i) [52.223-9](#), Estimate of Percentage of Recovered Material Content for EPA-Designated Items (May 2008) ([42 U.S.C. 6962\(c\)\(3\)\(A\)\(ii\)](#)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

(ii) Alternate I (MAY 2008) of [52.223-9](#) ([42 U.S.C. 6962\(i\)\(2\)\(C\)](#)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

(42) [52.223-11](#), Ozone-Depleting Substances and High Global Warming Potential Hydrofluorocarbons (Jun 2016) (E.O. 13693).

(43) [52.223-12](#), Maintenance, Service, Repair, or Disposal of Refrigeration Equipment and Air Conditioners (JUN 2016) (E.O. 13693).

(44)

(i) [52.223-13](#), Acquisition of EPEAT®-Registered Imaging Equipment (JUN 2014) (E.O.s 13423 and 13514).

(ii) Alternate I (OCT 2015) of [52.223-13](#).

(45)

(i) [52.223-14](#), Acquisition of EPEAT®-Registered Televisions (JUN 2014) (E.O.s 13423 and 13514).

(ii) Alternate I (Jun2014) of [52.223-14](#).

(46) [52.223-15](#), Energy Efficiency in Energy-Consuming Products (MAY 2020) ([42 U.S.C. 8259b](#)).

(47)

(i) [52.223-16](#), Acquisition of EPEAT®-Registered Personal Computer Products (OCT 2015) (E.O.s 13423 and 13514).

(ii) Alternate I (JUN 2014) of [52.223-16](#).

(48) [52.223-18](#), Encouraging Contractor Policies to Ban Text Messaging While Driving (JUN 2020) (E.O. 13513).

(49) [52.223-20](#), Aerosols (JUN 2016) (E.O. 13693).

(50) [52.223-21](#), Foams (Jun2016) (E.O. 13693).

(51)

(i) [52.224-3](#) Privacy Training (JAN 2017) (5 U.S.C. 552 a).

(ii) Alternate I (JAN 2017) of [52.224-3](#).

(52)

(i) [52.225-1](#), Buy American-Supplies (OCT 2022) ([41 U.S.C. chapter 83](#)).

(ii) Alternate I (OCT 2022) of [52.225-1](#).

__ (53)

(i) [52.225-3](#), Buy American-Free Trade Agreements-Israeli Trade Act (NOV 2023) ([19 U.S.C. 3301 note](#), [19 U.S.C. 2112 note](#), [19 U.S.C. 3805 note](#), [19 U.S.C. 4001 note](#), 19 U.S.C. chapter 29 (sections 4501-4732), Public Law 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43.

__ (ii) Alternate I [Reserved].

__ (iii) Alternate II (DEC 2022) of [52.225-3](#).

__ (iv) Alternate III (FEB 2024) of [52.225-3](#).

__ (v) Alternate IV (Oct 2022) of [52.225-3](#).

__ (54) [52.225-5](#), Trade Agreements (NOV 2023) ([19 U.S.C. 2501](#), *et seq.*, [19 U.S.C. 3301 note](#)).

X (55) [52.225-13](#), Restrictions on Certain Foreign Purchases (FEB 2021) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).

__ (56) [52.225-26](#), Contractors Performing Private Security Functions Outside the United States (Oct 2016) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. Subtitle A, Part V, Subpart G Note).

__ (57) [52.226-4](#), Notice of Disaster or Emergency Area Set-Aside (Nov 2007) ([42 U.S.C. 5150](#)).

__ (58) [52.226-5](#), Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov2007) ([42 U.S.C. 5150](#)).

__ (59) [52.229-12](#), Tax on Certain Foreign Procurements (FEB 2021).

__ (60) [52.232-29](#), Terms for Financing of Purchases of Commercial Products and Commercial Services (NOV 2021) ([41 U.S.C. 4505](#), [10 U.S.C. 3805](#)).

__ (61) [52.232-30](#), Installment Payments for Commercial Products and Commercial Services (NOV 2021) ([41 U.S.C. 4505](#), [10 U.S.C. 3805](#)).

X (62) [52.232-33](#), Payment by Electronic Funds Transfer-System for Award Management (OCT2018) ([31 U.S.C. 3332](#)).

___ (63) [52.232-34](#), Payment by Electronic Funds Transfer-Other than System for Award Management (Jul 2013) ([31 U.S.C. 3332](#)).

___ (64) [52.232-36](#), Payment by Third Party (MAY 2014) ([31 U.S.C. 3332](#)).

___ (65) [52.239-1](#), Privacy or Security Safeguards (AUG 1996) ([5 U.S.C. 552a](#)).

 X (66) [52.242-5](#), Payments to Small Business Subcontractors (JAN 2017) ([15 U.S.C. 637\(d\)\(13\)](#)).

___ (67)

(i) [52.247-64](#), Preference for Privately Owned U.S.-Flag Commercial Vessels (NOV 2021) ([46 U.S.C. 55305](#) and [10 U.S.C. 2631](#)).

___ (ii) Alternate I (APR 2003) of [52.247-64](#).

___ (iii) Alternate II (NOV 2021) of [52.247-64](#).

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial products and commercial services:

[Contracting Officer check as appropriate.]

 X (1) [52.222-41](#), Service Contract Labor Standards (AUG 2018) ([41 U.S.C. chapter 67](#)).

 X (2) [52.222-42](#), Statement of Equivalent Rates for Federal Hires (MAY 2014) ([29 U.S.C. 206](#) and [41 U.S.C. chapter 67](#)).

 X (3) [52.222-43](#), Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (Multiple Year and Option Contracts) (AUG 2018) ([29 U.S.C. 206](#) and [41 U.S.C. chapter 67](#)).

___ (4) [52.222-44](#), Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (May 2014) ([29 U.S.C. 206](#) and [41 U.S.C. chapter 67](#)).

___ (5) [52.222-51](#), Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (May 2014) ([41 U.S.C. chapter 67](#)).

(6) [52.222-53](#), Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Requirements (MAY 2014) ([41 U.S.C. chapter 67](#)).

 X (7) [52.222-55](#), Minimum Wages for Contractor Workers Under Executive Order 14026 (JAN 2022).

 X (8) [52.222-62](#), Paid Sick Leave Under Executive Order 13706 (JAN 2022) (E.O. 13706).

 (9) [52.226-6](#), Promoting Excess Food Donation to Nonprofit Organizations (Jun 2020) ([42 U.S.C. 1792](#)).

(d) *Comptroller General Examination of Record*. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, as defined in FAR [2.101](#), on the date of award of this contract, and does not contain the clause at [52.215-2](#), Audit and Records-Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR subpart [4.7](#), Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e)

(1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1), in a subcontract for commercial products or commercial services. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause-

- (i) [52.203-13](#), Contractor Code of Business Ethics and Conduct (NOV 2021) ([41 U.S.C. 3509](#)).
- (ii) [52.203-17](#), Contractor Employee Whistleblower Rights (NOV 2023) ([41 U.S.C. 4712](#)).
- (iii) [52.203-19](#), Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements (Jan 2017) (section 743 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235) and its successor provisions in subsequent appropriations acts (and as extended in continuing resolutions)).
- (iv) [52.204-23](#), Prohibition on Contracting for Hardware, Software, and Services Developed or Provided by Kaspersky Lab Covered Entities (DEC 2023) (Section 1634 of Pub. L. 115-91).
- (v) [52.204-25](#), Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment. (NOV 2021) (Section 889(a)(1)(A) of Pub. L. 115-232).
- (vi) [52.204-27](#), Prohibition on a ByteDance Covered Application (JUN 2023) (Section 102 of Division R of Pub. L. 117-328).
- (vii)
- (A) 52.204–30, Federal Acquisition Supply Chain Security Act Orders—Prohibition. (DEC 2023) ([Pub. L. 115–390](#), title II).
- (B) Alternate I (DEC 2023) of 52.204–30.
- (viii) [52.219-8](#), Utilization of Small Business Concerns (FEB 2024) ([15 U.S.C. 637\(d\)\(2\)](#) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds the applicable threshold specified in FAR [19.702](#)(a) on the date of subcontract award, the subcontractor must include [52.219-8](#) in lower tier subcontracts that offer subcontracting opportunities.
- (ix) [52.222-21](#), Prohibition of Segregated Facilities (APR 2015).
- (x) [52.222-26](#), Equal Opportunity (SEP 2015) (E.O.11246).
- (xi) [52.222-35](#), Equal Opportunity for Veterans (JUN 2020) ([38 U.S.C. 4212](#)).
- (xii) [52.222-36](#), Equal Opportunity for Workers with Disabilities (JUN 2020) ([29 U.S.C. 793](#)).

(xiii) [52.222-37](#), Employment Reports on Veterans (JUN 2020) ([38 U.S.C. 4212](#)).

(xiv) [52.222-40](#), Notification of Employee Rights Under the National Labor Relations Act (DEC 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause [52.222-40](#).

(xv) [52.222-41](#), Service Contract Labor Standards (AUG 2018) ([41 U.S.C. chapter 67](#)).

(xvi)

(A) [52.222-50](#), Combating Trafficking in Persons (NOV 2021) ([22 U.S.C. chapter 78](#) and E.O 13627).

(B) Alternate I (MAR 2015) of [52.222-50](#) ([22 U.S.C. chapter 78](#) and E.O. 13627).

(xvii) [52.222-51](#), Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (May 2014) ([41 U.S.C. chapter 67](#)).

(xviii) [52.222-53](#), Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Requirements (MAY 2014) ([41 U.S.C. chapter 67](#)).

(xix) [52.222-54](#), Employment Eligibility Verification (MAY 2022) (E.O. 12989).

(xx) [52.222-55](#), Minimum Wages for Contractor Workers Under Executive Order 14026 (JAN 2022).

(xxi) [52.222-62](#), Paid Sick Leave Under Executive Order 13706 (JAN 2022) (E.O. 13706).

(xxii)

(A) [52.224-3](#), Privacy Training (Jan 2017) ([5 U.S.C. 552a](#)).

(B) Alternate I (JAN 2017) of [52.224-3](#).

(xxiii) [52.225-26](#), Contractors Performing Private Security Functions Outside the United States (OCT 2016) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. Subtitle A, Part V, Subpart G Note).

(xxiv) [52.226-6](#), Promoting Excess Food Donation to Nonprofit Organizations (JUN 2020) ([42 U.S.C. 1792](#)). Flow down required in accordance with paragraph (e) of FAR clause [52.226-6](#).

(xxv) [52.232-40](#), Providing Accelerated Payments to Small Business Subcontractors (Mar 2023) ([31 U.S.C. 3903](#) and [10 U.S.C. 3801](#)). Flow down required in accordance with paragraph (c) of [52.232-40](#).

(xxvi) [52.247-64](#), Preference for Privately Owned U.S.-Flag Commercial Vessels (NOV 2021) ([46 U.S.C. 55305](#) and [10 U.S.C. 2631](#)). Flow down required in accordance with paragraph (d) of FAR clause [52.247-64](#).

(2) While not required, the Contractor may include in its subcontracts for commercial products and commercial services a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

I.5 52.217-8 Option to Extend Services (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 60 days.

(End of Clause)

I.6 52.217-9 Option to Extend the Term of the Contract. (MAR 2000)

The Government may extend the term of this contract by written notice to the Contractor within 30 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

If the Government exercises this option, the extended contract shall be considered to include this option clause.

The total duration of this contract, including the exercise of any options under this clause, shall not exceed 60 months.

(End of clause)

I.7 Not Used

**I.8 52.219-18 Notification of Competition Limited to Eligible 8(a) Participants
(OCT 2022)**

(a) Offers are solicited only from—

(1) Small business concerns expressly certified by the Small Business Administration (SBA) for participation in SBA's 8(a) program and which meet the following criteria at the time of submission of offer—

(i) The Offeror is in conformance with the 8(a) support limitation set forth in its approved business plan; and

(ii) The Offeror is in conformance with the Business Activity Targets set forth in its approved business plan or any remedial action directed by SBA;

(2) A joint venture, in which at least one of the 8(a) program participants that is a party to the joint venture complies with the criteria set forth in paragraph (a)(1) of this clause, that complies with [13 CFR 124.513\(c\)](#); or

(3) A joint venture—

(i) That is comprised of a mentor and an 8(a) protégé with an approved mentor-protégé agreement under the 8(a) program;

(ii) In which at least one of the 8(a) program participants that is a party to the joint venture complies with the criteria set forth in paragraph (a)(1) of this clause; and

(iii) That complies with [13 CFR 124.513\(c\)](#).

(b) By submission of its offer, the Offeror represents that it meets the applicable criteria set forth in paragraph (a) of this clause.

(c) Any award resulting from this solicitation will be made to the Small Business Administration, which will subcontract performance to the successful 8(a) offeror selected through the evaluation criteria set forth in this solicitation. A contracting officer may consider a joint venture for contract award. SBA does not approve joint ventures for competitive awards, but see [13 CFR 124.501\(g\)](#) for SBA's determination of participant eligibility.

(d) The _____ *[insert name of SBA's contractor]* will notify the Federal Law Enforcement Training Center, Contracting Officer in writing immediately upon entering an agreement (either oral or written) to transfer all or part of its stock.

(End of clause)

I.9 52.232-19 Availability of Funds for the Next Fiscal Year. (APR 1984)

Funds are not presently available for performance under this contract beyond FY2024. The Government's obligation for performance of this contract beyond that date is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise for performance under this contract beyond FY2011, until funds are made available to the Contracting Officer for performance and until the Contractor receives notice of availability, to be confirmed in writing by the Contracting Officer.

(End of clause)

I.10 3052.204-70 Security requirements for unclassified information technology resources. (JUN 2006)

The Contractor shall be responsible for Information Technology (IT) security for all systems connected to a DHS network or operated by the Contractor for DHS, regardless of location. This clause applies to all or any part of the contract that includes information technology resources or services for which the Contractor must have physical or electronic access to sensitive information contained in DHS unclassified systems that directly support the agency's mission.

The Contractor shall provide, implement, and maintain an IT Security Plan. This plan shall describe the processes and procedures that will be followed to ensure appropriate security of IT resources that are developed, processed, or used under this contract.

(1) Within 30 days after contract award, the contractor shall submit for approval its IT Security Plan, which shall be consistent with and further detail the approach contained in the offeror's proposal. The plan, as approved by the Contracting Officer, shall be incorporated into the contract as a compliance document.

(2) The Contractor's IT Security Plan shall comply with Federal laws that include, but are not limited to, the Computer Security Act of 1987 (40 U.S.C. 1441 et seq.); the Government Information Security Reform Act of 2000; and the Federal Information Security Management Act of 2002; and with Federal policies and procedures that include, but are not limited to, OMB Circular A-130.

(3) The security plan shall specifically include instructions regarding handling and protecting sensitive information at the Contractor's site (including any information stored, processed, or transmitted using the Contractor's computer systems), and the secure management, operation, maintenance, programming, and system administration of computer systems, networks, and telecommunications systems.

(c) Examples of tasks that require security provisions include--

(1) Acquisition, transmission or analysis of data owned by DHS with significant

replacement cost should the contractor's copy be corrupted; and

(2) Access to DHS networks or computers at a level beyond that granted the general public (e.g., such as bypassing a firewall).

(d) At the expiration of the contract, the contractor shall return all sensitive DHS information and IT resources provided to the contractor during the contract, and certify that all non-public DHS information has been purged from any contractor-owned system. Components shall conduct reviews to ensure that the security requirements in the contract are implemented and enforced.

Within 6 months after contract award, the contractor shall submit written proof of IT Security accreditation to DHS for approval by the DHS Contracting Officer. Accreditation will proceed according to the criteria of the DHS Sensitive System Policy Publication, 4300A (Version 2.1, July 26, 2004) or any replacement publication, which the Contracting Officer will provide upon request. This accreditation will include a final security plan, risk assessment, security test and evaluation, and disaster recovery plan/continuity of operations plan. This accreditation, when accepted by the Contracting Officer, shall be incorporated into the contract as a compliance document. The contractor shall comply with the approved accreditation documentation.

(End of clause)

I.11 3052.209-70 Prohibitions on Contracts with Corporate Expatriates (JUN 2006)

(a) Prohibitions.

Section 835 of the Homeland Security Act, 6 U.S.C. 395, prohibits the Department of Homeland Security from entering into any contract with a foreign incorporated entity which is treated as an inverted domestic corporation as defined in this clause, or with any subsidiary of such an entity. The Secretary shall waive the prohibition with respect to any specific contract if the Secretary determines that the waiver is required in the interest of national security.

(b) Definitions. As used in this clause:

Expanded Affiliated Group means an affiliated group as defined in section 1504(a) of the Internal Revenue Code of 1986 (without regard to section 1504(b) of such Code), except that section 1504 of such Code shall be applied by substituting 'more than 50 percent' for 'at least 80 percent' each place it appears.

Foreign Incorporated Entity means any entity which is, or but for subsection (b) of section 835 of the Homeland Security Act, 6 U.S.C. 395, would be, treated as a foreign corporation for purposes of the Internal Revenue Code of 1986.

Inverted Domestic Corporation. A foreign incorporated entity shall be treated as an inverted domestic corporation if, pursuant to a plan (or a series of related transactions)—

(1) The entity completes the direct or indirect acquisition of substantially all of the properties held directly or indirectly by a domestic corporation or substantially all of the properties constituting a trade or business of a domestic partnership;

(2) After the acquisition at least 80 percent of the stock (by vote or value) of the entity is held—

(i) In the case of an acquisition with respect to a domestic corporation, by former shareholders of the domestic corporation by reason of holding stock in the domestic corporation; or

(ii) In the case of an acquisition with respect to a domestic partnership, by former partners of the domestic partnership by reason of holding a capital or profits interest in the domestic partnership; and

(3) The expanded affiliated group which after the acquisition includes the entity does not have substantial business activities in the foreign country in which or under the law of which the entity is created or organized when compared to the total business activities of such expanded affiliated group.

Person, domestic, and foreign have the meanings given such terms by paragraphs (1), (4), and (5) of section 7701(a) of the Internal Revenue Code of 1986, respectively.

(c) Special rules. The following definitions and special rules shall apply when determining whether a foreign incorporated entity should be treated as an inverted domestic corporation.

(1) *Certain stock disregarded.* For the purpose of treating a foreign incorporated entity as an inverted domestic corporation these shall not be taken into account in determining ownership:

(i) Stock held by members of the expanded affiliated group which includes the foreign incorporated entity; or

(ii) Stock of such entity which is sold in a public offering related to an acquisition described in section 835(b)(1) of the Homeland Security Act, 6 U.S.C. 395(b)(1).

(2) *Plan deemed in certain cases.* If a foreign incorporated entity acquires directly or indirectly substantially all of the properties of a domestic corporation or partnership during the 4-year period beginning on the date which is 2 years before the ownership requirements of subsection (b)(2) are met, such actions shall be treated as pursuant to a plan.

(3) *Certain transfers disregarded.* The transfer of properties or liabilities (including by contribution or distribution) shall be disregarded if such transfers are part of a plan a principal purpose of which is to avoid the purposes of this section.

(d) *Special rule for related partnerships.* For purposes of applying section 835(b) of the Homeland Security Act, 6 U.S.C. 395(b) to the acquisition of a domestic partnership, except as provided in regulations, all domestic partnerships which are under common control (within the meaning of section 482 of the Internal Revenue Code of 1986) shall be treated as a partnership.

(e) Treatment of Certain Rights.

(1) Certain rights shall be treated as stocks to the extent necessary to reflect the present value of all equitable interests incident to the transaction, as follows:

- (i) warrants;
- (ii) options;
- (iii) contracts to acquire stock;
- (iv) convertible debt instruments; and
- (v) others similar interests.

(2) Rights labeled as stocks shall not be treated as stocks whenever it is deemed appropriate to do so to reflect the present value of the transaction or to disregard transactions whose recognition would defeat the purpose of Section 835.

(f) *Disclosure.* The offeror under this solicitation represents that [Check one]:

it is not a foreign incorporated entity that should be treated as an inverted domestic corporation pursuant to the criteria of (HSAR) 48 CFR 3009.108-7001 through 3009.108-7003;

it is a foreign incorporated entity that should be treated as an inverted domestic corporation pursuant to the criteria of (HSAR) 48 CFR 3009.108-7001 through 3009.108-7003, but it has submitted a request for waiver pursuant to 3009.108-7004, which has not been denied; or

it is a foreign incorporated entity that should be treated as an inverted domestic corporation pursuant to the criteria of (HSAR) 48 CFR 3009.108-7001 through 3009.108-7003, but it plans to submit a request for waiver pursuant to 3009.108-7004.

(g) A copy of the approved waiver, if a waiver has already been granted, or the waiver request, if a waiver has been applied for, shall be attached to the bid or proposal.

(End of clause)

I.12 3052.242-72 Contracting officer's technical representative. (DEC 2003)

The Contracting Officer may designate Government personnel to act as the Contracting Officer's Representative (COR) to perform functions under the contract such as review or inspection and acceptance of supplies, services, including construction, and other

functions of a technical nature. The Contracting Officer will provide a written notice of such designation to the Contractor within five working days after contract award or for construction, not less than five working days prior to giving the contractor the notice to proceed. The designation letter will set forth the authorities and limitations of the COR under the contract.

The Contracting Officer cannot authorize the COR or any other representative to sign documents, such as contracts, contract modifications, etc., that require the signature of the Contracting Officer.

(End of clause)

END OF SECTION I

PART III – LIST OF DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS

SECTION J - List of Documents, Exhibits and Other Attachments

Attachments Table of Contents

NUMBER	TITLE	No. Of Pages
Attachment 1	Environmental Requirements	14
Attachment 2	Wage Determinations	14
Attachment 3	Move Order Form for Furniture, FTC-ADM-46	2
Attachment 4	Service Contract Work Request FTC-ADM-61 (5/17)	1
Attachment 5	Government Furnish Equipment	2
Attachment 6	Government Furnished Inventory	5
Attachment 7	OSHA Forms	6
Attachment 8	Building 94, Hardwood Flooring Care	1
Attachment 9	Building 912, Terrazzo Care & Maintenance	4
Attachment 10	Building 109, Flooring Instructions	2
Attachment 11	Building 261, Carpet & Tile	3
Attachment 12	FLETC Form 121-00-02 (7/23)	2

Technical Exhibit Table of Contents

NUMBER	TITLE	No. Of Pages
Technical Exhibit 1	Not Used	
Technical Exhibit 2	Not Used	
Technical Exhibit 3	Cleaning Tasks, Times and Frequencies	13
Technical Exhibit 4	Government Furnished Facilities – Square Footage/ Exterior Doors Walk-Off mats/Janitorial Closets	
4-1	Administrative Buildings	5

4-2	Training Buildings	5
4-3	Bldgs. with Plumbing and/or Electrical Limitations	3
Technical Exhibit 5	Not Used	
Technical Exhibit 6	Watch Standing Schedule	1
Technical Exhibit 7	Historical Data	31
Technical Exhibit 8	Survey Report	2
Technical Exhibit 9	Not Used	
Technical Exhibit 10	Not Used	
Technical Exhibit 11	Motor Vehicle Report Standard Form 91 (2/2004)	5
Technical Exhibit 12	Statement of Witness Standard Form 94 (43v.2-83)	1
Technical Exhibit 13	Danis City Buildings	8

Part IV – Representations And Instructions

Section K – Representation, Certification, And Other Statements Of Bidders

K.1 52.252-1 Solicitation Provisions Incorporated by Reference (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es): <https://www.acquisition.gov>

52.204-16 Commercial and Government Entity Code Reporting (AUG 2020)

52.222-22 Previous Contracts and Compliance Reports (FEB 1999)

52.229-11 Tax on Certain Foreign Procurements – Notice and Representation (JUN 2020)

K.2 52.204-19 Incorporation by Reference of Representations and Certifications. (DEC 2014)

The Contractor’s representations and certifications, including those completed electronically via the System for Award Management (SAM), are incorporated by reference into the contract.

(End of clause)

K.3 52.209-7 – Information Regarding Responsibility Matters. (OCT 2018)

a) *Definitions*. As used in this provision—

“Administrative proceeding” means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (*e.g.*, Securities and Exchange Commission Administrative Proceedings, Civilian Board of Contract Appeals Proceedings, and Armed Services Board of Contract Appeals Proceedings). This includes administrative proceeding at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include agency actions such as contract audits, site visits, corrective plans, or inspection of deliverables.

“Federal contracts and grants with total value greater than \$10,000,000” means—

(1) The total value of all current, active contracts and grants, including all priced options; and

(2) The total value of all current, active orders including all priced options under indefinite-delivery, indefinite-quantity, 8(a), or requirements contracts (including task and delivery and multiple-award Schedules).

“Principal” means an officer, director, owner, partner, or a person having primary management or supervisory responsibilities within a business entity (*e.g.*, general manager; plant manager; head of a division or business segment; and similar positions).

(b) The offeror has does not have current active Federal contracts and grants with total value greater than \$10,000,000.

(c) If the offeror checked “has” in paragraph (b) of this provision, the offeror represents, by submission of this offer, that the information it has entered in the Federal Awardee Performance and Integrity Information System (FAPIIS) is current, accurate, and complete as of the date of submission of this offer with regard to the following information:

(1) Whether the offeror, and/or any of its principals, has or has not, within the last five years, in connection with the award to or performance by the offeror of a Federal contract or grant, been the subject of a proceeding, at the Federal or State level that resulted in any of the following dispositions:

(i) In a criminal proceeding, a conviction.

(ii) In a civil proceeding, a finding of fault and liability that results in the payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more.

(iii) In an administrative proceeding, a finding of fault and liability that results in—

(A) The payment of a monetary fine or penalty of \$5,000 or more;
or

(B) The payment of a reimbursement, restitution, or damages in excess of \$100,000.

(iv) In a criminal, civil, or administrative proceeding, a disposition of the matter by consent or compromise with an acknowledgment of fault by the Contractor if the proceeding could have led to any of the outcomes specified in paragraphs (c)(1)(i), (c)(1)(ii), or (c)(1)(iii) of this provision.

- (2) If the offeror has been involved in the last five years in any of the occurrences listed in (c)(1) of this provision, whether the offeror has provided the requested information with regard to each occurrence.
- (d) The offeror shall post the information in paragraphs (c)(1)(i) through (c)(1)(iv) of this provision in FAPIIS as required through maintaining an active registration in the System for Award Management which can be accessed via <https://www.sam.gov> (see 52.204-7).

(End of provision)

K.4 52.212-3 Offeror Representations and Certification – Commercial Products and Commercial Services (FEB 2024)

The Offeror shall complete only paragraph (b) of this provision if the Offeror has completed the annual representations and certification electronically in the System for Award Management (SAM) accessed through <https://www.sam.gov>. If the Offeror has not completed the annual representations and certifications electronically, the Offeror shall complete only paragraphs (c) through (v) of this provision.

(a) *Definitions.* As used in this provision—

Covered telecommunications equipment or services has the meaning provided in the clause [52.204-25](#), Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

Economically disadvantaged women-owned small business (EDWOSB) concern means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States and who are economically disadvantaged in accordance with [13 CFR part 127](#), and the concern is certified by SBA or an approved third-party certifier in accordance with [13 CFR 127.300](#). It automatically qualifies as a women-owned small business eligible under the WOSB Program.

Forced or indentured child labor means all work or service—

(1) Exacted from any person under the age of 18 under the menace of any penalty for its nonperformance and for which the worker does not offer himself voluntarily; or

(2) Performed by any person under the age of 18 pursuant to a contract the enforcement of which can be accomplished by process or penalties.

Highest-level owner means the entity that owns or controls an immediate owner of the offeror, or that owns or controls one or more entities that control an immediate owner of the offeror. No entity owns or exercises control of the highest level owner.

Immediate owner means an entity, other than the offeror, that has direct control of the offeror. Indicators of control include, but are not limited to, one or more of the following: ownership or interlocking management, identity of interests among family members, shared facilities and equipment, and the common use of employees.

Inverted domestic corporation, means a foreign incorporated entity that meets the definition of an inverted domestic corporation under [6 U.S.C. 395\(b\)](#), applied in accordance with the rules and definitions of [6 U.S.C. 395\(c\)](#).

Manufactured end product means any end product in product and service codes (PSCs) 1000-9999, except—

- (1) PSC 5510, Lumber and Related Basic Wood Materials;
- (2) Product or Service Group (PSG) 87, Agricultural Supplies;
- (3) PSG 88, Live Animals;
- (4) PSG 89, Subsistence;
- (5) PSC 9410, Crude Grades of Plant Materials;
- (6) PSC 9430, Miscellaneous Crude Animal Products, Inedible;
- (7) PSC 9440, Miscellaneous Crude Agricultural and Forestry Products;
- (8) PSC 9610, Ores;
- (9) PSC 9620, Minerals, Natural and Synthetic; and
- (10) PSC 9630, Additive Metal Materials.

Place of manufacture means the place where an end product is assembled out of components, or otherwise made or processed from raw materials into the finished product that is to be provided to the Government. If a product is disassembled and reassembled, the place of reassembly is not the place of manufacture.

Predecessor means an entity that is replaced by a successor and includes any predecessors of the predecessor.

Reasonable inquiry has the meaning provided in the clause [52.204-25](#), Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

Restricted business operations means business operations in Sudan that include power production activities, mineral extraction activities, oil-related activities, or the production of military equipment, as those terms are defined in the Sudan Accountability and Divestment Act of 2007 (Pub. L. 110-174). Restricted business operations do not include business operations that the person (as that term is defined in Section 2 of the Sudan Accountability and Divestment Act of 2007) conducting the business can demonstrate—

- (1) Are conducted under contract directly and exclusively with the regional government of southern Sudan;
- (2) Are conducted pursuant to specific authorization from the Office of Foreign Assets Control in the Department of the Treasury, or are expressly exempted under Federal law from the requirement to be conducted under such authorization;
- (3) Consist of providing goods or services to marginalized populations of Sudan;
- (4) Consist of providing goods or services to an internationally recognized peacekeeping force or humanitarian organization;
- (5) Consist of providing goods or services that are used only to promote health or education; or
- (6) Have been voluntarily suspended."Sensitive technology"—

Sensitive technology—

- (1) Means hardware, software, telecommunications equipment, or any other technology that is to be used specifically—
 - (i) To restrict the free flow of unbiased information in Iran; or
 - (ii) To disrupt, monitor, or otherwise restrict speech of the people of Iran; and
- (2) Does not include information or informational materials the export of which the President does not have the authority to regulate or prohibit pursuant to section 203(b)(3) of the International Emergency Economic Powers Act (50 U.S.C. 1702(b)(3)).

Service-disabled veteran-owned small business (SDVOSB) concern means a small business concern—

- (1)

(i) Not less than 51 percent of which is owned and controlled by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran; or

(2) A small business concern eligible under the SDVOSB Program in accordance with 13 CFR part 128 (see subpart [19.14](#)).

(3) *Service-disabled veteran*, as used in this definition, means a veteran as defined in [38 U.S.C. 101\(2\)](#), with a disability that is service connected, as defined in [38 U.S.C. 101\(16\)](#), and who is registered in the Beneficiary Identification and Records Locator Subsystem, or successor system that is maintained by the Department of Veterans Affairs' Veterans Benefits Administration, as a service-disabled veteran.

Service-disabled veteran-owned small business (SDVOSB) concern eligible under the SDVOSB Program means an SDVOSB concern that—

(1) Effective January 1, 2024, is designated in the System for Award Management (SAM) as certified by the Small Business Administration (SBA) in accordance with 13 CFR 128.300; or

(2) Has represented that it is an SDVOSB concern in SAM and submitted a complete application for certification to SBA on or before December 31, 2023.

Service-disabled veteran-owned small business (SDVOSB) Program means a program that authorizes contracting officers to limit competition, including award on a sole-source basis, to SDVOSB concerns eligible under the SDVOSB Program.

Small business concern—

(1) Means a concern, including its affiliates, that is independently owned and operated, not dominant in its field of operation, and qualified as a small business under the criteria in [13 CFR part 121](#) and size standards in this solicitation.

(2) *Affiliates*, as used in this definition, means business concerns, one of whom directly or indirectly controls or has the power to control the others, or a third party or parties control or have the power to control the others. In determining whether affiliation exists, consideration is given to all appropriate factors including common ownership, common management, and contractual relationships. SBA determines affiliation based on the factors set forth at 13 CFR 121.103.

Small disadvantaged business concern, consistent with 13 CFR 124.1001, means a small business concern under the size standard applicable to the acquisition, that—

(1) Is at least 51 percent unconditionally and directly owned (as defined at 13 CFR 124.105) by—

(i) One or more socially disadvantaged (as defined at 13 CFR 124.103) and economically disadvantaged (as defined at 13 CFR 124.104) individuals who are citizens of the United States; and

(ii) Each individual claiming economic disadvantage has a net worth not exceeding the threshold at 13 CFR 124.104(c)(2) after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); and

(2) The management and daily business operations of which are controlled (as defined at 13 CFR 124.106) by individuals, who meet the criteria in paragraphs (1)(i) and (ii) of this definition.

Subsidiary means an entity in which more than 50 percent of the entity is owned—

(1) Directly by a parent corporation; or

(2) Through another subsidiary of a parent corporation

Successor means an entity that has replaced a predecessor by acquiring the assets and carrying out the affairs of the predecessor under a new name (often through acquisition or merger). The term "successor" does not include new offices/divisions of the same company or a company that only changes its name. The extent of the responsibility of the successor for the liabilities of the predecessor may vary, depending on State law and specific circumstances.

Veteran-owned small business concern means a small business concern—

(1) Not less than 51 percent of which is owned and controlled by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

Women-owned business concern means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of its stock is owned by one or more women; and whose management and daily business operations are controlled by one or more women

Women-owned small business concern means a small business concern—

(1) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

Women-owned small business (WOSB) concern eligible under the WOSB Program (in accordance with [13 CFR part 127](#)), means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States, and the concern is certified by SBA or an approved third-party certifier in accordance with [13 CFR 127.300](#).

(b)

(1) *Annual Representations and Certifications*. Any changes provided by the Offeror in paragraph (b)(2) of this provision do not automatically change the representations and certifications in SAM.

(2) The offeror has completed the annual representations and certifications electronically in SAM accessed through <http://www.sam.gov>. After reviewing SAM information, the Offeror verifies by submission of this offer that the representations and certifications currently posted electronically at FAR [52.212-3](#), Offeror Representations and Certifications-Commercial Products and Commercial Services, have been entered or updated in the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard(s) applicable to the NAICS code(s) referenced for this solicitation), at the time this offer is submitted and are incorporated in this offer by reference (see FAR [4.1201](#)), except for paragraphs ___.

[Offeror to identify the applicable paragraphs at (c) through (v) of this provision that the offeror has completed for the purposes of this solicitation only, if any.

These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted electronically on SAM.]

(c) Offerors must complete the following representations when the resulting contract is for supplies to be delivered or services to be performed in the United States or

its outlying areas, or when the contracting officer has applied [part 19](#) in accordance with [19.000\(b\)\(1\)\(ii\)](#). Check all that apply.

- (1) *Small business concern.* The offeror represents as part of its offer that—
- (i) It is, is not a small business concern; or
- (ii) It is, is not a small business joint venture that complies with the requirements of [13 CFR 121.103\(h\)](#) and [13 CFR 125.8\(a\)](#) and [\(b\)](#).
[*The offeror shall enter the name and unique entity identifier of each party to the joint venture: _____.*]
- (2) *Veteran-owned small business concern.* [*Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.*] The offeror represents as part of its offer that it is, is not a veteran-owned small business concern.
- (3) *SDVOSB concern.* [*Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (c)(2) of this provision.*]
The offeror represents that it is, is not an SDVOSB concern.
- (4) *SDVOSB concern joint venture eligible under the SDVOSB Program.*
The offeror represents that it is, is not an SDVOSB joint venture eligible under the SDVOSB Program that complies with the requirements of 13 CFR 128.402. [*Complete only if the offeror represented itself as an SDVOSB concern in paragraph (c)(3) of this provision.*] [*The offeror shall enter the name and unique entity identifier of each party to the joint venture: _____.*]
- (5) *Small disadvantaged business concern.* [*Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.*] The offeror represents that it is, is not a small disadvantaged business concern as defined in [13 CFR 124.1002](#).
- (6) *Women-owned small business concern.* [*Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.*] The offeror represents that it is, is not a women-owned small business concern.
- (7) *WOSB joint venture eligible under the WOSB Program.* The offeror represents that it is, is not a joint venture that complies with the requirements of [13 CFR 127.506\(a\)](#) through [\(c\)](#). [*The offeror shall enter the name and unique entity identifier of each party to the joint venture: _____.*]
- (8) *Economically disadvantaged women-owned small business (EDWOSB) joint venture.* The offeror represents that it is, is not a joint venture that complies with the

requirements of [13 CFR 127.506\(a\)](#) through [\(c\)](#). [*The offeror shall enter the name and unique entity identifier of each party to the joint venture: _____.*]

Note to paragraphs (c)(9) and (10): Complete paragraphs (c)(9) and (10) only if this solicitation is expected to exceed the simplified acquisition threshold.

(9) *Women-owned business concern (other than small business concern).*
[*Complete only if the offeror is a women-owned business concern and did not represent itself as a small business concern in paragraph (c)(1) of this provision.*]
The offeror represents that it is a women-owned business concern.

(10) *Tie bid priority for labor surplus area concerns.* If this is an invitation for bid, small business offerors may identify the labor surplus areas in which costs to be incurred on account of manufacturing or production (by offeror or first-tier subcontractors) amount to more than 50 percent of the contract price: _____

(11) *HUBZone small business concern.* [*Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.*]
The offeror represents, as part of its offer, that—

(i) It is, is not a HUBZone small business concern listed, on the date of this representation, as having been certified by SBA as a HUBZone small business concern in the Dynamic Small Business Search and SAM, and will attempt to maintain an employment rate of HUBZone residents of 35 percent of its employees during performance of a HUBZone contract (see [13 CFR 126.200\(e\)\(1\)](#)); and

(ii) It is, is not a HUBZone joint venture that complies with the requirements of [13 CFR 126.616\(a\)](#) through [\(c\)](#). [*The offeror shall enter the name and unique entity identifier of each party to the joint venture: _____.*]
Each HUBZone small business concern participating in the HUBZone joint venture shall provide representation of its HUBZone status.

(d) Representations required to implement provisions of Executive Order 11246-

(1) Previous contracts and compliance. The offeror represents that-

(i) It has, has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation; and

(ii) It has, has not filed all required compliance reports.

(2) *Affirmative Action Compliance.* The offeror represents that-

(i) It has developed and has on file, has not developed and does not have on file, at each establishment, affirmative action programs required by rules and regulations of the Secretary of Labor (41 CFR parts 60-1 and 60-2), or

(ii) It has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

(e) *Certification Regarding Payments to Influence Federal Transactions* (31 <http://uscode.house.gov/> U.S.C. 1352). (Applies only if the contract is expected to exceed \$150,000.) By submission of its offer, the offeror certifies to the best of its knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress on his or her behalf in connection with the award of any resultant contract. If any registrants under the Lobbying Disclosure Act of 1995 have made a lobbying contact on behalf of the offeror with respect to this contract, the offeror shall complete and submit, with its offer, OMB Standard Form LLL, Disclosure of Lobbying Activities, to provide the name of the registrants. The offeror need not report regularly employed officers or employees of the offeror to whom payments of reasonable compensation were made.

(f) *Buy American Certificate*. (Applies only if the clause at Federal Acquisition Regulation (FAR) [52.225-1](#), Buy American-Supplies, is included in this solicitation.)

(1)

(i) The Offeror certifies that each end product, except those listed in paragraph (f)(2) of this provision, is a domestic end product and that each domestic end product listed in paragraph (f)(3) of this provision contains a critical component.

(ii) The Offeror shall list as foreign end products those end products manufactured in the United States that do not qualify as domestic end products. For those foreign end products that do not consist wholly or predominantly of iron or steel or a combination of both, the Offeror shall also indicate whether these foreign end products exceed 55 percent domestic content, except for those that are COTS items. If the percentage of the domestic content is unknown, select "no".

(iii) The Offeror shall separately list the line item numbers of domestic end products that contain a critical component (see FAR 25.105).

(iv) The terms "commercially available off-the-shelf (COTS) item," "critical component," "domestic end product," "end product," "foreign end product," and "United States" are defined in the clause of this solicitation entitled "Buy American-Supplies."

(2) Foreign End Products:

Line Item No.	Country of Origin	Exceeds 55% domestic content (yes/no)

[List as necessary]

(3) Domestic end products containing a critical component:

Line Item No. ____

[List as necessary]

(4) The Government will evaluate offers in accordance with the policies and procedures of FAR [part 25](#).

(g)

(1) *Buy American-Free Trade Agreements-Israeli Trade Act Certificate*. (Applies only if the clause at FAR [52.225-3](#), Buy American-Free Trade Agreements-Israeli Trade Act, is included in this solicitation.)

(i)

(A) The Offeror certifies that each end product, except those listed in paragraph (g)(1)(ii) or (iii) of this provision, is a domestic end product and that each domestic end product listed in paragraph (g)(1)(iv) of this provision contains a critical component.

(B) The terms "Bahraini, Moroccan, Omani, Panamanian, or Peruvian end product," "commercially available off-the-shelf (COTS) item," "critical component," "domestic end product," "end product," "foreign end product," "Free Trade Agreement country," "Free Trade Agreement country end product," "Israeli end product," and "United States" are defined in the clause of this solicitation entitled "Buy American-Free Trade Agreements-Israeli Trade Act."

(ii) The Offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahraini, Moroccan, Omani, Panamanian, or Peruvian end products) or Israeli end products as defined in the clause of this solicitation entitled "Buy American-Free Trade Agreements-Israeli Trade Act."

Free Trade Agreement Country End Products (Other than Bahraini, Moroccan, Omani, Panamanian, or Peruvian End Products) or *Israeli End Products*:

Line Item No.	Country of Origin

[List as necessary]

(iii) The Offeror shall list those supplies that are foreign end products (other than those listed in paragraph (g)(1)(ii) of this provision) as defined in the clause of this solicitation entitled "Buy American-Free Trade Agreements-Israeli Trade Act." The Offeror shall list as other foreign end products those end products manufactured in the United States that do not qualify as domestic end products. For those foreign end products that do not consist wholly or predominantly of iron or steel or a combination of both, the Offeror shall also indicate whether these foreign end products exceed 55 percent domestic content, except for those that are COTS items. If the percentage of the domestic content is unknown, select "no".

Other Foreign End Products:

Line Item No.	Country of Origin	Exceeds 55% domestic content (yes/no)

[List as necessary]

(iv) The Offeror shall list the line item numbers of domestic end products that contain a critical component (see FAR [25.105](#)).

Line Item No. ____

[List as necessary]

(v) The Government will evaluate *offers* in accordance with the policies and procedures of FAR [part 25](#).

(2) *Buy American-Free Trade Agreements-Israeli Trade Act Certificate, Alternate II*. If Alternate II to the clause at FAR [52.225-3](#) is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Israeli end products as defined in the clause of this solicitation entitled “Buy American—Free Trade Agreements—Israeli Trade Act”:

Israeli End Products:

Line Item No.

[List as necessary]

(3) *Buy American-Free Trade Agreements-Israeli Trade Act Certificate, Alternate III.* If Alternate III to the clause at [52.225-3](#) is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahraini, Korean, Moroccan, Omani, Panamanian, or Peruvian end products) or Israeli end products as defined in the clause of this solicitation entitled "Buy American-Free Trade Agreements-Israeli Trade Act":

Free Trade Agreement Country End Products (Other than Bahraini, Korean, Moroccan, Omani, Panamanian, or Peruvian End Products) or Israeli End Products:

Line Item No.	Country of Origin

[List as necessary]

(4) *Trade Agreements Certificate.* (Applies only if the clause at FAR [52.225-5](#), Trade Agreements, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(4)(ii) of this provision, is a U.S.-made or designated country end product, as defined in the clause of this solicitation entitled "Trade Agreements."

(ii) The offeror shall list as other end products those end products that are not U.S.-made or designated country end products.

Other End Products:

Line Item No.	Country of Origin

[List as necessary]

(iii) The Government will evaluate offers in accordance with the policies and procedures of FAR [part 25](#). For line items covered by the WTO GPA, the Government will evaluate offers of U.S.-made or designated country end products without regard to the restrictions of the Buy American statute. The Government will consider for award only offers of U.S.-made or designated country end products unless the Contracting Officer determines that there are no offers for such products or that the offers for such products are insufficient to fulfill the requirements of the solicitation.

(h) *Certification Regarding Responsibility Matters (Executive Order 12689)*. (Applies only if the contract value is expected to exceed the simplified acquisition threshold.) The offeror certifies, to the best of its knowledge and belief, that the offeror and/or any of its principals—

(1) Are, are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(2) Have, have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property;

(3) Are, are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses enumerated in paragraph (h)(2) of this clause; and

(4) Have, have not, within a three-year period preceding this offer, been notified of any delinquent Federal taxes in an amount that exceeds the threshold at [9.104-5\(a\)\(2\)](#) for which the liability remains unsatisfied.

(i) Taxes are considered delinquent if both of the following criteria apply:

(A) *The tax liability is finally determined*. The liability is finally determined if it has been assessed. A liability is not finally determined if there is a pending administrative or judicial challenge. In the case of a judicial challenge to the liability, the liability is not finally determined until all judicial appeal rights have been exhausted.

(B) *The taxpayer is delinquent in making payment.* A taxpayer is delinquent if the taxpayer has failed to pay the tax liability when full payment was due and required. A taxpayer is not delinquent in cases where enforced collection action is precluded.

(ii) *Examples.*

(A) The taxpayer has received a statutory notice of deficiency, under I.R.C. §6212, which entitles the taxpayer to seek Tax Court review of a proposed tax deficiency. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek Tax Court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(B) The IRS has filed a notice of Federal tax lien with respect to an assessed tax liability, and the taxpayer has been issued a notice under I.R.C. §6320 entitling the taxpayer to request a hearing with the IRS Office of Appeals contesting the lien filing, and to further appeal to the Tax Court if the IRS determines to sustain the lien filing. In the course of the hearing, the taxpayer is entitled to contest the underlying tax liability because the taxpayer has had no prior opportunity to contest the liability. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek tax court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(C) The taxpayer has entered into an installment agreement pursuant to I.R.C. §6159. The taxpayer is making timely payments and is in full compliance with the agreement terms. The taxpayer is not delinquent because the taxpayer is not currently required to make full payment.

(D) The taxpayer has filed for bankruptcy protection. The taxpayer is not delinquent because enforced collection action is stayed under 11 U.S.C. §362 (the Bankruptcy Code).

(i) *Certification Regarding Knowledge of Child Labor for Listed End Products (Executive Order 13126).* [The Contracting Officer must list in paragraph (i)(1) any end products being acquired under this solicitation that are included in the List of Products Requiring Contractor Certification as to Forced or Indentured Child Labor, unless excluded at [22.1503\(b\)](#).]

(1) *Listed end products.*

Listed End Product	Listed Countries of Origin

(2) *Certification. [If the Contracting Officer has identified end products and countries of origin in paragraph (i)(1) of this provision, then the offeror must certify to either (i)(2)(i) or (i)(2)(ii) by checking the appropriate block.]*

(i) *The offeror will not supply any end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product.*

(ii) *The offeror may supply an end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product. The offeror certifies that it has made a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product furnished under this contract. On the basis of those efforts, the offeror certifies that it is not aware of any such use of child labor.*

(j) *Place of manufacture.* (Does not apply unless the solicitation is predominantly for the acquisition of manufactured end products.) For statistical purposes only, the offeror shall indicate whether the place of manufacture of the end products it expects to provide in response to this solicitation is predominantly-

(1) In the United States (Check this box if the total anticipated price of offered end products manufactured in the United States exceeds the total anticipated price of offered end products manufactured outside the United States); or

(2) Outside the United States.

(k) *Certificates regarding exemptions from the application of the Service Contract Labor Standards* (Certification by the offeror as to its compliance with respect to the contract also constitutes its certification as to compliance by its subcontractor if it subcontracts out the exempt services.) *[The contracting officer is to check a box to indicate if paragraph (k)(1) or (k)(2) applies.]*

(1) *Maintenance, calibration, or repair of certain equipment as described in FAR [22.1003-4](#)(c)(1).* The offeror does does not certify that-

(i) The items of equipment to be serviced under this contract are used regularly for other than Governmental purposes and are sold or traded by the offeror (or subcontractor in the case of an exempt subcontract) in substantial quantities to the general public in the course of normal business operations;

(ii) The services will be furnished at prices which are, or are based on, established catalog or market prices (see FAR [22.1003-4](#)(c)(2)(ii)) for the maintenance, calibration, or repair of such equipment; and

(iii) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract will be the same as that used for these employees and equivalent employees servicing the same equipment of commercial customers.

(2) *Certain services as described in FAR [22.1003-4](#)(d)(1).*
The offeror does does not certify that-

(i) The services under the contract are offered and sold regularly to non-Governmental customers, and are provided by the offeror (or subcontractor in the case of an exempt subcontract) to the general public in substantial quantities in the course of normal business operations;

(ii) The contract services will be furnished at prices that are, or are based on, established catalog or market prices (see FAR [22.1003-4](#)(d)(2)(iii));

(iii) Each service employee who will perform the services under the contract will spend only a small portion of his or her time (a monthly average of less than 20 percent of the available hours on an annualized basis, or less than 20 percent of available hours during the contract period if the contract period is less than a month) servicing the Government contract; and

(iv) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract is the same as that used for these employees and equivalent employees servicing commercial customers.

(3) If paragraph (k)(1) or (k)(2) of this clause applies-

(i) If the offeror does not certify to the conditions in paragraph (k)(1) or (k)(2) and the Contracting Officer did not attach a Service Contract Labor Standards wage determination to the solicitation, the offeror shall notify the Contracting Officer as soon as possible; and

(ii) The Contracting Officer may not make an award to the offeror if the offeror fails to execute the certification in paragraph (k)(1) or (k)(2) of this clause or to contact the Contracting Officer as required in paragraph (k)(3)(i) of this clause.

(1) *Taxpayer Identification Number (TIN)* ([26 U.S.C. 6109](#), [31 U.S.C. 7701](#)). (Not applicable if the offeror is required to provide this information to the SAM to be eligible for award.)

(1) All offerors must submit the information required in paragraphs (l)(3) through (l)(5) of this provision to comply with debt collection requirements of [31 U.S.C. 7701\(c\) and 3325\(d\)](#), reporting requirements of [26 U.S.C. 6041, 6041A, and 6050M](#), and implementing regulations issued by the Internal Revenue Service (IRS).

(2) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government ([31 U.S.C. 7701\(c\)\(3\)](#)). If the resulting contract is subject to the payment reporting requirements described in FAR [4.904](#), the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(3) *Taxpayer Identification Number (TIN).*

TIN: _____.

TIN has been applied for.

TIN is not required because:

Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

Offeror is an agency or instrumentality of a foreign government;

Offeror is an agency or instrumentality of the Federal Government.

(4) *Type of organization.*

Sole proprietorship;

Partnership;

Corporate entity (not tax-exempt);

Corporate entity (tax-exempt);

Government entity (Federal, State, or local);

Foreign government;

International organization per 26 CFR 1.6049-4;

Other _____.

(5) *Common parent.*

Offeror is not owned or controlled by a common parent;

Name and TIN of common parent:

Name _____.

TIN _____.

(m) *Restricted business operations in Sudan.* By submission of its offer, the offeror certifies that the offeror does not conduct any restricted business operations in Sudan.

(n) Prohibition on Contracting with Inverted Domestic Corporations.

(1) Government agencies are not permitted to use appropriated (or otherwise made available) funds for contracts with either an inverted domestic corporation, or a subsidiary of an inverted domestic corporation, unless the exception at [9.108-2\(b\)](#) applies or the requirement is waived in accordance with the procedures at [9.108-4](#).

(2) *Representation.* The Offeror represents that—

(i) It is, is not an inverted domestic corporation; and

(ii) It is, is not a subsidiary of an inverted domestic corporation.

(o) Prohibition on contracting with entities engaging in certain activities or transactions relating to Iran.

(1) The offeror shall e-mail questions concerning sensitive technology to the Department of State at CISADA106@state.gov.

(2) *Representation and Certifications.* Unless a waiver is granted or an exception applies as provided in paragraph (o)(3) of this provision, by submission of its offer, the offeror-

(i) Represents, to the best of its knowledge and belief, that the offeror does not export any sensitive technology to the government of Iran or any entities or individuals owned or controlled by, or acting on behalf or at the direction of, the government of Iran;

(ii) Certifies that the offeror, or any person owned or controlled by the offeror, does not engage in any activities for which sanctions may be imposed under section 5 of the Iran Sanctions Act; and

(iii) Certifies that the offeror, and any person owned or controlled by the offeror, does not knowingly engage in any transaction that exceeds the threshold at

FAR [25.703-2\(a\)\(2\)](#) with Iran's Revolutionary Guard Corps or any of its officials, agents, or affiliates, the property and interests in property of which are blocked pursuant to the International Emergency Economic Powers Act (et seq.) (see OFAC's Specially Designated Nationals and Blocked Persons List at <https://www.treasury.gov/resource-center/sanctions/SDN-List/Pages/default.aspx>).

(3) The representation and certification requirements of paragraph (o)(2) of this provision do not apply if-

(i) This solicitation includes a trade agreements certification (e.g., [52.212-3\(g\)](#)) or a comparable agency provision); and

(ii) The offeror has certified that all the offered products to be supplied are designated country end products.

(p) *Ownership or Control of Offeror.* (Applies in all solicitations when there is a requirement to be registered in SAM or a requirement to have a unique entity identifier in the solicitation).

(1) The Offeror represents that it has or does not have an immediate owner. If the Offeror has more than one immediate owner (such as a joint venture), then the Offeror shall respond to paragraph (2) and if applicable, paragraph (3) of this provision for each participant in the joint venture.

(2) If the Offeror indicates "has" in paragraph (p)(1) of this provision, enter the following information:

Immediate owner CAGE code: _____.

Immediate owner legal name: _____.

(Do not use a "doing business as" name)

Is the immediate owner owned or controlled by another entity: Yes or No.

(3) If the Offeror indicates "yes" in paragraph (p)(2) of this provision, indicating that the immediate owner is owned or controlled by another entity, then enter the following information:

Highest-level owner CAGE code: _____.

Highest-level owner legal name: _____.

(Do not use a "doing business as" name)

(q) Representation by Corporations Regarding Delinquent Tax Liability or a Felony Conviction under any Federal Law.

(1) As required by sections 744 and 745 of Division E of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235), and similar provisions, if contained in subsequent appropriations acts, The Government will not enter into a contract with any corporation that—

(i) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless an agency has considered suspension or debarment of the corporation and made a determination that suspension or debarment is not necessary to protect the interests of the Government; or

(ii) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless an agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.

(2) The Offeror represents that—

(i) It is is not a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and

(ii) It is is not a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(r) Predecessor of Offeror. (Applies in all solicitations that include the provision at [52.204-16](#), Commercial and Government Entity Code Reporting.)

(1) The Offeror represents that it is or is not a successor to a predecessor that held a Federal contract or grant within the last three years.

(2) If the Offeror has indicated "is" in paragraph (r)(1) of this provision, enter the following information for all predecessors that held a Federal contract or grant within the last three years (if more than one predecessor, list in reverse chronological order):

Predecessor CAGE code: (or mark "Unknown").

Predecessor legal name:_____.

(Do not use a "doing business as" name).

(s) [Reserved].

(t) *Public Disclosure of Greenhouse Gas Emissions and Reduction Goals.* Applies in all solicitations that require offerors to register in SAM ([12.301\(d\)\(1\)](#)).

(1) This representation shall be completed if the Offeror received \$7.5 million or more in contract awards in the prior Federal fiscal year. The representation is optional if the Offeror received less than \$7.5 million in Federal contract awards in the prior Federal fiscal year.

(2) Representation. [Offeror to check applicable block(s) in paragraph (t)(2)(i) and (ii)].

(i) The Offeror (itself or through its immediate owner or highest-level owner) does, does not publicly disclose greenhouse gas emissions, i.e., makes available on a publicly accessible website the results of a greenhouse gas inventory, performed in accordance with an accounting standard with publicly available and consistently applied criteria, such as the Greenhouse Gas Protocol Corporate Standard.

(ii) The Offeror (itself or through its immediate owner or highest-level owner) does, does not publicly disclose a quantitative greenhouse gas emissions reduction goal, i.e., make available on a publicly accessible website a target to reduce absolute emissions or emissions intensity by a specific quantity or percentage.

(iii) A publicly accessible website includes the Offeror's own website or a recognized, third-party greenhouse gas emissions reporting program.

(3) If the Offeror checked "does" in paragraphs (t)(2)(i) or (t)(2)(ii) of this provision, respectively, the Offeror shall provide the publicly accessible website(s) where greenhouse gas emissions and/or reduction goals are reported: _____.

(u)

(1) In accordance with section 743 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235) and its successor provisions in subsequent appropriations acts (and as extended in continuing resolutions), Government agencies are not permitted to use appropriated (or otherwise made available) funds for contracts with an entity that requires employees or subcontractors of such entity seeking to report waste, fraud, or abuse to sign internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or subcontractors from lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

(2) The prohibition in paragraph (u)(1) of this provision does not contravene requirements applicable to Standard Form 312 (Classified Information Nondisclosure Agreement), Form 4414 (Sensitive Compartmented Information Nondisclosure Agreement), or any other form issued by a Federal department or agency governing the nondisclosure of classified information.

(3) *Representation*. By submission of its offer, the Offeror represents that it will not require its employees or subcontractors to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or subcontractors from lawfully reporting waste, fraud, or abuse related to the performance of a Government contract to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information (e.g., agency Office of the Inspector General).

(v) *Covered Telecommunications Equipment or Services-Representation*. Section 889(a)(1)(A) and section 889 (a)(1)(B) of Public Law 115-232.

(1) The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for "covered telecommunications equipment or services".

(2) The Offeror represents that—

(i) It does, does not provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument.

(ii) After conducting a reasonable inquiry for purposes of this representation, that it does, does not use covered telecommunications equipment or services, or any equipment, system, or service that uses covered telecommunications equipment or services.

(End of Provision)

K.5 52.204-24 Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment (NOV 2021)

The Offeror shall not complete the representation at paragraph (d)(1) of this provision if the Offeror has represented that it "does not provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument" in paragraph (c)(1) in the provision at [52.204-26](#), Covered Telecommunications Equipment or Services—Representation, or in paragraph (v)(2)(i) of the provision at [52.212-3](#), Offeror Representations and Certifications-Commercial Products or Commercial Services. The Offeror shall not complete the representation in paragraph (d)(2) of this

provision if the Offeror has represented that it "does not use covered telecommunications equipment or services, or any equipment, system, or service that uses covered telecommunications equipment or services" in paragraph (c)(2) of the provision at [52.204-26](#), or in paragraph (v)(2)(ii) of the provision at [52.212-3](#).

(a) *Definitions.* As used in this provision—

Backhaul, covered telecommunications equipment or services, critical technology, interconnection arrangements, reasonable inquiry, roaming, and substantial or essential component have the meanings provided in the clause [52.204-25](#), Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

(b) *Prohibition.*

(1) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. Nothing in the prohibition shall be construed to—

(i) Prohibit the head of an executive agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(ii) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(2) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020, from entering into a contract or extending or renewing a contract with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. This prohibition applies to the use of covered telecommunications equipment or services, regardless of whether that use is in performance of work under a Federal contract. Nothing in the prohibition shall be construed to—

(i) Prohibit the head of an executive agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(ii) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(c) *Procedures.* The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for "covered telecommunications equipment or services".

(d) *Representation.* The Offeror represents that—

(1) It will, will not provide covered telecommunications equipment or services to the Government in the performance of any contract, subcontract or other contractual instrument resulting from this solicitation. The Offeror shall provide the additional disclosure information required at paragraph (e)(1) of this section if the Offeror responds "will" in paragraph (d)(1) of this section; and

(2) After conducting a reasonable inquiry, for purposes of this representation, the Offeror represents that—

It does, does not use covered telecommunications equipment or services, or use any equipment, system, or service that uses covered telecommunications equipment or services. The Offeror shall provide the additional disclosure information required at paragraph (e)(2) of this section if the Offeror responds "does" in paragraph (d)(2) of this section.

(e) *Disclosures.*

(1) Disclosure for the representation in paragraph (d)(1) of this provision. If the Offeror has responded "will" in the representation in paragraph (d)(1) of this provision, the Offeror shall provide the following information as part of the offer:

(i) For covered equipment—

(A) The entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the original equipment manufacturer (OEM) or a distributor, if known);

(B) A description of all covered telecommunications equipment offered (include brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); and

(C) Explanation of the proposed use of covered telecommunications equipment and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(1) of this provision.

(ii) For covered services—

(A) If the service is related to item maintenance: A description of all covered telecommunications services offered (include on the item being maintained: Brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); or

(B) If not associated with maintenance, the Product Service Code (PSC) of the service being provided; and explanation of the proposed use of covered telecommunications services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(1) of this provision.

(2) Disclosure for the representation in paragraph (d)(2) of this provision. If the Offeror has responded "does" in the representation in paragraph (d)(2) of this provision, the Offeror shall provide the following information as part of the offer:

(i) For covered equipment—

(A) The entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the OEM or a distributor, if known);

(B) A description of all covered telecommunications equipment offered (include brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); and

(C) Explanation of the proposed use of covered telecommunications equipment and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(2) of this provision.

(ii) For covered services—

(A) If the service is related to item maintenance: A description of all covered telecommunications services offered (include on the item being maintained: Brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); or

(B) If not associated with maintenance, the PSC of the service being provided; and explanation of the proposed use of covered telecommunications services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(2) of this provision.

(End of provision)

K.6 52.204-29 Federal Acquisition Supply Chain Security Act Orders – Representation and Disclosures (DEC 2023)

(a) *Definitions.* As used in this provision, *Covered article*, *FASCSA order*, *Intelligence community*, *National security system*, *Reasonable inquiry*, *Sensitive compartmented information*, *Sensitive compartmented information system*, and *Source* have the meaning provided in the clause [52.204-30](#), Federal Acquisition Supply Chain Security Act Orders—Prohibition.

(b) *Prohibition.* Contractors are prohibited from providing or using as part of the performance of the contract any covered article, or any products or services produced or provided by a source, if the prohibition is set out in an applicable Federal Acquisition Supply Chain Security Act (FASCSA) order, as described in paragraph (b)(1) of FAR [52.204-30](#), Federal Acquisition Supply Chain Security Act Orders—Prohibition.

(c) *Procedures.*

(1) The Offeror shall search for the phrase “FASCSA order” in the System for Award Management (SAM)(<https://www.sam.gov>) for any covered article, or any products or services produced or provided by a source, if there is an applicable FASCSA order described in paragraph (b)(1) of FAR [52.204-30](#), Federal Acquisition Supply Chain Security Act Orders—Prohibition.

(2) The Offeror shall review the solicitation for any FASCSA orders that are not in SAM, but are effective and do apply to the solicitation and resultant contract (see FAR [4.2303](#)(c)(2)).

(3) FASCSA orders issued after the date of solicitation do not apply unless added by an amendment to the solicitation.

(d) *Representation.* By submission of this offer, the offeror represents that it has conducted a reasonable inquiry, and that the offeror does not propose to provide or use in response to this solicitation any covered article, or any products or services produced or provided by a source, if the covered article or the source is prohibited by an applicable FASCSA order in effect on the date the solicitation was issued, except as waived by the solicitation, or as disclosed in paragraph (e).

(e) *Disclosures.* The purpose for this disclosure is so the Government may decide whether to issue a waiver. For any covered article, or any products or services produced or provided by a source, if the covered article or the source is subject to an applicable FASCSA order, and the Offeror is unable to represent compliance, then the Offeror shall provide the following information as part of the offer:

- (1) Name of the product or service provided to the Government;
- (2) Name of the covered article or source subject to a FASCSA order;
- (3) If applicable, name of the vendor, including the Commercial and Government Entity code and unique entity identifier (if known), that supplied the covered article or the product or service to the Offeror;
- (4) Brand;
- (5) Model number (original equipment manufacturer number, manufacturer part number, or wholesaler number);
- (6) Item description;
- (7) Reason why the applicable covered article or the product or service is being provided or used;

(f) *Executive agency review of disclosures.* The contracting officer will review disclosures provided in paragraph (e) to determine if any waiver may be sought. A contracting officer may choose not to pursue a waiver for covered articles or sources otherwise subject to a FASCSA order and may instead make an award to an offeror that does not require a waiver.

(End of provision)

K.7 52.214-16 Minimum Bid Acceptance Period (APR 1984)

(a) "Acceptance period," as used in this provision, means the number of calendar days available to the Government for awarding a contract from the date specified in this solicitation for receipt of bids.

(b) This provision supersedes any language pertaining to the acceptance period that may appear elsewhere in this solicitation.

(c) The Government requires a minimum acceptance period of 120 calendar days [*the Contracting Officer shall insert the number of days*].

(d) In the space provided immediately below, bidders may specify a longer acceptance period than the Government's minimum requirement.

The bidder allows the following acceptance period: _____ calendar days.

(e) A bid allowing less than the Government's minimum acceptance period will be rejected.

(f) The bidder agrees to execute all that it has undertaken to do, in compliance with its bid, if that bid is accepted in writing within-

- (1) The acceptance period stated in paragraph (c) of this clause; or
- (2) Any longer acceptance period stated in paragraph (d) of this clause.

(End of provision)

END OF SECTION K

SECTION L - INSTRUCTIONS, CONDITIONS AND NOTICE TO OFFERORS

L.1 52.252-2 Clauses Incorporated by Reference (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es): <https://www.acquisition.gov>

- 52.204-18 Commercial and Government Entity Code Maintenance (AUG 2020)
- 52.214-3 Amendments to Invitations for Bids (DEC 2016)
- 52.214-4 False Statements in Bids (APR 1984)
- 52.214-6 Explanation to Prospective Bidders (APR 1984)
- 52.214-7 Late Submissions, Modifications, and Withdrawals of Bids (NOV 1999)
- 52.214-10 Contract Award – Sealed Bidding (JUL 1990)
- 52.214-12 Preparation of Bids (APR 1984)
- 52.214-15 Period for Acceptance of Bids (APR 1984)

L.2 52.204-7 System for Award Management (OCT 2018)

(a) Definitions. As used in this provision—

“Electronic Funds Transfer (EFT) indicator” means a four-character suffix to the unique entity identifier. The suffix is assigned at the discretion of the commercial, nonprofit, or Government entity to establish additional System for Award Management records for identifying alternative EFT accounts (see subpart 32.11) for the same entity.

“Registered in the System for Award Management (SAM)” means that—

- (1) The Offeror has entered all mandatory information, including the unique entity identifier and the EFT indicator, if applicable, the Commercial and Government Entity (CAGE) code, as well as data required by the Federal Funding Accountability and Transparency Act of 2006 (see subpart 4.14), into the SAM;
- (2) The offeror has completed the Core, Assertions, and Representations and Certification, and Points of contact sections of the registration in the SAM;
- (3) The Government has validated all mandatory data fields, to include validation of the Taxpayer Identification Number (TIN) with the Internal Revenue Service (IRS). The Offeror will be required to provide consent for TIN validation to the Government as a part of the SAM registration process.
- (4) The Government has marked the record “Active”.

“*Unique entity identifier*” means a number or other identifier used to identify a specific commercial, nonprofit, or Government entity. See www.sam.gov for the designated entity for establishing unique entity identifiers.

(b)

(1) An Offeror is required to be registered in SAM when submitting an offer or quotation, and shall continue to be registered until time of award, during performance, and through final payment of any contract, basic agreement, basic ordering agreement, or blanket purchasing agreement resulting from this solicitation.

(2) The Offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation “Unique Entity Identifier” followed by the unique entity identifier that identifies the Offeror’s name and address exactly as stated in the offer. The Offeror also shall enter its EFT indicator, if applicable. The unique entity identifier will be used by the Contracting Officer to verify that the Offeror is registered in the SAM.

(c) If the Offeror does not have a unique entity identifier, it should contact the entity designated at www.sam.gov for establishment of the unique entity identifier directly to obtain one. The Offeror should be prepared to provide the following information:

(1) Company legal business name.

(2) Tradestyle, doing business, or other name by which your entity is commonly recognized.

(3) Company physical street address, city, state and Zip Code.

(4) Company mailing address, city, state and Zip Code (if separate from physical).

(5) Company telephone number.

(6) Date the company was started.

(7) Number of employees at your location.

(8) Chief executive officer/key manager.

(9) Line of business (industry).

(10) Company Headquarters name and address (reporting relationship within your entity).

(d) Processing time should be taken into consideration when registering. Offerors who are not registered in SAM should consider applying for registration immediately upon receipt of this solicitation. See <https://www.sam.gov> for information on registration.

(End of Provision)

L.3 52.212-1 Instructions to Offerors – Commercial Items (SEP 2023)

Addendum to 52.212-1:

1. Paragraph (a) is replaced with: North American Industry Classification System (NAICS) code and small business size standard. The NAICS code and small business size standard for this acquisition are 561720, \$18 million. This acquisition is competitive 8(a) set aside.

2. Paragraphs (b) see number 9 below.

3. Replace paragraph (c) with the following instruction:

(c) Period of acceptance of bids. The bidder agrees to hold the prices in its bid firm for 120 calendar days from the date specified for receipt of bids unless another time period is specified in an addendum to the solicitation.

4. Delete paragraphs (d), (e), (g) (h), (i), (k) and (l) in their entirety.

5. Paragraph (f) is replaced with FAR Provision 52.214-7.

6. Special attention is directed to the following provisions incorporated by reference in this solicitation: 52.214-3 Amendments to Invitations for Bids; 52.214-4 False Statements in Bids; 52.214-6 Explanation to Prospective Bidders; 52.214-10 Contract Award-Sealed Bidding; and 52.214-12 Preparation of Bids.

7. All referenced documents for this solicitation are available on System for Award Management (SAM) website at www.sam.gov.

8. This is an electronic solicitation release. No hard copies will be mailed. Amendments to Invitation for Bids will be posted to the System for Award Management (SAM) website at www.sam.gov. It is the RESPONSIBILITY of each bidder to review the website for notices of amendments, updates, or changes to current information.

9. All Bids shall be submitted by the June 27, 2024, 2:00 pm ET for bid opening. ONLY EMAIL OR PHYSICALLY DROPPED OFF HARD COPY BIDS will be accepted. U.S. mail, fax, and commercial carrier (Fedex, UPS, etc.) bids WILL NOT be accepted. The Procurement office for FLETC is 100% remote. There are no individuals that can accept mailed or fax bids. The only email address bids will be accepted is

erin.johnson@fletc.dhs.gov. The subject line of the email MUST states 70LGLY24BGLB00001 Sealed Bid for Janitorial Services. For hard copy bids, bids can ONLY be physically delivered at the address identified below and placed in the wooden box labeled "Bid Box." To be accepted hard copy bids shall be submitted in a sealed envelope clearly marked on the outside 70LGLY24BGLB00001 Sealed Bid for Janitorial Services, time and date specified for receipt, and the name and address of the bidder. All bids shall be addressed to the attention of Erin Johnson. Bids physically delivered are to ONLY be delivered to the bid box located at Building 1. Bid Box is located at the following address:

Department of Homeland Security
Federal Law Enforcement Training Center
Building 1
1131 Chapel Crossing Road
Glynco, GA 31524

A public bid opening will be held soon after bids are due in Building 99. The official time clock for this bid opening is the World Clock ET. NOTE: The Federal Law Enforcement Training Center is a secured facility. Access to FLETC has to be coordinated in advance and can take up to two (2) weeks. Foreign Nationals takes at the least 30 days. If a vendor wishes to attend the public bid opening; then Attachment 12, FLETC Form 121-00-02 (7/23) section A must be completely filled out and submitted to the Contracting Officer at least two (2) weeks in advance of the public bid opening. This form is to be submitted to the following email addresses: erin.johnson@fletc.dhs.gov. ID(s) will be required upon entering FLETC. It is the responsibility of the contractor to obtain access to the facility via submitting the required forms on time. Inability to do so will not be considered grounds for late submission of a bid and/or a reason to delay bid opening. Due to spacing, companies will only be allowed two (2) personnel to represent at the public bid opening. If more than two (2) personnel arrive for the bid opening; the additional personnel will not be allowed to attend. Failure to submit the form correctly filled out and in the time frame specified in this paragraph can result in access being denied. FLETC reserves the right to deny access to the facility to individuals that are deemed to be a security risk by FLETC Security.

10. Bid Submission (one (1) copy). The Bid submission MUST be clearly marked as stated in 9 above and MUST include:

- a. Original signed and dated Standard Form 1449 along with the completed Schedule for all Contract Line-Item Numbers shown on the schedule and the Section B – Recap Sheet.
- b. Bidder Representations and Certifications in the form of the completed FAR Provision 52.212-3, or a statement indicating that the Representations and Certifications have been completed on the System for Award Management (SAM) website.
- c. Acknowledgement of amendments to the solicitation. Acknowledgement of an

amendments is a signed copy of the first page of the amendment.

11. Electronic submissions via email **will be accepted**. Fax bids will not be accepted. Bids shall not be mailed through a commercial/Government carrier and will not be accepted.

12. Bid Opening. See number 9 above.

13. SITE VISIT: An organized site visit has been scheduled for May 14, 2024, at 10:00 am ET. Participants shall meet at:

Department of Homeland Security
Federal Law Enforcement Training Center
Building 1, 1131 Chapel Crossing Road
Brunswick (Glynco), GA 31524

NOTE: The Federal Law Enforcement Training Center is a secured facility. Access to FLETC has to be coordinated in advance and can take up to a week. Foreign Nationals takes at the least 30 days. If a vendor wishes to attend the site visit; then Attachment 12, FLETC Form 121-00-02 (7/23) section A must be completely filled out and submitted to the Contracting Officer at least two (2) weeks in advance of the site visit. This form is to be submitted to the following email addresses: erin.johnson@fleetc.dhs.gov. ID(s) will be required upon entering FLETC. Due to spacing, companies will only be allowed two (2) personnel to represent at the site visit. If more than two (2) personnel arrive for the site visit; the additional personnel will not be allowed to attend. Failure to submit the form correctly filled out and in the time frame specified in this paragraph can result in access being denied. FLETC reserves the right to deny access to the facility to individuals that are deemed to be a security risk by FLETC Security.

14. GENERAL INFORMATION/QUESTIONS: The Contracting Officer (CO) is the sole points of contact for this acquisition. Address all written questions or concerns to the CO via email only. Please identify the applicable Performance Work Statement (PWS) paragraph number or solicitation reference with each question. All questions regarding this solicitation should be submitted in writing via email to the CO Erin Johnson at erin.johnson@fleetc.dhs.gov. Questions must be submitted no later than May 20, 2024, 2:00 pm ET. Subject line in the email shall read "Questions for Solicitation 70LGLY24BGLB00001, Janitorial Services". The only method questions shall be submitted is via email to erin.johnson@fleetc.dhs.gov.

(j) *Unique entity identifier*. (Applies to all offers that exceed the micro-purchase threshold and offers at or below the micro-purchase threshold if the solicitation requires the Contractor to be registered in the System for Award Management (SAM).) The Offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "Unique Entity Identifier" followed by the unique entity identifier that identifies the Offeror's name and address. The Offeror also shall enter its Electronic Funds Transfer (EFT) indicator, if applicable. The EFT indicator is a four-

character suffix to the unique entity identifier. The suffix is assigned at the discretion of the Offeror to establish additional SAM records for identifying alternative EFT accounts (see FAR [subpart 32.11](#)) for the same entity. If the Offeror does not have a unique entity identifier, it should contact the entity designated at www.sam.gov for unique entity identifier establishment directly to obtain one. The Offeror should indicate that it is an offeror for a Government contract when contacting the entity designated at www.sam.gov for establishing the unique entity identifier.

L.4 52.214-34 Submission of Offers in the English Language (APR 1991)

Offers submitted in response to this solicitation shall be in the English language. Offers received in other than English shall be rejected.

(End of Provision)

L.5 52.214-35 Submission of Offers in U.S. Currency (APR 1991)

Offers submitted in response to this solicitation shall be in terms of U.S. dollars. Offers received in other than U.S. dollars shall be rejected.

(End of Provision)

L.6 52.233-2 -- Service of Protest. (Sep 2006)

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from erin.johnson@fletc.dhs.gov.

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

(End of Provision)

L.7 52.237-1 Site Visit (APR 1984)

Offerors or quoters are urged and expected to inspect the site where services are to be performed and to satisfy themselves regarding all general and local conditions that may affect the cost of contract performance, to the extent that the information is reasonably obtainable. In no event shall failure to inspect the site constitute grounds for a claim after contract award.

(End of Provision)

L.8 Options

Offerors shall price the option requirements by assuming that the minimum hourly wages and fringe benefits established by the Administrator, Wage and Hour Division, U.S. Department of Labor for the initial twelve month period of performance will apply to the additional option periods. The minimum wage rates and fringe benefits applicable to the initial period of performance are outline in the U.S. Department of Labor Wage Determinations located in Section J of this solicitation.

L9 52.216-1 - Type Of Contract (APR 1984)

The Government contemplates award of a Firm Fixed Price contract resulting from this solicitation.

END OF SECTION L

SECTION M - EVALUATION FACTORS FOR AWARD

M.1 Award

Bidders will be evaluated on an all or none basis inclusive of the option years. Award will be made to the lowest responsive, responsible bidder, whose bid conforms to this solicitation.

M.2 52.217-5 -- Evaluation of Options. (Jul 1990)

Except when it is determined in accordance with FAR 17.206(b) not to be in the Government's best interests, the Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).
(End of Provision)

ATTACHMENT 1

ENVIRONMENTAL REQUIREMENTS

1. HAZARDOUS WASTE MANAGEMENT

a. The Contractor is responsible for ensuring compliance with all requirements governing the handling of hazardous waste. The disposal of all hazardous/potentially hazardous materials and hazardous waste (i.e. used paints, cleaning products, solvents, thinners, rags, brushes, rollers, propellants, etc.) shall be accomplished in accordance with the Federal Law Enforcement Training Center (FLETC) Hazardous Waste Management Plan. The Contractor shall also comply with all Environmental Protection Agency (EPA) Hazardous Waste Regulations, and Georgia Environmental Protection Division (Ga EPD) regulations for all non-hazardous and hazardous waste management, disposition and disposal.

b. The Contractor shall submit a Hazardous Waste Management Plan that conforms to the FLETC Hazardous Waste Plan with their proposal. The Contractor shall have an approved hazardous waste plan before the Contractor can begin

c. The Contractor shall not remove or ship hazardous waste from the FLETC. The shipping and disposal of Hazardous Waste shall be documented under the FLETC Generator EPA ID Number GA6202932244. Only designated individuals from the FLETC Environmental and Safety Branch (ESB) will sign the Hazardous Waste Manifest as the generating activity. Hazardous waste shall be managed and collected in strict accordance with the FLETC Hazardous Waste Management Plan. FLETC ESB will dispose, transfer, and transport hazardous waste generated by the Contractor utilizing the Waste Transfer Document.

d. The Contractors' Environmental Representative shall be responsible for the proper segregation, packaging and handling of hazardous waste in accordance with the FLETC Hazardous Waste Management Plan (HWMP).

e. The Contractor shall coordinate through ESB for all hazardous waste storage, transportation and disposal. A Waste Information Document (WID) will be provided by the Government for each waste-stream per the Hazardous Waste Management Plan.

f. All containerization, labeling and storage of waste shall be in accordance with the FLETC HWMP.

g. Hazardous waste shall be stored at a designated Satellite Accumulation Area. (Note: The FLETC will establish the SAA Area) When the waste stream exceeds 55 gallons it shall be transported, within 72 hours, to the 90-day accumulation site by contacting the COR(s) who will contact FLETC ESB. The Government will then transport the waste.

h. The Contractor shall coordinate with the FLETC ESB, who will provide guidance and assistance with the identification of waste streams and disposal.

i. ESB will assist in designating Storage locations, (SAA's), providing labels and waste transfer Documents, and will conduct daily inspections on SAA's using The SAA Inspection Checklist.

j. All waste disposal accomplished through the 90-day accumulation Site will be the responsibility of FLETC. The Contractor shall be responsible for proper segregation, identification and classifying of each waste stream.

k. The Contractor shall coordinate with COR(s) and ESB within 14 days of award of the contract to schedule Hazardous Waste Training. The Hazardous Waste Training will take approximately one hour.

l. The Contractor shall provide the COR(s) who will provide ESB with a copy off all hazardous waste documentation annually or upon request.

2. ENVIRONMENTAL NON-CONFORMANCE

a. Any time the Contractor or their employees violate an Occupational Safety and Health Administration (OSHA), EPA, Ga. EPD, or FLETC environmental regulation, the Contractor is contractually bound to conform and correct any environmental discrepancies immediately.

b. All OSHA or environmental fines or violations imposed on FLETC by Ga. EPD or any environmental regulatory body as a result of the Contractor's non-compliance shall be the Contractor's responsibility. The Contractor shall be billed by FLETC for the full amount of the fine and billed for any administrative cost associated with the violation. The Contractor shall also be responsible for any corrective actions imposed by the authority.

3. INDOOR AIR QUALITY MANAGEMENT

a. The Contractor shall aggressively work to maintain clean indoor environments through best management practices (ex. Cleanliness, Scheduled Cleaning, Reporting of Water Leaks, etc..).

4. SUPPLIES, MATERIALS, AND EQUIPMENT PROVIDED BY THE CONTRACTOR

a. Unless otherwise specified herein, the Contractor shall furnish all supplies, materials, and equipment necessary for the performance of work under this contract. All supplies and materials shall be of a type and quality that conform to applicable Federal specifications and standards and, to the extent feasible and reasonable, *include the exclusive use of environmentally-preferable products*. All supplies, materials, and equipment to be used in the performance of work described herein are subject to the approval of the Contracting Officer Representatives (CORs).

b. The Contractor shall comply with all applicable provisions of the Federal Hazard Communication Program (29 CFR 1910.1200). Within 14 days of receipt of materials or products for which a Safety Data Sheet (SDS) has been promulgated by the manufacturer, the

Contractor shall provide the COR(s) and ESB with a valid copy of the SDS/ for each hazardous material in use or stored in FLETC facilities. The Contractor shall provide the COR(s) and ESB with the approximate quantities (i.e., ± ten percent) and the location(s) of all hazardous materials stored by the Contractor. The Contractor shall update this information at least once each quarter or more frequently when quantities for any hazardous material change by more than ten percent for any single product and submit to the COR(s) and ESB. The Contractor shall maintain accounting for all hazardous materials used and shall provide the accounting in volume upon request by the COR(s) and ESB.

c. The Contractor must submit to the COR(s) and ESB a list indicating the name of the manufacturer, the brand name, and the intended use of each of the materials, chemicals, and compounds proposed for use in the performance of its work. The Contractor shall not use any materials, chemicals, or compounds which the COR(s) and ESB determines would be unsuitable for the intended purpose or harmful to the surfaces to which applied or, as might be the case for such items as paper or soap products, unsatisfactory for use by occupants. Whenever practical and no deviation from Federal specifications or standards results, the Contractor shall utilize products and material made from recovered materials (e.g., recycled paper and paper products) to the maximum extent possible without jeopardizing the intended end use or detracting from the overall quality delivered to the end user. For the recycled content products evaluation, all non-chemical products proposed for use under this contract must conform to the EPA Comprehensive Procurement Guide (CPG) <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program> if the products are CPG-designated items. It is desirable for products that meet the desired objective (e.g., ability to clean effectively) and is not CPG-designated items also to contain the highest-possible amounts (by percentage) of recovered material(s) and post-consumer content.

d. The Contractor shall be required to meet or exceed the below-listed Mandatory “Environmental Preferability” Submission criteria required in Section II and incorporated into the Contractor’s Cleaning Operations for all of the chemical cleaning-products used during the performance of the contract.

The offered products must meet the required consistencies as stated below:

(1) Bathroom tissue - The bathroom tissue must contain at least 100% recovered materials and 50% post-consumer content.

(2) Toilet Seat Covers - Toilet seat covers must contain at least 100% recovered materials and 50% post-consumer content.

(3) Paper Towels - The paper towels must contain at least 100% recovered materials and 40% post-consumer content.

(4) General Purpose industrial wipes - The general purpose industrial wipes must contain at least 100% recovered materials and 40% post-consumer content.

(5) Plastic trash bags - Plastic trash bags must contain at least 25% post-consumer content.

(6) Proposed environmentally-preferable chemical cleaning-products which must be selected in accordance with the criteria of this Solicitation. At a minimum, the Plan must identify products by brand name for each of the following product types:

- (a) All-purpose cleaner
- (b) General degreaser
- (c) General disinfectant
- (d) Graffiti remover
- (e) Chrome and brass cleaner/polish
- (f) Glass cleaner
- (g) Furniture polish
- (h) Floor stripper
- (i) Floor finisher
- (j) Carpet cleaner
- (k) Solvent spotter
- (l) Gum remover
- (m) Wood floor finish
- (n) Bathroom hand cleaner/soap
- (o) Bathroom disinfectant
- (p) Bathroom cleaner
- (q) Bathroom deodorizers
- (r) Urinal deodorizers
- (s) Lime and scale remover

NOTE: The Contractor may propose more than one product within a product category and/or propose a product or products addressing more than one product category.

The product attributes for the proposed product brands in each of the above categories must be summarized on the form included in the Solicitation package. Once this list of products has

been approved by the ESB through the Contracting Officer (CO), the Contractor shall use only those approved cleaning chemical products in the building. If for some reason the product is found later to be ineffective, or the Contractor would otherwise like to propose an alternative product or, if the CO would like to propose a more environmentally-preferable product, either the Contractor or CO may propose for consideration an “equal” product through a joint agreement with the CO upon approval of ESB. The CO is the final decision-maker for such substitutions and must approve each in writing;

e. The Contractor shall provide Cormatic soap (or equivalent) for all rest-room Cormatic dispensers.

f. The Contractor shall furnish all necessary cleaning equipment including: power-driven floor-scrubbing machines; waxing and polishing machines; **for carpet cleaning, vacuum cleaners equipped with High Efficiency Particulate Air (HEPA) filters able to trap at least 99.97 percent of all airborne particles that are collected by the vacuum cleaner vacuums capable of vacuuming liquids**; and all other equipment that may be needed for the performance of work under this contract. Such equipment shall be of the size, type, and condition customarily used in this work, shall conform to all applicable safety codes, and shall meet the approval of the COR. Defective equipment shall be brought to the attention of the COR within two hours of knowledge by the Contractor, and repaired or replaced at the Contractor's expense within 72 hours. *NOTE: Equipment powered by combustion engines (e.g., gasoline, propane, CNG, diesel) shall not be authorized for use or storage in areas other than locations approved, in advance, by the COR(s). All storage locations and/or facilities shall be assigned to the Contractor by the COR(s).*

g. For Each Product used the Contractor shall develop **Product Use and Cleaning Guides** which define standard operating procedures for instructing staff in the following areas: the proper use, storage, and disposal of cleaning products; proper cleaning procedures; proper operation of equipment; and other procedures/instructions to accomplish work under this contract.

h. The contractor shall provide a quarterly list/report to the COR(s) of all environmentally preferred products (Tissue Products/Toner Cartridges/Concrete/Landscaping Timbers, Cleaning Products). The report shall contain the following as a minimum:

- (i) The total dollar amount used on the above items
- (ii) The dollar amount of recovered materials used (recycled) on the above items
- (iii) If not able to purchase recovered materials an explanation as to why not

The Contractor shall adhere to the FLETC HAZMIN Standard Operating Procedure (SOP) and shall have all hazmat (Hazardous Materials) approved by the ESB before purchasing the product.

5. CONTRACTOR PROCUREMENT PROGRAM

The Contractor shall implement a comprehensive Affirmative Procurement Program for the purchasing of environmentally-preferable products and products made with recovered materials to the maximum extent possible. The Contractor shall detail how it intends to keep abreast of the development and increasing availability of environmentally-preferable products and how any new or improved products shall be incorporated on an ongoing basis into contract performance. The Contractor shall also indicate how, at a minimum, it shall conform to the Comprehensive Procurement Guidelines (CPG) published by EPA with respect to recovered material products. The Contractor shall update its Program to accommodate CPG revisions. The Contractor shall estimate the quantities of recycled-content and environmentally preferable products that shall be purchased during the term of this Contract and shall provide an annual accounting of all products used. The accounting shall be updated each month to provide information for data calls.

6. WASTE MINIMIZATION

The Contractor shall define and establish a Waste Minimization and Recycling Program to minimize the Contractor's on-site generation of non-recyclable waste generated during contract performance. The Program shall enhance the separation of recyclable materials from the non-recyclable waste generated throughout the buildings with collection-point and/or post-collection-point-separation of recyclable materials. The Program shall:

- (a) Define procedures for monitoring the volume of waste managed and recyclables recovered;
- (b) Determine the rate(s) of participation in dorms
- (c) Define activities to promote occupant participation and discourage contamination of recovered materials
- (d) Address measures to be taken to ensure that the Contractor's personnel observe and promote the Program, and;
 - (1) Provide Recycling boxes/containers at convenient locations (dorms and Offices)
 - (2) Schedule collection of recyclable material
 - (3) Establish effective procedures relative to the recovery and recycling of the following materials, at a minimum:
 - (i) Aluminum containers (e.g., beverage cans);
 - (ii) Telephone and other books; and
 - (iii) Scrap metal, including steel containers.

7. HAZARDOUS MATERIAL STORAGE

The Contractor shall follow procedures, established by FLETC for the storage of hazardous materials that conforms with good housekeeping practices, the National Fire Prevention Association (NFPA) Code, and applicable federal and municipal regulations.

SECTION II: ENVIRONMENTAL PREFERABILITY SUBMISSION

CONTRACTOR'S ENVIRONMENTAL PREFERABILITY SUBMISSION

This section details what bidders must include in their “Environmental Preferability Submission” upon contract award.

(1) Introduction: Executive Order 13990 (Jan 2021). *Climate Crisis; Efforts to Protect Public Health and Environment and Restore Science* highlights the need to use science to reduce greenhouse gas emissions, bolster resilience to the impacts of climate change, and prioritize environmental justice. Accordingly, this solicitation requires the following requirements:

- Reducing Methane Emissions in the Oil and Gas Sector
- Establishing Ambitious, Job-Creating Fuel Economy Standards
- Job-Creating Appliance- and Building-Efficiency Standards
- Protecting Our Air from Harmful Pollution
- Consideration should be given to the aforementioned requirements to ensure compliance with this E.O.

Accordingly, this solicitation requires that bidders provide information allowing the FLETC to evaluate and verify the environmental preferability characteristics of the chemical cleaning products, supplies, and materials required in the performance of this contract. This solicitation also requires the bidders to identify which products, supplies, and materials used under this contract contain recycled content as mandated by the U.S. Environmental Protection Agency (EPA) through EPA’s publication of the Comprehensive Procurement Guideline (CPG). Finally, bidders are being asked to address Federal recycling mandates by proposing a strategy to manage and enhance waste minimization.

(2) Definitions: *Environmentally preferable* means that a product or service has a lesser or reduced effect on human health and the environment when compared with competing products or services that serve the same purpose. *Chemical cleaning products* are the cleaning products, supplies, and materials required in performance of this contract. *Recycled content products* are products which are made with waste materials and by-products that have been recovered or diverted from solid waste.

(3) Helpful Resources: Useful guidance for identifying product brands having one or more environmentally preferable attributes can be found at EPA’s website, “The Cleaning

Products Pilot Project,” at <http://www.epa.gov/opptintr/epp/purchaser.html>. Bidders are also directed to the General Service Administration (GSA) “Think Green” website, found at <http://pub.fss.gsa.gov/environ/index.html>, from which there is a link to the GSA’s “Environmental Products Guide” and other potentially helpful sites. Please note that Offerors are not permitted to purchase off of the GSA’s Federal Supply Schedule, which is reserved for government agencies; however, these GSA materials may provide Offerors with an additional source of potentially compliant product brand names.

(4) Mandatory and Desirable Characteristics--Chemical Cleaning Products: The FLETC has established both *Mandatory* characteristics and *Desirable* characteristics for evaluation of five (5) representative categories of *chemical cleaning products*.

a. Mandatory (i.e., “Pass/Fail”) characteristics are those that must be achieved by the products.

b. Desirable characteristics are those that, to the degree achieved by a product beyond the Mandatory requirements in a given product category, shall result in more favorable consideration of that product category under the “Environmental Preferability” component of the evaluation.

c. Bidders shall provide a *Safety Data Sheet* (SDS), equivalent information, and/or any additional information specifically requested for each product offered in the product categories set forth below to enable the FLETC Environmental and Safety Branch to evaluate both Mandatory and Desirable characteristics with respect to that product. Prospective contractors cannot use any materials, chemicals, or compounds which the ESB determines would be unsuitable. Once approved, the product will be placed on the contractor’s Authorized Use List (AUL). The contractor shall work with the COR and ESB to keep the AUL updated. The contractor must maintain the AUL and copies of all applicable SDS’ as required by the Hazard Communication Act.

d. Failure to submit an SDS, equivalent data, or any other information required to substantiate claims made about one or more offered products shall be deemed the same as failing to meet the Mandatory criteria for that product category and may result in the Government excluding an offeror’s proposal from further consideration.

(5) Mandatory and Desirable Characteristics--Recycled Content Products: In accordance with the EPA’s *CPG*, the FLETC also has established both Mandatory and Desirable characteristics, as defined above with respect to chemical cleaning products, for evaluation of the offered *recycled content products*. As noted above, failure to meet the Mandatory criteria for any of those product categories and may result in the Government excluding an offeror’s proposal from further consideration.

(6) Waste Minimization and Recycling Strategy: Bidders also are required to propose a *Waste Minimization and Recycling Strategy* in this portion of their proposals. Failure to address this shall result in a proposal being considered incomplete and, accordingly, may result in the Government excluding the proposal from further consideration.

(b) Chemical Cleaning Product Categories: The FLETC shall evaluate the Mandatory and Desirable characteristics of products in five (5) designated Chemical Cleaning Product Categories listed below. Bidders may propose more than one product within a product category (example only–brand “X” and brand “Y” for all-purpose cleaner) and/or propose a single product that addresses more than one product category or cleaning task (example only–brand “X” as all-purpose cleaner and general disinfectant).

Chemical Cleaning Product Categories

- (1) All-purpose cleaner
- (2) General degreaser
- (3) General disinfectant
- (4) Floor Stripper
- (5) Bathroom Cleaner

Although products in only these five (5) product categories will be evaluated for meeting Mandatory and Desirable characteristics, the successful bidder shall be required to meet or exceed the below-listed Mandatory Environmental Preferability criteria in **all** of the chemical cleaning products presently envisioned for use during the performance of the contract.

(c) Chemical Cleaning Products **Mandatory** Characteristics: The proposal must demonstrate that products in each of the 5 above categories meet the following four (4) criteria:

(1) A complete SDS and/or manufacturer product information for each product may provide sufficient data to enable assessment under this criterion. Additional supporting product information may be requested of an offeror.

(2) No Sealed Aerosol Spray Cans: No cleaning products shall be used on-site that are contained in pressurized, sealed aerosol spray cans. The FLETC chooses to eliminate on-site use of products so delivered because these containers require additional handling to fully discharge product and propellant and are not reusable or recyclable. All chemical cleaning products must be available in either a liquid form or manual pump action sprays and/or concentrates that can be dispensed into pump bottles for use. Acceptable supporting data here may include a picture of the commercially available product delivery system (as in commercial literature) and/or description of the bidder’s intended delivery system.

(3) Carcinogens: Eliminate the use of products containing known and probable carcinogens. Accordingly, no chemical cleaning product shall contain constituent compounds that are classified by EPA as known or probable carcinogens. A complete SDS for each product may provide sufficient data to enable assessment under this criterion. This information typically would be found under the “Health Hazard Data” section (Sec. VI) of the SDS under “Carcinogenicity.” Additional supporting product information may be requested of an offeror.

(4) Not a Hazardous Waste: Products must not constitute an unknown hazardous waste requiring waste identification testing, as defined at 40 CFR (Code of Federal Regulations) Part 261, when offered for disposal. A complete SDS for each product may provide sufficient data to enable assessment under this criterion. This information typically would be found under Section VII, "Precautions for Safe Handling and Use," under the "Waste Disposal Method" portion of SDS. Additional supporting product information may be requested of an offeror.

(d) Chemical Cleaning Product **Desirable** Characteristics: The following five (5) characteristics if present to some verifiable or demonstrable degree in an offered product (e.g., as indicated by manufacturer's literature and/or an SDS for that product) shall, assuming that the product otherwise meets efficacy requirements (see Subsection (e) hereof), receive more favorable consideration under the "Environmental Preferability" component of the evaluation.

(1) Minimizes skin, eye and respiratory irritation: It is desirable that chemical cleaning products not contain chemicals that are strong irritants to the skin, eye and respiratory system. See "The Cleaning Products Pilot Project," at <http://www.epa.gov/opptintr/epppurchaser.html>, where the user may review products for "Environmental Attributes" that EPA has considered including, Skin Irritation, Air Pollution Potential, Fragrances, Dyes, and Minimization of Exposure to Concentrates. Furthermore, it is desirable for certain chemical cleaning products to be used in liquid form rather than through a delivery system that "atomizes" or delivers the product as a fine mist. Eliminating such delivery minimizes the likelihood of inhalation by the user.

(2) Biodegradability: Bidders shall receive more favorable consideration commensurate with the number of product categories for which proposed products exhibit partial or complete biodegradability. With respect to cleaners, solvents or any other non-paper product, "biodegradability" shall mean the definition set forth at subparagraph 4.2.2 of *Green Seal* Standard GS-8 for General Purpose Household Cleaners. Further, sufficient proof of biodegradability may be shown not only by conducting product testing as set forth in the referenced standard, but by peer-reviewed literature or databases or other proof that product biodegradability has been verified. *Green Seal* is an independent certifying organization that has developed environmental Preferability standards through an open process. It is located at 1400 Sixteenth Street, N.W., Washington, D.C. 20036, (202) 588-8400, Website: <http://www.greenseal.org>.

(3) Dyes and Fragrances: It is a basic principle of pollution prevention to avoid unnecessary additives. Accordingly, bidders are asked to identify any dyes and/or fragrances that have been added to a product. The FLETC recognizes that some cleaning products may have a natural odor associated with the cleaning agent (e.g. a lemon odor in a citrus-based cleaner). If a dye or fragrance has been added, please note whether or not it is deemed to be of "food grade" in accordance with Food and Drug Administration (FDA) guidelines. If not "food grade," bidders are asked to identify the constituent compounds of such dyes and/or fragrances.

(4) Recyclable Containers/Minimization of Non-Recyclable Waste: To minimize the generation of solid waste, FLETC desires that newly delivered chemical cleaning products, cleaning equipment and machinery, be packaged in recyclable or reusable containers and that Bidders examine ways of otherwise minimizing non-recyclable waste. Such means may include

use of refillable product distribution devices and/or concentrates. Bidders are asked to identify for each product offered (a) whether the container can be sent back to the product distributor or manufacturer for reuse and/or (b) whether the container is made of readily recyclable material (e.g., glass, aluminum, steel, or PETE-1 or HDPE-2 plastics). Furthermore, Bidders are actively encouraged to ensure that products use no, or only a minimal amount of, polypropylene and/or polystyrene (“Styrofoam”) packaging or similar non-recyclable, non-biodegradable packaging. Manufacturer literature clearly depicting the product packaging may be helpful. Bidders are encouraged to describe such strategies in their “Waste Minimization and Recycling Strategy” submission (see Subsection (h) hereof).

(5) Other: Bidders are invited to submit any other information not specifically covered by the enumerated *Mandatory* or *Desirable* characteristics that has a bearing on the environmental Preferability of offered products. This could include, for example, showing that a product category meets or exceeds the relevant *Green Seal* standards in whole or in part. Website: <http://www.greenseal.org>. As noted, useful guidance for identifying vendors or product brands having one or more environmentally preferable attributes can be found at EPA’s website or at GSA’s website.

(e) Product Efficacy Testing: In addition to being evaluated for environmental Preferability, offered products may be evaluated for their efficacy. That is, a chemical cleaning or recycled content product that meets all *Mandatory*, as well as one or more *Desirable*, characteristics still may be deemed ineffective for its intended purpose(s) after testing by the evaluators. The evaluators may, at their sole discretion, deem a product ineffective. In such a case, a bidder submitting an otherwise acceptable bid shall be informed of the nature of the deficiency (ies) of the product and have an opportunity to substitute the proposed product with another, effective product meeting all *Mandatory* characteristics. FLETC’s failure to test a product for efficacy during the evaluation and award process shall in no way effect its ability to assess such efficacy and, if warranted, require product replacement(s) during the performance phase of the contract.

(f) Recycled Content Products -- Mandatory Characteristics: Standards for minimum recycled content are codified in the *Comprehensive Procurement Guide (CPG)* and can be found on EPA’s *CPG* website, at <http://www.epa.gov/cpg>. Bidders also are advised that GSA’s “Think Green” website, found at <http://pub.fss.gsa.gov/environ/index.html>, links to the GSA’s “Environmental Products Guide” and other potentially helpful sites. The Guide includes a Section with information on paper towels, toilet paper, toilet seat covers, recycled content trash bags, and cleaning cloths and pads. Guidance may also be found at <http://www.epa.gov/cpg/products/paper.htm> and http://www2.ergweb.com/cpg/user/cpg_search.cfm (and, particularly, the link to “Commercial/ Industrial Sanitary Tissue”).

Bidders must identify what specific brand of product is proposed for use under this contract in each of five (5) product categories listed below. The offered products must meet each of the following Mandatory Characteristics or the offeror risks its proposal being eliminated from further consideration:

(1) Bathroom tissue: The bathroom tissue must contain at least 100% recovered

materials and 50% post-consumer content.

(2) Toilet Seat Covers: Toilet seat covers must contain at least 100% recovered materials and 50% post-consumer content.

(3) Paper towels: The paper towels must contain at least 100% recovered materials and 50% post-consumer content.

(4) General purpose industrial wipes: The general purpose industrial wipes must contain at least 100% recovered materials and 40% post-consumer content.

(5) Plastic trash bags: Plastic trash bags must contain at least 25% post-consumer content.

(g) Recycled Content Products – Desirable Characteristics: The following three (3) characteristics if present to some verifiable or demonstrable degree in an offered product, as applicable (e.g., as indicated by manufacturer’s literature and/or by an independent certification firm), shall, assuming that the product otherwise meets efficacy requirements (see Subsection (e) hereof), receive commensurate favorable consideration.

(1) Deinking of Recovered Paper: FLETC prefers to avoid the procurement of recovered paper that has been deinked using a solvent that either contains elemental chlorine or is listed by the EPA under Section 313 of the Emergency Planning and Community Right-to-Know Act. Bidders must identify the deinking process used for each of the paper products identified in Subsection (f), above, for each of the offered products. Supporting documentation from the manufacturer is recommended. For reference, the relevant portion of the applicable *Green Seal* standard is 4.2 in Standard GS-9, “Environmental Standard for Paper Towels and Napkins.”

(2) Bleaching of Recovered Paper: FLETC prefers to avoid the procurement of recovered paper that has been bleached with either chlorine or any of its derivatives (such as hypochlorite and chlorine dioxide). Bidders must identify the bleaching process used for each of the paper products identified in Subsection (f), above, for each of the offered products. Supporting documentation from the manufacturer is recommended. For reference, the relevant portion of the applicable *Green Seal* standard is 4.3 in Standard GS-9, “Environmental Standard for Paper Towels and Napkins.” See Attachment H.

(3) Additional Recycled Content Products; Higher recycled content percentages: First, FLETC prefers that additional products--i.e., other than those enumerated at Subsection (f), above--be made with recovered materials. Examples of products to be used in performance of this contract that can contain recovered and post-consumer materials include cleaning supply carts and waste collection carts. The bidder is invited to identify such other products and to provide information documenting the recovered material content and the post-consumer content of those products. Second, bidders are invited to propose, where applicable, higher than the mandated recycled content percentage for the recycled content products that are enumerated at Subsection (f) hereof. Bidders are advised that FLETC shall be particularly interested in the efficacy of these products and is likely to require samples.

(h) Waste Minimization and Recycling Strategies: First, as noted at Subsection (d) (4) hereof, the FLETC is interested in minimization of non-recyclable waste generated in the performance of this contract. Second, like most federal offices, FLETC has a limited recycling program in place. As in all recycling programs, contamination of recovered materials can be a problem. Foreign matter is sometimes deposited incorrectly in the recycling collection bins. Sometimes, mixed paper is found in the white paper containers.

Accordingly, bidders shall propose methods or procedures, first, for minimizing the non-recyclable waste generated in performance of this contract and, second, to enhance separation under the existing recycling program of recyclable materials from waste generated throughout the building. While there is no minimum *Mandatory* threshold per se under this criterion, an offeror's failure to address these considerations may result in elimination of its proposal from further consideration and, in any case, shall be deemed a proposal deficiency.

The Contractor shall recycle the following:
Aluminum containers (e.g., beverage cans)
Telephone and other books
Scrap metal, including steel containers

With respect to enhancement of separation under the existing recycling program, Offerors should address each of the following areas: (a) procedures for monitoring volume of waste and recyclables recovered; (b) rates of participation in the recycling program; (c) activities to promote participation and avoid contamination of recovered materials; (d) measures to ensure Contractor observance of the recycling program; and (e) procedures for recovery and recycling of the listed recycled materials (f) providing recycling containers in convenient . The purpose of requiring Offerors to address this criterion is to ensure that the successful offeror has the ability to develop and implement this portion (“Waste Minimization and Recycling Program”)
Firm/Key Personnel Experience with Environmentally Preferable Management: Offerors should include any relevant information pertaining to the past experience of their firm and/or key personnel) in managing or performing one or more prior custodial contracts in an “environmentally preferable” manner. This can mean being mindful of some or all of the following: the environmental Preferability of products used, recycled content considerations, waste minimization, or support of recycling programs. This information should be included with the “Environmental Preferability Submission.”

(i) The contractor shall provide a quarterly list/report to the COR of all environmentally preferred products(Tissue Products/Toner Cartridges/Concrete/Landscaping Timbers, cleaning products) The report shall contain the following as a minimum:

- (iv) The total dollar amount used on the above items
- (v) The dollar amount of recovered materials used (recycled) on the above items
- (vi) If not able to purchase recovered materials why not

The Contractor shall adhere to FLETC HAZMIN Standard Operating Procedure (SOP) and shall have all HAZMAT approved by the ESB and COR(s) before purchasing the product. The SOP will be provided to the contractor upon award.

(j) Establish an Environmental Coordinator. The individual in this role is responsible for implementing and successfully executing the Contractor's policy relating to its commitment to environmental management, employee health and safety, and the use of environmentally preferable products. While this may be a collateral assignment, the Contractor shall realize that the FLETC considers this to be a critical position within the Contractor's on-site organization.

Forms: (The Contractor shall add to the forms any additional products such as paints, degreaser, paint stripper, etc...)

"REGISTER OF WAGE DETERMINATIONS UNDER THE SERVICE CONTRACT ACT By direction of the Secretary of Labor	U.S. DEPARTMENT OF LABOR EMPLOYMENT STANDARDS ADMINISTRATION WAGE AND HOUR DIVISION WASHINGTON D.C. 20210 Wage Determination No.: 2015-4477 Revision No.: 26 Date Of Last Revision: 12/26/2023
Daniel W. Simms Director	Division of Wage Determinations

Note: Contracts subject to the Service Contract Act are generally required to pay at least the applicable minimum wage rate required under Executive Order 14026 or Executive Order 13658.

If the contract is entered into on or after January 30, 2022, or the contract is renewed or extended (e.g., an option is exercised) on or after January 30, 2022:	Executive Order 14026 generally applies to the contract. The contractor must pay all covered workers at least \$17.20 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in 2024.
If the contract was awarded on or between January 1, 2015 and January 29, 2022, and the contract is not renewed or extended on or after January 30, 2022:	Executive Order 13658 generally applies to the contract. The contractor must pay all covered workers at least \$12.90 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in 2024.

The applicable Executive Order minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the Executive Orders is available at www.dol.gov/whd/govcontracts.

State: Georgia

Area: Georgia Counties of Brantley, Glynn

****Fringe Benefits Required Follow the Occupational Listing****

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		15.19***
01012 - Accounting Clerk II		17.05***
01013 - Accounting Clerk III		19.07
01020 - Administrative Assistant		29.26
01035 - Court Reporter		18.06
01041 - Customer Service Representative I		13.54***
01042 - Customer Service Representative II		14.83***
01043 - Customer Service Representative III		16.61***
01051 - Data Entry Operator I		15.11***
01052 - Data Entry Operator II		16.48***
01060 - Dispatcher, Motor Vehicle		22.80
01070 - Document Preparation Clerk		14.38***
01090 - Duplicating Machine Operator		14.38***
01111 - General Clerk I		13.77***
01112 - General Clerk II		15.02***
01113 - General Clerk III		18.09

01120 - Housing Referral Assistant	20.14
01141 - Messenger Courier	12.04***
01191 - Order Clerk I	13.18***
01192 - Order Clerk II	14.38***
01261 - Personnel Assistant (Employment) I	16.15***
01262 - Personnel Assistant (Employment) II	18.06
01263 - Personnel Assistant (Employment) III	20.14
01270 - Production Control Clerk	21.72
01290 - Rental Clerk	14.58***
01300 - Scheduler, Maintenance	16.15***
01311 - Secretary I	16.15***
01312 - Secretary II	18.06
01313 - Secretary III	20.14
01320 - Service Order Dispatcher	20.38
01410 - Supply Technician	29.26
01420 - Survey Worker	17.74
01460 - Switchboard Operator/Receptionist	14.53***
01531 - Travel Clerk I	14.35***
01532 - Travel Clerk II	14.74***
01533 - Travel Clerk III	17.44
01611 - Word Processor I	14.38***
01612 - Word Processor II	16.15***
01613 - Word Processor III	18.06
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	24.20
05010 - Automotive Electrician	20.25
05040 - Automotive Glass Installer	18.66
05070 - Automotive Worker	18.66
05110 - Mobile Equipment Servicer	16.07***
05130 - Motor Equipment Metal Mechanic	21.05
05160 - Motor Equipment Metal Worker	18.66
05190 - Motor Vehicle Mechanic	21.05
05220 - Motor Vehicle Mechanic Helper	14.92***
05250 - Motor Vehicle Upholstery Worker	17.34
05280 - Motor Vehicle Wrecker	18.66
05310 - Painter, Automotive	19.84
05340 - Radiator Repair Specialist	18.66
05370 - Tire Repairer	14.51***
05400 - Transmission Repair Specialist	21.05
07000 - Food Preparation And Service Occupations	
07010 - Baker	15.64***
07041 - Cook I	15.23***
07042 - Cook II	17.69
07070 - Dishwasher	11.87***
07130 - Food Service Worker	12.88***
07210 - Meat Cutter	16.21***
07260 - Waiter/Waitress	9.98***
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	22.50
09040 - Furniture Handler	14.14***
09080 - Furniture Refinisher	22.50
09090 - Furniture Refinisher Helper	17.04***
09110 - Furniture Repairer, Minor	19.75
09130 - Upholsterer	22.50
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	13.41***
11060 - Elevator Operator	13.02***
11090 - Gardener	18.77
11122 - Housekeeping Aide	13.02***
11150 - Janitor	13.02***
11210 - Laborer, Grounds Maintenance	14.48***
11240 - Maid or Houseman	11.62***
11260 - Pruner	13.05***
11270 - Tractor Operator	17.45
11330 - Trail Maintenance Worker	14.48***

11360 - Window Cleaner	14.44***
12000 - Health Occupations	
12010 - Ambulance Driver	19.86
12011 - Breath Alcohol Technician	20.42
12012 - Certified Occupational Therapist Assistant	28.03
12015 - Certified Physical Therapist Assistant	28.03
12020 - Dental Assistant	19.18
12025 - Dental Hygienist	34.82
12030 - EKG Technician	30.95
12035 - Electroneurodiagnostic Technologist	30.95
12040 - Emergency Medical Technician	19.86
12071 - Licensed Practical Nurse I	18.26
12072 - Licensed Practical Nurse II	20.42
12073 - Licensed Practical Nurse III	22.77
12100 - Medical Assistant	16.52***
12130 - Medical Laboratory Technician	23.21
12160 - Medical Record Clerk	18.78
12190 - Medical Record Technician	21.85
12195 - Medical Transcriptionist	18.26
12210 - Nuclear Medicine Technologist	44.89
12221 - Nursing Assistant I	11.76***
12222 - Nursing Assistant II	13.23***
12223 - Nursing Assistant III	14.43***
12224 - Nursing Assistant IV	16.21***
12235 - Optical Dispenser	20.42
12236 - Optical Technician	18.26
12250 - Pharmacy Technician	18.26
12280 - Phlebotomist	17.75
12305 - Radiologic Technologist	29.36
12311 - Registered Nurse I	24.83
12312 - Registered Nurse II	30.37
12313 - Registered Nurse II, Specialist	30.37
12314 - Registered Nurse III	36.74
12315 - Registered Nurse III, Anesthetist	36.74
12316 - Registered Nurse IV	44.04
12317 - Scheduler (Drug and Alcohol Testing)	25.31
12320 - Substance Abuse Treatment Counselor	24.04
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	28.05
13012 - Exhibits Specialist II	34.76
13013 - Exhibits Specialist III	42.51
13041 - Illustrator I	28.05
13042 - Illustrator II	34.76
13043 - Illustrator III	42.51
13047 - Librarian	38.49
13050 - Library Aide/Clerk	19.96
13054 - Library Information Technology Systems Administrator	34.76
13058 - Library Technician	21.34
13061 - Media Specialist I	25.08
13062 - Media Specialist II	28.05
13063 - Media Specialist III	31.27
13071 - Photographer I	21.85
13072 - Photographer II	25.77
13073 - Photographer III	30.28
13074 - Photographer IV	37.04
13075 - Photographer V	44.80
13090 - Technical Order Library Clerk	28.05
13110 - Video Teleconference Technician	25.08
14000 - Information Technology Occupations	
14041 - Computer Operator I	13.44***
14042 - Computer Operator II	15.03***
14043 - Computer Operator III	16.96***
14044 - Computer Operator IV	20.82
14045 - Computer Operator V	23.11

14071 - Computer Programmer I	(see 1)	24.20
14072 - Computer Programmer II	(see 1)	
14073 - Computer Programmer III	(see 1)	
14074 - Computer Programmer IV	(see 1)	
14101 - Computer Systems Analyst I	(see 1)	
14102 - Computer Systems Analyst II	(see 1)	
14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		15.41***
14160 - Personal Computer Support Technician		20.82
14170 - System Support Specialist		23.36
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)		31.01
15020 - Aircrew Training Devices Instructor (Rated)		37.51
15030 - Air Crew Training Devices Instructor (Pilot)		43.60
15050 - Computer Based Training Specialist / Instructor		31.01
15060 - Educational Technologist		42.23
15070 - Flight Instructor (Pilot)		43.60
15080 - Graphic Artist		25.05
15085 - Maintenance Test Pilot, Fixed, Jet/Prop		43.60
15086 - Maintenance Test Pilot, Rotary Wing		43.60
15088 - Non-Maintenance Test/Co-Pilot		43.60
15090 - Technical Instructor		24.84
15095 - Technical Instructor/Course Developer		30.38
15110 - Test Proctor		20.04
15120 - Tutor		20.04
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations		
16010 - Assembler		10.89***
16030 - Counter Attendant		10.89***
16040 - Dry Cleaner		13.21***
16070 - Finisher, Flatwork, Machine		10.89***
16090 - Presser, Hand		10.89***
16110 - Presser, Machine, Drycleaning		10.89***
16130 - Presser, Machine, Shirts		10.89***
16160 - Presser, Machine, Wearing Apparel, Laundry		10.89***
16190 - Sewing Machine Operator		14.03***
16220 - Tailor		14.88***
16250 - Washer, Machine		11.56***
19000 - Machine Tool Operation And Repair Occupations		
19010 - Machine-Tool Operator (Tool Room)		22.50
19040 - Tool And Die Maker		27.27
21000 - Materials Handling And Packing Occupations		
21020 - Forklift Operator		16.82***
21030 - Material Coordinator		21.72
21040 - Material Expediter		21.72
21050 - Material Handling Laborer		15.18***
21071 - Order Filler		13.32***
21080 - Production Line Worker (Food Processing)		16.82***
21110 - Shipping Packer		16.63***
21130 - Shipping/Receiving Clerk		16.63***
21140 - Store Worker I		13.81***
21150 - Stock Clerk		18.82
21210 - Tools And Parts Attendant		16.82***
21410 - Warehouse Specialist		16.82***
23000 - Mechanics And Maintenance And Repair Occupations		
23010 - Aerospace Structural Welder		25.15
23019 - Aircraft Logs and Records Technician		19.75
23021 - Aircraft Mechanic I		23.79
23022 - Aircraft Mechanic II		25.15
23023 - Aircraft Mechanic III		26.71
23040 - Aircraft Mechanic Helper		17.04***
23050 - Aircraft, Painter		22.50
23060 - Aircraft Servicer		19.75
23070 - Aircraft Survival Flight Equipment Technician		22.50
23080 - Aircraft Worker		21.29
23091 - Aircrew Life Support Equipment (ALSE) Mechanic		21.29

I	
23092 - Aircrew Life Support Equipment (ALSE) Mechanic	23.79
II	
23110 - Appliance Mechanic	22.50
23120 - Bicycle Repairer	18.33
23125 - Cable Splicer	23.79
23130 - Carpenter, Maintenance	21.46
23140 - Carpet Layer	21.29
23160 - Electrician, Maintenance	22.55
23181 - Electronics Technician Maintenance I	22.35
23182 - Electronics Technician Maintenance II	23.94
23183 - Electronics Technician Maintenance III	25.41
23260 - Fabric Worker	19.75
23290 - Fire Alarm System Mechanic	23.79
23310 - Fire Extinguisher Repairer	18.33
23311 - Fuel Distribution System Mechanic	23.79
23312 - Fuel Distribution System Operator	18.33
23370 - General Maintenance Worker	18.31
23380 - Ground Support Equipment Mechanic	23.79
23381 - Ground Support Equipment Servicer	19.75
23382 - Ground Support Equipment Worker	21.29
23391 - Gunsmith I	18.33
23392 - Gunsmith II	21.29
23393 - Gunsmith III	23.79
23410 - Heating, Ventilation And Air-Conditioning Mechanic	21.99
23411 - Heating, Ventilation And Air Contidioning Mechanic (Research Facility)	22.55
23430 - Heavy Equipment Mechanic	25.78
23440 - Heavy Equipment Operator	20.02
23460 - Instrument Mechanic	24.25
23465 - Laboratory/Shelter Mechanic	22.50
23470 - Laborer	15.18***
23510 - Locksmith	22.50
23530 - Machinery Maintenance Mechanic	26.91
23550 - Machinist, Maintenance	20.93
23580 - Maintenance Trades Helper	15.43***
23591 - Metrology Technician I	24.25
23592 - Metrology Technician II	25.81
23593 - Metrology Technician III	27.31
23640 - Millwright	23.79
23710 - Office Appliance Repairer	22.50
23760 - Painter, Maintenance	17.96
23790 - Pipefitter, Maintenance	30.00
23810 - Plumber, Maintenance	28.38
23820 - Pneudraulic Systems Mechanic	23.79
23850 - Rigger	23.79
23870 - Scale Mechanic	21.29
23890 - Sheet-Metal Worker, Maintenance	23.79
23910 - Small Engine Mechanic	21.29
23931 - Telecommunications Mechanic I	26.98
23932 - Telecommunications Mechanic II	28.35
23950 - Telephone Lineman	23.79
23960 - Welder, Combination, Maintenance	22.89
23965 - Well Driller	23.79
23970 - Woodcraft Worker	23.79
23980 - Woodworker	18.33
24000 - Personal Needs Occupations	
24550 - Case Manager	15.62***
24570 - Child Care Attendant	10.96***
24580 - Child Care Center Clerk	14.06***
24610 - Chore Aide	11.27***
24620 - Family Readiness And Support Services Coordinator	15.62***
24630 - Homemaker	19.49

25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	23.79
25040 - Sewage Plant Operator	22.50
25070 - Stationary Engineer	23.79
25190 - Ventilation Equipment Tender	17.04***
25210 - Water Treatment Plant Operator	22.50
27000 - Protective Service Occupations	
27004 - Alarm Monitor	17.88
27007 - Baggage Inspector	14.65***
27008 - Corrections Officer	16.48***
27010 - Court Security Officer	17.27
27030 - Detection Dog Handler	16.38***
27040 - Detention Officer	16.48***
27070 - Firefighter	16.48***
27101 - Guard I	14.65***
27102 - Guard II	16.38***
27131 - Police Officer I	22.06
27132 - Police Officer II	24.52
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	12.49***
28042 - Carnival Equipment Repairer	13.33***
28043 - Carnival Worker	9.34***
28210 - Gate Attendant/Gate Tender	16.75***
28310 - Lifeguard	14.93***
28350 - Park Attendant (Aide)	18.74
28510 - Recreation Aide/Health Facility Attendant	13.68***
28515 - Recreation Specialist	23.22
28630 - Sports Official	14.93***
28690 - Swimming Pool Operator	16.36***
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	21.29
29020 - Hatch Tender	21.29
29030 - Line Handler	21.29
29041 - Stevedore I	19.75
29042 - Stevedore II	22.50
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)	43.06
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)	29.69
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)	32.70
30021 - Archeological Technician I	18.41
30022 - Archeological Technician II	20.59
30023 - Archeological Technician III	25.51
30030 - Cartographic Technician	25.51
30040 - Civil Engineering Technician	25.51
30051 - Cryogenic Technician I	28.25
30052 - Cryogenic Technician II	31.20
30061 - Drafter/CAD Operator I	18.41
30062 - Drafter/CAD Operator II	20.59
30063 - Drafter/CAD Operator III	22.95
30064 - Drafter/CAD Operator IV	28.25
30081 - Engineering Technician I	16.39***
30082 - Engineering Technician II	18.41
30083 - Engineering Technician III	20.59
30084 - Engineering Technician IV	25.51
30085 - Engineering Technician V	31.20
30086 - Engineering Technician VI	37.75
30090 - Environmental Technician	25.51
30095 - Evidence Control Specialist	25.51
30210 - Laboratory Technician	22.95
30221 - Latent Fingerprint Technician I	28.25
30222 - Latent Fingerprint Technician II	31.20
30240 - Mathematical Technician	25.51
30361 - Paralegal/Legal Assistant I	19.19
30362 - Paralegal/Legal Assistant II	23.77
30363 - Paralegal/Legal Assistant III	29.08

30364 - Paralegal/Legal Assistant IV	35.19
30375 - Petroleum Supply Specialist	31.20
30390 - Photo-Optics Technician	25.51
30395 - Radiation Control Technician	31.20
30461 - Technical Writer I	25.51
30462 - Technical Writer II	31.20
30463 - Technical Writer III	37.75
30491 - Unexploded Ordnance (UXO) Technician I	27.37
30492 - Unexploded Ordnance (UXO) Technician II	33.11
30493 - Unexploded Ordnance (UXO) Technician III	39.69
30494 - Unexploded (UXO) Safety Escort	27.37
30495 - Unexploded (UXO) Sweep Personnel	27.37
30501 - Weather Forecaster I	28.25
30502 - Weather Forecaster II	34.36
30620 - Weather Observer, Combined Upper Air Or	(see 2) 22.95
Surface Programs	
30621 - Weather Observer, Senior	(see 2) 25.51
31000 - Transportation/Mobile Equipment Operation Occupations	
31010 - Airplane Pilot	33.11
31020 - Bus Aide	16.72***
31030 - Bus Driver	23.04
31043 - Driver Courier	17.46
31260 - Parking and Lot Attendant	13.99***
31290 - Shuttle Bus Driver	16.87***
31310 - Taxi Driver	15.26***
31361 - Truckdriver, Light	18.78
31362 - Truckdriver, Medium	20.23
31363 - Truckdriver, Heavy	24.85
31364 - Truckdriver, Tractor-Trailer	24.85
99000 - Miscellaneous Occupations	
99020 - Cabin Safety Specialist	16.14***
99030 - Cashier	10.90***
99050 - Desk Clerk	11.33***
99095 - Embalmer	27.37
99130 - Flight Follower	27.37
99251 - Laboratory Animal Caretaker I	19.13
99252 - Laboratory Animal Caretaker II	20.44
99260 - Marketing Analyst	27.44
99310 - Mortician	27.37
99410 - Pest Controller	20.59
99510 - Photofinishing Worker	14.38***
99710 - Recycling Laborer	17.14***
99711 - Recycling Specialist	20.66
99730 - Refuse Collector	15.45***
99810 - Sales Clerk	12.62***
99820 - School Crossing Guard	15.45***
99830 - Survey Party Chief	24.53
99831 - Surveying Aide	13.89***
99832 - Surveying Technician	19.04
99840 - Vending Machine Attendant	20.66
99841 - Vending Machine Repairer	25.81
99842 - Vending Machine Repairer Helper	20.66

***Workers in this classification may be entitled to a higher minimum wage under Executive Order 14026 (\$17.20 per hour) or 13658 (\$12.90 per hour). Please see the Note at the top of the wage determination for more information. Please also note that the minimum wage requirements of Executive Order 14026 and 13658 are not currently being enforced as to contracts or contract-like instruments entered into with the federal government in connection with seasonal recreational services or seasonal recreational equipment rental for the general public on federal lands. The minimum wage requirements of Executive Order 14026 also are not currently being

enforced as to any contract or subcontract to which the states of Texas, Louisiana, or Mississippi, including their agencies, are a party.

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors, applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is the victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.98 per hour, up to 40 hours per week, or \$199.20 per week or \$863.20 per month

HEALTH & WELFARE EO 13706: \$4.57 per hour, up to 40 hours per week, or \$182.80 per week, or \$792.13 per month*

*This rate is to be used only when compensating employees for performance on an SCA-covered contract also covered by EO 13706, Establishing Paid Sick Leave for Federal Contractors. A contractor may not receive credit toward its SCA obligations for any paid sick leave provided pursuant to EO 13706.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor, 3 weeks after 8 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (See 29 CFR 4.173)

HOLIDAYS: A minimum of eleven paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Juneteenth National Independence Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: This wage determination does not apply to any individual employed in a bona fide executive, administrative, or professional capacity, as defined in 29 C.F.R. Part 541. (See 41 C.F.R. 6701(3)). Because most Computer Systems Analysts and Computer Programmers who are paid at least \$27.63 per hour (or at least \$684 per week if paid on a salary or fee basis) likely qualify as exempt computer professionals under 29 U.S.C. 213(a)(1) and 29 U.S.C. 213(a)(17), this wage determination may not include wage rates for all occupations within those job families. In such instances, a conformance will be necessary if there are nonexempt employees in these job families working on the contract.

Job titles vary widely and change quickly in the computer industry, and are not determinative of whether an employee is an exempt computer professional. To be exempt, computer employees who satisfy the compensation requirements must also have a primary duty that consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

Any computer employee who meets the applicable compensation requirements and the above duties test qualifies as an exempt computer professional under both section 13(a)(1) and section 13(a)(17) of the Fair Labor Standards Act. (Field Assistance Bulletin No. 2006-3 (Dec. 14, 2006)). Accordingly, this wage determination will not apply to any exempt computer employee regardless of which of these two exemptions is utilized.

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**** HAZARDOUS PAY DIFFERENTIAL ****

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to

this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of ""wash and wear"" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**** SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS ****

The duties of employees under job titles listed are those described in the ""Service Contract Act Directory of Occupations"", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

**** REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) ****

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.

6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the ""Service Contract Act Directory of Occupations"" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1))."

REGISTER OF WAGE DETERMINATIONS UNDER
THE SERVICE CONTRACT ACT
By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS ADMINISTRATION
WAGE AND HOUR DIVISION
WASHINGTON D.C. 20210

Daniel W. Simms Division of
Director Wage Determinations

Wage Determination No.: 2023-0175
Revision No.: 1
Date Of Last Revision: 08/28/2023

Note: Contracts subject to the Service Contract Act are generally required to pay at least the applicable minimum wage rate required under Executive Order 14026 or Executive Order 13658.

If the contract is entered into on or	Executive Order 14026 generally applies to
after January 30, 2022, or the	the contract.
contract is renewed or extended (e.g.,	The contractor must pay all covered
workers	
an option is exercised) on or after	at least \$16.20 per hour (or the
applicable	
January 30, 2022:	wage rate listed on this wage
determination,	
	if it is higher) for all hours spent
	performing on the contract in 2023.

If the contract was awarded on or	Executive Order 13658 generally applies to
between January 1, 2015 and January 29,	the contract.
2022, and the contract is not renewed	The contractor must pay all covered
workers	
or extended on or after January 30,	at least \$12.15 per hour (or the
applicable	
2022:	wage rate listed on this wage
determination,	
	if it is higher) for all hours spent
	performing on the contract in 2023.

The applicable Executive Order minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the Executive Orders is available at www.dol.gov/whd/govcontracts.

State: Georgia

Area: Georgia County of Glynn

Employed on Department of Homeland Security contract for janitorial services performed at FLETC, Glynco, GA.

Collective Bargaining Agreement between T47 International, Inc. and Industrial, Technical and Professional Employee Union, OPEIU Local 4873, AFL-CIO, effective March 1, 2023 through February 28, 2026.

In accordance with Sections 2(a) and 4(c) of the Service Contract Act, as amended, employees employed by the contractor(s) in performing services covered by the Collective Bargaining Agreement(s) are to be paid wage rates and fringe benefits set forth in the current collective bargaining agreement and modified extension agreement(s).

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors, applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill,

injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is the victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

DEPARTMENT OF HOMELAND SECURITY
FEDERAL LAW ENFORCEMENT TRAINING CENTER
MOVE ORDER REQUEST

NO FAXED COPIES ACCEPTED

Originating Office: _____ Date: _____ Page _____ of _____
 (Do Not Use Acronyms) Phone No. Office: _____

Requested By: _____ Cell: _____

Requested Start Date: _____ Deadline Date: _____

Authorized By: _____
 (Printed Name of Approving Official)

Signature: _____ Date: _____
 (Must Be Signed, Original Signature required to process)

Description: _____

	YES	NO
Is accountability to be transferred to another property account? If "Yes" Property Accounting Change Report FTC-ADM-43 must be attached.		
Is item still serviceable? If item is no longer serviceable, Survey Report FTC-ADM-44 must be attached.		
Is Labor Cost reimbursable?		

Reimbursement
 Authorized By: _____ Date: _____
 (Printed Name of Approving Official)

Signature: _____ Date: _____
 (Must Be Signed, Original signature required to process)

QUANTITY	ITEMS TO BE MOVED	FLETC ID NUMBER	PRESENT LOCATION		NEW LOCATION	
			BLDG. NO.	ROOM NO.	BLDG. NO.	ROOM NO.

Continuation Sheet On Back
 DO NOT WRITE BELOW THIS LINE - FOR ALM USE

Planned By: _____ Date: _____

Assigned Move Order Number: _____ Completion Date: _____

Start Time: _____ Total Hours: _____

Stop Time: _____ Total Cost: _____

Work Performed By: _____
 (List all names)

Work Accepted By: _____

Section J - ATTACHMENT 5

Government Furnished Equipment

EQUIPMENT	QUANTITY	FLETC Property #	REQUIREMENT OR COMMENT	Cost	Purchased Date
Wet/Dry Vacuum Cleaner	1		Meets ESD requirements		
Tenant Vacuum/Sweeper Model 3640; Serial #3640-1076-6452	1	364010766452		\$12,167.11	10/2015
Sanitary Back Pack Vacuums Model #SC 535; Serial #s: SC521532000043 SC52153000054 SC521532000324 SC2153000335	4				
Storage Locker	1		ESD approved; storage for hazardous materials		
Keyper Key System Locking Key Box with Keys & pegs	1				
Genius Floor Sweeper; Model 1050E, Serial #US-185-HC	1	00000000454213	Transferred from ALM to SSD/DSB/ZWS		5/23/16
Shop Vacuums 32 Gal 6.5 HP Wet/Dry vacuums with attachments	2				6/10/16
Winsor Carpet Extractor: Mfg. Windsor; Model: Commodore Duo Deluxe	1	10086140000348		\$10,200.00	7/4/16

Equipment	Quantity	FLETC Property #	Requirement	Cost	Purchased Date
Unisource Champion floor scrubber: Mfg: Unisource Model: USC 20 Walk Behind w/charger	1	10052540000104		\$4,985.00	7/29/16
Windsor Carpet Extractor: Mfg.Windsor Model: Commodore Duo Deluxe	1	10086140000352		\$10,200.00	9/28/16
Unisource Champion floor scrubber: Mfg: Unisource Model: USC 20 Walk Behind w/charger	1	10052540000105		\$4,985.00	10/12/16
Leave Vacuums	2			\$261.93	
Tornado Carpet Fans: Mfg: 98788; 3200 FPM	4			\$195.00	
Genius Sweeper Model 1050E	1	8000286486		\$10,420.00	9/21/17
Clarke Square Floor Buffer FM-40LX	1	W1703143345		\$2577.56	9/21/17
Clark Square Floor Buffer FM-40LX	1	W1703143455		\$2577.56	9/21/17
Tractor Supply Utility Trailer Model 5x8 SPW GVWR 907KG	1	VIN: 4&MBU0816HG089129	GA Tag 70115T	\$888.09	9/21/17

NOTE: A non-lead HEPA vacuum, will be shared with the Firearms Division Logistics Contractor during daytime hours approximately four (4) times a year. Operation and minor servicing of all vacuum units will be the responsibility of the Contractor. Replacement of and major repairs to the unit resulting from damage or abuse by a Contractor employee will be the responsibility of said Contractor. Major repairs that are not due to the cause or negligence of the Contractor will be the responsibility of the Government. All HEPA vacuums that are used in lead areas shall remain at Building 221 Range F. Care must be taken to avoid cross contamination of lead onto or into the non lead vacuum.

Sunflower Enterprise
INVENTORY ASSETS (GLOBAL INFORMATION)

ASMN6030

Run by

MOONSAMMY FLETC DWAYNE P DMC

Run date

02/02/2023 12:10

Selection Criteria : 3581175

Barcode :

Serial Number :

Activity Type :

Activity Status :

Document Type :

Doc Num :

Agreement :

Include children agreement : N

Activity Start Date :

UID :

Physical Inventory :

Only Assets w/ Physical Inventory Date : N

Date

Asset Value :

Component :

Owner :

Steward: FLETC MRSD SSD DSB CNTR GLYNCO

Include Children : N

JANITORIAL 358

Custodian :

User :

Manufacturer :

Model :

Sunflower Enterprise
INVENTORY ASSETS (GLOBAL INFORMATION)

ASMN6030

Run by

MOONSAMMY FLETC DWAYNE P DMC

Run date

02/02/2023 12:10

Selection Criteria : 3581175

(Continued)

Official Name:

Model Name :

Stock Number:

Asset Type :

Asset Type Category:

Catalog Type :

Catalog Identifier:

FSC :

Site:

Location Identifier :

Stlv1:

Stlv2 :

Structure Level 3:

Zip Code :

GPS 1:

GPS 2 :

GPS 3:

Sunflower Enterprise
INVENTORY ASSETS (GLOBAL INFORMATION)

ASMN6030

Run by

MOONSAMMY FLETC DWAYNE P DMC

Run date

02/02/2023 12:10

Selection Criteria : 3581175

(Continued)

Display Options:

Active/Retired/Both : ACTIVE

Show last retired record : N

Assets/Materials/Both: ASSET

Asset Details : N

Document? : N

Comment : N

Initial Event : N

Ongoing Event : N

Final Event : N

Asset Information : N

Show in Separate Line : N

Other Interests : N

Catalog User Fields : N

Value Component : N

Agreements Authorized For : N

Agreement : N

Show Current Only: N

Page Break by Selected Group: N

Totals Only : N

Order by : Barcode

Barcode	Type	Flags	Official Name	Manufacturer	Model	Serial Number	Asset Value	Eff Date
10086140000348			EXTRACTOR CARPET	WINDSOR	COMMODORE DUO DELUXE	10086140000348	\$ 10,200.00	06/18/2019
	Quantity : 1		UOM : EA					
10086140000352			EXTRACTOR CARPET	WINDSOR	COMMODORE DUO DELUXE	10086140000352	\$ 10,200.00	06/18/2019
	Quantity : 1		UOM : EA					
364010766452		S	SWEEPER FLOOR	TENNANT	3640	364010766452	\$ 13,075.00	06/18/2019
	Quantity : 1		UOM : EA					
8000286486			SWEEPER	GENIUS	1050E	8000286486	\$ 10,420.00	06/18/2019
	Quantity : 1		UOM : EA					
Report Total :					Assets	Quantity	Asset Value	
					4.00	4.00	\$ 43,895.00	

Sunflower Enterprise
INVENTORY ASSETS (GLOBAL INFORMATION)

End of Report

Summary of Work-Related Injuries and Illnesses

Note: You can type input into this form and save it. Because the forms in this recordkeeping package are "fillable/writable" PDF documents, you can type into the input form fields and then save your inputs using the [free Adobe PDF Reader](#).

Year 20 _____



U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
_____	_____	_____	_____
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
_____	_____
(K)	(L)

Injury and Illness Types

Total number of . . . (M)	
(1) Injuries _____	(4) Poisonings _____
(2) Skin disorders _____	(5) Hearing loss _____
(3) Respiratory conditions _____	(6) All other illnesses _____

Establishment information

Your establishment name _____

Street _____

City _____ State _____ Zip

Industry description (e.g., *Manufacture of motor truck trailers*)

Standard Industrial Classification (SIC), if known (e.g., 3715)

OR _____

North American Industrial Classification (NAICS), if known (e.g., 336212)

Employment information (If you don't have these figures, see the Worksheet on the next page to estimate.)

Annual average number of employees _____

Total hours worked by all employees last year _____

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company executive Title

Phone _____ - _____ - _____ Date ____/____/____



Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

OSHA's Form 301 Injury and Illness Incident Report

Note: You can type input into this form and save it. Because the forms in this recordkeeping package are "fillable/writable" PDF documents, you can type into the input form fields and then save your inputs using the [free Adobe PDF Reader](#). In addition, the forms are programmed to auto-calculate as appropriate.

Attention: This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.



U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

This *Injury and Illness Incident Report* is one of the

first forms you must fill out when a recordable work-related injury or illness has occurred. Together with the *Log of Work-Related Injuries and Illnesses*

and the accompanying *Summary*, these forms help the employer and OSHA develop a picture of the extent and severity of work-related incidents.

Within 7 calendar days after you receive information that a recordable work-related injury or illness has occurred, you must fill out this form or an

equivalent. Some state workers' compensation, insurance, or other reports may be acceptable substitutes. To be considered an equivalent form, any

substitute must contain all the information asked for on this form.

According to Public Law 91-596 and 29 CFR 1904, OSHA's recordkeeping rule, you must keep this form on file for 5 years following the year to which it pertains.

If you need additional copies of this form, you may photocopy the printout or insert additional form pages in the PDF, and then use as many as you need.

Completed by _____

Title _____

Information about the employee

- 1) Full name _____
- 2) Street _____

- 3) City _____ State _____ ZIP _____
- 4) Date of birth _____
Month Day Year
- 5) Date hired _____
Month Day Year
- Male
- Female

Information about the physician or other health care professional

- 6) Name of physician or other health care professional _____
- 7) If treatment was given away from the worksite, where was it given?
Facility _____
Street _____
City _____ State _____ ZIP _____

- 8) Was employee treated in an emergency room?
 Yes
 No

Information about the case

- 10) Case number from the Log _____ (Transfer the case number from the Log after you record the case.)
- 11) Date of injury or illness _____
Month Day Year
- 12) Time employee began work _____ AM PM
- 13) Time of event _____ AM PM Check if time cannot be determined
- 14) *What was the employee doing just before the incident occurred?* Describe the activity, as well as the tools, equipment, or material the employee was using. *Examples:* "climbing a ladder while carrying roofing materials"; "spraying chlorine from hand sprayer"; "daily computer key-entry."

- 15) *What Happened?* Tell us how the injury occurred. *Examples:* "When ladder slipped on wet floor, worker fell 20 feet"; "Worker was sprayed with chlorine when gasket broke during replacement"; "Worker developed soreness in wrist over time."

- 16) *What was the injury or illness?* Tell us the part of the body that was affected and how it was affected; be more specific than "hurt," "pain," or "sore." *Examples:* "strained back"; "chemical burn, hand"; "carpal tunnel syndrome."

- 17) *What object or substance directly harmed the employee?* *Examples:* "concrete floor"; "chlorine"; "radial arm saw." *If this question does not apply to the incident, leave it blank.*

9) Was employee hospitalized overnight as an in-patient?

- Yes
- No

18) If the employee died, when did death occur? Date of death

Month Day Year

Attachment 8

MAINTENANCE – Building 94 Director’s Suite Engineered Hardwood Floors

Engineered Hardwood Floors are very easy to maintained. No wax, no mess. Simply use a cleaner made for use with urethane coated hardwood floors and a terry cloth flooring mop.

STEP ONE: Sweep your floor to remove any particles that could scratch the floor.

Warning: Vacuums with a beater bar or power rotary brush head can damage a wood floor and should never be used.

STEP TWO: Apply hardwood surface cleaner directly to the terry cloth flooring mop instead of the floor.

STEP THREE: Use a back and forth motion with the mop. When the terry cloth cover becomes soiled, simply replace it with a clean one. Cleaning the floor with a soiled cover could cause streaking. The covers are re-usable, so wash and dry the covers periodically as you would a normal towel.

Tips & Warnings:

- Maintain a normal indoor relative humidity level (35 - 60 %) throughout the year to minimize the natural expansion and contraction of the wood.
 - Heating Season (Dry): A humidifier is recommended to prevent excess shrinkage due to low humidity levels. Wood stoves and electric heat tend to create very dry conditions.
 - Non-Heating Season (Wet): An air conditioner, dehumidifier, or periodically turning on your heating will help to maintain humidity levels during summer months.
- Sweep regularly.
- Remove spills promptly using wood flooring cleaner and a clean white cloth.
- Use felt protectors under heavy pieces of furniture and chairs.
- Use protective, mats at all exterior entrances.
- Spiked heels or shoes in need of repair can severely damage your floor.
- Never wet or damp mop your wood floors. Water can cause damage to wood flooring.
- Never use oil soaps, wax abrasive cleaners, steel wool or strong ammoniated or chlorinated type products to clean your floor.
- The sun's UV rays can change the color of your floor.
- Keep animal nails trimmed.
- Protect your floor with a 1 /4" piece of plywood or Masonite when using a dolly for moving furniture or appliances. Never slide or roll heavy furniture or appliances across the floor.
- If your floor becomes scratched or dull, repairs can often be made using repair accessories.

Terrazzo Care & Maintenance for Building 912

Helpful tips for terrazzo Maintenance: your terrazzo has been ground, polished, and sealed. This protects your surface from immediate stains, but no spillage should be ignored and allowed to soak and dry into the floor. Good housekeeping procedures require that your floor remains clean.

DO's For Terrazzo Floor Care

DO ask your installing terrazzo contractor to recommend the proper neutral cleaner and sealers to be used on your floors.

DO dust mop your floors daily, this not only picks up the dust, but also the grit tracked into your building. The grit acts as an abrasive on your hard surface floor.

DO scrub your floors a minimum of twice a week, where a new terrazzo floor has been installed for the initial two to three months, as the construction dust is still in the air, and will eventually be deposited on your floor. After this period, once per week, depending on the amount of foot traffic, will keep your floor clean in appearance. Always rinse your floors well to prevent a build-up of cleaner residue that could become slippery.

DO seal your floors with a water-based sealer in accordance to the manufacturer's instructions. Normally, a new floor requires two or more coats, which provide a good sheen for a period of 45 to 60 days, before needing additional coats. Sealer should be classified by Underwriters Laboratories, as slip resistant with a rating of minimum 0.5.

DO use maintenance products designed for terrazzo.

DO allow your neutral cleaner, once applied to the terrazzo surface, time to react as designed to loosen foreign matter. Several minutes should be adequate, but DO NOT allow solution to dry on surface.

DONT's For Terrazzo Floor Care

DON'T use purely surface waxes, or all purpose sealers. Employment of such can result in slippery surfaces.

DON'T use all purpose cleaners containing water soluble inorganic or crystallizing salts, harmful alkali or acids. Use of such products could prove harmful to your terrazzo floor.

DON'T use cheap cleaners or sealers since the majority of your maintenance costs is labor.

DON'T try miracle cleaners or sealers on your floor without getting an opinion on such products from your terrazzo contractor, Terrazzo & Marble Supply (T&M) or the National Terrazzo & Mosaic Association (NTMA).

Industrial Flooring Maintenance Recommendations

Terroxy Industrial Flooring Systems are easily maintained due to seamless, durable finish. Floors actually take the most abuse of any surface in the building, therefore requiring regular maintenance. Consider these few basic maintenance guidelines when caring for your industrial floor.

Initial Cleaning:

Due to the amount of construction debris, vigorous cleaning may be necessary. Use a soft blue brush on a buffer using mild detergents. Vigorous cleaning may cause some loss of gloss. Loss of gloss does not affect performance of the system. See Additional Considerations.

Daily Maintenance:

Dust mop with clean non-oily dust mop. Remove fine dust particles frequently from the mop with a vacuum hose. Remove any wet spillage by damp mopping. NOTE: Aggressive skid-inhibiting surfaces, require brush scrubbing followed by water rinse. Normal cleaning with a mop will not properly clean the textured surface. See “Weekly Maintenance” for maintaining a skid-inhibiting surface.

Weekly Maintenance:

Damp mop the surface with an All-Purpose cleaner. Scrubbing is required with a skid-inhibiting surface or when a smooth surface becomes very soiled. Use a bristle brush or a bristle attachment on a power scrubber (not a nylon pad) using a detergent solution to dislodge the dirt. The type of detergent will depend on the degree and type of build-up on the floor surface. Use an All-Purpose cleaner for areas exposed to light traffic dirt. Extremely heavy duty soils, oil, grease, and rubber marks, etc. may be removed using a cleaner / degreaser to remove tire marks and other tough stains. After scrubbing, the floor should be rinsed and vacuumed to prevent the dirt from resettling on the floor.

Heavy Maintenance:

Terroxy Industrial Flooring Systems are resistant to wear and chemical attack. However, if it becomes necessary, the surface may be renewed by cleaning and re-coating with the appropriate resin. Before coating, the floor must be completely cleaned and preferably sanded to insure a sound bond.

Additional Considerations:

Some cleaners will affect the color, gloss or texture of your polymer floor surfaces. To determine how your cleaner will perform, we recommend that you first test each cleaner in a small area, utilizing your cleaning technique. This precaution will demonstrate the effect of your cleaner and technique. If no deleterious effects are observed, continue with the procedure. If deleterious effects do occur, modify the cleaning material and/or procedure.

Helpful hints for industrial flooring maintenance:

The implementation of a routine maintenance program will prolong the life of the surface in addition to enhancing the appearance. Floors should be swept daily, treated cloth mops should be used to pick up fine abrasive dirt. As floors become soiled, they should be scrubbed with a detergent solution and properly rinsed. Harsh cleaners and sealers may damage the floor surface. Avoid all-purpose cleaners or soaps containing water soluble, inorganic or crystallizing salts, and harmful alkalis or acids. Also avoid oil based sweeping compounds which can permanently discolor your floor.

Manufacturer Maintenance Instructions for flooring in B-109
--



HOMOGENEOUS TILE AND SHEET

iQ™ Maintenance Instructions

Johnsonite®

A Tarkett Company

iQ Granit™, iQ Natural, and iQ Optima®

Introduction

Johnsonite's iQ flooring solutions are produced with high quality raw materials, unique manufacturing processes, and innovative surface treatments. This innovative technology produces a glass hard surface that requires only dry buffing to restore the original appearance and requires no polish and no finish for life.

The following guidelines are recommended for the proper care and maintenance of the floor.

Post Installation / Initial Cleaning

Job site conditions will cause grit and dirt to accumulate. Initial cleaning must not be performed until 72 hours after installation. However, it is necessary the floor be swept and protected until maintenance begins.

1. Thoroughly sweep or vacuum the flooring to remove all loose dirt and grit.
2. Prepare a cleaning solution using one of the recommended pH neutral cleaners identified on the reference chart below.
3. The dilution ratio depends on light to heavy soil conditions. Follow the manufactures label instructions.
4. Apply the cleaning solution with a nylon or rayon mop.
5. Let the cleaning solution dwell for 5 to 15 minutes (dwell time is based on soil conditions of the floor). **IMPORTANT** – Do not allow the solution to dry.
6. Scrub the flooring using a single disc rotary machine (175 – 350 RPM) equipped with a red pad.
7. Remove the cleaning solution using a wet vacuum or a mop.
8. Rinse the floor thoroughly with clean water.
9. Allow the flooring to dry completely.

NOTE: The cleaning process may need to be repeated on heavily soiled floors.

Preventive Care

1. An effective barrier matting system should be installed at all entrances to reduce cleaning costs and extend the life of the floor.
2. Protect the flooring from damage by using good quality protective feet and casters for chairs, tables, and other furniture using products designed for resilient floors. Caster or wheel damage can be avoided with the use of chair pads.
3. Do not use steel wool, strong solvents (Lestoil, Top Job, etc. and similar products), gasoline, turpentine, and acetone.
4. Sweeping compounds or mops treated with petroleum solvents, silicone compounds or loose abrasives can damage the flooring.
5. Coatings such as shellac, lacquer, varnish, and paste wax or those containing aromatic solvents are not recommended.
6. Some disinfectants and insecticide sprays contain oil or solvents which may settle on the floor in sufficient quantity to discolor, cause slipperiness, and harm the floor covering.

Routine / Daily Cleaning

It is very important to clean the flooring at a frequency consistent with the amount and type of traffic and soil conditions. Daily cleaning is recommended.

1. Thoroughly sweep or vacuum the flooring to remove all loose dirt and grit.
2. Prepare a cleaning solution using one of the recommended pH neutral cleaners identified on the reference chart below.
3. The dilution ratio depends on light to heavy soil conditions. Follow the manufactures label instructions.
4. Damp mop the cleaning solution onto the floor with a nylon or rayon mop. In place of damp mopping, when the space or area will allow, utilizing an auto scrubber equipped with a red pad will ease and expedite the daily routine. Check the manufacturers label instructions for proper use.
5. Allow the flooring to dry completely.
6. Remove minor stains and scuffs in conjunction with the damp mopping. Use a white or red pad if required.

Periodic / Deep Cleaning

When Routine / Daily Cleaning no longer provides adequate results, a more aggressive deep cleaning is required to thoroughly clean the floor.

1. Thoroughly sweep or vacuum the flooring to remove all loose dirt and grit.
2. Prepare a cleaning solution using one of the recommended pH neutral cleaners identified on the reference chart below.
3. The dilution ratio depends on light to heavy soil conditions. Follow the manufactures label instructions.
4. Apply the cleaning solution with a nylon or rayon mop.
5. Let the cleaning solution dwell for 5 to 15 minutes (dwell time is based on soil conditions of the floor). **IMPORTANT** – Do not allow the solution to dry.
6. Scrub the flooring using a single disc rotary machine (175 – 350 RPM) equipped with a red pad.
7. Remove the cleaning solution using a wet vacuum or a mop.
8. Rinse the floor thoroughly with clean water.
9. Allow the flooring to dry completely.

NOTE: The cleaning process may need to be repeated on heavily soiled floors.

Dry Buffing: For customers who prefer to dry buff the flooring.

1. Thoroughly clean the floor prior to beginning the buffing procedure.
2. Buff the floor using a single disc, high speed, rotary machine (maximum 1500 RPM) equipped with a white pad.
3. Frequency of buffing will be determined by the amount and type of traffic.

NOTE: To avoid damage, care must be taken when dry buffing.

Flooring may be maintained by following a conventional floor finish maintenance system if desired. Conventional floor finish maintenance systems require periodic stripping of the floor finish. The use of floor finish and stripper to maintain Johnsonite iQ Vinyl Tile and Sheet flooring is optional and is not required.

Maintenance Product Reference Chart

NOTE: Always follow the manufactures label for proper mixing ratios and use

	Initial Cleaning	Daily Cleaning	Deep Cleaning
Buckeye www.buckeyeinternational.com 1-800-321-2583	Buckeye Blue	Buckeye Blue	Buckeye Blue
	Straight Up	Straight Up	Straight Up
Certified Green Products	Tenacity	True 7	Tenacity
Diversey www.diversey.com 1-800-558-2332	Profi	Profi	Profi
	Prominence	Prominence	Prominence
Certified Green Products	Stride	Stride	Stride
Spartan Chemical www.spartanchemical.com 1-800-537-8990	TriBase	TriBase	TriBase
	Green Solutions Industrial Cleaner	Green Solutions All Purpose Cleaner	Green Solutions Industrial Cleaner
Certified Green Products			
XL North www.xlnorth.com 1-888-530-2259	XL APC All Purpose Cleaner	XL APC All Purpose Cleaner	XL APC All Purpose Cleaner

Visit www.johnsonite.com for the most current installation and maintenance instructions.
Contact Johnsonite at (800)-899-8916 ext. 9297 with any questions.



THE ULTIMATE
FLOORING EXPERIENCE

Technical Services Department
 16910 Munn Road, Chagrin Falls, Ohio 44023
 (800) 899-8916 ext 9297 Fax (440) 632-5643
www.johnsonite.com
 email: info@johnsonite.com
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Textile Composite Flooring

Maintenance

At J+J Flooring Group, we believe that clean floors are important. Therefore, it is the intent of this document to provide information that will keep your Kinetex® textile composite flooring looking its best.

The following information is not intended to cover every building's requirements or situation. It is therefore necessary for trained personnel to evaluate this information and implement proper maintenance procedures that will work for your individual space.

A higher overall appearance level is best achieved by a scheduled approach to maintenance.

The maintenance of your Kinetex textile composite flooring is not complicated. There are four separate flooring maintenance categories: Preventive, Daily, Interim and Restorative. Each category is dependent upon the other. Therefore, it is important that your maintenance plan includes all categories.

Your Kinetex maintenance program is the key to protecting your investment and keeping your floor looking great now and for the future.

Please note that Pop (style 1816) should be used for borders and accents only.

I. Preventive Maintenance

Entrance Mats

85% of soil accumulation on the floor is introduced into the building from foot traffic. Viable walk-off mats at all entrances are necessary to trap and hold soil before it is tracked into the interior floor surfaces. At least 15 feet of clean walk-off matting is needed. *Note: Change out walk-off mats frequently.*

II. Daily Maintenance

A. Vacuuming

The most important component in any floor covering maintenance program is vacuuming for removal of particulate granular and silica soil particles. J+J recommends upright vacuums with HEPA filtration and rotating brush bars. Hoover® WindTunnel®, Dyson®, Oreck, Windsor, Sanitaire or any other upright model with brush bar that has earned the CRI Seal of Approval. Slow overlapping passes with a proper vacuum used daily removes dry gritty soil that accumulates, therefore, preventing diminished aesthetic quality of the flooring. Also, soil accumulation is capable of abrading face fibers.

B. Spot removal

Thoroughly vacuum all loose soil. Next, for general or light spot removal, use a commercial carpet / fabric cleaner (Whittaker Crystal Dry®, Spot Shot®, Whittaker Oil and Grease Spot Remover, Chem-Dry or any spotter which has earned the CRI Seal of Approval). Use a terry towel, micro fiber cloth or soft bristle brush, agitate, blot and rinse by using water and damp towel or "mini" extractor (US Products Triple Play Spotter or Bissell SpotBot) to thoroughly rinse. **NOTE: DO NOT USE DRY COMPOUND CHEMISTRY WITH KINETEX.**

C. Stain Removal

Should a spot persist after proper application of previously referenced spotters used as directed, then professional grade specialty spotters may be required. Call J+J Customer Relations Department. For paint, oil, adhesive or grease stain use a volatile solvent spotter such as Spot Shot, Oops® or Goof Off™. **DO NOT POUR THESE CLEANING AGENTS DIRECTLY ONTO THE KINETEX**, instead pour them onto a clean white terry towel then agitate onto the Kinetex. Finally, follow spot cleaning process above in order to remove residue.

D. Biological Contaminants

- Remove (scrape, blot) any excess soiling material. Apply CRI approved spotter with a brush then extract with a portable extractor (US Products Triple Play Spotter, Bissell SpotBot).
- Ideally, spots and stains should be removed immediately. Some food dyes and liquids left on Kinetex are capable of producing permanent stains. Without fail, all spots, spills gums and stains must be removed daily.

For additional information, please call Customer Relations at 800.241.4586 and visit jjflooringgroup.com.



Textile Composite Flooring

Maintenance

- Pretest all cleaning agents using a scrap piece of Kinetex or in an inconspicuous area. Allow the test area to dry. If there is any color change, do not continue. Pretest until a safe and effective cleaning agent is obtained.
- Liquid spills – blot thoroughly with white cotton towel or use a “mini” extractor to remove spills. Wicking action may cause soaked or untreated spills to recur during routine extraction cleaning.
- Dry stains – gently break up dry soil with a spoon followed by vacuuming. Moisten the area with a pre-tested spotter. Gently agitate the area using a clean white towel. Repeat these steps until the spot is removed

To Sanitize Kinetex: Test for colorfastness in an inconspicuous area. Kinetex should be free of excessive soil before applying. Use dilute or full strength as instructed by sanitizer. Apply at a rate of 2.5 oz per square foot. Sanitizer **MUST** come into contact with contaminant to work. Allow to dwell for 10 minutes. Do not rinse! Use an extraction wand and dry stroke carpet to remove excess moisture. Kinetex can air dry or fans may be used if floor needs to dry faster.

Applied Pattern Products (Analog, Analog Mono, Timber and Strata)

Recommended Sanitizers: Vital Oxide by Vital Solutions (www.vitaloxide.com) is a CRI approved and EPA registered hospital sanitizer; effectively sanitizing carpets at 99.9% when used as directed. *Alternative - 3% hydrogen peroxide.* **NOTE: BLEACH CANNOT BE USED TO SANITIZE APPLIED PATTERN KINETEX PRODUCTS.**

Solution Dyed Polyester Products (Accelerate, Boom, Flash, Pop, Propel, Umbra, Umbra Stripe and Velocity)

Recommended Sanitizers: Sanitize with a 5% bleach and 95% water solution. *Alternatives - Vital Oxide antimicrobial sanitizer or 3% hydrogen peroxide.* Fully extract once the Kinetex is sanitized

E. Scuff Marks

Scuff marks are not uncommon and may appear on Kinetex as with any floor covering. These can be caused from grease, oil mud, dirt, shoe polish or friction from rubber soled shoes. The scuff marks may appear as dark brown or gray marks requiring either the spot cleaning process as previously described or cleaning solvents to effectively remove. Brush the area using a soft bristle hand brush, Whittaker Low Moisture trio duel brush machine or equivalent .

III. Interim Maintenance

Low Moisture Encapsulation Cleaning

Entrances, heavy traffic areas, food and beverage areas and corridors should be properly cleaned at regular scheduled intervals. Whittaker's LOMAC® Encapsulate System is highly effective toward maintaining Kinetex appearance. This interim maintenance system features quick dry times and high productivity levels. This provides for the space to be returned to service quickly. These systems are also excellent for routine spot cleaning and scuff mark removal.

NOTE: DO NOT USE DRY COMPOUND CHEMISTRY WITH KINETEX. SPIN BONNET VOIDS WARRANTY.

IV. Restorative Maintenance

The final part of a soft surface flooring maintenance system is deep cleaning using hot water extraction (HWE). This method of deep cleaning equipment may be either truck mounted or portable. Brands are Bane Clene, Tenant, US Products or any machine which has earned the CRI Seal of Approval.

Begin the preparation process by first thoroughly vacuuming, followed by an application of an extraction pre-spray, allow for specified dwell time, extract. For heavy soiling, agitate applied pre-spray onto the Kinetex prior to wet extraction.

- Air movers will greatly reduce dry times.
- HVAC should be in constant operation.

NOTE: DO NOT USE DRY COMPOUND CHEMISTRY WITH KINETEX.

For additional information, please call Customer Relations at 800.241.4586 and visit jjflooringgroup.com.



Maintenance

Frequency Chart

Traffic/Soil	Light	Moderate	Heavy
Vacuum	One to three times weekly	Daily	One to three times daily
Spot Check/Clean	Daily	Daily	Daily
Interim Maintenance	Every 3-6 months	Every three months	Monthly
Restorative Maintenance	Annually	Every six months	Every 90 days

Resource List

- Institute of Inspection Cleaning and Restoration Certification (IICRC) Referral System for Certified Firms, 800.835.4624, www.iicrc.org
- Vacuum Cleaners, Spot Cleaners and Cleaning Systems that are laboratory tested and approved by the Carpet and Rug Institute's Seal of Approval, www.carpet-rug.org.

Hot water extraction equipment		
Bane Clene® Systems	800.428.9512	www.baneclene.com
Chem-Dry Carpet Cleaning	800.243.6379	www.chemdry.com

Low moisture extraction equipment and chemistry		
R.E. Whittaker Company	800.422.7686	www.whittakersystem.com

NOTE: DO NOT USE DRY COMPOUND CHEMISTRY WITH KINETEX.

DEPARTMENT OF HOMELAND SECURITY
FEDERAL LAW ENFORCEMENT TRAINING CENTERS
VISITOR & VENDOR ACCESS REQUEST

Privacy Act Statement:

Authority: 5 U.S.C. 301; the Homeland Security Act, codified in Title 6 of the U.S. Code; 44 U.S.C. 3101; and Executive Order (EO) 9397; EO 12968; and Federal Property Regulations, issued July 2002.

Purpose: The purpose for collecting and maintaining this information is to allow individuals access associated with DHS/FLETC facilities and perimeter access control, as well as visitor security and management.

Routine Uses: System of Records Notice (SORN) DHS/ALL-024 located at <https://www.govinfo.gov/content/pkg/FR-2010-02-03/html/2010-2206.htm>.

Disclosure: Disclosure of this information is voluntary. Failure to provide requested information may result in denial of access to the FLETC property.

SECTION A - To be completed by Applicant

1. Applicants Full Name: _____ (Last, First, Middle)
 Aliases Used (nicknames, maiden names, etc): _____
2. Residential Address: Street Address: _____
 City, State, Zip code: _____
3. Driver's License: State: _____ Driver's License #: _____ 4. Date of Birth: _____
5. Place of Birth (City and State or Country): _____ 6. Dual Citizen of another Country?: Yes No
7. Country of Citizenship (List all that apply *): _____ (* If not a U.S. Citizen, you must complete the DHS Form 11055 or 11059)
8. Gender Male Female 9. Social Security #: _____ 10. Current PIV/CAC Card: Yes No
11. Contact Information: Home or cell phone number: _____ E-mail: _____
12. Last Date on FLETC: _____ 13. Date Completed: _____

SECTION B - To be Completed by Sponsor (Must be a Federal Employee)

1. Sponsor Name: _____ Agency: _____
 E-mail Address: _____ Office/Cell Number: _____
2. Type of access requested for Applicant: Graduation Guest One Time Vendor Frequent Vendor Transporter
 One Time Visitor 5 Day or Less Contractor PO Staff Frequent Visitor
3. Class Number (if a Graduation Guest): _____
4. Relationship to Applicant (if a Visitor): _____
5. Company Name (if a Vendor or a 5 Day or Less CTR): _____
6. Requested Access Dates: Start Date: _____ End Date: _____

SECTION C - Type of Access (To be Completed by FLETC Security)

1. Type of Access:
- | <u>NCIC Only-Paper Pass:</u> | <u>NCIC Only-Prox Badge:</u> | <u>Fingerprints Required - Prox Badge:</u> | <u>No NCIC - Prox Badge:</u> |
|------------------------------|------------------------------|--|------------------------------|
| 5 day or less contractor | Frequent Visitor | Frequent Vendor | PO Staff |
| One Time Visitor | PO Staff (If no PIV/CAC) | Transporter | |
| One Time Vendor | | | |
| Graduation Guest | | | |
2. NCIC Check:
- No Results Found Results Found
- ARN: _____
- FBI Number: _____
- Notes: _____

Instruction Page

Limited access to FLETC facilities involves duties and responsibilities of limited relation to the agency or program mission. Personnel with limited access includes visitors, vendors, construction workers, utilities workers, pesticide control workers, etc. The types of personnel vetting conducted on these personnel are as follows:

NCIC Check and Fingerprint Check (SAC)

	<ol style="list-style-type: none"> 1. Frequent vendors with access to make deliveries (Coca-Cola, food deliveries, newspaper, FedEx, UPS, etc...) 2. Pest control personnel with no building access 3. Groundskeepers 4. Transporters 	<p>Proximity card – Limited to the hours of 0600-1800</p> <p>Access for after hours, weekends, holidays must be requested in advance</p>
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NCIC Check Only - Paper Pass

	<ol style="list-style-type: none"> 1. One Time Visitors 2. Graduation Guests 3. One Time Vendors 4. 5 day or less Contractors 	<p>Paper badge - Limited to the hours of 0600-1800</p>
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NCIC Check Only - Proximity Card

	<ol style="list-style-type: none"> 1. Frequent Visitor 2. PO Staff (If no PIV/CAC) 	
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Note: Contractors, volunteers, interns, consultants, etc., providing support services to FLETC and who require unescorted access to FLETC facilities, FLETC- controlled buildings, access to FLETC sensitive information, or access to IT systems, will require a full background investigation. The investigation type will depend on the type of access required.

SECTION J - TECHNICAL EXHIBIT 3

EXECUTIVE OFFICES AND HIGH VISIBILITY AREAS

The following buildings are scheduled for Day Cleaning from 6:00 am to 6:00 pm in accordance with the PWS: 1, 2, 46, 94, and 99. Lobby areas will be buffed frequently enough to keep a shine where appropriate for the flooring surfaces.

****NOTE: B 912 will be scheduled for Night Cleaning from 6:00 pm to 6:00 am. The building will have a watchstander during the day 8:00 am to 12:30 pm and 1:30 pm to 4:30 pm.**

Basic Cleaning Tasks	Frequency
Dust Mop/Sweep	Office – Twice a week. Common areas – as required.
Damp Mop	Office – Twice a week. Common areas – as required.
Lobby Cleaning (if applicable)	As Required
Policing	Office – Twice a week. Common areas – as required.
Spot Cleaning	Office – Twice a week. Common areas – as required.
Vacuuming	Office – Once a week. Common areas – as required.
Hallway	Office – Twice a week. Common areas – as required.
Stairwell Cleaning	Office – Twice a week. Common areas – as required.
Concrete/Ceramic Tile Floor Cleaning	Office – Twice a week. Common areas – as required.
Low Dusting	As Required
Drinking Fountain Cleaning	As Required
Glass/Mirror Cleaning	As Required
Chalk and White Board Cleaning	As Required
Entrance Way/Cigarette Urn Cleaning	Twice a week.
Entrance Way Mat Cleaning	As Required
Trash Container Service	Daily
Spot Clean Chairs/Furniture	Office – Twice a week. Common areas – as required.
Restroom Cleaning	Frequency
Clean Restroom Floor	Daily
Clean Sinks/Urinals/Commodes	Daily
Clean Mirrors/Fixtures	As Required
Clean Wall Partitions	As Required

Service Supply Dispensers	Daily
Periodic Services	Frequency
Spray Buffing	Weekly
Strip/Refinish	As required but no less than semi-annually.
Carpet Cleaning	As required but no less than annually.
High Dusting	As required but no less than semi-annually.
Window Washing	Semi-annually
Service Vent Fans	As Required
Pressure Washing	As Required but no less than annually
Pest Control Services	As Required

SECTION J - TECHNICAL EXHIBIT 3

GENERAL OFFICE AND AVERAGE USAGE BUILDINGS

The following buildings are schedule for Day Cleaning from 6:00 am to 6:00 pm in accordance with the PWS: 20, 21, 39, 63, 64, 66, 67, 68, 69, 70, 77, 79, 86, Laundry RR 86, 90, 91, 92 (Offices), 103, 106 (Offices), 107 (Offices), 108, 119, 121, 141, 144, 180, 181, 182, 198 (Offices), 199, 200, 201, 210 (Offices), 219, 238, 269, 279, 300, 302, 304, 306, 308, 309, 311, 312, 314, 316, 318, 372, 373, 374, 375, 376, 377, 378, 379, , 382, 383, 384, 385, 386, 387, 388, 390, 391, 392, 393, 394, 395, 397, 398, 399, 400, 401, 402, 680, 681, 682, 741, 742, 743, 744, 745, 746, 747, 748, 751, 757, 758, 763, 767, 768, 789, 793, 797, 900, 923, 2200 (including warehouse), and 2400 (including warehouse).

Basic Cleaning Tasks	Frequency
Dust Mop/Sweep	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Damp Mop	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Lobby Cleaning (if applicable)	As Required
Policing	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Spot Cleaning	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Vacuuming	Office – Once a week. Common areas – as required. Classrooms – after each class.
Hallway	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Stairwell Cleaning (if applicable)	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Concrete/Ceramic Tile Floor Cleaning	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Low Dusting	As Required
Glass/Mirror Cleaning	As Required
Drinking Fountain Cleaning	As Required
Chalk and White Board Cleaning	As Required
Entrance Way/Cigarette Urn Cleaning	Twice a Week.
Entrance Way Mat Cleaning	As Required
Trash Container Service	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Spot Clean Chairs/Furniture	Office – Twice a week. Common areas – as required. Classrooms – after each class.

Restroom Cleaning	Frequency
Clean Restroom Floor	Daily
Clean Sinks/Urinals/Commodes	Daily
Clean Mirrors/Fixtures	As Required
Clean Wall Partitions	As Required
Service Supply Dispensers	Daily
Periodic Services	Frequency
Spray Buffing	Weekly
Strip/Refinish	As required but no less than semi-annually.
Carpet Cleaning	As required but no less than annually.
High Dusting	As required but no less than semi-annually.
Window Washing	Semi-Annually
Service Vent Fans	As Required
Pressure Washing	As Required but no less than annually
Pest Control Services	As Required

SECTION J - TECHNICAL EXHIBIT 3

GENERAL OFFICE AND AVERAGE USAGE BUILDINGS

The following buildings are schedule for Night Cleaning from 6:00 pm to 6:00 am in accordance with the PWS: 11, 31, 101, 205, 208, 213, 214, 226, 227, 228,717, 723, 724, 750, 781, 784, and 785.

Basic Cleaning Tasks	Frequency
Dust Mop/Sweep	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Damp Mop	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Lobby Cleaning (if applicable)	As Required
Policing	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Spot Cleaning	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Vacuuming	Office – Once a week. Common areas – as required. Classrooms – after each class.
Hallway	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Stairwell Cleaning (if applicable)	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Concrete/Ceramic Tile Floor Cleaning	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Low Dusting	As Required
Glass/Mirror Cleaning	As Required
Drinking Fountain Cleaning	As Required
Chalk and White Board Cleaning	As Required
Entrance Way/Cigarette Urn Cleaning	Twice a week.
Entrance Way Mat Cleaning	As Required
Trash Container Service	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Spot Clean Chairs/Furniture	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Restroom Cleaning	Frequency
Clean Restroom Floor	Daily
Clean Sinks/Urinals/Commodes	Daily
Clean Mirrors/Fixtures	As Required
Clean Wall Partitions	As Required
Service Supply Dispensers	Daily

Periodic Services	Frequency
Spray Buffing	Weekly
Strip/Refinish	As required but no less than semi-annually.
Carpet Cleaning	As required but no less than annually.
High Dusting	As required but no less than semi-annually.
Window Washing	Semi-Annually
Service Vent Fans	As Required
Pressure Washing	As Required but no less than annually
Pest Control Services	As Required

SECTION J - TECHNICAL EXHIBIT 3

CLASSROOM/ TRAINING BUILDINGS

The following buildings are scheduled for Night Cleaning from 6:00 pm to 6:00 am in accordance with the PWS: 16, 65, 76, 106, GH1, GH2, GH3, Breeze Way, 107, 109, 148, 210, 212, 216, 218, 221**, 261, 262, 263, 301, 303, 305, 307, 310,380,381,389,396, 500, 501, 502, 503, 504, **505****, 506, 507, 508, 514A, 612,709, 710, 711, 712, 713, 714, 725, 732,733, 737, 773, 774, 782, 786, 799, 804,811 and Mobile Restroom Tactical Village, Airplanes 888, and 889***905, 907, 916, 917, 918, 919, 920, 921, 922.

NOTE: Classroom Buildings 15, 36, 65, 146 (except security area), 147, 215, 217, 240, 247, 249, 250, 641, 644, 772, 780, 787, 789, 790, 791, Cabins 1, 2,3, 5, 6, 7, 769 TSA Modular **restroom**, and the RV's 1-9 are to be cleaned days between 6:00 am and 6:00 pm.

Basic Cleaning Tasks	Frequency
Dust Mop/Sweep	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Damp Mop	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Lobby Cleaning (if applicable)	As Required
Policing	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Spot Cleaning	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Vacuuming	Office – Once a week. Common areas – as required. Classrooms – after each class.
Hallway	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Stairwell Cleaning (if applicable)	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Concrete/Ceramic Tile Floor Cleaning	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Low Dusting	As Required
Glass/Mirror Cleaning	As Required
Drinking Fountain Cleaning	As Required
Chalk and White Board Cleaning	As Required
Entrance Way/Cigarette Urn Cleaning	Twice a week.
Entrance Way Mat Cleaning	As Required
Trash Container Service	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Spot Clean Chairs/Furniture	As Required
Disinfect student desks, seating	After each class.

Restroom Cleaning	Frequency
Clean Restroom Floor	Daily
Clean Sinks/Urinals/Commodes	Daily
Clean Mirrors/Fixtures	As Required
Clean Wall Partitions	As Required
Service Supply Dispensers	Daily
Periodic Services	Frequency
Spray Buffing	Weekly
Strip/Refinish	As required but no less than semi-annually.
Carpet Cleaning	As required but no less than annually.
High Dusting	As required but no less than semi-annually.
Window Washing	Semi-Annually
Service Vent Fans	As Required
Pressure Washing	As Required but no less than annually
Pest Control Services	As Required

** Bldgs. 221 (2) mat rooms at 1950 Square Feet each:

Mat rooms - Cleaning of the Mat Rooms shall aid in the prevention and spreading of Methicillin-Resistant Staphylococcus Aurous (MRSA) and other communicable and blood borne pathogen diseases. Mat rooms are to be cleaned immediately after a class is completed, the Contractor shall clean the floor and wall mats in each mat room to ensure the removal of all surface sand, dirt, dust, and any debris from the top of each mat. All mats shall be cleaned using an antibacterial chemical that kills MRSA and has been approved by the Environmental and Safety Division of the Federal Law Enforcement Training Center. Special care shall be taken to remove all bodily fluids from both floor and wall mats. The Contractor shall ensure that each mat room is clean and free of all debris, ensuring all mats have been disinfected and body fluids removed prior to the beginning of a new class. A through concentrated cleaning of each mat room to include the wall mats shall be conducted at the completion of each day the mat rooms are used. After this deeper cleaning is conducted, each mat room shall be clean and free of all sand, dirt, dust and debris, and all mats to include the wall mats will have been disinfected and body fluids removed. The concentrated cleaning shall include the picking up of the mats as required: cleaning of the concrete floor underneath, ensuring the removal of mold, sand, dirt, debris including any foreign material from the concrete floor and mats: wiping down the edges of the mats with the approved anti-bacterial chemical; ensuring the edges of the mats are dry before replacing the mats in the original position.

*** Aircrafts will require a deep cleaning of all surfaces every two weeks to be carried out on the night cleaning schedule.

**** **B811**: 1st floor high traffic area and inside airplanes close quarters-high contact area

Port of Entry B109: common areas

CTOTF B76: hotel type rooms and common areas

SECTION J - TECHNICAL EXHIBIT 3

FREQUENT OR HIGH USAGE BUILDINGS

The following buildings are schedule for Day Cleaning from 6:00 am to 6:00 pm in accordance with the PWS: 8, 9, 27, 45, 46, 90, 93, 128, 129, 130, 131,166, **221* (hallways, lobby, and offices)**,370, 495, 535, 514A,812, 813, 816, 818, 820, 824, 826, 827, **830****, **831***, 833, 834, 835, 836, 837, 839, 840, 841, 842, 843, 844, 845, 846, 848, 849, 850, 851, 852, 853, 890, travel trailers in campground lots 4, 6, 7, 8, and the motor home in Lot 9.

***NOTE: Bldg. 221 Indoor Ranges and Bldg. 831 are scheduled for night cleaning from 6:00 pm to 6:00 am and are considered “High Usage.”**

Basic Cleaning Tasks	Frequency
Dust Mop/Sweep	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Damp Mop	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Lobby Cleaning (if applicable)	As Required
Policing	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Spot Cleaning	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Vacuuming	Office – Once a week. Common areas – as required. Classrooms – after each class.
Hallway	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Stairwell Cleaning (if applicable)	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Concrete/Ceramic Tile Floor Cleaning	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Low Dusting	As Required
Glass/Mirror Cleaning	As Required
Drinking Fountain Cleaning	As Required
Chalk and White Board Cleaning	As Required
Entrance Way/Cigarette Urn Cleaning	Twice a week.
Entrance Way Mat Cleaning	As Required
Trash Container Service	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Spot Clean Chairs/Furniture	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Maintain Sticky Mats in Range F to include changing out to new pads and disposal of contaminated sheet IAW contract.	As required at least weekly

Restroom Cleaning	Frequency
Clean Restroom Floor	Daily
Clean Sinks/Urinals/Commodes	Daily
Clean Mirrors/Fixtures	As Required
Clean Wall Partitions	As Required
Service Supply Dispensers	Daily
Periodic Services	Frequency
Spray Buffing	Weekly
Strip/Refinish	As required but no less than semi-annually.
Carpet Cleaning	As required but no less than annually.
High Dusting	As required but no less than semi-annually.
Window Washing	Semi-Annually
Service Vent Fans	As Required
Pressure Washing	As Required but no less than annually.
Pest Control Services	As Required

** Bldgs. 830 (2) mat rooms at 2100 Square Feet each: See page TE 3-8 for cleaning

SECTION J - TECHNICAL EXHIBIT 3

INFREQUENT OR LOW USAGE BUILDINGS

The following buildings are scheduled for Day Cleaning from 6:00 am to 6:00 pm in accordance with the PWS: 27 (Ball Field), 74, and 642

Basic Cleaning Tasks	Frequency
Dust Mop/Sweep	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Damp Mop	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Lobby Cleaning (if applicable)	As Required
Policing	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Spot Cleaning	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Vacuuming	Office – Once a week. Common areas – as required. Classrooms – after each class.
Hallway	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Stairwell Cleaning (if applicable)	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Concrete/Ceramic Tile Floor Cleaning	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Low Dusting	As Required
Glass/Mirror Cleaning	As Required
Drinking Fountain Cleaning	As Required
Chalk and White Board Cleaning	As Required
Entrance Way/Cigarette Urn Cleaning	Twice a week.
Entrance Way Mat Cleaning	As Required
Trash Container Service	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Spot Clean Chairs/Furniture	Office – Twice a week. Common areas – as required. Classrooms – after each class.
Restroom Cleaning	Frequency
Clean Restroom Floor	Daily
Clean Sinks/Urinals/Commodes	Daily
Clean Mirrors/Fixtures	As Required
Clean Wall Partitions	As Required
Service Supply Dispensers	Daily

Periodic Services	Frequency
Spray Buffing	Weekly
Strip/Refinish	As required but no less than semi-annually.
Carpet Cleaning	As required but no less than annually.
High Dusting	As required but no less than semi-annually.
Window Washing	Semi-Annually
Service Vent Fans	As Required
Pressure Washing	As Required but no less than annually
Pest Control Services	As Required

SECTION J - TECHNICAL EXHIBIT 3

Health Unit High Visibility Area

The following buildings are scheduled for Day Cleaning from 6:00 am to 6:00 pm in accordance with the PWS: 759 (Health Unit). Lobby areas will be buffed frequently enough to keep a shine where appropriate for the flooring surfaces.

Basic Cleaning Tasks	Frequency
Dust Mop/Sweep	Daily
Damp Mop	Daily
Lobby Cleaning (if applicable)	Daily
Policing	Daily
Spot Cleaning	Office – Daily
Vacuuming	Office – Daily
Hallway	Office – Daily
Stairwell Cleaning	Office- Daily
Concrete/Ceramic Tile Floor Cleaning	Office – Daily
Low Dusting	Daily
Drinking Fountain Cleaning	Daily
Glass/Mirror Cleaning	Daily
Chalk and White Board Cleaning	Daily
Entrance Way/Cigarette Urn Cleaning	Daily
Entrance Way Mat Cleaning	Daily
Trash Container Service	Office – Daily
Spot Clean Chairs/Furniture	Office –Daily
Restroom Cleaning	Frequency
Clean Restroom Floor	Daily
Clean Sinks/Urinals/Commodes	Daily
Clean Mirrors/Fixtures	As Required
Clean Wall Partitions	As Required
Service Supply Dispensers	Daily
Periodic Services	Frequency
Spray Buffing	Weekly
Strip/Refinish	As required but no less than semi-annually.
Carpet Cleaning	As required but no less than annually.
High Dusting	As required but no less than semi-annually.
Window Washing	Semi-annually
Service Vent Fans	As Required
Pressure Washing	As Required but no less than annually
Pest Control Services	As Required

SECTION J - TECHNICAL EXHIBIT 3

Health Unit High Visibility Area

The following buildings are scheduled for Day Cleaning from 6:00 am to 6:00 pm in accordance with the PWS: 759 (Health Unit). Lobby areas will be buffed frequently enough to keep a shine where appropriate for the flooring surfaces.

Basic Cleaning Tasks	Frequency
Dust Mop/Sweep	Daily
Damp Mop	Daily
Lobby Cleaning (if applicable)	Daily
Policing	Daily
Spot Cleaning	Office – Daily
Vacuuming	Office – Daily
Hallway	Office – Daily
Stairwell Cleaning	Office- Daily
Concrete/Ceramic Tile Floor Cleaning	Office – Daily
Low Dusting	Daily
Drinking Fountain Cleaning	Daily
Glass/Mirror Cleaning	Daily
Chalk and White Board Cleaning	Daily
Entrance Way/Cigarette Urn Cleaning	Daily
Entrance Way Mat Cleaning	Daily
Trash Container Service	Office – Daily
Spot Clean Chairs/Furniture	Office –Daily
Restroom Cleaning	Frequency
Clean Restroom Floor	Daily
Clean Sinks/Urinals/Commodes	Daily
Clean Mirrors/Fixtures	As Required
Clean Wall Partitions	As Required
Service Supply Dispensers	Daily
Periodic Services	Frequency
Spray Buffing	Weekly
Strip/Refinish	As required but no less than semi-annually.
Carpet Cleaning	As required but no less than annually.
High Dusting	As required but no less than semi-annually.
Window Washing	Semi-annually
Service Vent Fans	As Required
Pressure Washing	As Required but no less than annually
Pest Control Services	As Required

SECTION J - TECHNICAL EXHIBIT 4-1

Government Furnished Facilities-Administrative Buildings

Square Footage/Exterior Door Walk-Off Mats/Location of
Janitorial Closets

FLOORING				SQ. FT. ALL RESTROOMS IN BLDG.	TOTAL NO. OF RESTROOMS (Male/Female /Unisex)	TOTAL BLDG. SQUARE FOOTAGE	WALK-OFF MATS SINGLE DOOR	WALK-OFF MATS DOUBLE DOOR	JANITOR CLOSETS
BLDG NO.	CARPET	WAXABLE	NON- WAXABLE						
1	2,900	209	243	380	1 M - 1 F	3,732	2	1	Between Restrooms
2	0	115	0	0	0	115	1	1	Near Restrooms
11	0	0	0	500	1 M - 1 F	500	1	1	None
20	9,202	1,748	0	586	2M - 4F	11,536	2	1	By Stairs
21	10,611	426	0	480	2M - 2F	11,517	2	1	By Stairs
31	320	0	308	56	1	684	1	1	None
39	767	22	1,624	42	1U	2,455	3	1	Near Restrooms
46	6,418	169	0	374	1M - 1F	6,961	1	5	Near Restrooms
63	21,162	0	1,302	0	3M - 3F	22,464	6	3	Near Restrooms
64	12,856	2,685	7,441	944	3M - 3F	23,926	2	0	Near Restrooms
66	15,187	180	1,160	581	2M - 2F	17,108	1	0	Near Restrooms
67	13,445	1,270	854	1,266	3M - 3F	16,835	0	0	Near Restrooms
68	17,683	810	0	679	2M - 2F	19,172	3	0	Near Restrooms
69	18,487	0	0	874	3M - 3F	19,361	3	1	Near Restrooms
70	16,927	0	1,560	874	3M-3F	19,361	0	0	
74	0	0	15	0	1 - U	15	0	0	None
77	231	0	361	49	1-U	641	1	1	
79	0	0	77	0	1 M - 1 F	77	1	0	Near Restrooms
86	786	609	310	91	2 U	1,796	2	0	None
90	8,077	0	5,126	587	2M - 2F	13,790	9	0	Near Restrooms
91	220	0	1,520	42	1 U	1,782	1	0	None
92	0	513	0	12	1 U	525	0	1	None
93	14,832	4,631	71	598	1M - 1F	20,132	2	2	Near Restrooms
94	27,058	0	1,517	1,649	3 M - 3 W - 6 U	30,224	2	4	Room 404

SECTION J - TECHNICAL EXHIBIT 4-1

Government Furnished Facilities-Administrative Buildings

Square Footage/Exterior Door Walk-Off Mats/Location of
Janitorial Closets

FLOORING									
BLDG NO.	CARPET	WAXABLE	NON- WAXABLE	SQ. FT. ALL RESTROOMS IN BLDG.	TOTAL NO. OF RESTROOMS (Male/Female /Unisex)	TOTAL BLDG. SQUARE FOOTAGE	WALK-OFF MATS SINGLE DOOR	WALK-OFF MATS DOUBLE DOOR	JANITOR CLOSETS
99	6,000	5,000	8,516	484	1-M-1F-2U-1S	20,000	3	5	Yes
101	96	583	0	62	1M - 1 F	741	2	0	yes
103	185	0	0	40	1 U	225	1	0	None
108	0	0	0	756	1M-1F	756	0	0	
119	0	0	0	756	1M-1F	756	0	0	
121	0	0	0	694	1M - 1F	694	0	0	
141	0	5,277	0	476	3 M - 1 F	5,753	5	0	Room 126
144	0	0	59	286	1 M - 1 F	345	2	0	
166	1,040	28,240	3,317	1,921	2 M - 2 W	34,518	1	3	Under Stairs
180	0	119	0	30	1 U	149	1	0	None
181	0	49	0	0	0	49	0	0	
182	0	119	0	30	1U	149	0	0	
198	1,100	1,345	1,340	835	1 M - 1 F	4,620	3	0	Near Mens rm
199	0	0	0	72	1 U	72	0	0	None
200	6,043	1,498	0	368	1M - 2F	7,909	4	2	Near Restrooms
201	0	324	0	0	0	324	1	0	None
205	474	0	0	343	1M - 1F - 1U	817	1	0	yes
227	0	0	0	800	2	800	0	0	None
238	816	63	0	0	0	879	1	0	
300	875	181	146	50	1 U	1,252	2	0	None
302	875	181	146	50	1 U	1,252	2	0	None
304	875	181	146	50	1 U	1,252	2	0	None
306	875	181	146	50	1 U	1,252	2	0	None
308	875	181	146	50	1 U	1,252	2	0	None
309	875	181	146	50	1 U	1,252	2	0	None

SECTION J - TECHNICAL EXHIBIT 4-1

Government Furnished Facilities-Administrative Buildings

Square Footage/Exterior Door Walk-Off Mats/Location of
Janitorial Closets

FLOORING				SQ. FT. ALL RESTROOMS IN BLDG.	TOTAL NO. OF RESTROOMS (Male/Female /Unisex)	TOTAL BLDG. SQUARE FOOTAGE	WALK-OFF MATS SINGLE DOOR	WALK-OFF MATS DOUBLE DOOR	JANITOR CLOSETS
BLDG NO.	CARPET	WAXABLE	NON- WAXABLE						
311	875	181	146	50	1 U	1,252	2	0	None
312	875	181	146	50	1 U	1,252	2	0	None
314	1,733	93	139	106	2 U	2,071	4	0	
316	1,329	360	400	104	2 U	2,193	4	0	None
318	1,895	164	150	162	3 U	2,371	4	0	None
372	1,678	865	0	172	6 U	2,715	2	0	Near Restrooms
373	3,396	1,380	0	344	12 U	5,120	8	0	Near Restrooms
374	2,306	442	0	172	3 U	2,920	2	0	Near Restrooms
375 A, B, D	3,459	0	0	258	9 U	3,717	6	0	Near Restrooms
375 C	841	841		86	1 U	1,768	0	0	Near Restrooms
376	5,144	0	0	493	12 U	5,637	8	0	Near Restrooms
377	5,144	0	87	406	10 U	5,637	8	0	Near Restrooms
378	4,172	1,516	0	303	11 U	5,991	8	0	Near Restrooms
379	2,326	406	0	148	5 U	2,880	4	0	Near Restrooms
382	5,144	0	0	493	11 U	5,637	8	0	Near Restrooms
383	1,686	1,008	0	234	6 U	2,928	4	0	Near Restrooms
384	5,144	0	0	493	12 U	5,637	8	0	Near Restrooms
385	3,036	205	0	285	11 U	3,526	6	0	Near Restrooms
386	8,873	1,400	0	725	10 U	10,998	12	0	Near Restrooms
387	6,119	937	0	590	15 U	7,646	12	0	Near Restrooms
388	3,964	2,455	10	425	9	6,854	6	0	Near Restrooms
390	3,709	2,051	0	210	6 U	5,970	8	0	Near Restrooms
391	5,060	371	0	325	8 U	5,756	8	0	Near Restrooms
392	5,060	371	0	325	8 U	5,756	8	0	Near Restrooms
393	4,436	1,204	0	272	7 U	5,912	8	0	Near Restrooms

Government Furnished Facilities-Administrative Buildings

Square Footage/Exterior Door Walk-Off Mats/Location of
Janitorial Closets

FLOORING				SQ. FT. ALL RESTROOMS IN BLDG.	TOTAL NO. OF RESTROOMS (Male/Female /Unisex)	TOTAL BLDG. SQUARE FOOTAGE	WALK-OFF MATS SINGLE DOOR	WALK-OFF MATS DOUBLE DOOR	JANITOR CLOSETS
BLDG NO.	CARPET	WAXABLE	NON- WAXABLE						
394	3,774	1,037	0	225	8 U	5,036	8	0	Near Restrooms
395	5,540	0	3,665	450	10 U	9,655	12	0	Near Restrooms
397	4,688	0	1,012	272	7 U	5,972	8	0	Near Restrooms
398	6,796	0	2,326	594	15 U	9,716	12	0	Near Restrooms
399	7,236	952	0	618	12 U	8,806	12	0	Near Restrooms
400	4,234	800	0	531	9 U	5,565	8	0	Near Restrooms
401	5,144	0	0	493	12 U	5,637	8	0	Near Restrooms
402	5,507	780	751	441	12 U	7,479	12	0	Near Restrooms
680	9,990	10,298	11,364	1,466	3 M - 3 F	33,118	15	24	Near Restrooms
681	65,016	6,327	18,427	1,924	5 M - 5 F	91,694	11	2	Near Restrooms
681 ext	0	0	10,084	0	0	10,084	0	0	Hall way
682	0	0	312	0	1U	312	0	0	None
700	1,092	0	0	46	1 U	0	1	0	None
726	0	0	0	0	1 U	0	0	0	None
737	0	513	0	513	1 M - 1 F	1,026	2	0	In Mens Room
741	0	488	0	0	0	488	0	0	None
742	2,808	130	0	230	1 M - 1 F	3,168	1	1	None
743	2,808	130	0	230	1 M - 1 F	3,168	1	1	None
744	2,808	130	0	230	1 M - 1 F	3,168	1	1	None
745	2,808	130	0	230	1 M - 1 F	3,168	1	1	None
746	2,808	130	0	230	1 M - 1 F	3,168	1	1	None
747	2,808	130	0	230	1 M - 1 F	3,168	1	1	None
748	1,184	0	0	0	0	1,184	1	1	None
757	1,520	0	0	53	1 U	1,573	2	0	None
758	1,520	0	0	100	1 M - 1 F	1,620	1	0	None

Government Furnished Facilities-Administrative Buildings

Square Footage/Exterior Door Walk-Off Mats/Location of
Janitorial Closets

FLOORING									
BLDG NO.	CARPET	WAXABLE	NON- WAXABLE	SQ. FT. ALL RESTROOMS IN BLDG.	TOTAL NO. OF RESTROOMS (Male/Female /Unisex)	TOTAL BLDG. SQUARE FOOTAGE	WALK-OFF MATS SINGLE DOOR	WALK-OFF MATS DOUBLE DOOR	JANITOR CLOSETS
759	0	0	4,436	188	1M-1F-2U	4,624	2	0	Near Restrooms
760	0	0	0	0	1M - 1F	0	0	0	None
761	0	0	0	0	1 M - 1 F	0	2	0	None
763	1,800	0	0	60	1 M - 1 F	1,860	3	0	None
764	0	0	0	0	1 M - 1 F	0	3	0	None
768	2,808	130	0	230	1M - 1F	3,168	1	1	None
797	5,369	0	606	542	1M - 1F	0		2	Near Restrooms
804	2,972	148	0	480	1M - 1F	3,600	7	0	
900	1,834	0	200	200	1M-1F	2,234	2	0	None
905	1,971	429	0	298	1 U	0	2	1	Near Restrooms
907	2,367	321	0	0	0	0	2	1	None
2,200	12,207	850	37,684	745	3M - 3F - 1U	51,486	3	3	Near Restrooms
2,400	5,483	940	44,245	332	2 M - 2 F - 1 U	51,000	2	0	Near Restrooms
TOTAL	482,477	98,314	173,787	38,329		779,866	381	75	

Government Furnished Facilities-Training Buildings

Square Footage/Exterior Door Walk-Off Mats/Location of Janitor Closets

BLDG NO.	FLOORING		NON-WAXABLE	SQ. FT. ALL RESTROOMS IN BLDG.	TOTAL NO. OF RESTROOMS (Male/Female/Unisex)	TOTAL BLDG. SQUARE FOOTAGE	WALK-OFF MATS SINGLE DOOR	WALK-OFF MATS DOUBLE DOOR	JANITORS CLOSETS
	CARPET	WAXABLE							
8	0	0	615	0	0	615	0	0	None
9	0	0	1,049	0	0	1,049	0	0	None
15	7,780	2,653	632	755	1 M - 1 F	11,820	1	2	Near Restroom
16	0	236	932	23	1 U	1,191	1	0	Near Restroom
27	0	0	0	0	0	2,040	0	0	
36	3,371	5,861	3,335	688	2M - 2F	13,255	3	1	Near comm room
65	14,881	728	1,094	1,063	6M-6F	17,766	2	2	Near Restroom
76	34,038	400	51,312	4,217	18M - 18F	89,967	16	4	Near Restrooms
106	340	0	2,160	0	0	2,500	2	2	
107	0	0	2,430	70	2U	2,500	0	4	
GH1	0	40	0	0	0	40	0	0	
GH2	0	40	0	0	0	40	0	0	
GH3	0	40	0	0	0	40	0	0	
BrezWay	0	0	1,250	0	0	1,250	0	0	
109	5,286	9,568	540	510	1 M - 1 F	15,904	2	2	Room 172
128	0	0	1,800	0	0	1,800	2	0	
129	0	0	850	0	0	850	2	0	
130	0	0	1,800	0	0	1,800	2	0	
131	0	0	1,700	0	0	1,700	2	0	
0	0	0	0	0	0	0	0	0	
143	0	0	0	0	0	0	0	0	none
146	0	1,100	36	0	1M-1F	1,136	2	1	Near Restroom
147	2,098	0	999	144	2 U	3,241	0	0	None

Government Furnished Facilities-Training Buildings

Square Footage/Exterior Door Walk-Off Mats/Location of Janitor Closets

BLDG NO.	FLOORING		NON-WAXABLE	SQ. FT. ALL RESTROOMS IN BLDG.	TOTAL NO. OF RESTROOMS (Male/Female/Unisex)	TOTAL BLDG. SQUARE FOOTAGE	WALK-OFF MATS SINGLE DOOR	WALK-OFF MATS DOUBLE DOOR	JANITORS CLOSETS
	CARPET	WAXABLE							
148	960	0	0	0	0	960	1	1	None
208	0	64	0	0	0	64	0	0	
210	64,565	1,797	0	2,338	6M - 8F	68,700	2	23	G Hall front & back, C Hall, Trailer 721C
212	18,238	94	0	402	1 M - 1 F	18,734	0	4	Near Ladies Rm
213	0	0	0	694	1M - 1F	694	0	0	
214	0	0	0	694	1M - 1F	694	0	0	
215	11,762	1,201	21,481	556	2M - 2F	35,000	6	2	Near Restroom
216	94,505	16,741	1,510	5,952	8M - 8F	118,708	0	8	yes
217	20,058	4,326	5,480	688	2M - 2F	30,552	4	2	Room 20
218	19,537	0	0	671	2M - 2F	20,208	2	1	Room 139
219			144			144	0	0	None
****221	0	27,388	92,717	953	1M-1F	121,058	1	6	
224			144			144	0	0	
226	0	0	65	0	0	65	1	0	None
228	0	0	65	0	0	65	1	0	None
240	0	64	0	0	0	64	1	0	None
247	324	138	0	0	0	462	1	0	None
249	0	64	0	0	0	64	1	0	None
250	172	232	0	0	0	404	2	0	None
261*	34,784	150	2,320	2,240	2M - 2 F	39,494	2	2	Near Restroom
262	106,800	302	12,200	3,800	7M - 7F	123,102	0	14	yes
263*	34,784	150	2,320	2,240	2M - 2 F	39,494	0	4	None

Government Furnished Facilities-Training Buildings

Square Footage/Exterior Door Walk-Off Mats/Location of Janitor Closets

BLDG NO.	FLOORING		NON-WAXABLE	SQ. FT. ALL RESTROOMS IN BLDG.	TOTAL NO. OF RESTROOMS (Male/Female/Unisex)	TOTAL BLDG. SQUARE FOOTAGE	WALK-OFF MATS SINGLE DOOR	WALK-OFF MATS DOUBLE DOOR	JANITORS CLOSETS
	CARPET	WAXABLE							
269			144			144	0	0	None
279	0	0	0	694	1M - 1F	694	0	0	None
514 A	0	705	0	442	1M - 1F	1,147	2	0	Near Restroom
641	2,417	375	232	405	1 M - 1 F	3,429	0	4	Between Restrooms
642	0	0	11,475	0	0	11,475	0	0	None
644	0	0	828	828	5M-5F	1,656	0	1	1
682			312			312	2	0	None
724	1,240	0	0	0	0	1,240	2	0	None
725		0	1,890	0	0	1,890	0	0	None
732	1,475	0	0	0	0	1,475	2	0	None
738	0	0	0	0	0	0	0	0	None
750	1,184	0	0	0	0	1,184	3	0	None
751	1,184	0	0	0	0	1,184	3	0	
767	0	1,860	0	0	0	1,860	2	0	None
772	2,988	80		432	1M - 1F	3,500	2	0	None
773	0	0	0	0	0	0	0	2	None
774	0	0	0	0	0	0	0	2	None
781	0	1,270	0	0	0	1,270	4	0	None
782	450	0	0	208	1 M - 1 F	658	2	0	None
784	2,808	0	170	190	1 M - 1 F	3,168	0	1	None
785	1,400	0	0	0	0	1,400	2	0	
786	1,728	0	0	0	0	1,728	6	0	None
787	1,440	0	0	0	0	1,440	2	0	None
789	2,678	110	0	492	1M, 1F, 1U	3,280	3	0	None

Government Furnished Facilities-Training Buildings

Square Footage/Exterior Door Walk-Off Mats/Location of Janitor Closets

BLDG NO.	FLOORING			SQ. FT. ALL RESTROOMS IN BLDG.	TOTAL NO. OF RESTROOMS (Male/Female/Unisex)	TOTAL BLDG. SQUARE FOOTAGE	WALK-OFF MATS SINGLE DOOR	WALK-OFF MATS DOUBLE DOOR	JANITORS CLOSETS
	CARPET	WAXABLE	NON-WAXABLE						
790	320	991	0	76	1U	1,387	1	0	None
791	1,421	189	0	94	1M, 1F	1,704	2	0	None
793	3,168	0	0	0	0	3,168	1	1	None
799	5,445	0	0	0	0	5,445	0	12	None
811	0	0	20,600	900	3M - 3F	21,500			
888 (plane # 2)	800	0	0	0	0	800	0	0	
889 (plane # 1)	800	0	0	0	0	800	0	0	
813	0	0	10,740	0	0	10,740	5	5	
816	0	0	6,779	650	1M - 1F	7,429	13	2	
818	0	0	8,818	650	1M - 1F	9,468	24	0	
820	0	0	14,688	0	1M - 1F	14,688	13	4	
824	0	0	9,617	650	1M- 1F	10,267	18	4	
827	0	0	11,796	0	0	11,796	12	0	
831	0	0	29,751	0	0	29,751	16	2	
890	11,460	14,912	18,600	1,006	3M - 3F	45,978	4	7	
905	1,971	429	0	298	1 U	2,698	2	1	Near Restrooms
907	2,367	321	0	0	0	2,688	2	1	None
912*	5,063	17,311	5,390	1,052	2M-2F-3U	28,816	2	2 Large	
916	7,380		1,046	0	0	8,426	1	8	1

Government Furnished Facilities-Training Buildings

Square Footage/Exterior Door Walk-Off Mats/Location of Janitor Closets

BLDG NO.	FLOORING		NON-WAXABLE	SQ. FT. ALL RESTROOMS IN BLDG.	TOTAL NO. OF RESTROOMS (Male/Female/Unisex)	TOTAL BLDG. SQUARE FOOTAGE	WALK-OFF MATS SINGLE DOOR	WALK-OFF MATS DOUBLE DOOR	JANITORS CLOSETS
	CARPET	WAXABLE							
917	7,380		1,046			8,426	1	8	1
918	8,545		2,445			10,990	0	2	1
919	1,008		7,446	604	1M-1F	8,454	0	2	1
920	4,266		1,615			5,881	0	2	1
921			814	606	1M-1F	814	0	1	1
922	1,008		10,055	604	1M-1F	11,063	0	2	1
923			144			144	0	0	None
RV1	224	0	0	0	0	224	0	0	None
RV2	224	0	0	0	0	224	0	0	None
RV3	224	0	0	0	0	224	0	0	None
RV4	224	0	0	0	0	224	0	0	None
RV5	224	0	0	0	0	224	0	0	None
RV6	38.0	150	0	0	0	188.0	0	0	None
RV7	38.0	150	0	0	0	188.0	0	0	None
RV8	38.0	150	0	0	0	188.0	0	0	None
RV9	38.0	150	0	0	0	188.0	0	0	None
FLETC Mobile RR	0	130	0	0	1M - 1F	130			
TOTAL	558,949	112,660	387,421	39,579		1,098,835	28	25	

Buildings with Plumbing and/or Electrical Limitations
 Square Footage/Exterior Door Walk-Off Mats/Location of Janitorial Closets

BLDG NO.	FLOORING			SQ. FT. ALL RESTROOMS IN BLDG.	TOTAL NO. OF RESTROOMS (Male/Female/Unisex)	TOTAL BLDG. SQUARE FOOTAGE	WALK-OFF MATS SINGLE DOOR	WALK-OFF MATS DOUBLE DOOR	JANITORS CLOSETS
	CARPET	WAXABLE	NON-WAXABLE						
301	875	181	146	50	1U	1252	2	0	None
303	875	181	146	50	1U	1252	2	0	None
305	875	181	146	50	1U	1252	2	0	None
307	875	181	146	50	1U	1252	2	0	None
310	875	181	146	50	1U	1252	2	0	None
370	0	0	1,000	0	0	1000	2	0	None
380	4,824	634	0	412	8 U	5,870	8	0	Near Restrooms
381	2,980	1,956	0	932	10 U	5,868	8	0	Near Restrooms
389	7,236	952	0	618	16 U	8,806	12	0	Near Restrooms
396	4,127	1,373	0	272	7 U	5,772	8	0	Near Restrooms
503	0	0	1,706	0	0	1,706	2	0	None
504	0	0	2,012	0	0	2,012	2	0	None
505	0	0	2,017	0	0	2,017	2	0	None
506	0	0	2,017	0	0	2,017	2	0	None
507	0	0	2,017	0	0	2,017	2	0	None
508	0	0	2,017	0	0	2,017	2	0	None
535	0	0	1,000	0	0	1,000	2	0	None
612	0	0	3,000	0	0	3,000	0	2	None
709	0	0	11,748	0	0	11,748	0	4	
710	0	0	6,336	0	0	6,336	0	4	
711	0	0	11,748	0	0	11,748	0	4	
712	0	0	11,748	0	0	11,748	0	4	
713	0	0	11,748	0	0	11,748	0	4	
714	0	0	6,336	0	0	6,336	0	4	

SECTION J -TECHNICAL EXHIBIT 4-3

Buildings with Plumbing and/or Electrical Limitations
 Square Footage/Exterior Door Walk-Off Mats/Location of Janitorial Closets

733	1,568	0	0	0	0	1,568	4	0	
773	0	0	6,314	0	0	6,314	0	4	
774	0	0	6,314	0	0	6,314	0	4	
812	0	0	1,000	0	0	1,000	2	0	None
830	0	0	15,741	335	1M - 1F	16,076	6	8	None
832	0	0	800	0	0	800	0	0	
834	0	0	2,076	0	0	2,076	5	0	None
835	0	0	1,874	0	0	1,874	5	0	None
836	0	0	2,346	0	0	2,346	5	0	None
837	0	0	2,185	0	0	2,185	4	0	None
839	0	0	1,758	0	0	1,758	4	0	None
840	0	0	2,240	0	0	2,240	7	0	None
841	0	0	947	0	0	947	4	0	None
842	0	0	1,754	0	0	1,754	3	0	None
843	0	0	1,253	0	0	1,253	3	0	None
844	0	0	1,280	0	0	1,280	3	0	None
846	0	0	2,185	0	0	2,185	5	0	None
847A	0	0	560	0	0	560	2	0	None
847B	0	0	560	0	0	560	2	0	None
847C	0	0	560	0	0	560	2	0	None
847D	0	0	560	0	0	560	2	0	None
848	0	0	1,678	0	0	1,678	2	0	None
850	0	0	1,639	0	0	1,639	5	0	None
851	0	0	1,786	0	0	1,786	4	0	None
852	0	0	2,185	0	0	2,185	3	0	None
853	0	0	2,185	0	0	2,185	4	0	None
Cabin 1	0	0	200	0	0	200	0	0	None
Cabin 2	0	0	400	0	0	400	0	0	None
Cabin 3	0	0	200	0	0	200	0	0	None
Cabin 5	0	0	200	0	0	200	0	0	None

Buildings with Plumbing and/or Electrical Limitations
 Square Footage/Exterior Door Walk-Off Mats/Location of Janitorial Closets

Cabin 6	0	0	400	0	0	400	0	0	None
Cabin 7	0	0	400	0	0	400	0	0	None
TOTAL	25,110	5820	49,952	335	0	174,509	148	42	

WATCHSTANDING SCHEDULE

BUILDING NO. HOURS OF THE DAY

Building 1	* Twice a day (morning and afternoon)
Building 15	* Twice a day (morning and afternoon)
Building 65	* Twice a day (morning and afternoon) when class is in session
Building 76	7:30 a.m. to 5:00 p.m.
Building 94	7:30 a.m. to 4:30 p.m.
Building 109	8:00 a.m. to 4:00 p.m.
Building 144	11:30 a.m. to 12:30 p.m.
Building 146	* Twice a day (morning and afternoon) when class is in session
Building 166	7:30 a.m. to 4:30 p.m.
Building 210	8:00 a.m. to 5:00 p.m.
Building 212	* Twice a day (morning and afternoon)
Building 216	8:00 a.m. to 5:00 p.m.
Building 221	7:30 a.m. to 3:00 p.m.
Building 261	8:00 a.m. to 5:00 p.m.
Building 262	8:00 a.m. to 5:00 p.m.
Building 263	8:00 a.m. to 5:00 p.m.
Building 514A	11:30 a.m. to 12:30 p.m. and 4:30 p.m. to 5:30 p.m.
Building 737	11:30 a.m. to 12:30 p.m. and 4:30 p.m. to 5:30 p.m.
Building 769	11:30 a.m. to 12:30 p.m. and 4:30 p.m. to 5:30 p.m.
Building 759	7:30 a.m. to 5:00 p.m.
Building 912	8:00 a.m. to 12:30 p.m. and 1:30 to 4:30 p.m.

*** duration is approximately 1/2 hour or less**

All watchstanding is five (5) days per week except Government Holidays and Non-Training Days during normally scheduled training. Buildings that require a watchstander to be present during an entire training day, relief watchstander(s) must replace and be present during lunch or any other breaks. If weekend training is scheduled, the Contractor is expected to provide watchstanders as required.

Federal Law Enforcement Training Centers
Population Report v1.13

Site: Glynco | Program Category: All | Program: All
Schedule: Operational Schedule | Agency: All
From 10/01/2021 to 09/30/2023

Day of the Week	Date	Students On Center	Visitors On Center	Students Registered	Students Allocated
Friday	10/01/2021	2077	0	2168	2388
Saturday	10/02/2021	2001	0	2089	2258
Sunday	10/03/2021	2062	0	2159	2366
Monday	10/04/2021	2142	0	2243	2453
Tuesday	10/05/2021	2108	0	2207	2416
Wednesday	10/06/2021	2156	0	2254	2465
Thursday	10/07/2021	2104	0	2204	2411
Friday	10/08/2021	2080	0	2174	2387
Saturday	10/09/2021	2033	0	2126	2338
Sunday	10/10/2021	2048	0	2140	2338
Monday	10/11/2021	2078	0	2171	2385
Tuesday	10/12/2021	2137	0	2230	2433
Wednesday	10/13/2021	2205	0	2297	2512
Thursday	10/14/2021	2178	0	2266	2470
Friday	10/15/2021	2160	0	2245	2445
Saturday	10/16/2021	2174	0	2255	2445
Sunday	10/17/2021	2142	0	2226	2430
Monday	10/18/2021	2160	0	2244	2450
Tuesday	10/19/2021	2185	0	2271	2474
Wednesday	10/20/2021	2173	0	2291	2501
Thursday	10/21/2021	2013	0	2094	2281
Friday	10/22/2021	2014	0	2093	2281
Saturday	10/23/2021	1946	0	2023	2177
Sunday	10/24/2021	2057	1	2134	2303
Monday	10/25/2021	2151	1	2238	2409
Tuesday	10/26/2021	2199	1	2282	2457
Wednesday	10/27/2021	2248	0	2327	2505
Thursday	10/28/2021	2152	0	2226	2409
Friday	10/29/2021	2152	0	2222	2409
Saturday	10/30/2021	2147	0	2213	2409

Sunday	10/31/2021	2235	0	2303	2493
Monday	11/01/2021	2254	0	2322	2511
Tuesday	11/02/2021	2255	0	2320	2511
Wednesday	11/03/2021	2255	0	2319	2511
Thursday	11/04/2021	2194	0	2254	2431
Friday	11/05/2021	2145	0	2204	2374
Saturday	11/06/2021	2008	0	2066	2205
Sunday	11/07/2021	1932	3	1999	2190
Monday	11/08/2021	1977	3	2046	2258
Tuesday	11/09/2021	1977	3	2045	2282
Wednesday	11/10/2021	2018	3	2085	2300
Thursday	11/11/2021	1920	3	1984	2201
Friday	11/12/2021	1903	3	1967	2180
Saturday	11/13/2021	1858	3	1922	2110
Sunday	11/14/2021	1887	4	1951	2107
Monday	11/15/2021	1949	4	2013	2169
Tuesday	11/16/2021	1986	4	2046	2193
Wednesday	11/17/2021	2116	4	2208	2366
Thursday	11/18/2021	1877	4	1936	2095
Friday	11/19/2021	1835	4	1894	2038
Saturday	11/20/2021	1747	3	1804	1938
Sunday	11/21/2021	1549	3	1606	1739
Monday	11/22/2021	1551	3	1608	1739
Tuesday	11/23/2021	1572	3	1627	1760
Wednesday	11/24/2021	1559	3	1612	1741
Thursday	11/25/2021	1529	3	1582	1747
Friday	11/26/2021	1486	3	1539	1694
Saturday	11/27/2021	1497	3	1551	1694
Sunday	11/28/2021	1854	5	1929	2046
Monday	11/29/2021	2006	5	2093	2212
Tuesday	11/30/2021	1983	5	2069	2189
Wednesday	12/01/2021	1991	5	2074	2196
Thursday	12/02/2021	2021	5	2097	2226
Friday	12/03/2021	2005	5	2084	2217
Saturday	12/04/2021	1943	3	2020	2115
Sunday	12/05/2021	2203	0	2283	2404
Monday	12/06/2021	2298	0	2380	2501
Tuesday	12/07/2021	2276	0	2358	2476
Wednesday	12/08/2021	2239	0	2319	2436
Thursday	12/09/2021	2239	0	2318	2436

Friday	12/10/2021	2230	0	2307	2423
Saturday	12/11/2021	2144	0	2216	2320
Sunday	12/12/2021	1916	0	1988	2081
Monday	12/13/2021	1973	4	2045	2133
Tuesday	12/14/2021	1983	4	2051	2147
Wednesday	12/15/2021	1903	0	1970	2039
Thursday	12/16/2021	1937	0	2006	2082
Friday	12/17/2021	1855	0	1923	1997
Saturday	12/18/2021	1756	0	1821	1896
Sunday	12/19/2021	1573	0	1637	1711
Monday	12/20/2021	1573	0	1637	1711
Tuesday	12/21/2021	1573	0	1635	1711
Wednesday	12/22/2021	1573	0	1633	1711
Thursday	12/23/2021	1528	0	1584	1664
Friday	12/24/2021	1483	0	1538	1617
Saturday	12/25/2021	1483	0	1538	1617
Sunday	12/26/2021	1601	0	1659	1740
Monday	12/27/2021	1623	1	1681	1764
Tuesday	12/28/2021	1672	1	1729	1809
Wednesday	12/29/2021	1669	0	1726	1805
Thursday	12/30/2021	1581	0	1637	1711
Friday	12/31/2021	1581	0	1636	1711
Saturday	01/01/2022	1587	0	1642	1711
Sunday	01/02/2022	1923	0	1996	2079
Monday	01/03/2022	1994	1	2068	2145
Tuesday	01/04/2022	2025	1	2102	2181
Wednesday	01/05/2022	2027	1	2114	2189
Thursday	01/06/2022	1981	1	2062	2140
Friday	01/07/2022	1999	0	2077	2158
Saturday	01/08/2022	1989	0	2064	2122
Sunday	01/09/2022	2117	0	2201	2277
Monday	01/10/2022	2266	0	2356	2440
Tuesday	01/11/2022	2223	0	2310	2394
Wednesday	01/12/2022	2192	0	2272	2408
Thursday	01/13/2022	2198	0	2278	2360
Friday	01/14/2022	2149	0	2226	2308
Saturday	01/15/2022	2088	0	2162	2241
Sunday	01/16/2022	1887	0	1959	2003
Monday	01/17/2022	1990	0	2062	2142
Tuesday	01/18/2022	2052	0	2127	2210

Wednesday	01/19/2022	2133	0	2217	2304
Thursday	01/20/2022	2118	0	2201	2287
Friday	01/21/2022	2096	0	2180	2268
Saturday	01/22/2022	2069	0	2146	2220
Sunday	01/23/2022	2333	1	2417	2506
Monday	01/24/2022	2480	1	2565	2651
Tuesday	01/25/2022	2480	1	2562	2651
Wednesday	01/26/2022	2478	1	2555	2651
Thursday	01/27/2022	2479	1	2554	2648
Friday	01/28/2022	2485	1	2560	2643
Saturday	01/29/2022	2408	1	2477	2543
Sunday	01/30/2022	2441	1	2522	2598
Monday	01/31/2022	2520	1	2601	2688
Tuesday	02/01/2022	2502	0	2577	2670
Wednesday	02/02/2022	2445	0	2514	2609
Thursday	02/03/2022	2379	0	2448	2541
Friday	02/04/2022	2336	0	2399	2490
Saturday	02/05/2022	2227	0	2289	2360
Sunday	02/06/2022	2368	0	2439	2524
Monday	02/07/2022	2498	0	2580	2662
Tuesday	02/08/2022	2477	0	2565	2657
Wednesday	02/09/2022	2476	0	2563	2609
Thursday	02/10/2022	2424	0	2516	2607
Friday	02/11/2022	2403	0	2491	2574
Saturday	02/12/2022	2295	0	2381	2427
Sunday	02/13/2022	2336	0	2426	2507
Monday	02/14/2022	2375	0	2464	2544
Tuesday	02/15/2022	2394	0	2482	2565
Wednesday	02/16/2022	2370	0	2454	2564
Thursday	02/17/2022	2401	0	2482	2572
Friday	02/18/2022	2367	0	2448	2536
Saturday	02/19/2022	2247	0	2319	2414
Sunday	02/20/2022	1796	0	1864	1948
Monday	02/21/2022	1983	0	2060	2147
Tuesday	02/22/2022	2023	0	2101	2187
Wednesday	02/23/2022	2277	0	2394	2487
Thursday	02/24/2022	2204	0	2285	2383
Friday	02/25/2022	2204	0	2281	2383
Saturday	02/26/2022	2195	0	2269	2335
Sunday	02/27/2022	2410	0	2494	2592

Monday	02/28/2022	2507	0	2596	2696
Tuesday	03/01/2022	2546	0	2625	2732
Wednesday	03/02/2022	2557	0	2634	2743
Thursday	03/03/2022	2546	0	2621	2731
Friday	03/04/2022	2421	0	2492	2598
Saturday	03/05/2022	2284	0	2349	2453
Sunday	03/06/2022	2245	0	2319	2426
Monday	03/07/2022	2306	0	2379	2487
Tuesday	03/08/2022	2367	0	2450	2560
Wednesday	03/09/2022	2392	0	2468	2584
Thursday	03/10/2022	2418	0	2488	2609
Friday	03/11/2022	2299	0	2368	2468
Saturday	03/12/2022	2261	0	2328	2394
Sunday	03/13/2022	2267	0	2345	2450
Monday	03/14/2022	2314	0	2392	2498
Tuesday	03/15/2022	2326	0	2401	2510
Wednesday	03/16/2022	2287	0	2356	2463
Thursday	03/17/2022	2259	0	2326	2434
Friday	03/18/2022	2236	0	2302	2410
Saturday	03/19/2022	2159	0	2218	2331
Sunday	03/20/2022	2132	0	2198	2303
Monday	03/21/2022	2332	0	2406	2517
Tuesday	03/22/2022	2366	0	2439	2546
Wednesday	03/23/2022	2342	0	2414	2522
Thursday	03/24/2022	2372	0	2444	2546
Friday	03/25/2022	2303	0	2373	2480
Saturday	03/26/2022	2191	0	2259	2356
Sunday	03/27/2022	1987	0	2055	2150
Monday	03/28/2022	2119	0	2187	2284
Tuesday	03/29/2022	2171	0	2240	2332
Wednesday	03/30/2022	2156	0	2237	2330
Thursday	03/31/2022	2107	0	2175	2272
Friday	04/01/2022	2096	0	2164	2248
Saturday	04/02/2022	2094	0	2160	2227
Sunday	04/03/2022	2375	0	2453	2543
Monday	04/04/2022	2545	0	2623	2712
Tuesday	04/05/2022	2542	0	2619	2716
Wednesday	04/06/2022	2623	1	2700	2811
Thursday	04/07/2022	2543	1	2619	2726
Friday	04/08/2022	2434	1	2509	2615

Saturday	04/09/2022	2315	0	2387	2427
Sunday	04/10/2022	2493	0	2571	2662
Monday	04/11/2022	2603	0	2693	2799
Tuesday	04/12/2022	2603	0	2691	2799
Wednesday	04/13/2022	2623	0	2720	2830
Thursday	04/14/2022	2640	0	2738	2849
Friday	04/15/2022	2581	0	2676	2784
Saturday	04/16/2022	2527	0	2619	2697
Sunday	04/17/2022	2684	7	2793	2898
Monday	04/18/2022	2709	7	2822	2926
Tuesday	04/19/2022	2746	7	2859	2965
Wednesday	04/20/2022	2705	7	2812	2916
Thursday	04/21/2022	2724	7	2825	2938
Friday	04/22/2022	2635	7	2734	2845
Saturday	04/23/2022	2556	6	2655	2738
Sunday	04/24/2022	2688	6	2792	2902
Monday	04/25/2022	2777	6	2887	2997
Tuesday	04/26/2022	2759	7	2866	2981
Wednesday	04/27/2022	2722	6	2829	2939
Thursday	04/28/2022	2660	6	2764	2875
Friday	04/29/2022	2557	6	2656	2778
Saturday	04/30/2022	2461	6	2559	2656
Sunday	05/01/2022	2555	0	2680	2783
Monday	05/02/2022	2693	0	2822	2920
Tuesday	05/03/2022	2731	0	2856	2968
Wednesday	05/04/2022	2750	0	2869	2985
Thursday	05/05/2022	2687	0	2801	2920
Friday	05/06/2022	2662	0	2773	2896
Saturday	05/07/2022	2550	0	2658	2748
Sunday	05/08/2022	2501	0	2611	2729
Monday	05/09/2022	2629	0	2746	2863
Tuesday	05/10/2022	2642	0	2759	2878
Wednesday	05/11/2022	2667	0	2774	2903
Thursday	05/12/2022	2708	0	2816	2948
Friday	05/13/2022	2671	0	2778	2907
Saturday	05/14/2022	2528	0	2631	2740
Sunday	05/15/2022	2649	0	2758	2864
Monday	05/16/2022	2746	2	2859	2962
Tuesday	05/17/2022	2713	2	2821	2929
Wednesday	05/18/2022	2695	2	2802	2908

Thursday	05/19/2022	2650	2	2754	2861
Friday	05/20/2022	2552	2	2651	2759
Saturday	05/21/2022	2482	0	2568	2689
Sunday	05/22/2022	2032	0	2116	2228
Monday	05/23/2022	1999	0	2080	2209
Tuesday	05/24/2022	1999	0	2079	2209
Wednesday	05/25/2022	1921	0	1991	2127
Thursday	05/26/2022	1858	0	1920	2022
Friday	05/27/2022	1764	0	1825	1953
Saturday	05/28/2022	1686	0	1745	1843
Sunday	05/29/2022	1492	0	1550	1648
Monday	05/30/2022	1493	0	1551	1648
Tuesday	05/31/2022	1533	0	1596	1692
Wednesday	06/01/2022	1571	0	1638	1736
Thursday	06/02/2022	1571	0	1638	1736
Friday	06/03/2022	1571	0	1638	1736
Saturday	06/04/2022	1540	0	1607	1687
Sunday	06/05/2022	1618	2	1685	1776
Monday	06/06/2022	1684	2	1751	1843
Tuesday	06/07/2022	1698	2	1766	1867
Wednesday	06/08/2022	1653	2	1720	1819
Thursday	06/09/2022	1671	2	1738	1837
Friday	06/10/2022	1674	2	1740	1840
Saturday	06/11/2022	1639	2	1704	1803
Sunday	06/12/2022	1754	2	1824	1924
Monday	06/13/2022	1861	2	1936	2037
Tuesday	06/14/2022	1891	2	1968	2069
Wednesday	06/15/2022	1867	2	1944	2045
Thursday	06/16/2022	1895	2	1968	2074
Friday	06/17/2022	1813	2	1886	1987
Saturday	06/18/2022	1747	2	1820	1919
Sunday	06/19/2022	1632	0	1704	1797
Monday	06/20/2022	1690	0	1772	1867
Tuesday	06/21/2022	1773	0	1867	1964
Wednesday	06/22/2022	1789	0	1880	1980
Thursday	06/23/2022	1789	0	1877	1980
Friday	06/24/2022	1730	0	1815	1913
Saturday	06/25/2022	1695	0	1776	1878
Sunday	06/26/2022	1718	0	1799	1902
Monday	06/27/2022	1805	0	1892	1995

Tuesday	06/28/2022	1826	0	1911	2015
Wednesday	06/29/2022	1826	0	1907	2015
Thursday	06/30/2022	1826	0	1904	2015
Friday	07/01/2022	1806	0	1882	1995
Saturday	07/02/2022	1691	0	1766	1874
Sunday	07/03/2022	1668	0	1743	1850
Monday	07/04/2022	1692	0	1767	1874
Tuesday	07/05/2022	1712	0	1787	1896
Wednesday	07/06/2022	1776	0	1852	1964
Thursday	07/07/2022	1760	0	1835	1954
Friday	07/08/2022	1727	2	1799	1916
Saturday	07/09/2022	1694	2	1764	1880
Sunday	07/10/2022	1894	2	1974	2075
Monday	07/11/2022	2001	2	2085	2202
Tuesday	07/12/2022	2065	2	2149	2286
Wednesday	07/13/2022	2018	2	2100	2239
Thursday	07/14/2022	2033	2	2112	2232
Friday	07/15/2022	2079	2	2159	2281
Saturday	07/16/2022	2005	2	2079	2184
Sunday	07/17/2022	2037	2	2113	2233
Monday	07/18/2022	2142	2	2223	2346
Tuesday	07/19/2022	2152	2	2232	2356
Wednesday	07/20/2022	2142	2	2216	2346
Thursday	07/21/2022	2135	2	2207	2339
Friday	07/22/2022	2125	0	2197	2328
Saturday	07/23/2022	2080	0	2149	2277
Sunday	07/24/2022	2013	0	2082	2201
Monday	07/25/2022	2152	1	2229	2348
Tuesday	07/26/2022	2108	1	2184	2316
Wednesday	07/27/2022	2098	1	2174	2308
Thursday	07/28/2022	2025	1	2098	2235
Friday	07/29/2022	2048	1	2121	2247
Saturday	07/30/2022	1981	0	2052	2179
Sunday	07/31/2022	1934	0	2004	2128
Monday	08/01/2022	2069	0	2142	2272
Tuesday	08/02/2022	2027	0	2097	2225
Wednesday	08/03/2022	1962	0	2031	2156
Thursday	08/04/2022	1924	0	1989	2115
Friday	08/05/2022	1905	0	1968	2097
Saturday	08/06/2022	1872	0	1931	2062

Sunday	08/07/2022	1847	1	1906	2039
Monday	08/08/2022	1985	1	2055	2186
Tuesday	08/09/2022	1989	1	2055	2190
Wednesday	08/10/2022	1968	1	2033	2168
Thursday	08/11/2022	1948	1	2012	2148
Friday	08/12/2022	1972	1	2034	2172
Saturday	08/13/2022	1916	0	1976	2113
Sunday	08/14/2022	1961	0	2023	2145
Monday	08/15/2022	2007	0	2069	2202
Tuesday	08/16/2022	2035	0	2095	2259
Wednesday	08/17/2022	2085	0	2145	2311
Thursday	08/18/2022	2041	0	2095	2260
Friday	08/19/2022	1968	1	2021	2157
Saturday	08/20/2022	1965	1	2016	2153
Sunday	08/21/2022	2063	6	2116	2243
Monday	08/22/2022	2164	6	2225	2355
Tuesday	08/23/2022	2149	6	2209	2332
Wednesday	08/24/2022	2188	6	2247	2380
Thursday	08/25/2022	2123	6	2181	2308
Friday	08/26/2022	2143	6	2198	2330
Saturday	08/27/2022	2026	2	2081	2193
Sunday	08/28/2022	2026	0	2080	2188
Monday	08/29/2022	2166	0	2223	2332
Tuesday	08/30/2022	2165	0	2224	2334
Wednesday	08/31/2022	2144	0	2201	2312
Thursday	09/01/2022	2080	0	2136	2225
Friday	09/02/2022	1977	0	2033	2162
Saturday	09/03/2022	1905	0	1961	2118
Sunday	09/04/2022	1806	0	1862	1957
Monday	09/05/2022	1899	0	1956	2042
Tuesday	09/06/2022	1926	0	1984	2070
Wednesday	09/07/2022	1923	0	1985	2075
Thursday	09/08/2022	1935	0	1997	2080
Friday	09/09/2022	1831	0	1893	1963
Saturday	09/10/2022	1850	0	1910	1965
Sunday	09/11/2022	2162	0	2227	2300
Monday	09/12/2022	2219	1	2284	2380
Tuesday	09/13/2022	2209	1	2274	2403
Wednesday	09/14/2022	2428	1	2496	2606
Thursday	09/15/2022	2387	1	2450	2561

Friday	09/16/2022	2366	1	2429	2537
Saturday	09/17/2022	2172	3	2234	2326
Sunday	09/18/2022	2289	3	2373	2482
Monday	09/19/2022	2289	3	2373	2482
Tuesday	09/20/2022	2337	3	2420	2529
Wednesday	09/21/2022	2334	3	2415	2550
Thursday	09/22/2022	2296	3	2376	2484
Friday	09/23/2022	2249	2	2328	2437
Saturday	09/24/2022	2155	2	2242	2334
Sunday	09/25/2022	1880	2	2158	2257
Monday	09/26/2022	1891	2	2170	2291
Tuesday	09/27/2022	1879	2	2134	2250
Wednesday	09/28/2022	1793	2	1855	2073
Thursday	09/29/2022	1773	2	1834	1985
Friday	09/30/2022	1773	2	1834	1985
Saturday	10/01/2022	1774	0	1835	1985
Sunday	10/02/2022	2083	0	2155	2286
Monday	10/03/2022	2103	0	2176	2286
Tuesday	10/04/2022	2112	0	2186	2293
Wednesday	10/05/2022	2152	0	2227	2333
Thursday	10/06/2022	2128	0	2199	2309
Friday	10/07/2022	2128	0	2196	2309
Saturday	10/08/2022	2172	0	2239	2356
Sunday	10/09/2022	1932	0	1999	2074
Monday	10/10/2022	2078	0	2150	2243
Tuesday	10/11/2022	2130	0	2202	2294
Wednesday	10/12/2022	2174	0	2244	2338
Thursday	10/13/2022	2150	0	2218	2314
Friday	10/14/2022	2153	0	2221	2319
Saturday	10/15/2022	2110	0	2178	2229
Sunday	10/16/2022	2488	0	2563	2651
Monday	10/17/2022	2645	0	2728	2821
Tuesday	10/18/2022	2702	0	2785	2875
Wednesday	10/19/2022	2726	0	2802	2899
Thursday	10/20/2022	2693	0	2767	2864
Friday	10/21/2022	2686	0	2750	2857
Saturday	10/22/2022	2616	0	2679	2750
Sunday	10/23/2022	2672	0	2744	2860
Monday	10/24/2022	2736	0	2809	2923
Tuesday	10/25/2022	2736	0	2808	2923

Wednesday	10/26/2022	2737	0	2808	2900
Thursday	10/27/2022	2686	0	2753	2847
Friday	10/28/2022	2643	0	2706	2799
Saturday	10/29/2022	2569	0	2631	2710
Sunday	10/30/2022	2636	0	2701	2786
Monday	10/31/2022	2692	0	2756	2841
Tuesday	11/01/2022	2726	0	2789	2871
Wednesday	11/02/2022	2811	0	2871	2962
Thursday	11/03/2022	2712	0	2768	2854
Friday	11/04/2022	2620	0	2674	2752
Saturday	11/05/2022	2490	0	2544	2605
Sunday	11/06/2022	2153	0	2208	2279
Monday	11/07/2022	2230	0	2297	2369
Tuesday	11/08/2022	2212	0	2278	2352
Wednesday	11/09/2022	2224	0	2289	2362
Thursday	11/10/2022	2102	0	2163	2236
Friday	11/11/2022	2061	0	2121	2185
Saturday	11/12/2022	1816	0	1876	1904
Sunday	11/13/2022	2188	0	2255	2309
Monday	11/14/2022	2265	0	2334	2391
Tuesday	11/15/2022	2293	0	2361	2419
Wednesday	11/16/2022	2271	0	2336	2396
Thursday	11/17/2022	2320	0	2385	2451
Friday	11/18/2022	2284	0	2347	2415
Saturday	11/19/2022	2130	0	2192	2258
Sunday	11/20/2022	1626	0	1690	1752
Monday	11/21/2022	1626	0	1690	1752
Tuesday	11/22/2022	1648	0	1710	1774
Wednesday	11/23/2022	1602	0	1664	1728
Thursday	11/24/2022	1602	0	1663	1728
Friday	11/25/2022	1557	0	1618	1679
Saturday	11/26/2022	1563	0	1624	1679
Sunday	11/27/2022	1935	0	2017	2079
Monday	11/28/2022	2044	0	2128	2192
Tuesday	11/29/2022	2084	0	2165	2232
Wednesday	11/30/2022	2171	0	2257	2322
Thursday	12/01/2022	2155	0	2234	2307
Friday	12/02/2022	2084	0	2161	2235
Saturday	12/03/2022	2090	0	2167	2221
Sunday	12/04/2022	2515	0	2615	2698

Monday	12/05/2022	2634	3	2736	2819
Tuesday	12/06/2022	2640	5	2736	2824
Wednesday	12/07/2022	2631	4	2720	2800
Thursday	12/08/2022	2631	2	2705	2800
Friday	12/09/2022	2488	0	2561	2656
Saturday	12/10/2022	2441	0	2515	2587
Sunday	12/11/2022	2377	0	2452	2531
Monday	12/12/2022	2420	0	2493	2573
Tuesday	12/13/2022	2412	0	2482	2561
Wednesday	12/14/2022	2440	0	2514	2587
Thursday	12/15/2022	2441	0	2514	2587
Friday	12/16/2022	2449	0	2522	2596
Saturday	12/17/2022	2289	0	2359	2427
Sunday	12/18/2022	1803	0	1880	1942
Monday	12/19/2022	1804	0	1880	1942
Tuesday	12/20/2022	1804	0	1878	1942
Wednesday	12/21/2022	1794	0	1866	1907
Thursday	12/22/2022	1725	0	1789	1860
Friday	12/23/2022	1704	0	1767	1838
Saturday	12/24/2022	1430	0	1491	1551
Sunday	12/25/2022	1407	0	1468	1529
Monday	12/26/2022	1449	0	1516	1577
Tuesday	12/27/2022	1449	0	1516	1577
Wednesday	12/28/2022	1470	0	1537	1600
Thursday	12/29/2022	1470	0	1537	1600
Friday	12/30/2022	1449	0	1515	1577
Saturday	12/31/2022	1449	0	1512	1577
Sunday	01/01/2023	1472	0	1535	1577
Monday	01/02/2023	1701	0	1775	1840
Tuesday	01/03/2023	1765	0	1846	1997
Wednesday	01/04/2023	1818	0	1896	2058
Thursday	01/05/2023	1751	0	1828	1982
Friday	01/06/2023	1765	0	1837	2000
Saturday	01/07/2023	1736	0	1805	1931
Sunday	01/08/2023	2273	0	2356	2507
Monday	01/09/2023	2436	1	2524	2672
Tuesday	01/10/2023	2433	0	2519	2668
Wednesday	01/11/2023	2435	0	2519	2668
Thursday	01/12/2023	2459	0	2539	2692
Friday	01/13/2023	2376	0	2454	2609

Saturday	01/14/2023	2262	0	2339	2488
Sunday	01/15/2023	1918	0	1995	2132
Monday	01/16/2023	2032	0	2109	2261
Tuesday	01/17/2023	2066	0	2143	2293
Wednesday	01/18/2023	2086	0	2160	2309
Thursday	01/19/2023	2105	0	2179	2334
Friday	01/20/2023	2132	0	2204	2361
Saturday	01/21/2023	2084	0	2155	2273
Sunday	01/22/2023	2330	1	2417	2565
Monday	01/23/2023	2517	2	2611	2759
Tuesday	01/24/2023	2543	2	2634	2786
Wednesday	01/25/2023	2503	2	2584	2741
Thursday	01/26/2023	2503	2	2579	2741
Friday	01/27/2023	2428	2	2499	2663
Saturday	01/28/2023	2399	2	2467	2614
Sunday	01/29/2023	2441	2	2516	2678
Monday	01/30/2023	2583	2	2668	2832
Tuesday	01/31/2023	2561	2	2641	2805
Wednesday	02/01/2023	2563	2	2636	2805
Thursday	02/02/2023	2567	2	2636	2809
Friday	02/03/2023	2543	1	2613	2789
Saturday	02/04/2023	2262	1	2329	2474
Sunday	02/05/2023	2443	0	2527	2674
Monday	02/06/2023	2590	0	2685	2838
Tuesday	02/07/2023	2575	0	2669	2823
Wednesday	02/08/2023	2576	0	2663	2823
Thursday	02/09/2023	2556	0	2634	2803
Friday	02/10/2023	2533	0	2608	2780
Saturday	02/11/2023	2501	0	2575	2754
Sunday	02/12/2023	2532	0	2612	2780
Monday	02/13/2023	2591	0	2670	2862
Tuesday	02/14/2023	2567	0	2645	2815
Wednesday	02/15/2023	2565	0	2644	2747
Thursday	02/16/2023	2566	0	2642	2747
Friday	02/17/2023	2588	0	2662	2769
Saturday	02/18/2023	2495	0	2566	2674
Sunday	02/19/2023	1922	0	1993	2081
Monday	02/20/2023	2145	0	2217	2318
Tuesday	02/21/2023	2183	0	2259	2360
Wednesday	02/22/2023	2180	0	2257	2357

Thursday	02/23/2023	2180	0	2253	2357
Friday	02/24/2023	2183	0	2254	2357
Saturday	02/25/2023	2160	0	2227	2314
Sunday	02/26/2023	2387	0	2479	2571
Monday	02/27/2023	2600	0	2711	2820
Tuesday	02/28/2023	2624	0	2731	2826
Wednesday	03/01/2023	2663	0	2765	2936
Thursday	03/02/2023	2631	0	2728	2892
Friday	03/03/2023	2550	0	2644	2808
Saturday	03/04/2023	2479	0	2571	2695
Sunday	03/05/2023	2636	0	2736	2872
Monday	03/06/2023	2828	0	2937	3066
Tuesday	03/07/2023	2849	0	2956	3060
Wednesday	03/08/2023	2849	0	2950	3060
Thursday	03/09/2023	2811	0	2905	3020
Friday	03/10/2023	2743	0	2836	2943
Saturday	03/11/2023	2536	0	2626	2811
Sunday	03/12/2023	2488	0	2587	2659
Monday	03/13/2023	2567	0	2667	2748
Tuesday	03/14/2023	2579	0	2676	2757
Wednesday	03/15/2023	2606	0	2704	2793
Thursday	03/16/2023	2582	0	2676	2747
Friday	03/17/2023	2524	0	2614	2705
Saturday	03/18/2023	2475	0	2560	2639
Sunday	03/19/2023	2698	0	2793	2888
Monday	03/20/2023	2733	0	2829	2924
Tuesday	03/21/2023	2827	0	2924	3016
Wednesday	03/22/2023	2859	0	2951	3049
Thursday	03/23/2023	2835	0	2924	3026
Friday	03/24/2023	2753	0	2840	2927
Saturday	03/25/2023	2568	0	2650	2737
Sunday	03/26/2023	2462	0	2558	2640
Monday	03/27/2023	2558	0	2655	2738
Tuesday	03/28/2023	2559	0	2656	2739
Wednesday	03/29/2023	2538	0	2622	2716
Thursday	03/30/2023	2528	0	2608	2706
Friday	03/31/2023	2490	0	2568	2666
Saturday	04/01/2023	2387	0	2462	2561
Sunday	04/02/2023	2187	0	2264	2345
Monday	04/03/2023	2521	0	2607	2692

Tuesday	04/04/2023	2574	0	2663	2747
Wednesday	04/05/2023	2648	0	2734	2820
Thursday	04/06/2023	2541	0	2621	2704
Friday	04/07/2023	2539	0	2619	2704
Saturday	04/08/2023	2352	0	2431	2493
Sunday	04/09/2023	2506	0	2598	2670
Monday	04/10/2023	2599	0	2690	2767
Tuesday	04/11/2023	2595	0	2679	2763
Wednesday	04/12/2023	2595	0	2675	2763
Thursday	04/13/2023	2553	0	2631	2715
Friday	04/14/2023	2509	0	2584	2671
Saturday	04/15/2023	2376	0	2450	2511
Sunday	04/16/2023	2662	1	2742	2822
Monday	04/17/2023	2910	1	2999	3084
Tuesday	04/18/2023	2862	1	2948	3035
Wednesday	04/19/2023	2802	0	2888	2974
Thursday	04/20/2023	2813	0	2895	2985
Friday	04/21/2023	2785	0	2864	2957
Saturday	04/22/2023	2683	0	2757	2834
Sunday	04/23/2023	2541	0	2619	2713
Monday	04/24/2023	2749	2	2827	2921
Tuesday	04/25/2023	2846	2	2924	3019
Wednesday	04/26/2023	2830	2	2908	3006
Thursday	04/27/2023	2714	2	2787	2884
Friday	04/28/2023	2713	2	2785	2881
Saturday	04/29/2023	2500	0	2567	2654
Sunday	04/30/2023	2546	0	2619	2706
Monday	05/01/2023	2671	0	2753	2844
Tuesday	05/02/2023	2675	0	2754	2848
Wednesday	05/03/2023	2648	0	2725	2821
Thursday	05/04/2023	2663	0	2735	2837
Friday	05/05/2023	2616	0	2685	2784
Saturday	05/06/2023	2358	0	2421	2500
Sunday	05/07/2023	2431	0	2507	2595
Monday	05/08/2023	2507	13	2584	2672
Tuesday	05/09/2023	2516	13	2596	2681
Wednesday	05/10/2023	2477	13	2555	2642
Thursday	05/11/2023	2481	13	2556	2635
Friday	05/12/2023	2383	0	2454	2534
Saturday	05/13/2023	2214	0	2284	2359

Sunday	05/14/2023	2371	0	2452	2538
Monday	05/15/2023	2612	0	2700	2790
Tuesday	05/16/2023	2620	0	2705	2790
Wednesday	05/17/2023	2638	0	2726	2814
Thursday	05/18/2023	2616	0	2702	2790
Friday	05/19/2023	2582	0	2665	2757
Saturday	05/20/2023	2481	0	2563	2633
Sunday	05/21/2023	2365	8	2454	2535
Monday	05/22/2023	2550	10	2651	2733
Tuesday	05/23/2023	2570	10	2677	2755
Wednesday	05/24/2023	2567	10	2669	2750
Thursday	05/25/2023	2567	10	2667	2750
Friday	05/26/2023	2530	10	2625	2713
Saturday	05/27/2023	2339	8	2431	2511
Sunday	05/28/2023	1979	8	2070	2144
Monday	05/29/2023	1991	8	2082	2176
Tuesday	05/30/2023	2087	9	2177	2251
Wednesday	05/31/2023	2140	9	2231	2311
Thursday	06/01/2023	2119	9	2209	2292
Friday	06/02/2023	2085	9	2174	2258
Saturday	06/03/2023	2040	9	2126	2210
Sunday	06/04/2023	2036	9	2142	2225
Monday	06/05/2023	2255	10	2366	2450
Tuesday	06/06/2023	2253	10	2358	2453
Wednesday	06/07/2023	2244	10	2348	2440
Thursday	06/08/2023	2133	9	2235	2318
Friday	06/09/2023	2134	9	2236	2319
Saturday	06/10/2023	2079	9	2176	2344
Sunday	06/11/2023	2249	9	2352	2441
Monday	06/12/2023	2344	9	2448	2536
Tuesday	06/13/2023	2344	9	2447	2536
Wednesday	06/14/2023	2346	9	2448	2536
Thursday	06/15/2023	2331	9	2432	2512
Friday	06/16/2023	2288	9	2385	2469
Saturday	06/17/2023	2153	9	2245	2324
Sunday	06/18/2023	2183	11	2278	2359
Monday	06/19/2023	2175	11	2276	2353
Tuesday	06/20/2023	2250	11	2351	2452
Wednesday	06/21/2023	2292	14	2396	2479
Thursday	06/22/2023	2247	14	2350	2433

Friday	06/23/2023	2227	14	2320	2413
Saturday	06/24/2023	2183	11	2272	2357
Sunday	06/25/2023	1949	11	2038	2113
Monday	06/26/2023	2141	11	2231	2307
Tuesday	06/27/2023	2155	11	2243	2363
Wednesday	06/28/2023	2217	11	2299	2387
Thursday	06/29/2023	2175	11	2256	2342
Friday	06/30/2023	2126	11	2203	2295
Saturday	07/01/2023	1970	11	2047	2136
Sunday	07/02/2023	1611	11	1688	1774
Monday	07/03/2023	1611	9	1688	1774
Tuesday	07/04/2023	1629	9	1704	1792
Wednesday	07/05/2023	1676	9	1757	1845
Thursday	07/06/2023	1684	9	1758	1852
Friday	07/07/2023	1656	9	1730	1818
Saturday	07/08/2023	1635	9	1707	1794
Sunday	07/09/2023	2018	9	2099	2188
Monday	07/10/2023	2275	9	2377	2465
Tuesday	07/11/2023	2294	9	2396	2505
Wednesday	07/12/2023	2194	9	2288	2370
Thursday	07/13/2023	2253	9	2351	2440
Friday	07/14/2023	2157	9	2246	2333
Saturday	07/15/2023	2119	9	2206	2293
Sunday	07/16/2023	2276	9	2367	2450
Monday	07/17/2023	2463	9	2556	2645
Tuesday	07/18/2023	2501	9	2601	2691
Wednesday	07/19/2023	2517	9	2616	2708
Thursday	07/20/2023	2516	9	2612	2722
Friday	07/21/2023	2548	9	2642	2723
Saturday	07/22/2023	2361	9	2453	2540
Sunday	07/23/2023	2581	9	2695	2778
Monday	07/24/2023	2647	9	2764	2846
Tuesday	07/25/2023	2597	9	2709	2795
Wednesday	07/26/2023	2602	9	2713	2798
Thursday	07/27/2023	2580	8	2688	2770
Friday	07/28/2023	2550	8	2655	2740
Saturday	07/29/2023	2389	8	2488	2569
Sunday	07/30/2023	2333	8	2436	2522
Monday	07/31/2023	2542	8	2655	2744
Tuesday	08/01/2023	2546	8	2657	2744

Wednesday	08/02/2023	2584	8	2689	2782
Thursday	08/03/2023	2573	8	2678	2775
Friday	08/04/2023	2520	8	2620	2714
Saturday	08/05/2023	2390	8	2486	2577
Sunday	08/06/2023	2562	8	2675	2780
Monday	08/07/2023	2846	9	2967	3071
Tuesday	08/08/2023	2861	9	2981	3082
Wednesday	08/09/2023	2888	9	3010	3108
Thursday	08/10/2023	2900	9	3017	3120
Friday	08/11/2023	2832	9	2946	3049
Saturday	08/12/2023	2711	1	2825	2912
Sunday	08/13/2023	2768	1	2883	2985
Monday	08/14/2023	2930	1	3048	3148
Tuesday	08/15/2023	2930	1	3046	3145
Wednesday	08/16/2023	2926	1	3042	3142
Thursday	08/17/2023	2926	1	3035	3142
Friday	08/18/2023	2828	0	2932	3038
Saturday	08/19/2023	2675	0	2775	2881
Sunday	08/20/2023	2700	0	2854	2958
Monday	08/21/2023	2859	0	3045	3114
Tuesday	08/22/2023	2908	0	3088	3179
Wednesday	08/23/2023	2961	0	3131	3250
Thursday	08/24/2023	2859	0	3025	3166
Friday	08/25/2023	2738	0	2899	3018
Saturday	08/26/2023	2502	0	2662	2772
Sunday	08/27/2023	2350	0	2522	2631
Monday	08/28/2023	2381	0	2554	2749
Tuesday	08/29/2023	2361	0	2511	2771
Wednesday	08/30/2023	2294	0	2371	2713
Thursday	08/31/2023	2294	0	2371	2713
Friday	09/01/2023	2253	0	2330	2695
Saturday	09/02/2023	2253	0	2330	2695
Sunday	09/03/2023	2256	0	2333	2699
Monday	09/04/2023	2275	0	2356	2699
Tuesday	09/05/2023	2400	0	2488	2699
Wednesday	09/06/2023	2427	0	2516	2729
Thursday	09/07/2023	2421	0	2508	2722
Friday	09/08/2023	2450	0	2537	2729
Saturday	09/09/2023	2412	0	2497	2687
Sunday	09/10/2023	2645	0	2745	2936

Monday	09/11/2023	2923	0	3032	3239
Tuesday	09/12/2023	2970	1	3076	3266
Wednesday	09/13/2023	3002	1	3106	3309
Thursday	09/14/2023	2964	1	3065	3219
Friday	09/15/2023	2875	1	2967	3121
Saturday	09/16/2023	2787	0	2871	3024
Sunday	09/17/2023	2916	0	3006	3148
Monday	09/18/2023	3073	0	3174	3349
Tuesday	09/19/2023	3052	0	3151	3321
Wednesday	09/20/2023	3009	0	3107	3252
Thursday	09/21/2023	3030	0	3128	3298
Friday	09/22/2023	3040	0	3137	3285
Saturday	09/23/2023	2848	0	2937	3052
Sunday	09/24/2023	2770	0	2863	2988
Monday	09/25/2023	2821	0	2916	3042
Tuesday	09/26/2023	2821	0	2914	3093
Wednesday	09/27/2023	2845	0	2936	3066
Thursday	09/28/2023	2721	0	2808	2932
Friday	09/29/2023	2678	0	2762	2885
Saturday	09/30/2023	2543	0	2623	2746

*** END OF REPORT ***

Technical Exhibit 7

Admin Buildings			
Building	Tissue Dispenser	Papertowel Dispenser	Soap Dispenser
1	5	2	4
2			
11	6	2	2
20	6	4	4
21	8	4	4
39	1	1	1
46	46	46	46
63	18	12	9
64	15	9	15
66	15	12	12
67	15	6	12
68	15	6	12
69	15	6	12
70	15	6	12
74	1	1	1
77	1	1	1
79	2	2	2
86	2	2	2
90	8	4	5
91	1	1	1
92	1	1	1
93	7	4	6
94	12	12	12
99	10	6	6
101	2	2	2
103	1	1	1
108	6	2	2
119	6	2	2
121	6	2	2

Technical Exhibit 7

141	4	3	4
144	4	2	2
166	18	4	8
180	1	1	1
181	0	0	0
182	1	1	1
198	4	3	3
199	1	1	1
200	6	4	5
201	0	0	0
205	4	3	3
227	5	2	2
238	0	0	0
300	1	1	1
302	1	1	1
304	1	1	1
306	1	1	1
308	1	1	1
309	1	1	1
311	1	1	1
312	1	1	1
314	2	2	2
316	2	2	2
318	3	3	3
372	6	6	6
373	12	12	12
374	3	3	3
375 A, B, D	9	9	9
375 C	1	1	1
376	12	12	12
377	10	10	10
378	11	11	11
379	5	5	5
381	2	2	2

Technical Exhibit 7

382	11	11	11
383	6	6	6
384	12	12	12
385	11	11	11
386	10	10	10
387	15	15	15
388	9	9	9
389	0	0	0
390	6	6	6
391	8	8	8
392	8	8	8
393	7	7	7
394	8	8	8
395	10	10	10
396	7	7	7
397	7	7	7
398	15	15	15
399	12	12	12
400	9	9	9
401	12	12	12
402	12	12	12
680	15	8	12
681	27	12	20
681 ext	0	0	0
700	1	1	1
701	2	2	2
726	1	1	1
737	5	3	4
742	3	2	2
743	3	2	2
744	3	2	2
745	3	2	2
746	3	2	2
747	3	2	2

Technical Exhibit 7

748			
756	2	2	2
757	1	1	1
758	2	2	2
759	4	4	4
760	2	2	2
762	2	2	2
763	2	2	2
765	1	1	2
768	3	2	2
797	4	2	2
804	5	4	4
900	2	2	2
905	5	2	2
907	0	0	0
2,200	9	6	6
2,400	5	2	4
TOTAL	693	539	593

TECHNICAL EXHIBIT 7

Training Buildings			
BLDG NO.	Tissue Dispenser	Papertowel Dispenser	Soap Dispenser
8	0	0	0
9	0	0	0
15	10	2	5
16	1	1	1
27	0	0	0
36	21	12	12
65	12	6	12
76	22	18	18
106	0	0	0
107	2	2	2
GH2	0	0	0
GH3	0	0	0
BrezWay	0	0	0
109	6	3	4
128	0	0	0
129	0	0	0
130	0	0	0
131	0	0	0
0	0	0	0
143	0	0	0
146	5	2	4
147	2	2	2
148	0	0	0
208	0	0	0
210	16	12	15

TECHNICAL EXHIBIT 7

Training Buildings			
BLDG NO.	Tissue Dispenser	Papertowel Dispenser	Soap Dispenser
212	6	3	4
213	5	2	2
214	5	2	2
215	11	4	4
216	64	16	32
217	11	4	4
218	6	2	4
221	6	7	5
226	0	0	0
228	0	0	0
240	0	0	0
247	0	0	0
249	0	0	0
250	0	0	0
261	20	12	16
262	12	8	14
263	20	12	16
279	6	2	4
514 A	5	4	3
641	5	4	2
642	0	0	0
644	10	4	4
715	0	0	0
723	0	0	0
724	0	0	0
732	0	0	0

TECHNICAL EXHIBIT 7

Training Buildings			
BLDG NO.	Tissue Dispenser	Papertowel Dispenser	Soap Dispenser
733	0	0	0
738	0	0	0
750	0	0	0
751	0	0	0
767	0	0	0
772	5	3	2
773	0	0	0
774	0	0	0
781	1	1	1
782	3	2	2
784	3	2	2
785	0	0	0
786	0	0	0
787	0	0	0
789	6	3	6
790	1	1	1
791	2	2	2
793	3	2	2
799	0	0	0
811	8	6	6
888 (plane # 2)	0	0	0
889 (plane # 1)	0	0	0

TECHNICAL EXHIBIT 7

Training Buildings			
BLDG NO.	Tissue Dispenser	Papertowel Dispenser	Soap Dispenser
813	0	0	0
816	6	4	4
818	6	4	4
820	6	4	4
824	6	4	4
827	0	0	0
831	0	0	0
890	8	4	6
905	5	2	2
907	0	0	0
912	9	4	3
916	0	0	0
917	0	0	0
918	0	0	0
919	10	6	6
920	0	0	0
921	10	4	4
922	10	6	6
RV1	0	0	0
RV2	0	0	0
RV3	0	0	0
RV4	0	0	0
RV5	0	0	0
RV6	0.0	0	0
RV7	0.0	0	0
RV8	0.0	0	0

TECHNICAL EXHIBIT 7

Training Buildings			
BLDG NO.	Tissue Dispenser	Papertowel Dispenser	Soap Dispenser
RV9	0.0	0	0
FLETC Mobile RR	0		0
TOTAL	397	210	258

TECHNICAL EXHIBIT 7

Buildings with Plumbing and/or Electrical Limitations			
BLDG NO.	Tissue Dispenser	Papertowel Dispenser	Soap Dispenser
301	1	1	1
303	1	1	1
305	1	1	1
307	1	1	1
310	1	1	1
500	0	0	0
501	0	0	0
502	0	0	0
503	0	0	0
504	0	0	0
505	0	0	0
506	0	0	0
507	0	0	0
508	0	0	0
709	0	0	0
710	0	0	0
711	0	0	0
712	0	0	0
713	0	0	0
714	9	4	4
769	0	0	0

TECHNICAL EXHIBIT 7

773	0	0	0
774	0	0	0
830	3	2	2
832	0	0	0
834	0	0	0
835	0	0	0
836	0	0	0
837	0	0	0
839	0	0	0
840	0	0	0
841	0	0	0
842	0	0	0
843	0	0	0
844	0	0	0
845	0	0	0
846	0	0	0
847A	0	0	0
847B	0	0	0
847C	0	0	0
847D	0	0	0
848	0	0	0
850	0	0	0
851	0	0	0
852	0	0	0
853	0	0	0
Cabin 1	0	0	0
Cabin 2	0	0	0
Cabin 3	0	0	0
Cabin 5	0	0	0
Cabin 6	0	0	0

TECHNICAL EXHIBIT 7

Cabin 7	0	0	0
TOTAL	17	11	11

Technical Exhibit 11

MOTOR VEHICLE ACCIDENT REPORT	Please read the Privacy Act Statement on Page 3	INSTRUCTIONS: Sections I through IX are filled out by the vehicle operator. Section X, items 72 thru 82c are filled on by the operator's supervisor. Section XI thru XIII are filled out by an accident investigator for bodily injury, fatality, and/or damage exceeding \$500.
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SECTION I - FEDERAL VEHICLE DATA

1. DRIVER'S NAME (Last, first, middle)		2. DRIVER'S LICENSE NO./STATE/LIMITATIONS		DATE OF ACCIDENT	
4a. DEPARTMENT/FEDERAL AGENCY PERMANENT OFFICE ADDRESS				4b. WORK TELEPHONE NUMBER	
5. TAG OR IDENTIFICATION NUMBER	6. EST. REPAIR COST \$	7. YEAR OF VEHICLE	8. MAKE	9. MODEL	10. SEAT BELTS USED <input type="checkbox"/> YES <input type="checkbox"/> NO
11. DESCRIBE VEHICLE DAMAGE					

SECTION II - OTHER VEHICLE DATA (Use Section VIII if additional space is needed)

12. DRIVER'S NAME (Last, first, middle)		13. SOCIAL SECURITY NO./ TAX IDENTIFICATION NO.		14. DRIVER'S LICENSE NO./STATE/LIMITATIONS	
15. a DRIVER'S WORK ADDRESS				15b. WORK TELEPHONE NUMBER	
16a. DRIVER'S HOME ADDRESS				16b. HOME TELEPHONE NUMBER	
17. DESCRIPTION OF VEHICLE DAMAGE				18. ESTIMATED REPAIR COST \$	
19. YEAR OF VEHICLE	20. MAKE OF VEHICLE	21. MODEL OF VEHICLE		22. TAG NUMBER AND STATE	
23a. DRIVE'S INSURANCE COMPANY NAME AND ADDRESS				23b. POLICY NUMBER	
				23c. TELEPHONE NUMBER	
24. VEHICLE IS <input type="checkbox"/> CO-OWNED <input type="checkbox"/> RENTAL <input type="checkbox"/> LEASED <input type="checkbox"/> PRIVATELY OWNED		25a. OWNER'S NAME(S) (Last, first, middle)		25b. TELEPHONE NUMBER	
26. OWNER'S ADDRESS(ES)					

SECTION III - KILLED OR INJURED (Use Section VIII if additional space is needed)

27. NAME (last, first, middle)		28. SEX	29. DATE OF BIRTH
30. ADDRESS			
A	31. MARK "X" IN TWO APPROPRIATE BOXES <input type="checkbox"/> KILLED <input type="checkbox"/> DRIVER <input type="checkbox"/> PASSENGER <input type="checkbox"/> INJURED <input type="checkbox"/> HELPER <input type="checkbox"/> PEDESTRIAN		32. IN WHICH VEHICLE <input type="checkbox"/> FED <input type="checkbox"/> OTHER (2)
	33. LOCATION IN VEHICLE		34. FIRST AID GIVEN BY
35. TRANSPORTED BY		36. TRANSPORTED TO	
37. NAME (last, first, middle)		38. SEX	39. DATE OF BIRTH
40. ADDRESS			
B	41. MARK "X" IN TWO APPROPRIATE BOXES <input type="checkbox"/> KILLED <input type="checkbox"/> DRIVER <input type="checkbox"/> PASSENGER <input type="checkbox"/> INJURED <input type="checkbox"/> HELPER <input type="checkbox"/> PEDESTRIAN		42. IN WHICH VEHICLE <input type="checkbox"/> FED <input type="checkbox"/> OTHER (2)
	43. LOCATION IN VEHICLE		44. FIRST AID GIVEN BY
45. TRANSPORTED BY		46. TRANSPORTED TO	

47. Pedestrian	a. NAME OF STREET OR HIGHWAY		b. DIRECTION OF PEDESTRIAN (SW corner to NW corner, etc.)	
			FROM	TO
	c. DESCRIBE WHAT PEDESTRIAN WAS DOING AT TIME OF ACCIDENT (<i>crossing intersection with signal, against signal, diagonally; in roadway playing, walking, hitchhiking, etc.</i>)			

SECTION IV - ACCIDENT TIME AND LOCATION (Use section VII if additional space is needed.)

48. DATE OF ACCIDENT _____ 49. PLACE OF ACCIDENT (Street address, city, state, ZIP Code; Nearest landmark; Distance nearest intersection; Kind of locality (industrial, business, residential, open country, etc.); Road description) _____

50. TIME OF ACCIDENT
 AM
 PM

51. INDICATE ON THIS DIAGRAM HOW THE ACCIDENT HAPPENED

Use one of these outlines to sketch the scene. Write in street or highway names or numbers.

a Number Federal vehicle as 1, other vehicle as 2, additional vehicle as 3 and show direction of travel with arrow

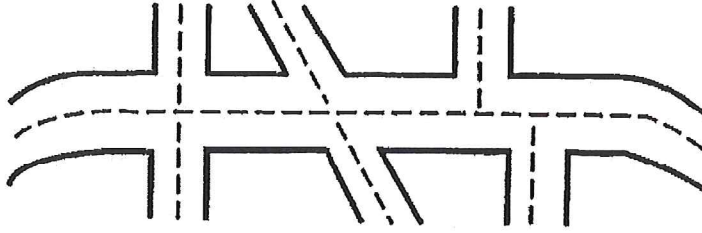
Example. → 1 ← 2 ←

b Use solid line to show path before accident and broken line after the accident

c Show pedestrian by → ○

d Show railroad by ++++++

e Place arrow in this circle to indicate NORTH



52. POINT OF IMPACT (Check one for each vehicle)

FED	2	AREA
		a. Front
		b. R. Front
		c. L. Front
		d. Rear
		e. R. Rear
		f. L. Rear
		g. R. Side
		h. L. Side

53. DESCRIBE WHAT HAPPENED (Refer to vehicles as "Fed", "2", "3", etc. Please include information on posted speed limit, approximate speed of vehicles, road conditions, weather conditions, driver visibility, condition of accident vehicles, traffic controls (warning light, stop signal, etc.), condition of light (daylight, dusk, night, dawn, artificial light, etc.), and driver actions (making a U-turn, passing, stopped in traffic, etc.)

SECTION V - WITNESS/PASSENGER (Witness must fill out SF 94, Statement of Witness) (Continue in Section VIII.)

A	54. NAME (Last, first, middle)	55. WORK TELEPHONE NUMBER	56. HOME TELEPHONE NUMBER
	57. WORK ADDRESS	58. HOME ADDRESS	
B	59. NAME (Last, first, middle)	60. WORK TELEPHONE NUMBER	61. HOME TELEPHONE NUMBER
	62. WORK ADDRESS	63. HOME ADDRESS	

SECTION VI - PROPERTY DAMAGE (Use Section VIII if additional space is needed.)

64a. NAME OF OWNER (Last, first, middle)	64b. WORK TELEPHONE NUMBER	64c. HOME TELEPHONE NUMBER
64d. WORK ADDRESS	64e. HOME ADDRESS	
65a. NAME OF INSURANCE COMPANY	65b. TELEPHONE NUMBER	65c. POLICY NUMBER
66. ITEM DAMAGED	67. LOCATION OF DAMAGED ITEM	68. ESTIMATED COST

SECTION VII - POLICE INFORMATION

69a. NAME OF POLICE OFFICER	69b. BADGE NUMBER	69c. TELEPHONE NUMBER
70. PRECINCT OR HEADQUARTERS	71a. PERSON CHARGED WITH ACCIDENT	71b. VIOLATION(S)

SECTION VIII - EXTRA DETAILS

SPACE FOR DETAILED ANSWERS. INDICATE SECTION AND ITEM NUMBER FOR EACH ANSWER. IF MORE SPACE IS NEEDED, CONTINUE ITEMS ON PLAIN BOND PAPER.

PRIVACY ACT STATEMENT

The information on this form is subject to the Privacy Act of 1974 (5 U.S.C. section 552a). Authority to collect the information is Title 40 U.S.C. Section 491 and the title 31 U.S.C. Section 7701. The formation is required by federal Government agencies to administer motor vehicle programs, including maintaining records on accidents involving privately owned and Federal fleet vehicles, and collecting accident claims resulting from accidents. Federal employees, and employees under contract, will use the information only in the performance of their official duties. Routine uses of the collected information may include disclosures to: appropriate Federal, State, or local agencies or contractors when relevant to civil, criminal, or regulatory investigations or prosecutions; the Office of personnel Management and the General Accounting Office for program evaluation purposes; a Member of Congress or staff in response to a request for assistance by the individual of record; another Federal agency, including the Department of Treasury and Justice, or a court under judicial proceedings; agency Inspectors General in conducting audits; private insurance and the collection agencies (including agencies under contract to Treasury to collect debt), and to other agency finance offices for federal management and debt collection. Furnishing the requested information is mandatory, including the Social security Number or Taxpayer's Identification Number(TIN) for use as a unique identifier to ensure accurate identification for individuals or firms in the system.

SECTION IX - FEDERAL DRIVER CERTIFICATION

I certify that the information on this form (Sections I thru VII) is correct to the best of my knowledge and belief.

72a. NAME AND TITLE OF DRIVER

72b. DRIVER'S SIGNATURE AND DATE

SECTION X - DETAILS OF TRIP DURING WHICH ACCIDENT OCCURRED

73. ORIGIN

74. DESTINATION

75. EXACT PURPOSE OF TRIP

76. TRIP BEGAN	DATE	TIME (Include AM or PM)	77. ACCIDENT OCCURRED	DATE	TIME (Include AM or PM)
78. AUTHORITY FOR THE TRIP WAS GIVEN TO THE OPERATOR			79. WAS THERE ANY DEVIATION FROM DIRECT ROUTE?		
<input type="checkbox"/> ORALLY <input type="checkbox"/> IN WRITING (Explain)			<input type="checkbox"/> NO <input type="checkbox"/> YES (Explain)		
80. WAS THE TRIP MADE WITHIN ESTABLISHED WORKING HOURS?			81. DID THE OPERATOR, WHILE ENROUTE, ENGAGE IN ANY ACTIVITY OTHER THAN THAT FOR WHICH THE TRIP WAS AUTHORIZED?		
<input type="checkbox"/> YES <input type="checkbox"/> NO (Explain)			<input type="checkbox"/> NO <input type="checkbox"/> YES (Explain)		

82. COMPLETED BY DRIVER'S SUPERVISOR	a. DID THIS ACCIDENT OCCUR WITHIN THE EMPLOYEE'S SCOPE OF DUTY	
	<input type="checkbox"/> YES <input type="checkbox"/> NO	b. COMMENTS

83a. NAME AND TITLE OF SUPERVISOR	83b. SUPERVISOR'S SIGNATURE AND DATE	83c. TELEPHONE NUMBER
-----------------------------------	--------------------------------------	-----------------------

SECTION XI - ACCIDENT INVESTIGATION DATA

84. DID THE INVESTIGATION DISCLOSE CONFLICTING INFORMATION. NO YES (If checked, explain below.)

85. PERSONS INTERVIEWED

NAME	DATE	NAME	DATE
a.		c.	
b.		d.	

86. ADDITIONAL COMMENTS (Indicate section and item number of each comment).

SECTION XII - ATTACHMENTS

87. LIST ALL ATTACHMENTS TO THIS REPORT

SECTION XIII - COMMENTS/APPROVALS

88. REVIEWING OFFICIAL'S COMMENTS

89. ACCIDENT INVESTIGATOR			90. ACCIDENT REVIEWING OFFICIAL		
a. SIGNATURE	b. DATE		a. SIGNATURE	b. DATE	
c. NAME (First, middle, last)			c. NAME (First, middle, last)		
d. TITLE			d. TITLE		
e. OFFICE			e. OFFICE		
f. OFFICE TELEPHONE NUMBER			f. OFFICE TELEPHONE NUMBER		
AREA CODE	NUMBER	EXTENSION	AREA CODE	NUMBER	EXTENSION

STATEMENT OF WITNESS

(Attach additional sheets if necessary)

1. DID YOU SEE THE ACCIDENT?

2. WHEN DID THE ACCIDENT HAPPEN?

a. TIME a.m. p.m.

b. DATE

FORM APPROVED
O.M.B. NUMBER
3090-0118

3. WHERE DID THE ACCIDENT HAPPEN? (Give street location and city)

4. TELL IN YOUR OWN WAY HOW THE ACCIDENT HAPPENED

5. WHERE WERE YOU WHEN THE ACCIDENT OCCURRED?

6. WAS ANYONE INJURED, AND IF SO, EXTENT OF INJURY IF KNOWN?

7. DESCRIBE THE APPARENT DAMAGE TO PRIVATE PROPERTY

8. DESCRIBE THE APPARENT DAMAGE TO GOVERNMENT PROPERTY

9. IF TRAFFIC CASE, GIVE APPROXIMATE SPEED OF:

a. GOVERNMENT VEHICLE
Miles per Hr.

b. OTHER VEHICLE
Miles per Hr.

10. GIVE THE NAMES AND ADDRESSES OF ANY OTHER WITNESSES TO THE ACCIDENT (If known)

a. NAMES

b. ADDRESSES (Include ZIP Code)

WITNESS COMPLETING THIS FORM

11. HOME ADDRESS (Include ZIP Code)

12. WITNESS (Print Name)

a. HOME TELEPHONE NO.

Sign here ▶

b. TODAY'S DATE

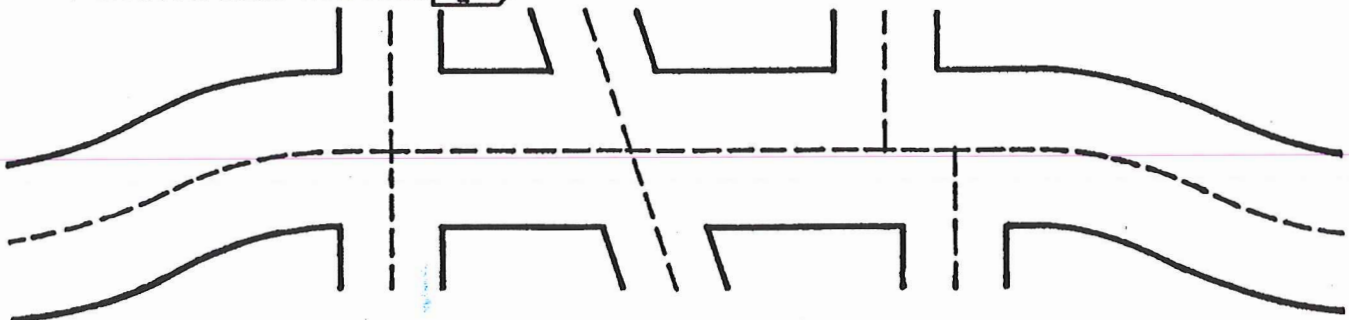
13. BUSINESS ADDRESS (Include ZIP Code)

TELEPHONE NO.

14. INDICATE ON THE DIAGRAM BELOW WHAT HAPPENED:

1. Number Federal vehicle as 1—other vehicle as 2—additional vehicle as 3, and show direction of travel by arrow
(Example: → 1 ← 2 ←)
2. Use solid line to show path before accident
Broken line after accident

3. Show pedestrian by → ○
4. Show railroad by ++++++
5. Give names or numbers of streets or highways
6. Indicate north by arrow in this circle ○



STATEMENT OF WITNESS

(Attach additional sheets if necessary)

1. DID YOU SEE THE ACCIDENT?

2. WHEN DID THE ACCIDENT HAPPEN?

a. TIME a.m. p.m. b. DATE

FORM APPROVED
O.M.B. NUMBER
3090-0118

3. WHERE DID THE ACCIDENT HAPPEN? *(Give street location and city)*

4. TELL IN YOUR OWN WAY HOW THE ACCIDENT HAPPENED

5. WHERE WERE YOU WHEN THE ACCIDENT OCCURRED?

6. WAS ANYONE INJURED, AND IF SO, EXTENT OF INJURY IF KNOWN?

7. DESCRIBE THE APPARENT DAMAGE TO PRIVATE PROPERTY

8. DESCRIBE THE APPARENT DAMAGE TO GOVERNMENT PROPERTY

9. IF TRAFFIC CASE, GIVE APPROXIMATE SPEED OF:

a. GOVERNMENT VEHICLE
Miles per Hr.

b. OTHER VEHICLE
Miles per Hr.

10. GIVE THE NAMES AND ADDRESSES OF ANY OTHER WITNESSES TO THE ACCIDENT *(If known)*

a. NAMES

b. ADDRESSES *(Include ZIP Code)*

WITNESS COM-
PLETING
THIS
FORM

11. HOME ADDRESS *(Include ZIP Code)*

12. WITNESS *(Print Name)*

a. HOME TELEPHONE NO.

Sign
here ▶

b. TODAY'S DATE

13. BUSINESS ADDRESS *(Include ZIP Code)*

TELEPHONE NO.

14. INDICATE ON THE DIAGRAM BELOW WHAT HAPPENED:

1. Number Federal vehicle as 1—other vehicle as 2—additional vehicle as 3, and show direction of travel by arrow
(Example: → 1 ← 2 ←)

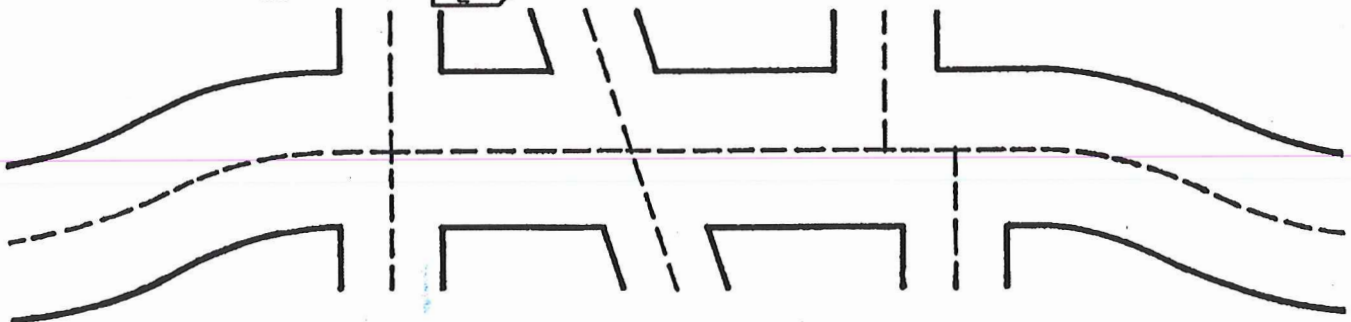
2. Use solid line to show path before accident
Broken line after accident

3. Show pedestrian by → ○

4. Show railroad by ++++++

5. Give names or numbers of streets or highways

6. Indicate north by arrow in this circle ○



Technical Exhibit 13
Danis City

Bldg. 900 - the facilities coordinator's offices. This building is to be cleaned in accordance with administrative offices.

Bldg. 816 – Consists of the Café, Restrooms, Bank, Pawn Shop, and Government office.

1. 816A Café - area is set up as a café with a fake office, fake restrooms, and a control room. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and counters, chairs, desks, and tables are to be wiped down at least once a quarter.
2. 816B – Restrooms and Janitorial Closet with mop sink.
3. 816D Pawnshop – area is set up as a pawnshop with a fake office(s). In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter; outside of glass display cases are to be cleaned once a quarter; and all counter spaces wiped down once a quarter. Note: props in the pawn shop are real and are not glued or taped down.
4. 816E&C– Government Office and Bank – area is set up as an office and bank type building with fake offices. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and all counter spaces wiped down once a quarter. Note: props in the pawn shop are real and are not glued or taped down. This area is also designated for Non –Lethal Training Ammunition (NLTA) use. Types of NLTA ammunition used are FX Marking Cartridges and UTM Blanks. Walls, floors, and ceilings will require cleaning to remove residue (not just paint ball) after each class that is scheduled to use NLTA in this area.

Bldg. 813 – Consists of four (4) outside guard shacks and the building is set up as a Federal Building. This building is three (3) levels with staircases and an elevator. There are no real restrooms in this building.

1. 1st floor – has fake offices, control room, and a janitorial closet with mop sink. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and counters, chairs, desks, and tables are to be wiped down at least once a quarter. This building will also include high cleaning. NOTE: There is a real working scanning machine in the main lobby. Cleaning of this machine and computers to run this machine is not part of this contract.
2. 2nd floor – has fake offices, control room, and a janitorial closet with mop sink. This area is also designated for Non –Lethal Training Ammunition (NLTA) use. Walls, floors, and ceilings will require cleaning to remove residue (not just paint ball) after each class that is schedule to use NLTA in this area.
3. 3rd floor – has fake offices, control room, and a janitorial closet with mop sink. This area is also designated for Non –Lethal Training Ammunition (NLTA) use. Walls, floors, and ceilings will require cleaning to remove residue (not just paint ball) after each class that is schedule to use NLTA in this area.
4. Roof – this area only requires trash removal and sweeping.

Bldg. 824 – Consists of the Liquor Store, Travel Office, Pharmacy, Tax Office, Urgent Care, Pawn shop, restroom and janitorial closet.

1. 824A Liquor Store - area is set up as a liquor store with fake offices. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter; glass display cases are to be cleaned once a quarter; and counters, chairs, desks, and tables are to be wiped down at least once a quarter. NOTE: The props consist of boxes, bottles, overhanging signs, etc. Not all of the glass bottles are glued down.
2. 824B Travel Office - area is set up as a travel office with fake offices. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and all chairs, desks, and tables are to be wiped down once a quarter.
3. 824C Pharmacy – area is set up as a pharmacy with a fake office(s). In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and all counter spaces wiped down once a quarter. Note: props in the pharmacy are real and are not glued or taped down.
4. 824D Tax Office – area is set up as tax office with fake offices. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and all counter spaces wiped down once a quarter.
5. 824F Urgent Care – area is set up like a medical urgent care facility with fake patient rooms. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and all counter spaces wiped down once a quarter.
6. 824E Pawn Shop – area is set up as a pawnshop with a fake office(s). In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter; outside of glass display cases are to be cleaned once a quarter; and all counter spaces wiped down once a quarter. Note: props in the pawn shop are real and are not glued or taped down.
7. 824R Restrooms and Janitorial closet with mop sink.

Bldg. 831 – Is a three (3) level NLTA building consisting of control rooms, electrical room with mop sink; briefing rooms, fake restrooms, and two (2) stairwells (no elevator).

1. 1st, 2nd, 3rd, floors are the same. This area is also designated for NLTA use. Walls, floors, and ceilings will require cleaning to remove residue (not just paint ball) after each class that is schedule to use NLTA in this area. Note: Janitorial services are not required for the ramping stations outside.

Bldg. 820 – Consists of the Police Station, Sally Port, Police Station, 2 story apartment building, restrooms, janitorial closet, Barber Shop, “Fast Money.”

1. 820 A and C Police Station - area is set up as a police station with fake offices, and jail cells. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and counters, chairs, desks, and tables are to be wiped down at least once a quarter.
2. 820B Sally Port – area is a room that has roll up doors on both sides and a box on the wall. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter, chairs, desk, and furniture is to be

dusted/wiped down once a quarter; and all counter spaces wiped down once a quarter.

4. 820 D through H Apartments – area is set up with four (4) apartments (two (2) on each floor) with fake restrooms, living rooms, bedrooms, utility room. This is two (2) levels with no elevator. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and all counter spaces wiped down once a quarter. Note: props in the apartment are real and are not glued or taped down. The 2nd floor of this building is also designated for NLTA use. Walls, floors, and ceilings will require cleaning to remove residue (not just paint ball) after each class that is schedule to use NLTA in this area. There are two (2) training areas on the second floor in addition to the two (2) apartments.
5. 820R – Restroom and janitorial closet with mop sink.
6. 820I Barber Shop – area is set up as a barber shop. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter, chairs, desk, and furniture is to be dusted/wiped down once a quarter; and all counter spaces wiped down once a quarter.
7. 820J “Fast Money” – area is set up as a check cashing/title pawn/pawn store. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter, chairs, desk, and furniture is to be dusted/wiped down once a quarter; and all counter spaces wiped down once a quarter.

Bldg. 818 – Consists of the Pizza Shop, Briefing Rooms, Janitorial closet/warehouse, Post Office, Dry Cleaners, Classrooms, Convenient Store.

1. 818 A Pizza Shop - area is set up as a pizza restaurant with a fake office, and a control room. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and counters, chairs, desks, and tables are to be wiped down at least once a quarter.
2. 818B, C, D, E, P Briefing rooms – these are classrooms.
3. 818R Janitorial Closet/Warehouse – janitorial closet with mop sink. NOTE: warehouse does not require janitorial services.
4. 818 F Post Office - area is set up as a post office with fake offices, lobby area, and a control room. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and counters, chairs, desks, and tables are to be wiped down at least once a quarter.
5. 818 G Dry Cleaners - area is set up as a dry cleaner with fake offices and lobby area. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and counters, chairs, desks, and tables are to be wiped down at least once a quarter.
6. 818 P Classrooms
7. 818 I Convenience Store - area is set up as a convenience store with fake offices, fake storage areas, and a control room. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and counters, chairs, desks, and tables are to be wiped down at least once a quarter. Note: most props in this area are real and are not glued or taped down.

Bldg. 827 – Is a two (2) level building set up as an apartment building. Area is set up with fake restrooms, living rooms, bedrooms, kitchens, utility room. This is two (2) levels with no elevator. There is a mop sink located on each floor. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and all counter spaces wiped down once a quarter. Note: props in the apartment are real and are not glued or taped down. The 2nd floor of this building is also designated for NLTA use. Walls, floors, and ceilings will require cleaning to remove residue (not just paint ball) after each class that is schedule to use NLTA in this area.

Bldg. 846 A&B – Is a two (2) level building set up as a duplex. Area is set up with apartments with fake restrooms, living rooms, kitchens, bedrooms, utility room. This is two (2) levels with no elevator. There is no mop sink. Water can be obtained from outside water spigot. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and all counter spaces wiped down once a quarter. Note: props in the apartments are real and are not glued or taped down.

Bldg. 853 – Is a two (2) level building set up as a house. Area is set up with fake restrooms, living rooms, garage, control rooms, porches, kitchens, bedrooms, utility room. This is two (2) levels with no elevator. There is no mop sink. Water can be obtained from outside water spigot. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and all counter spaces wiped down once a quarter. Note: props in the houses are real and are not glued or taped down.

Bldg. 842 – Is a two (2) level building set up as a house. Area is set up with fake restrooms, living rooms, porches, garage, control rooms, kitchens, bedrooms, utility room. This is two (2) levels with no elevator. There is no mop sink. Water can be obtained from outside water spigot. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and all counter spaces wiped down once a quarter. Note: props in the houses are real and are not glued or taped down.

Bldg. 844 – Is a two (2) level building set up as a house. Area is set up with fake restrooms, living rooms, garage, control rooms, kitchens, bedrooms, utility room. This is two (2) levels with no elevator. There is no mop sink. Water can be obtained from outside water spigot. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and all counter spaces wiped down once a quarter. Note: props in the houses are real and are not glued or taped down. This building is also designated for NLTA use. Walls, floors, and ceilings will require cleaning to remove residue (not just paint ball) after each class that is schedule to use NLTA in this area.

Bldg. 843 – Is set up as a house. Area is set up with fake restrooms, living rooms, porches, garage, control rooms, kitchens, bedrooms, utility room. There is no mop sink. Water can be obtained from outside water spigot. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and all counter spaces wiped down once a quarter. Note: props in the houses are real and are not glued or taped down.

Bldg. 841 – Is set up as a house. Area is set up with fake restrooms, living rooms,

porches, garage, control rooms, kitchens, bedrooms, utility room. There is no mop sink. Water can be obtained from outside water spigot. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and all counter spaces wiped down once a quarter. Note: props in the houses are real and are not glued or taped down.

Bldg. 832 – Is set up as a mini storage area. Area is set up with fake office and storage area. There is a janitorial mop sink in the office part of this building. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and all counter spaces wiped down once a quarter. Note: props in the houses are real and are not glued or taped down.

Bldg. 847 A, B, C, D – Is set up as a mobile home park with four (4) mobile homes. Each mobile home is set up as a functional mobile home with fake restrooms, kitchens, living rooms, and bedrooms. There is no mop sink. Water can be obtained from outside water spigot. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and all counter spaces wiped down once a quarter. Note: props in the houses are real and are not glued or taped down.

Bldg. 852 – Is a two (2) level building set up as a house. Area is set up with fake restrooms, living rooms, garage, control rooms, kitchens, bedrooms, utility room. This is two (2) levels with no elevator. There is no mop sink. Water can be obtained from outside water spigot. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and all counter spaces wiped down once a quarter. Note: props in the houses are real and are not glued or taped down. Note: Contractor is required to provide cleaning service for office located behind the bookcase.

Bldg. 835 – Is set up as a house. Area is set up with fake restrooms, living rooms, porches, garage, control rooms, kitchens, bedrooms, utility room. There is no mop sink. Water can be obtained from outside water spigot. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and all counter spaces wiped down once a quarter. Note: props in the houses are real and are not glued or taped down.

Bldg. 836 – Is set up as a split-level building set up as a house. Area is set up with fake restrooms, living rooms, garage, control rooms, kitchens, bedrooms, utility room. This is two (2) levels with no elevator. There is no mop sink. Water can be obtained from outside water spigot. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and all counter spaces wiped down once a quarter. Note: props in the houses are real and are not glued or taped down.

Bldg. 839 – Is set up as a house. Area is set up with fake restrooms, living rooms, garage, control rooms, kitchens, bedrooms, utility room. There is no mop sink. Water can be obtained from outside water spigot. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and all counter spaces wiped down once a quarter. Note: props in the houses are real and are not glued or taped down. This building is also designated for NLTA use. Walls, floors, and ceilings will require cleaning to remove residue (not just paint ball) after each class that is scheduled to use NLTA in this area.

Bldg. 835 A&B – Is set up as an apartment. Area is set up with fake restrooms, living rooms, garage, control rooms, kitchens, bedrooms, utility room. There is no mop sink. Water can be obtained from outside water spigot. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and all counter spaces wiped down once a quarter. Note: props in the houses are real and are not glued or taped down. This building is also designated for NLTA use. Walls, floors, and ceilings will require cleaning to remove residue (not just paint ball) after each class that is scheduled to use NLTA in this area.

Bldg. 850 – Is set up as a house. Area is set up with fake restrooms, living rooms, garage, control rooms, kitchens, bedrooms, utility room. There is no mop sink. Water can be obtained from outside water spigot. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter; mats are to be cleaned after each class as per paragraph Bldg. 830 above; and all counter spaces wiped down once a quarter. Note: props in the houses are real and are not glued or taped down. This building is also designated for NLTA use. Walls, floors, and ceilings will require cleaning to remove residue (not just paint ball) after each class that is scheduled to use NLTA in this area.

Bldg. 851 – Is set up as a house. Area is set up with fake restrooms, living rooms, garage, control rooms, kitchens, bedrooms, utility room. There is no mop sink. Water can be obtained from outside water spigot. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter; mats are to be cleaned after each class as per paragraph Bldg. 830 above; and all counter spaces wiped down once a quarter. Note: props in the houses are real and are not glued or taped down. This building is also designated for NLTA use. Walls, floors, and ceilings will require cleaning to remove residue (not just paint ball) after each class that is scheduled to use NLTA in this area.

Bldg. 848 – Is set up as a house. Area is set up with fake restrooms, living rooms, garage, control rooms, kitchens, bedrooms, utility room. There is no mop sink. Water can be obtained from outside water spigot. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and all counter spaces wiped down once a quarter. Note: props in the houses are real and are not glued or taped down. This building is also designated for NLTA use. Walls, floors, and ceilings will require cleaning to remove residue (not just paint ball) after each class that is scheduled to use NLTA in this area.

Bldg. 840 – Is a two-level building set up as a tavern with two (2) apartments upstairs.

1. 1st Floor Tavern – area is set up as a bar with fake office, storage, and restroom. In the storage room there is a mop sink. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter; and counters, chairs, desks, and tables are to be wiped down at least once a quarter. NOTE: props in the houses are real and are not glued or taped down.
2. 2nd Floor Apartments - Area is set up as two separate apartments with fake restrooms, living rooms, garage, control rooms, kitchens, bedrooms, utility room. There is no mop sink. In addition to the basic cleaning requirements listed in the scope of work: Props are to be dusted once a quarter and all counter spaces wiped down once a quarter. Note: props in the houses are real and are not glued or

taped down. This building is also designated for NLTA use. Walls, floors, and ceilings will require cleaning to remove residue (not just paint ball) after each class that is scheduled to use NLTA in this area.

Bldg. 890 – This building is office spaces, classrooms, and 16 individual fingerprint labs. Training props using dusting compound, fake blood, etc., will be used in these labs. Each lab will require cleaning after each class. A thorough cleaning shall consist of basis cleaning as per paragraph 2.1 and raking footprint mold pans; wiping of walls, floor, and ceilings to remove any potential fingerprint residue; and sweep garage areas.

Bldg. 830 – Consists of the two (2) Mat rooms, four (4) scenario rooms, two (2) real restrooms, classroom, outside artificial turf area, and contractor space. There is no janitorial closet in this building; however, there is a mop sink in the equipment issue room.

1. Artificial Turf Area – these areas are located on the outside. These areas will only require trash pickup and quarterly removal of sand, dirt, outside debris.
2. Scenario rooms – props are to be dusted quarterly. Mats are to be cleaned as stated in paragraph 5.
3. Classroom - Reference Basic Cleaning paragraph 2.1. The Contractor shall ensure that all writing surfaces (marker boards, blackboards, flip charts) and erasers and trays are free of all writing, dust, streaks, marks, and smudges, unless marked “DO NOT ERASE.” Erasers shall be free of chalk particles and dust.
4. Equipment Issue Room – mop sink is located in this area. This area is considered training office space and shall be cleaned in accordance as per the scope of work.
5. Mat Rooms - Cleaning of the Mat Rooms shall aid in the prevention of Methicillin-Resistant Staphylococcus Aurous (MRSA) and other communicable and blood borne pathogen diseases. Mat rooms are to be cleaned immediately after a class is completed, the Contractor shall clean the floor and wall mats in each mat room to ensure the removal of all surface sand, dirt, dust, and any debris from the top of each mat. All mats shall be cleaned using an antibacterial chemical that kills MRSA and has been approved by the Environmental and Safety Branch of the Federal Law Enforcement Training Centers. Special care shall be taken to remove all bodily fluids from both floor and wall mats. The Contractor shall ensure that each mat room is clean and free of all debris, ensuring all mats have been disinfected and body fluids removed prior to the beginning of a new class.

At the completion of each training day the mat rooms are used, a thorough concentrated cleaning of each mat room to include the wall mats shall be conducted. After this cleaning is completed, each mat room shall be clean and free of all sand, dirt, dust and debris, and all mats, to include the wall mats, shall have been disinfected and body fluids removed.

Once a year, a concentrated cleaning to the mat rooms shall be performed to include the picking up of the mats; cleaning and disinfecting of the concrete floor underneath; ensuring the removal of mold, sand, dirt, debris

including any foreign material from the concrete floor and mats; wiping down the edges of the mats with the approved anti-bacterial chemical; ensuring the edges of the mats are dry before replacing the mats in the original position. A cleaning and disinfecting schedule for underneath the mats shall be submitted to the CO/COR for approval 10 days after award, at exercise of option periods and when changes occur.