

PORT ALLEGANY BOROUGH
Reorganizational and Regular Meeting
January 2, 2018

CALL TO ORDER - The Port Allegany Borough Council met on January 2, 2018 at the Borough Council Chambers. Those present were Council Members Neil Binder, Eric Button, Sam Dynda, Dave Fair, Andrew Johnson, Richard Kallenborn, and Kate Kysor. Also present were Mayor George Riley, Solicitor Nicole Larsen, Manager Bob Veilleux, and Secretary Beth Pifer. Visitors present were David G. Distrola, Police Chief; Katie Ernst, PAHS; Pat Ward, Uni-Tec Consulting Engineers, Inc., Mahlon Davenport, Tim Baxter, and Mary Lashway. Mayor George Riley called the meeting to order at 7:30 PM, leading those in attendance with the Pledge of Allegiance.

Mayor George Riley swore in elected Council Members Sam Dynda, Dave Fair, Andrew Johnson, and Richard Kallenborn.

Mayor George Riley swore in elected Tax Collector, Mary Lashway.

Mayor George Riley accepted nominations for Council President. Kate Kysor nominated Richard Kallenborn. Dave Fair nominated Andrew Johnson. Eric Button nominated Dave Fair. The roll call vote as follows: Kate Kysor, Neil Binder and Richard Kallenborn voted for Richard Kallenborn. Dave Fair, Andrew Johnson, and Sam Dynda voted for Andrew Johnson. Eric Button voted for Dave Fair. Since there was a tie vote for Kallenborn and Johnson, George Riley called for a second roll call vote. The roll call vote as follows: Kate Kysor, Neil Binder and Richard Kallenborn voted for Richard Kallenborn. Dave Fair, Andrew Johnson, Sam Dynda and Eric Button voted for Andrew Johnson. Andrew Johnson was declared Council President.

Mayor George Riley accepted nominations for Council Vice President. Dave Fair nominated Sam Dynda. Sam Dynda was unanimously elected Vice President of Council.

Dave Fair made a motion to retain Calliari, Mehalick & Co., CPA as the auditing firm for Port Allegany Borough. Neil Binder seconded and the motion carried unanimously.

Eric Button made a motion to appoint Dave Fair as Chairman Pro Tem. Dave Fair seconded and the motion carried unanimously.

Sam Dynda made a motion to designate Juniata Valley Bank, Hamlin Bank and Citizens & Northern Bank as depositories. Dave Fair seconded and the motion carried unanimously.

Dave Fair made a motion to appoint Robert Veilleux as Borough Manager and Treasurer. Eric Button seconded and the motion carried unanimously.

Eric Button made a motion to appoint Beth Pifer as Borough Secretary. Dave Fair seconded and the motion carried unanimously.

Dave Fair made a motion to appoint Nicole Larsen as Borough Solicitor. Eric Button seconded and the motion carried unanimously.

Dave Fair made a motion to retain Patrick Ward, Uni-Tec Consulting Engineers, Inc. as the engineering firm. Eric Button seconded and the motion carried unanimously.

No motion was made for the Vacancy Board Chairman. The position remains vacant.

President Johnson announced that he would review the Committee and Representative Appointments and notify council of changes.

MINUTES – Sam Dynda made a motion to approve the minutes of the December 4, 2017 regular meeting and the December 18, 2017 special meeting. Eric Button seconded the motion. The motion carried unanimously.

BILL LIST – Neil Binder made a motion to approve the December 2017 expenditures as printed with the addition of check number 38374 to Burluson's True Value. Sam Dynda seconded the motion. The motion carried unanimously.

FIRE CHIEF'S REPORT – N/A

AMBULANCE REPORT – N/A

POLICE/MAYOR’S REPORT

Criminal Arrests	16	Traffic Arrests	6	Warrants Served	0
Parking Tickets	0	MV Warnings	2	Calls Received	83
Investigations	3	Traffic Accidents	0	Unsecured Buildings	0
Non-Traffic Citations	3	Mileage	2780	Month	December 2017

MANAGER’S REPORT – The Manager’s Report was provided by Robert Veilleux.

TAX REPORTS

Real Estate – 2017 Duplicate Balance \$45,392; Collected 89.95%

LST – YTD December 2017 – \$42,585 (2016 – \$43,318)

EIT – YTD December 2017 – \$168,712 (2016 – \$172,690)

CODE ENFORCEMENT REPORT – The Code Enforcement report was provided by Dan Dzubak.

ENGINEER’S REPORT – Engineer’s Report was provided by Pat Ward, UTCE. Pat thanked the Council for retaining Uni-Tec for a third year and reported that the engineering rates will remain the same.

SOLICITOR’S REPORT – N/A

SECRETARY’S REPORT – State Ethics Commission Statement of Financial Interests are required to be filed with the Borough Secretary as soon as possible.

COMMITTEE REPORT – N/A

PUBLIC COMMENTS – Mahlon Davenport had some questions and comments regarding the four way stop at Church and Francis streets.

FOR IMMEDIATE ACTION

Dave Fair made a motion to adopt Resolution 2018-1 relating to documents destruction of certain tax forms. Sam Dynda seconded the motion and the motion carried unanimously.

Sam Dynda made a motion to approve Resolution 2018-2 Firemen’s Activities. Eric Button seconded the motion and the motion carried unanimously.

The water tank preventative maintenance agreement was tabled to explore using technology to inspect the inside of the tank and provide video for review by the engineer.

FOR FUTURE ACTION

Civil Service Commission Vacancies

Vacancy Board Chairman Vacancy

Review of Capital Purchases/Projects

ADA Door Openers

Pearl Street Parking Area

ADJOURNMENT

There was no further business. Eric Button made a motion to adjourn. Neil Binder seconded and the meeting adjourned at 8:24 pm.

Respectfully submitted

Beth Pifer, Borough Secretary