

**PORT ALLEGANY BOROUGH COUNCIL**

Organizational Meeting

January 2, 2024

**CALL TO ORDER** - The Port Allegany Borough Council met on January 2, 2024 at the Borough Council Chambers. Those present were Council Members Laura Fillhart, Jared Dickerson, Katie Dynda, Sam Dynda, Cory Thomas, Jill Stuckey, and Caleb Benson. Also present were Mayor George Riley, Secretary Heather Szuba, Manager Jeremy Morey, and Solicitor Nicole Larsen.

Visitors present were Chris Ernst of E&M Engineers and Todd Moses, citizen.

Mayor George Riley called the meeting to order at 6:30 pm, leading those in attendance with the Pledge of Allegiance.

Mayor Riley swore in newly-elected Council Members Laura Fillhart and Caleb Benson and re-elected Council Member Cory Thomas.

Mayor Riley accepted nominations to fill two vacant Council seats. Katie Dynda motioned to appoint Sam Dynda to the two-year seat and Jared Dickerson to the four-year seat. Jill Stuckey seconded. Motion carried unanimously.

Mayor Riley then swore in appointed Council Members Sam Dynda and Jared Dickerson.

Organization of Council was held with Mayor Riley accepting nominations for Council President. Katie Dynda nominated Sam Dynda. Cory Thomas seconded. All were in favor. Sam Dynda was declared Council President.

Mayor Riley then accepted nominations for Council Vice President. Jared Dickerson nominated Cory Thomas. Jill Stuckey seconded. All were in favor. Cory Thomas was declared Vice President of Council.

Nominations were then accepted by Mayor Riley for Council President Pro Tem. Cory Thomas nominated Katie Dynda. Laura Fillhart seconded. All were in favor. Katie Dynda was declared Council President Pro Tem.

Mayor Riley then turned the meeting over to President Dynda.

Cory Thomas made a motion to accept the following Appointments:

- Auditors - Calliari, Mehalick & Co., CPA
- Borough Solicitor - Nicole Larsen
- Borough/Municipal Authority Engineer – E&M Engineering
- Vacancy Board Chairman – Matt Lawton
- Borough Manager - Jeremy Morey
- Borough Secretary - Heather Szuba
- Council Treasurer - Heather Szuba
- Municipal Authority Board – John Stehle
- Municipal Authority Board – Laura Fillhart (to fill Andrew Johnson’s seat)
- Depositories - Juniata Valley Bank, Hamlin Bank, PLGT
- Signatories - Manager, Secretary, President

Katie Dynda seconded, and the motion carried unanimously.

**MINUTES** – Cory Thomas made a motion to approve the minutes of the December 4, 2023 Regular Meeting. Jill Stuckey seconded the motion. The motion carried unanimously.

**BILL LIST** – After review, Jill Stuckey made a motion to approve the December 2023 expenditures. Katie Dynda seconded the motion. The motion carried unanimously.

**ENGINEER’S REPORT** – The Engineer’s Report was provided and reviewed by Chris Ernst.

**MANAGER’S REPORT** – The Manager’s Report was provided and reviewed by Jeremy Morey.

**CODE ENFORCEMENT REPORT** –Code Enforcement report was provided and reviewed by Jeremy Morey.

**FIRE CHIEF'S REPORT** – No Report was provided.

**AMBULANCE REPORT** – No report was provided.

**POLICE/MAYOR'S REPORT**

Monthly Report – December 2023

Criminal Arrests	00	Traffic Arrests	04	Warrants Served	00
Parking Tickets	00	MV Warnings	03	Calls Received	42
Investigations	00	Traffic Accidents	00	Unsecured Buildings	00
Non-Traffic Citations	01	Mileage			

**SOLICITOR'S REPORT** – Solicitor Larsen asked for an Executive Session to discuss legal matters.

**EXECUTIVE SESSION** – was called at 6:59 pm to discuss legal matters. Regular Session resumed at 7:12 pm.

**SECRETARY'S REPORT** – Secretary's Report was provided by and reviewed by Heather Szuba.

**COMMITTEE REPORTS** – Nothing to report.

**TAX REPORTS**

- Real Estate – 2023 Total Face Collected \$472,834 (89.94%) – 888 bills  
2023 Total Uncollected \$52,860 (10.06%) – 139 bills
- EIT – YTD December 2023 – \$212,411 (2022 \$200,946)
- LST – YTD December 2023 – \$44,178 (2022 \$37,785)

**PUBLIC COMMENTS** – None.

**IMMEDIATE ACTION**

Cory Thomas made a motion to approve Resolution 2024-1 Declining Compensation for Council and Mayor. Jared Dickerson seconded, and the motion carried unanimously.

Cory Thomas made a motion to approve Resolution 2024-2 Fee Schedule. Jared Dickerson seconded, and the motion carried unanimously.

Cory Thomas made a motion to approve Resolution 2024-3 Zito Media Franchise Agreement. Jill Stuckey seconded the motion. The motion carried unanimously.

Jared Dickerson made a motion to approve the 2024 Police COLAs. Katie Dynda seconded the motion, and the motion carried unanimously.

**FOR FUTURE ACTION**

Committees appointed by Council President

**ADJOURNMENT** – As there was no further business, Katie Dynda made a motion to adjourn. Jill Stuckey seconded the motion. Motion carried. The meeting adjourned at 7:18 pm.

Respectfully submitted,



Heather Szuba  
Borough Secretary