

**Port Allegany Borough Council  
Organizational Meeting  
January 2, 2024**

*(Use of recording devices is allowed – please inform Council President at onset of meeting.  
Also as a matter of courtesy cell phones should be turned off or set on silent mode.)*

**AGENDA**

**Call to Order/Pledge of Allegiance** – Mayor Riley

**Swearing in of Elected Council Members** – Mayor Riley

**Appointment to fill vacant seat** – Mayor Riley (Andrew Johnson)

**Appointment to fill vacant seat** – Mayor Riley (Jared Dickerson)

**Organization of Council** – Mayor Riley

- Nominations & Election of Council President
- Nominations & Election of Council Vice President
- Nominations & Election of President Pro Tem
  
- Turn meeting over to newly elected Council President

**Appointments** (current shown) - *motion required*

- Auditors (Calliari, Mehalick & Co., CPA)
- Borough Solicitor (Nicole Larsen)
- Borough/Municipal Authority Engineer (E&M Engineering)
- Vacancy Board Chairman (Matt Lawton)
- Borough Manager (Jeremy Morey)
- Borough Secretary (Heather Szuba)
- Council Treasurer (Heather Szuba)
- Municipal Authority Board (John Stehle)
- Municipal Authority Board (Andrew Johnson)
- Depositories (Juniata Valley Bank, Hamlin Bank, PLGT)
- Signatories (Manager, Secretary, President)

**Approval of Minutes** – December 4, 2023 Regular Meeting

**Approval of Bill List** – Jill Stuckey

**Engineer's Report**

**Manager's Report**

**Code Enforcement / Zoning Official's Report**

**Fire Chief's Report**

**Mayor's / Police Report**

**Solicitor's Report**

**Secretary's Report**

**Committee Reports**

## **Tax Reports**

- Real Estate
  - 2023 Total Face Collected \$472,834 (89.94%) – 888 bills
  - 2023 Total Uncollected \$52,860 (10.06%) – 139 bills
- EIT: YTD December 2023 – \$212,411 (2022 - \$200,946)
- LST: YTD December 2023 – \$44,178 (2022 - \$37,785)

## **Public Comments**

### **Immediate Action**

- Resolution 2024-1 Declining Compensation
- Resolution 2024-2 Fee Schedule
- Resolution 2024-3 Zito Media Franchise Agreement

### **Future Action**

- Committees List

## **Adjournment**

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### ***Notice to Visitors***

*Thank you for coming to the Port Allegany Borough Council Meeting. Please adhere to the following rules for public comment:*

- *State your name for the record*
- *Identify the agenda item or topic you wish to address*
- *Limit your comments to 5 minutes*
- *Please avoid foul language or derogatory remarks*
- *Remember that your comments are part of the public record*

*\*Copies of information are available from the Borough Secretary upon request\**