

**Port Allegany Borough Council
Organizational Meeting
January 3, 2022**

*(Use of recording devices is allowed – please inform Council President at onset of meeting.
Also as a matter of courtesy cell phones should be turned off or set on silent mode.)*

AGENDA

Call to Order/Pledge of Allegiance – Mayor Riley

Swearing in of Elected Council Members – Mayor Riley

Organization of Council – Mayor Riley

- Nominations & Election of Council President
- Nominations & Election of Council Vice President
- Nominations & Election of President Pro Tem
- Turn meeting over to newly elected Council President

Appointments (current shown) - *motion required*

- Auditors (Calliari, Mehalick & Co., CPA)
- Borough Solicitor (Nicole Larsen)
- Borough Manager (Jeremy Morey)
- Borough Secretary (Heather Szuba)
- Council Treasurer (Heather Szuba)
- Depositories (Juniata Valley Bank, Hamlin Bank, PLGT)
- Signatories (Manager, Secretary, President)

Approval of Minutes – December 6, 2021 Regular Meeting

Approval of Bill List – Dave Fair

Fire Chief's Report

Ambulance Report

Manager's Report

Mayor's / Police Report

Tax Reports

- Real Estate – 2021 FACE Collected \$439,797.92; 89.37%
2021Uncollected \$52,300.57; 10.63%
- LST – YTD December 2021 – \$32,421 (2020 \$35,494)
- EIT – YTD December 2021 – \$183,824 (2020 \$168,412)

Code Enforcement / Zoning Official's Report

Solicitor's Report

Secretary's Report – Audited Financial Statements for Year End 2020; PCEC letter (our commitment is \$1,000/year (\$500 from ambulance/\$500 from fire protection) for 5 years ending in 2022)

Committee Reports

Public Comments

Immediate Action

- Amended Resolution 2021-09 LOC Authorized Signer (amount amended)
- Resolution 2022-1 Declining Compensation
- Resolution 2022-2 Firemen's Activities
- Resolution 2022-3 Borrowing Resolution
- Resolution 2022-4 Pension Authorized Signers
- Ordinance 487 Amending Manager Duties – approval for advertising

Future Action

- Civil Service Commission Vacancies
- **Committees appointed by Council President** - Essential Services/Cable TV, Parks & Buildings, Public Safety, Streets & Sidewalks, Wage, Tax & Finance, Flood & Dike, Personnel
- **Representatives appointed by Council President** - Library Board (2), Shade Tree Commission (1), Joint Fire Protection Board (2)

Adjournment

Notice to Visitors

Thank you for coming to the Port Allegany Borough Council Meeting. Please adhere to the following rules for public comment:

- *State your name for the record*
- *Identify the agenda item or topic you wish to address*
- *Limit your comments to 5 minutes*
- *Please avoid foul language or derogatory remarks*
- *Remember that your comments are part of the public record*

Copies of information are available from the Borough Secretary upon request