

PORT ALLEGANY BOROUGH COUNCIL

Regular Meeting

January 3, 2023

CALL TO ORDER - The Port Allegany Borough Council met on January 3, 2023 at the Borough Council Chambers. Those present were Council Members Jill Stuckey, Jared Dickerson, Tammy Boyd, Andrew Johnson, Cory Thomas, Katie Dynda, and Dave Fair. Also present were Manager Jeremy Morey, Secretary Heather Szuba, Solicitor Nicole Larsen, Mayor George Riley, and Police Chief Dave Distrola.

Visitor present was Chris Ernst of E&M Engineers.

President Andrew Johnson called the meeting to order at 6:30 pm leading those in attendance with the Pledge of Allegiance.

APPOINTMENTS – Jill Stuckey made a motion to appoint the following:

- Auditors (Calliari, Mehalick & Co., CPA)
- Engineering Firm (E&M Engineers and Surveyors)
- Borough Solicitor (Nicole Larsen)
- Borough Manager (Jeremy Morey)
- Borough Secretary (Heather Szuba)
- Council Treasurer (Heather Szuba)
- Vacancy Board Chairman (Matt Lawton)
- Depositories (Juniata Valley Bank, Hamlin Bank, PLGIT, C&N)
- Signatories (Manager, Secretary, President)

Tammy Boyd seconded. Motion carried unanimously.

MINUTES – Cory Thomas made a motion to approve the Minutes of the December 14, 2022 Regular Meeting. Katie Dynda seconded. Motion carried unanimously.

BILL LIST – After review, Tammy Boyd made a motion to approve the December 2022 expenditures. Katie Dynda seconded. The motion carried unanimously.

FIRE CHIEF'S REPORT – Fire Chief's report was provided by Alex Johnson.

Monthly Report – December 2022

Borough	7	Annin Twp	2
Liberty Twp	10	Mutual Aid/Standby	3
Mileage		Total Calls	22

AMBULANCE REPORT – No Ambulance report was provided.

MANAGER'S REPORT – The Manager's report was provided by and reviewed by Jeremy Morey.

ENGINEER'S REPORT – Nothing to report.

POLICE/MAYOR'S REPORT – The Police/Mayor's report was provided by Mayor Riley and Chief Distrola.

Monthly Report – December 2022

Criminal Arrests	02	Traffic Arrests	08	Warrants Served	00
Parking Tickets	01	MV Warnings	00	Calls Received	56
Investigations	08	Traffic Accidents	00	Unsecured Buildings	00
Non-Traffic Citations	00	Mileage	1,019		

CODE ENFORCEMENT REPORT – The Code Enforcement report was provided by Dave Distrola.

TAX REPORTS

- Real Estate
 - 2022 Total Face Collected \$458,006 (88.27%)
 - 2022 Total Uncollected \$60,858 (11.73%)
- EIT: YTD December 2022 – \$200,336 (2021 - \$180,980)
- LST: YTD December 2022 – \$37,785 (2021 - \$36,701)

SOLICITOR'S REPORT – Nothing to report.

SECRETARY'S REPORT – Secretary Heather Szuba reported that we should be receiving 2021 Audit Reports next week.

COMMITTEE REPORTS – None.

PUBLIC COMMENTS – None.

FOR IMMEDIATE ACTION

Katie Dynda made a motion to approve Ordinance 482 Snow Removal for advertising. Tammy Boyd seconded. Motion carried unanimously.

The ARPA Contract was tabled pending clarification from the County on what the monies can be used for.

Tammy Boyd made a motion to appoint Jeremy Morey as Code Enforcement Officer/Zoning Official at a rate of \$300/month. Jill Stuckey seconded. Motion carried unanimously.

Cory Thomas made a motion to reappoint Joe Lashway to the Municipal Authority. Jill Stuckey seconded, and the motion carried unanimously.

Katie Dynda made a motion to approve the 2023-2025 Police Chief Contract. Jill Stuckey seconded. Motion carried unanimously.

Tammy Boyd made a motion to approve the Tax Refund Request from James Kaziska. Jared Dickerson seconded. Motion carried.

Tammy Boyd made a motion to accept the Repository Bid for 570 W. Mill St. Jill Stuckey seconded. Motion carried unanimously.

FOR FUTURE ACTION

Planning Commission Vacancies
ARPA Contract

ADJOURNMENT – As there was no further business of Council, Tammy Boyd made a motion to adjourn. Katie Dynda seconded the motion. Motion carried. The meeting adjourned at 6:50 pm.

Respectfully submitted,



Heather Szuba
Borough Secretary