

PORT ALLEGANY BOROUGH

Regular Meeting

January 7, 2019

**CALL TO ORDER** - The Port Allegany Borough Council met on January 7, 2019 at the Borough Council Chambers. Those present were Council Members Neil Binder, Eric Button, Sam Dynda, Dave Fair, Andrew Johnson, Richard Kallenborn, and Kate Kysor. Also present were Mayor George Riley, Manager Bob Veilleux, and Secretary Heather Szuba.

Visitors present were Mahlon Davenport and Police Chief Dave Distrola.

Council President Andrew Johnson called the meeting to order at 7:30 PM, leading those in attendance with the Pledge of Allegiance.

**APPOINTMENTS** – Dick Kallenborn made a motion to appoint the following:

- Auditors (Calliari, Mehalick & Co., CPA)
- Depositories (Juniata Valley Bank, Hamlin Bank, Citizens & Northern Bank, PLGIT)
- Borough Manager/Treasurer (Robert Veilleux)
- Borough Secretary (Heather Szuba)
- Borough Solicitor (Nicole Larsen)
- Engineering Firm (Patrick Ward, Uni-Tec Consulting Engineers, Inc)
- Vacancy Board Chairman (Vacant)

Neil Binder seconded the motion; and the motion carried unanimously.

**COMMITTEES** – President Johnson stated that Committees will remain unchanged.

**REPRESENTATIVES** – President Johnson stated that Representatives will remain the same.

**MINUTES** – Eric Button made a motion to approve the minutes of the December 3, 2018 regular meeting. Dick Kallenborn seconded the motion. The motion carried unanimously. Dick Kallenborn then made a motion to approve the minutes of the December 17, 2018 special meeting. Eric Button seconded that motion. The motion also carried unanimously.

**BILL LIST** – Sam Dynda made a motion to approve the December 2018 expenditures as printed. Eric Button seconded the motion. The motion carried unanimously.

**FIRE CHIEF'S REPORT**

Monthly Report – December 2018

|             |    |                    |    |
|-------------|----|--------------------|----|
| Borough     | 4  | Annin Twp          | 1  |
| Liberty Twp | 7  | Mutual Aid/Standby | 3  |
| Mileage     | 11 | Total Calls        | 15 |

**AMBULANCE REPORT**

Monthly Report – December 2018

|         |    |             |    |
|---------|----|-------------|----|
| Borough | 16 | Liberty     | 10 |
| Annin   | 4  | Mutual Aid  | 21 |
|         |    | Total Calls | 51 |

**MANAGER'S REPORT** – The Manager's Report was provided by Robert Veilleux.

**POLICE/MAYOR'S REPORT**

Monthly Report – December 2018

|                       |    |                   |       |                     |    |
|-----------------------|----|-------------------|-------|---------------------|----|
| Criminal Arrests      | 12 | Traffic Arrests   | 05    | Warrants Served     | 00 |
| Parking Tickets       | 00 | MV Warnings       | 03    | Calls Received      | 58 |
| Investigations        | 02 | Traffic Accidents | 01    | Unsecured Buildings | 00 |
| Non-Traffic Citations | 06 | Mileage           | 1,229 |                     |    |

**TAX REPORTS**

Real Estate – 2018 Duplicate Balance \$61,859.81; Collected 87.47%

EIT: YTD December 2018 – \$174,518 (2017 - \$169,841)

LST: YTD November 2018 – \$38,229 (2017 - \$42,859)

**CODE ENFORCEMENT REPORT** – The Code Enforcement report was provided by Dan Dzubak.

**ENGINEER’S REPORT** – The Engineer’s Report was provided by Pat Ward, UTCE.

**SOLICITOR’S REPORT** – Nothing to report.

**SECRETARY’S REPORT** – The Secretary’s Report was provided by Heather Szuba.

**COMMITTEE REPORT** – Nothing to report.

**PUBLIC COMMENTS** – None.

**FOR IMMEDIATE ACTION**

Sam Dynda made a motion to approve Resolution 2019-1 Fireman’s Activities. Eric Button seconded the motion. The motion carried unanimously.

Dick Kallenborn made a motion to approve the sale of the 2010 Chevy Impala to the highest bidder. Dave Fair seconded the motion and it carried unanimously.

**FOR FUTURE ACTION**

Civil Service Commission Vacancies

Vacancy Board Chairman Vacancy

Planning Commission Vacancy

**ADJOURNMENT** – As there was no further business, Dick Kallenborn made a motion to adjourn. Neil Binder seconded the motion. The meeting adjourned at 7:59 pm.

Respectfully submitted,

Heather Szuba  
Borough Secretary