

PORT ALLEGANY MUNICIPAL AUTHORITY

**Regular Meeting
February 10, 2020**

CALL TO ORDER - The Port Allegany Municipal Authority met on February 10, 2020 at the Borough Office. Those present were Authority Members Bill Burleson, Joe Lashway, John Stehle, and Chris Ruding. Also present were Secretary/Treasurer Heather Szuba, Borough Council President Andrew Johnson, Head Water Operator Mike Kio, and Head Sewer Operator Cory Thomas.

No visitors were present.

Authority President Bill Burleson called the meeting to order at 8:00 AM.

ORGANIZATION OF AUTHORITY

Joe Lashway nominated Bill Burleson as Authority Chair. All were in favor. Bill Burleson was declared as Chair.

John Stehle nominated Joe Lashway as Vice-Chair. All were in favor. Joe Lashway was declared as Vice-Chair. Joe Lashway nominated Heather Szuba as Secretary/Treasurer until a Borough Manager is hired. All were in favor. Heather Szuba was declared Secretary/Treasurer.

SECRETARY'S REPORT – The Secretary's Report was provided by Heather Szuba.

OLD BUSINESS

Cured in Place Lining Project – an update was provided by Heather Szuba.

Meter Reading Equipment – A quote from LB Water was provided to members. Members held discussion on how many radio transmitters to start with.

NEW BUSINESS

Rules and Regulations – Discussion was held on how to proceed with Authority Rules and Regulations. Heather Szuba will follow up with the Engineers to obtain an electronic copy with the Engineers recommended amendments and distribute it to members. Members will then review and schedule a work session.

IMMEDIATE ACTION

Joe Lashway made a motion to appoint Calliari, Meholick, & Co. as 2020 Auditors. Chris Ruding seconded the motion. The motion carried unanimously.

Joe Lashway made a motion to ratify retain Andrea Stapleford as Solicitor. Chris Ruding seconded the motion, and the motion carried unanimously.

Joe Lashway made a motion to approve Heather Szuba to purchase 45 transmitters, 1 Command Link, and 1 Auto Gun (with trade-in) from LB Water. John Stehle seconded the motion, and it carried unanimously.

John Stehle made a motion to approve Heather Szuba to pay Insituform for Payment Application 001. Joe Lashway seconded. Motion carried unanimously.

ADJOURNMENT – As there was no further business, John Stehle made a motion to adjourn. Joe Lashway seconded the motion. Motion carried. The meeting adjourned at 9:27 am.

Respectfully submitted,

Heather Szuba
Authority Secretary/Treasurer