

PORT ALLEGANY BOROUGH
Regular Meeting
May 7, 2018

CALL TO ORDER - The Port Allegany Borough Council met on May 7, 2018 at the Borough Council Chambers. Those present were Council Members Neil Binder, Andrew Johnson, Richard Kallenborn, and Kate Kysor and Mayor George Riley. Absent were Council Members Eric Button, Sam Dynda, and Dave Fair. Also present were Manager Bob Veilleux, Secretary Beth Pifer and Solicitor Nicole Larsen. Andrew Johnson called the meeting to order at 7:30 PM, leading those in attendance with the Pledge of Allegiance.

Visitors present were Police Officer Adam Dickerson, Katie Ernst, PAHS; Pat Ward, Uni-Tec Consulting Engineers, Inc., Mahlon Davenport, Frank Kujawski, Patrick Kujawski and Timm Baxter.

MINUTES – Neil Binder made a motion to approve the minutes of the April 2, 2018 regular meeting. Dick Kallenborn seconded the motion. The motion carried.

BILL LIST – Kate Kysor made a motion to approve the April 2018 expenditures as printed. Dick Kallenborn seconded the motion. The motion carried unanimously.

FIRE CHIEF’S REPORT

Monthly Report – April 2018

Borough	12	Annin Twp	4
Liberty Twp	7	Mutual Aid/Standby	4
Mileage	209	Total Calls	27

AMBULANCE REPORT

Monthly Report – March 2018

Borough	17	Liberty	18
Annin	4	Mutual Aid	13
		Total Calls	52

AMBULANCE REPORT

Monthly Report – April 2018

Borough	18	Liberty	17
Annin	6	Mutual Aid	10
		Total Calls	51

MANAGER’S REPORT – The Manager’s Report was provided by Robert Veilleux.

POLICE/MAYOR’S REPORT

Monthly Report – April 2018

Criminal Arrests	15	Traffic Arrests	9	Warrants Served	1
Parking Tickets	0	MV Warnings	3	Calls Received	50
Investigations	3	Traffic Accidents	0	Unsecured Buildings	0
Non-Traffic Citations	1	Mileage	1,653		

Tax Reports

Real Estate – 2018 Duplicate Balance \$136,658; Collected 72.32%

EIT: YTD April 2018 – \$60,003 (2017 - \$58,368)

LST: YTD April 2018 – \$13,038 (2017 - \$10,219)

CODE ENFORCEMENT REPORT – The Code Enforcement report was provided by Dan Dzubak.

ENGINEER’S REPORT – Engineer’s Report was provided by Pat Ward, UTCE.

SOLICITOR’S REPORT – N/A

SECRETARY'S REPORT – The Secretary discussed the possibility of investing State Aid Funds in a 12 month CD. Various CD rates were presented to Council.

COMMITTEE REPORT – N/A

PUBLIC COMMENTS – N/A

EXECUTIVE SESSION

Andrew Johnson called an executive session at 7:50 pm to discuss legal matters. The regular meeting resumed at 8:05pm.

FOR IMMEDIATE ACTION

Dick Kallenborn made a motion to approve Resolution 2018-07 May Fireman's Activities. Neil Binder seconded and the motion carried.

Kate Kysor made a motion to approve Resolution 2018-08 establishing PLGIT as a depositor for the Borough and providing signature authority to the Council President, Borough Manager and Borough Secretary and to authorize depositing State Aid Funds in the CD Purchase Program. Neil Binder seconded the motion and the motion carried.

Dick Kallenborn made a motion to approve the purchase of a Police vehicle with the E-Ticketing package for a total estimated cost of \$41,831.76 and financing the purchase through the Municipal Lease/Purchase Financing Program through Ford. Neil Binder seconded and the motion carried.

Dick Kallenborn made a motion to approve repairs to the Salt Shed building for an approximate cost of \$6,000. Kate Kysor seconded and the motion carried.

Neil Binder made a motion to approve repairs at a cost up to \$2,440 to the administrative building HVAC system. Dick Kallenborn seconded the motion and the motion carried.

Dick Kallenborn made a motion authorizing the Manager to enter into an agreement with Pitney Bowes for the Mailstation 2 postage meter. Kate Kysor seconded and the motion carried.

The Council expressed approval of the Manager proceeding with the DEP Technical Assistance Program. Since there are no costs or obligations association, no motion is required.

Dick Kallenborn made a motion to discontinue the required attendance of the engineer with Uni-Tec Consulting Engineers, Inc. Kate Kysor seconded and the motion carried.

Dick Kallenborn made a motion authorizing the Borough Manager to complete the grant application and all additional required documents and approving Flood Mitigation Grant Resolution 2018-9. Neil Binder seconded and the motion carried.

Dick Kallenborn made a motion approving the purchase of an employee crime policy. Kate Kysor seconded and the motion carried.

Kate Kysor made a motion to advertise Dangerous Structure Code Revision Ordinance 475. Neil Binder seconded and the motion carried.

Neil Binder made a motion authorizing the McKean County GIS Agreement. Dick Kallenborn seconded and the motion carried.

FOR FUTURE ACTION

Civil Service Commission Vacancies
Vacancy Board Chairman Vacancy
Zoning Hearing Board Vacancies (2)
Route 6/Route 155 Traffic Light Elimination Study
Planning Commission Vacancy

ADJOURNMENT

There was no further business. Neil Binder made a motion to adjourn. Dick Kallenborn seconded the motion. The meeting adjourned at 8:20 pm.

Respectfully submitted,

Beth Pifer
Borough Secretary