

PORT ALLEGANY BOROUGH  
Regular Meeting  
July 2, 2018

**CALL TO ORDER** - The Port Allegany Borough Council met on July 2, 2018 at the Borough Council Chambers. Those present were Council Members Neil Binder, Eric Button, Dave Fair, Andrew Johnson, Richard Kallenborn, and Kate Kysor. Absent was Council Member Sam Dynda. Also present were Mayor George Riley, Manager Bob Veilleux, Secretary Beth Pifer and Solicitor Nicole Larsen. Andrew Johnson called the meeting to order at 7:30 PM, leading those in attendance with the Pledge of Allegiance.

Visitors present were Police Chief Dave Distrola, Katie Ernst, Mahlon Davenport and Harrison Fuller.

**MINUTES** – Dick Kallenborn made a motion to approve the minutes of the June 4, 2018 regular meeting. Neil Binder seconded the motion. The motion carried.

**BILL LIST** – Dave Fair made a motion to approve the June 2018 expenditures as printed. Eric Button seconded the motion. The motion carried.

**FIRE CHIEF’S REPORT**

Monthly Report – June 2018

|             |    |                    |    |
|-------------|----|--------------------|----|
| Borough     | 7  | Annin Twp          | 1  |
| Liberty Twp | 7  | Mutual Aid/Standby | 3  |
| Mileage     | 70 | Total Calls        | 18 |

**AMBULANCE REPORT**

Monthly Report – June 2018

|         |    |             |    |
|---------|----|-------------|----|
| Borough | 17 | Liberty     | 17 |
| Annin   | 5  | Mutual Aid  | 15 |
|         |    | Total Calls | 54 |

**MANAGER’S REPORT** – The Manager’s Report was provided by Robert Veilleux.

**POLICE/MAYOR’S REPORT**

Monthly Report – June 2018

|                       |    |                   |       |                     |     |
|-----------------------|----|-------------------|-------|---------------------|-----|
| Criminal Arrests      | 35 | Traffic Arrests   | 15    | Warrants Served     | 02  |
| Parking Tickets       | 02 | MV Warnings       | 01    | Calls Received      | 118 |
| Investigations        | 06 | Traffic Accidents | 03    | Unsecured Buildings | 00  |
| Non-Traffic Citations | 05 | Mileage           | 2,059 |                     |     |

**Tax Reports**

Real Estate – 2018 Duplicate Balance \$97,203; Collected 80.31%  
EIT: YTD June 2018 – \$89,143 (2017 - \$91,155)  
LST: YTD June 2018 – \$20,582 (2017 - \$23,425)

**CODE ENFORCEMENT REPORT** – The Code Enforcement report was provided by Dan Dzubak.

**ENGINEER’S REPORT** – Engineer’s Report was provided by Pat Ward, UTCE.

**SOLICITOR’S REPORT** – N/A

**SECRETARY’S REPORT** – N/A

**COMMITTEE REPORT** – N/A

**PUBLIC COMMENTS** – Harrison Fuller expressed concerns with a nearby property.

## **EXECUTIVE SESSION**

Andrew Johnson called an executive session at 8:00 pm to discuss personnel matters. The regular meeting resumed at 8:15pm.

## **FOR IMMEDIATE ACTION**

Dave Fair made a motion to approve Resolution 2018-11 naming Heather Szuba Borough Secretary. Neil Binder seconded and the motion carried.

Eric Button made a motion to approve Resolution 2018-12 Fireman's Activities. Dave Fair seconded and the motion carried.

Dave Fair made a motion to adopt Ordinance No. 475 amending Chapter 47 regarding standards for dangerous structures. Eric Button seconded and the motion carried.

Dick Kallenborn made a motion to authorize the Borough Manager to sign the Arnold Avenue Crossing Project as it relates to lights and safety. Dave Fair seconded and the motion carried.

## **FOR FUTURE ACTION**

Civil Service Commission Vacancies

Vacancy Board Chairman Vacancy

Zoning Hearing Board Vacancies (2)

Planning Commission Vacancy

Port Allegany/Liberty Township Intermunicipal Agreement

## **ADJOURNMENT**

There was no further business. Neil Binder made a motion to adjourn. Kate Kysor seconded and the meeting adjourned at 8:20 pm.

Respectfully submitted,

Beth Pifer  
Borough Secretary