

PORT ALLEGANY BOROUGH  
Regular Meeting  
November 5, 2018

**CALL TO ORDER** - The Port Allegany Borough Council met on November 5, 2018 at the Borough Council Chambers. Those present were Council Members Neil Binder, Eric Button, Dave Fair, and Kate Kysor. Also present were Mayor George Riley, Manager Bob Veilleux, Secretary Heather Szuba, and Solicitor Nicole Larsen. Absent from the meeting were Council Members Dick Kallenborn, Sam Dynda, and Andrew Johnson.

Visitors present were Mahlon Davenport and Ellen Mosher.

As Council President Andrew Johnson and Vice President Sam Dynda were both absent, the meeting was called to order at 7:30 PM by Chairman Pro Tem Dave Fair with the leading of those in attendance with the Pledge of Allegiance.

**MINUTES** – Approval of the minutes of the October 1, 2018 regular meeting was made by consensus of Council.

**BILL LIST** – Neil Binder made a motion to approve the October 2018 expenditures as printed. Eric Button seconded the motion. The motion carried unanimously.

**FIRE CHIEF’S REPORT**

Monthly Report – October 2018

Borough	9	Annin Twp	4
Liberty Twp	7	Mutual Aid/Standby	1
Mileage	60	Total Calls	21

**AMBULANCE REPORT**

Monthly Report – October 2018

Borough	27	Liberty	14
Annin	10	Mutual Aid	6
		Total Calls	57

**MANAGER’S REPORT** – The Manager’s Report was provided by Robert Veilleux.

**POLICE/MAYOR’S REPORT**

Monthly Report – October 2018

Criminal Arrests	12	Traffic Arrests	10	Warrants Served	01
Parking Tickets	00	MV Warnings	01	Calls Received	98
Investigations	01	Traffic Accidents	01	Unsecured Buildings	00
Non-Traffic Citations	01	Mileage	1,088		

**TAX REPORTS**

Real Estate – 2018 Duplicate Balance \$76,100; Collected 84.51%

EIT: YTD October 2018 – \$147,434 (2017 - \$138,598)

LST: YTD October 2018 – \$32,265 (2017 - \$35,377)

**CODE ENFORCEMENT REPORT** – The Code Enforcement report was provided by Dan Dzubak.

**ENGINEER’S REPORT** – The Engineer’s Report was provided by Pat Ward, UTCE. Council would like Mr. Ward to attend the February meeting to discuss the Arnold Avenue Bridge refurbishing project.

**SOLICITOR’S REPORT** – Nothing to report.

**SECRETARY’S REPORT** – Resolutions from the September and October meetings were renumbered to follow proper numerical sequence.

**COMMITTEE REPORT** – N/A

**PUBLIC COMMENTS** – Ellen from PAAS presented to Council the need to replace an ambulance. It was decided to refurbish the current ambulance box and place it on a new chassis, saving close to \$50,000. However, PAAS did have to take out a low-interest rate loan to cover the cost of the new ambulance. Ellen also mentioned that the cardiac monitors would also need replaced in the next couple years costing \$20,000 to \$35,000. She stressed the importance of the financial support of the municipalities they serve in order to stay afloat. Kate Kysor asked that Council consider raising millage to help cover upcoming financial obligations.

**EXECUTIVE SESSION**

Solicitor Nicole Larsen asked for an Executive Session to discuss a legal matter. Dave Fair called for the Executive Session at 8:52 pm. The regular meeting resumed at 8:57pm.

**FOR IMMEDIATE ACTION**

Eric Button made a motion to approve Resolution 2018-20 Fireman’s Activities. Kate Kysor seconded the motion. The motion carried unanimously.

Council decided to schedule a special budget meeting to review, discuss, and take preliminary action on the proposed budget.

After much discussion, Eric Button made a motion to renew the Borough’s Health Insurance deciding on the UPMC Small Business Advantage Gold PPO \$2,500 \$20/\$40 plan. Council also moved that the employee will remain responsible for the first \$500 of deductible expenses and the Borough will adjust the HRA to cover the remainder of the deductible (\$2,000 HRA for single coverage and \$4,500 HRA for family coverage, which includes Family, Employee/Spouse, and Employee/Children plans). Kate Kysor seconded the motion, and the motion carried unanimously.

Council approved the Borough Manager to give authorization for PennDOT to conduct a Right Turn Lane Study at the intersection of Route 6 and Route 155 on North Main Street.

Neil Binder made a motion to accept a bid submitted by Peggy Chappell for the Repository Sale of 10 North Main Street (formerly Take Two Video). Kate Kysor seconded the motion, and it carried unanimously.

Council declined the request of the Smith Family for the Borough to remove four trees around the Smith Family Mausoleum at the cemetery stating that it is outside the scope of Borough responsibilities as it is on privately owned property and could be a liability issue.

**FOR FUTURE ACTION**

- Civil Service Commission Vacancies
- Vacancy Board Chairman Vacancy
- Planning Commission Vacancy

**ADJOURNMENT** – As there was no further business, Eric Button made a motion to adjourn. Kate Kysor seconded the motion. The meeting adjourned at 9:12 pm.

Respectfully submitted,

Heather Szuba  
Borough Secretary