

PORT ALLEGANY BOROUGH COUNCIL

Regular Meeting
December 3, 2019

CALL TO ORDER - The Port Allegany Borough Council met on December 3, 2019 at the Borough Council Chambers. Those present were Council Members Neil Binder, Eric Button, Dave Fair, Andrew Johnson, Dick Kallenborn, and Kate Kysor. Also present were Mayor George Riley, Secretary Heather Szuba, and Solicitor Nicole Larsen. Absent from the meeting was Council Member Sam Dynda.

Visitors present were Nicholas Valentine from Port Allegany Economic Development, Dotty Anderson and Sharon Horvath from Port Women’s Club, Chief Dave Distrola, and Cory Thomas.

Council President Andrew Johnson called the meeting to order at 7:30 pm, leading those in attendance with the Pledge of Allegiance.

MINUTES – Eric Button made a motion to approve the minutes of the November 4, 2019 Regular Meeting and the November 18, 2019 Special Meeting. Kate Kysor seconded the motion. The motion carried unanimously.

BILL LIST – Eric Button made a motion to approve the November 2019 expenditures, with the addition of \$156 to Cathy Commino. Neil Binder seconded the motion. The motion carried unanimously.

FIRE CHIEF’S REPORT

Monthly Report – November 2019

Borough	4	Annin Twp	4
Liberty Twp	12	Mutual Aid/Standby	3
Mileage	51	Total Calls	23

AMBULANCE REPORT

Monthly Report – November 2019

Borough	17	Liberty	18
Annin	9	Mutual Aid	7
		Total Calls	51

POLICE/MAYOR’S REPORT

Monthly Report – November 2019

Criminal Arrests	14	Traffic Arrests	25	Warrants Served	00
Parking Tickets	00	MV Warnings	09	Calls Received	77
Investigations	03	Traffic Accidents	03	Unsecured Buildings	00
Non-Traffic Citations	04	Mileage			

TAX REPORTS

Real Estate – 2019 Duplicate Balance \$66,347; Collected 86.46%

EIT: YTD November 2019 – \$171,375 (2018 - \$167,159)

LST: YTD November 2019 – \$31,375 (2018 - \$34,356)

CODE ENFORCEMENT REPORT –Code Enforcement report was provided by Dan Dzubak.

ENGINEER'S REPORT – The Engineer's Report was provided by Pat Ward, UTCE.

SOLICITOR'S REPORT – Nothing to report.

SECRETARY'S REPORT – Secretary's Report was provided by Heather Szuba.

COMMITTEE REPORT – Nothing to report.

PUBLIC COMMENTS – Dottie Anderson commended the Borough Crew for their leaf pickup efforts.

Ms. Anderson and Sharon Horvath presented to Council that the Women's Club would like to see working lights and outlets in the gazebo and around The Square. The Women's Club intends to pledge \$1,000 toward the project and also intends to solicit other organizations that use The Square for events to contribute. Dick Kallenborn said he would speak to Dave Kronenwetter to get an idea of what the project will cost.

Nick Valentine introduced himself as President of Port Allegany Economic Development.

EXECUTIVE SESSION – Andrew Johnson called an executive session at 7:59 pm to discuss a personnel matter. The regular meeting resumed at 8:12 pm.

FOR IMMEDIATE ACTION

Eric Button made a motion to approve Resolution 2019-13 Firemen's Activities. Kate Kysor seconded the motion. The motion carried unanimously.

Dave Fair made a motion to approve the 2020 Budget. Eric Button seconded the motion, and the motion carried unanimously.

Dick Kallenborn made a motion to approve Resolution 2019-14 regarding 2020 Tax Rates. Dave Fair seconded the motion. The motion carried unanimously.

Dick Kallenborn made a motion to approve the 2020 Certificate of Millage. Dave Fair seconded the motion, and the motion carried unanimously.

Eric Button made a motion to approve Resolution 2019-15 regarding 2020 Meeting Dates. Neil Binder seconded the motion. The motion carried unanimously.

Dick Kallenborn made a motion to approve a letter with changes to add an ending date to JVB allowing Heather Szuba for a single-process user. Eric Button seconded, and the motion carried unanimously.

Dave Fair made a motion to approve the purchase of a second Quickbooks user license. Kate Kysor seconded the motion. The motion carried unanimously.

Dave Fair made a motion to approve Uni-Tec to proceed with the Flood Mitigation Project. Neil Binder seconded the motion. After further discussion of the motion, Mr. Binder withdrew his second. The motion failed to carry for lack of a second.

Dick Kallenborn made a motion to approve advertising Ordinance 483 regarding Golf Carts. Eric Button seconded the motion. The motion carried with Kate Kysor voting no.

Dave Fair made a motion to approve advertising of Ordinance 484 regarding Large Vehicles. Kate Kysor seconded the motion. The motion carried unanimously.

Dave Fair made a motion to approve PennDOT to install a blinking yellow arrow at the intersection of Route 155 when they replace the traffic lights and to decline the installation of audible pedestrian crossing signals. Kate Kysor seconded the motion. The motion carried unanimously.

Dave Fair made a motion to approve the 2020-2021-2022 Police Chief Contract. Kate Kysor seconded the motion. The motion carried unanimously.

Dave Fair made a motion to advertise the Borough Manager position on Zip Recruiter. The motion failed to carry due to lack of a second.

Dick Kallenborn asked for a meeting to be set up between Zito Media and the Essential Services Committee regarding service issues. Borough Secretary will contact Zito Media to arrange the meeting.

FOR FUTURE ACTION

Civil Service Commission Vacancies

Municipal Authority Vacancies (2)

Vacancy Board Chairman Vacancy

Planning Commission Vacancies

ADJOURNMENT – As there was no further business, Eric Button made a motion to adjourn. Neil Binder seconded the motion. Motion carried. The meeting adjourned at 8:45 pm.

Respectfully submitted,

Heather Szuba
Borough Secretary