

**Port Allegany Borough Council**  
**Regular Meeting**  
**December 6, 2021**

*(Use of recording devices is allowed – please inform Council President at onset of meeting.  
Also as a matter of courtesy, cell phones should be turned off or set on silent mode.)*

**AGENDA**

**Call to Order/Pledge of Allegiance** – Andrew Johnson

**Approval of Minutes** – November 1, 2021 Regular Meeting; November 15, 2021 Budget Workshop;  
November 30, 2021 Special Meeting

**Approval of Bill List/Treasurer’s Report** – Jill Stuckey

**Fire Chief’s Report**

**Ambulance Report**

**Manager’s Report**

**Mayor’s / Police Report**

**Tax Reports**

- Total Face Collected – \$436,985.75 (88.80%)
- Total Uncollected – \$55,112.74 (11.20%)
  
- EIT: YTD November 2021 – \$179,557 (2020 - \$163,456)
- LST: YTD November 2021 – \$28,487 (2020 - \$35,494)

**Code Enforcement / Zoning Official’s Report**

**Engineer’s Report**

**Solicitor’s Report**

**Secretary’s Report**

**Committee Reports**

**Public Comments**

**Executive Session** – Personnel Matter

**Immediate Action**

- Resolution 2021-15 Firemen’s Activities
- Resolution 2020-16 2022 Meeting Dates
- 2022 Budget
- Ordinance 2021 Tax Rates
- Police Pension Plan COLAs
- ERB Inspections, Inc Contract (replacing Mark Grassi)

## Future Action

- Civil Service Commission Vacancies
  - The borough hereby creates a Civil Service Commission of three members in said borough whose duty it shall be to pass upon applicants for appointment to the Police Department of the aforesaid borough, their promotion and removal and to perform all other duties required by the Act of Assembly of the Commonwealth of Pennsylvania of May 4, 1927, P.L. 519, and amendments and supplements thereto.[1]
  - Membership; term: The Civil Service Commission shall consist of three Commissioners who shall be qualified electors of the Borough of Port Allegany, and the terms of the first Commissioners are as follows: one shall serve for a term of two years, one shall serve for a term of four years and one shall serve for a term of six years.[1] As the terms of the aforesaid persons shall expire, the Borough Council shall appoint Commissioners who shall be appointed for terms of six years.
  
- Planning Commission Vacancies
  - The Borough Council of the Borough of Port Allegany hereby signifies its intention and desire to organize a Borough Planning Commission under the provisions of the Pennsylvania Municipalities Planning Code, Act 247 of July 31, 1968, as amended and supplemented.[1]
  - Membership; terms of office.
    - A. The Planning Commission shall consist of five members, all of whom shall be citizens of the Borough of Port Allegany.
    - B. The term of office of the members shall be four years or until a successor is appointed, except that the terms of the members first appointed shall be so fixed that two members shall be appointed for four years, two members shall be appointed for three years, two members shall be appointed for two years and one member shall be appointed for one year.
    - C. In the event of vacancies, the governing body shall appoint a member to fill the unexpired term. Members whose terms have expired shall hold office until their successors have been appointed.[1]
  - Commission to prepare development plan: The Planning Commission shall prepare and adopt a plan for the development of the Borough of Port Allegany, which plan of development shall be based on studies of the physical, social, economical and governmental conditions and trends and shall be designed to promote with the greatest efficiency and economy the coordinated development of the Borough of Port Allegany and the general welfare and prosperity of its residents.

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## Adjournment

### *Notice to Visitors*

*Thank you for coming to the Port Allegany Borough Council Meeting. Please adhere to the following rules for public comment:*

- *State your name for the record*
- *Identify the agenda item or topic you wish to address*
- *Limit your comments to 5 minutes*
- *Please avoid foul language or derogatory remarks*
- *Remember that your comments are part of the public record*

*\*Copies of information are available from the Borough Secretary upon request\**