

Port Allegany Municipal Authority
Regular Meeting
February 10, 2025

Present at the Meeting: Chris Ruding, Joe Lashway, Laura Fillhart, Jon Stehle
Staff: Jeremy Morey, Heather Szuba, Mike Kio, Cory Thomas
Public: Chris Ernst

Chris Ruding called the meeting to order at 8:30 am

Organization of Authority: Joe Lashway made a motion to elect and appoint the following list of Municipal Authority positions, Jon Stehle seconded the motion and the motion was carried.

- Chairman: Bill Burleson
- Vice-Chairman: Chris Ruding
- Secretary: Jeremy Morey
- Treasurer: Heather Szuba
- Engineer: E&M Engineers & Surveyors
- Solicitor: Stapleford & Byham

Approval of Minutes – Laura Fillhart made a motion to accept the minutes from the November 12, 2024 Meeting and the December 9, 2024 Special Meeting, Joe Lashway seconded the motion and the motion was carried.

Manager’s Report: Report provided by Jeremy Morey.

Treasurer’s Report: Report provided by Heather Szuba.

- **Approval of Expense Reimbursements to Borough:** Joe Lashway made a motion to approve the expense reimbursements, Laura Fillhart seconded the motion and the motion was passed.

Engineer’s Report: Provided by Chris Ernst. Discussion was held on the generator at Wells 7&8. Anticipated delivery of the generator is spring of 2025.

Old Business

- **Rules & Regulations Update:** Jeremy Morey will send out the proposed Rules & Regulations that have been draw up by Andrea Stapleford for the Authority members to review and provide comment on. This will be on the agenda for adoption at the May, 2025 meeting.
- **Municipal Authority Purchasing Equipment:** Discussion was held about the prospect of the Municipal Authority purchasing equipment. More discussion needs to be had. No action taken.

Public Comments: None

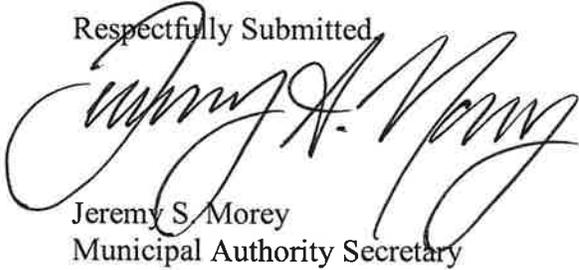
Immediate Action

- **Action on Proposed Sale of Property on Skinner Creek Rd.:** Laura Fillhart made a motion to table the offer until a verbal appraisal of land values can be established. Jon Stehle seconded the motion and the motion carried.
- **Acceptance of Audit Representation Letter:** Joe Lashway made a motion to accept the Audit Representation Letter, Laura Fillhart seconded the motion and the motion was carried.

- **Authorization to pay off loan:** Laura Fillhart made a motion to pay off the loan for the Liberty Township portion of the system, Jon Stehle seconded the motion and the motion was carried.

Adjournment: There being no other business before the Authority, Laura Fillhart made a motion to adjourn, Joe Lashway seconded the motion and the meeting was adjourned at 9:20 am.

Respectfully Submitted,

A large, stylized handwritten signature in black ink, appearing to read "Jeremy S. Morey".

Jeremy S. Morey
Municipal Authority Secretary