

Polk COUNTY**Beginning of 2010 Natural Resources Block Grant - Polk (COUNTY) Section****FUND INFORMATION BY PROGRAM**

PROGRAM	STATE FUND ALLOCATED	STATE FUND SPENT	MATCH FUNDS SPENT
Feedlot	\$9,261.00	\$9,261.50	\$6,482.50
LWM	\$18,441.00	\$18,441.00	\$7,361.50
SSTS	\$9,931.00	\$9,931.00	\$0.00
Shoreland	\$3,939.00	\$3,939.00	\$3,939.00
WCA	\$24,655.00	\$24,655.00	\$24,655.00
	\$66,227.00	\$66,227.50	42,438.00

REQUIRED LOCAL LEVY

Required Local Water Management Levy for 2010 Natural Resources Block Grant - Polk (COUNTY) = **\$6,929.00**

LIST OF MATCH FUNDS

FUND NAME	FUND YEAR	FUND TYPE	BUDGETED	APPROVED	SPENT
2010 Feedlot Inkind	2010	Local Inkind	\$3,241.50	\$3,241.50	\$3,241.50
'10 WCA Match Fund (West Polk)	2010	Local Cash	\$12,327.50	\$12,327.50	\$12,327.50
2010 CWM Landowner match	2010	Landowner's Cor	\$432.50	\$432.50	\$432.50
2010 WCA County Match E.Polk	2010	Local Cash	\$4,327.50	\$4,327.50	\$4,327.50
'10 WCA Match (East Polk)	2010	Local Cash	\$8,000.00	\$8,000.00	\$8,000.00
2010 MPCA Feedlot Polk County Match	2010	Local Cash	\$3,241.00	\$3,241.00	\$3,241.00
2010 CWM County Levy	2010	Local Cash	\$3,464.50	\$3,464.50	\$3,464.50
'10 Shoreland Program Match (PCES)	2010	Local Inkind	\$3,939.00	\$3,939.00	\$3,939.00
'10 LWM Levy (West Polk)	2010	Local Cash	\$3,464.50	\$3,464.50	\$3,464.50
			\$42,438.00	\$42,438.00	\$42,438.00

FUNDS NOT COUNTED AS MATCHING

Funds may not be counted as match toward the grant listed in this print out. If there are projects/initiatives with more than one NRBG fund attached and the year assigned to the match fund is not the same as the year of the NRBG grant summarized by this print out, the dollars used from the match fund will not be counted towards the overall match for this Grant. Match funds not counted towards this NRBG, may be counted as match for an NRBG grant of a different year.

FUND NAME	FUND YEAR	FUND TYPE	SPENT
None			

NRBG Program:

Feedlot Program

Polk COUNTY - Feedlot

1. Project Name: 2010 WP Feedlots Inspec. & Compl.

Module: Initiative

Reported By: Polk, West SWCD

Initiative Type: FL:Inspection & Compliance P

Initiative Year: 2010

Description:

Polk County will conduct the following; Conduct inspections at sites that have not been inspected since January 1, 2002. Feedlot prioritization by location: Shoreland, a TMDL watershed, a DWSMA, or some other formally designated area may be chosen. Feedlot prioritization by size: Larger sized facilities such as 500 – 999 AU or 300 – 499 AU would be typical categories and may be particularly appropriate for counties, emphasizing land application evaluations. The county will inspect feedlots that, according to previous inspections, have not been maintaining manure management records. The county will conduct land application inspection with all inspections >300 AU. The county will inspect all registered sites that have never been inspected.

Actual Results:

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. 2010 MPCA Feedlot Polk County Match	1,000.00	1,000.00	1,000.00	0.00	1/21/10	1/21/10
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	1,000.00	1,000.00	1,000.00	0.00	1/21/10	1/21/10
Totals:	2,000.00	2,000.00	2,000.00	0.00		

2. Project Name: 2010 WP Feedlots Permitting

Module: Initiative

Reported By: Polk, West SWCD

Initiative Type: FL:Permitting

Initiative Year: 2010

Description:

Polk County will use the list stated below for follow-up on pollution hazard evaluation which entails permitting. Conduct inspections at sites that have not been inspected since January 1, 2002. Feedlot prioritization by location: Shoreland, a TMDL watershed, a DWSMA, or some other formally designated area may be chosen. Feedlot prioritization by size: Larger sized facilities such as 500 – 999 AU or 300 – 499 AU would be typical categories and may be particularly appropriate for counties, emphasizing land application evaluations. Review of the 1973 list and contact those who may be interested in feedlot fix-up's in those that have been abandoned. Polk County estimates 65 total site visits need to be conducted with the combination of the SWCD list and MPCA list. Please be advised these 65 site visits will not be completed with-in this program year, but will be used as a starting point to establish the status of these feedlots if applicable. Status such as still existing, a pasture operation, a feedlot, and most importantly not an existing or potential pollution hazard.

Actual Results:

2010 Natural Resources Block Grant - Polk (COUNTY)

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. 2010 MPCA Feedlot Polk County Match	300.00	300.00	300.00	0.00	12/31/10	12/31/10
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	449.00	449.00	449.00	0.00	12/31/10	12/31/10
Totals:	749.00	749.00	749.00	0.00		

3. Project Name: 2010 WP Feedlots Reg. & Inv

Module: Initiative

Reported By: Polk, West SWCD

Initiative Type: FL:Registration & Inventories

Initiative Year: 2010

Description:

Polk County plans to reach registration and/or re-registration and conduct manure land application within priority area goals by 2011. When landowners come into the office, the Polk County CFO's practice will be to register that feedlot with the landowner. Copy of registration form. The form will also indicate if feedlot inspection was or was not in compliance. Registration log (log must contain notation that producer was verbally notified of registration/re-registration). The information stored within this log will not be copied and distributed to the landowner, instead the CFO will inform verbally of the information. Registration receipt letter with Inspection Report copy will be made if the landowner comes in for an office visit, otherwise a copy will be mailed to the landowner.

Actual Results:

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. 2010 MPCA Feedlot Polk County Match	0.00	0.00	0.00	0.00	12/31/10	12/31/10
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	682.00	682.00	682.00	0.00	12/31/10	12/31/10
Totals:	682.00	682.00	682.00	0.00		

4. Project Name: 2010 WP Feedlots Complaints

Module: Initiative

Reported By: Polk, West SWCD

Initiative Type: FL:Complaint response

Initiative Year: 2010

Description:

Polk County will implement the following methods, practices, and timelines. Issue a Letter of Warning (LOW) or a Notice of Violation (NOV), including corrective actions and deadlines. Issue an Interim Permit including corrective actions and deadlines. Document in a letter to the owner that indicates another agency (NRCS or SWCD) is working to correct identified pollution hazards Document in a letter to the owner the agreed upon fixes and a date when they will be done. Initial communication and or correspondence informing the producer of non-compliance. Follow-up contact/communication to evaluate producer progress. Decision to escalate compliance action where progress on corrective actions is not forthcoming.

Actual Results:

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. 2010 MPCA Feedlot Polk County Match	300.00	300.00	300.00	0.00	12/31/10	12/31/10
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	500.00	500.00	500.00	0.00	12/31/10	12/31/10
Totals:	800.00	800.00	800.00	0.00		

Polk COUNTY - Feedlot

5. Project Name: 2010 WP Feedlots Staff Level & Training

Module: Initiative

Reported By: Polk, West SWCD

Initiative Type: FL:Staffing Level and Training

Initiative Year: 2010

Description:

Actual Results:

The county completed a minimum of 18 continuing education units (CEU); each unit consisting of one hour of training related to Minnesota Rules Chapter 7020 competency areas: Regulating new construction; conducting inspections and evaluating compliance; handling complaints and reported spills; responding to air quality complaints, resolving identified pollution problems, communicating with farmers and the agricultural community.

(See Annual CFO Report Form Guidance document for more information about Training Performance credits.) All training sessions attended by the county must be submitted with the Supplementary Report Form

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. 2010 Natural Resources Block Grant - Polk (COUNTY)	1,000.00	1,000.00	1,000.00	0.00	12/31/10	12/31/10
2. 2010 MPCA Feedlot Polk County Match	641.00	641.00	641.00	0.00	12/31/10	12/31/10
Totals:	1,641.00	1,641.00	1,641.00	0.00		

6. Project Name: 2010 WP Feedlots Owner Assistance Goals

Module: Initiative

Reported By: Polk, West SWCD

Initiative Type: FL:Owner Assistance Goals

Initiative Year: 2010

Description:

Actual Results:

Information at the Polk County Fair Booth in regards to Manure Management Plans, Land Application Records, spreading setbacks and abandoned basins. Submit a newsletter including information on abandoned basins. Submit more articles in the local papers regarding Manure Management Plans, Land Application Records, spreading set-backs and abandoned basins. Have information available on the SWCD web site, accessible to landowners. Conduct a joint Economics of Manure Workshop with neighboring SWCD's.

Informational meetings with cooperation of other Conservation Partners (example, MN Extension Service, NRCS, etc.), for producers that require Manure Management Plans, Land Application Records and spreading set-backs of manure. Polk county intends to assist ALL Feedlot Owners within Polk County.

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. 2010 Natural Resources Block Grant - Polk (COUNTY)	1,000.00	1,000.00	1,000.00	0.00	12/31/10	12/31/10
2. 2010 MPCA Feedlot Polk County Match	1,000.00	1,000.00	1,000.00	0.00	12/31/10	12/31/10
Totals:	2,000.00	2,000.00	2,000.00	0.00		

7. Project Name: 2010 Feedlot Inspection

Module: Initiative

Reported By: Polk, East SWCD

Initiative Type: FL:Inspection & Compliance P Initiative Year: 2010

Description:

Assist landowners to stay in compliance by completing site inspection. Priority will be on sites that have not been inspected.

Actual Results:

7 feedlot sites were inspected that needed to be. 2 Sites 10-99 au, 1 site 100-299 au, and 4 sites over 300au.

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. 2010 Feedlot Inkind	1,500.00	1,500.00	1,500.00	0.00	1/3/11	1/3/11
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	1,500.00	1,500.00	1,500.00	0.00	1/3/11	1/3/11
Totals:	3,000.00	3,000.00	3,000.00	0.00		

8. Project Name: 2010 Feedlot Registration

Module: Initiative

Reported By: Polk, East SWCD

Initiative Type: FL:Registration & Inventories Initiative Year: 2010

Description:

assist landowners who haven't registered. Review those that have that may not need to be registered.

Actual Results:

reviewed registration list and remove those that no longer need to be registered. Landowner deceased, not required to register or no longer have any animal units. Presently have 98 feedlots registered in Polk County.

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. 2010 Feedlot Inkind	100.00	100.00	100.00	0.00	1/3/11	1/3/11
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	400.00	400.00	400.00	0.00	1/3/11	1/3/11
Totals:	500.00	500.00	500.00	0.00		

9. Project Name: 2010 Feedlot Staff Training

Module: Initiative

Reported By: Polk, East SWCD

Initiative Type: FL:Staffing Level and Training Initiative Year: 2010

Description:

Attend regional CFO meetings put on by MPCA and BWSR. This also includes all ellink reporting and cost associated with implementing the feedlot program not directly related to landowner needs.

Actual Results:

Attended MPCA regional meeting on June 23, 2010 in Detroit Lakes.
Attended MPCA regional meeting on December 14, 2010 in Detroit Lakes
Attended BWSR Academy Feedlot meeting in Pequot Lakes October 29, 2010

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. 2010 Natural Resources Block Grant - Polk (COUNTY)	1,200.00	1,200.00	1,200.00	0.00	1/3/11	1/3/11
2. 2010 Feedlot Inkind	1,200.00	1,200.00	1,200.00	0.00	1/3/11	1/3/11
Totals:	2,400.00	2,400.00	2,400.00	0.00		

10. Project Name: 2010 Feedlot Owner Assistance

Module: Initiative

Reported By: Polk, East SWCD

Initiative Type: FL:Owner Assistance Goals Initiative Year: 2010

<i>Description:</i>		<i>Actual Results:</i>				
Assist landowners with question/concerns about the feedlot program. Send out newsletter to all feedlot owners.		Did field site visits and assisted landowners with question pertaining to the feedlot program. Also sent out feedlot newsletter (1) to the 98 registered feedlots in the county. Sent out registration letters to the landowners that needed to re-register.				
<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. 2010 Feedlot Inkind	441.50	441.50	441.50	0.00	1/3/11	1/3/11
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	1,530.50	1,530.50	1,530.50	0.00	1/3/11	1/3/11
Totals:	1,972.00	1,972.00	1,972.00	0.00		

End of Feedlot program

NRBG Program:

LWM Program

11. Project Name: <u>2010 CWM Administration</u>		<i>Module:</i> Initiative		<i>Reported By:</i> Polk, East SWCD		
<i>Initiative Type:</i> Admin/Coordination		<i>Initiative Year:</i> 2010				
<i>Description:</i>		<i>Actual Results:</i>				
Carry out the duties of Polk County's Comprehensive Water Management Plan		The Polk County Board of Commissioners delegated the East Polk SWCD the responsibilities of coordinating, assembling, writing and implementing the local water management plan. Results are updating the Water Management plan by convening a local work group, gather priority concerns and holding meetings. As coordinator, we are responsible for attending meeting, carry out the initiatives identified, doing the necessary link reporting.				
<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. 2010 CWM County Levy	3,464.50	3,464.50	3,464.50	0.00	1/19/11	1/19/11
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	1,045.34	1,045.34	1,045.34	0.00	1/19/11	1/19/11
Totals:	4,509.84	4,509.84	4,509.84	0.00		

12. Project Name: <u>2010 CWM Data Collection</u>		<i>Module:</i> Initiative		<i>Reported By:</i> Polk, East SWCD		
<i>Initiative Type:</i> Monitoring/Data Collection		<i>Initiative Year:</i> 2010				
<i>Description:</i>		<i>Actual Results:</i>				

Monitor 13 lakes that have DNR water elevation gauges.
 MPCA stream readings on 5 rivers.
 Continue the pilot educational project on rolling beans in Sletten township.

The following lakes levels were read during the months of June, July, August, September and October: Badger,Cable,Cameron,Cross, Hill River, Maple, poplar, Sarah, Spring, Turtle, Union and Whitefish. These readings were sent to the MDNR Hydrologist.
 The following rivers were read during the months of April, May June, July, August, September, October and November for the MPCA Citizen Stream Monitoring Program: Sand Hill, Poplar, Lost and Clearwater and Hill River. Paramiters checked were Appearance, recreation sutibility,transperancy, stream gauge estimate, and stream temperature.
 Cooperating with the MN Extension Service, a site was picked to have a demonstration site in Sletten township to see the impacts of rolling beans on slope ground. The final report has not yet been released.
 Also checking DNR water depth on a well located in Hill River township for the months of July, August, September October, November and December.

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>
1. 2010 Natural Resources Block Grant - Polk (COUNTY)	4,600.00	4,600.00	4,600.00	0.00	1/19/11 1/19/11
Totals:	4,600.00	4,600.00	4,600.00	0.00	

13. Project Name: 2010 CWM Information and Education *Module:* Initiative *Reported By:* Polk, East SWCD

Initiative Type: Education/Information *Initiative Year:* 2010

Description:

Continue educational activities such as newsletter, conservation days and Youth tours.

Actual Results:

a Lake Leader Newsletters were sent out to aprox. 1,000 landowners on the 3 major lakes in East polk, they are Maple, Union, and Sarah. A tree order wa sent out to all rural residents of East Polk aprox. 3100 copies. Envirothon was held at Rydells in Erskine, MN. with 17 groups of 5 students from the local high schools. 2 waterfestival activities were held for the 4th graders in northwest MN. One held in Warren MN., and the other at Fertile, MN. Aproximately 357 students form 15 schools attended.

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>
1. 2010 Natural Resources Block Grant - Polk (COUNTY)	3,142.66	3,142.66	3,142.66	0.00	1/19/11 1/19/11
Totals:	3,142.66	3,142.66	3,142.66	0.00	

14. Project Name: 2010 CWM Well Sealing *Module:* Land and Water *Reported By:* Polk, East SWCD

Board Approval Date: 11/17/2009 *Project Number:* 2010 *Primary Cooperator:*

Project Description: Funds set aside to seal priority abandoned wells.

BMP INFORMATION:

0.
None

POLLUTION REDUCTION ESTIMATE(s)

None

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. 2010 CWM Landowner match	432.50	432.50	432.50	0.00	1/19/11	1/19/11
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	432.50	432.50	432.50	0.00	1/19/11	1/19/11
Totals:	865.00	865.00	865.00	0.00		

15. Project Name: LWM Administrative Activities (West Polk)

Module: Initiative

Reported By: Polk, West SWCD

Initiative Type: Admin/Coordination

Initiative Year: 2010

Description:

Funds will be used to employ a Local Water Management Coordinator for West Polk County. This person shall implement the Polk County Comprehensive Local Water Management Plan and other programs that enhance and contribute to the goals for the implementation of the current plan, administering the Agricultural Best Management Practices Loan Program for West Polk County, and initiating the update of the Polk County CLWMP.

Actual Results:

The West polk SWCD employed a full-time staff person to administer the activities and directives alid out by the Local Waer Management Program and the Polk County Comprehensive Local Water Management Plan. Some of the activities conducted under this initiative were:

*Implementation of the Agricultural Best Management Practices Loan Program for West Polk County - 2009 2 applications were processed, processed applications have been significantly down the last few reporting years due to lack of funding for the program. There is landowner interest in the program, but under funded for the demand.

*Staff continued to work with the City of Climax on the Sand Hill River Fish Passage project within the municipalities limits. Staff assisted the City finding grants & grant agencies that would be applicable to the restoration & improvement of the City's trail system that is associated with the crossings.

*Staff worked with East Polk SWCD staff to assess the need to seek an extension of the Polk County Local Water Management Plan. An extention was granted by BWSR to extend the current plan for a two-year time period.

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. '10 LWM Levy (West Polk)	2,638.50	2,638.50	2,638.50	0.00	6/30/10	6/30/10
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	7,220.50	7,220.50	7,220.50	0.00	6/30/10	6/30/10
Totals:	9,859.00	9,859.00	9,859.00	0.00		

16. Project Name: '10 LWM Education & Information Activities (W

Module: Initiative

Reported By: Polk, West SWCD

Initiative Type: Education/Information

Initiative Year: 2010

Description:

Actual Results:

2010 Natural Resources Block Grant - Polk (COUNTY)

The West Polk Soil and Water Conservation District will initiate, participate and promote educational opportunities as they relate to the goals and objectives of the Polk County Comprehensive Local Water Management Plan. Some of these activities and methods used to accomplish this will be, but are not limited to;

- *West Polk SWCD Arbor Day Presentations and Celebrations
- *Rydell Area and Minnesota State Envirothons
- *Northwest Minnesota Water Festival
- *Classroom and Organization presentation/activities as requested

The West Polk Soil and ater Conservation District initiated, participated and promoted educational opportunities as the related to the goals and objectives of the Polk County Comprehensive Local Water Management Plan. Some of the methods and activities uded to accomplish these goals and activities were;

- *3 Arbor Day presentations/activities - outreach was to approximately 300 students, as well as teachers and staff.
- *Rydell Area Envirothon - staff assisted in the planning of the Rydell Area Envirothon. Staff conducted outreach to West Polk area school who were participating in the Rydell Area Envirothon. West Polk SWCD provided financial assistance to the Rydell Area Envirothon. Approximately 100 students participated in the Rydell Area Envirothon (35 students were from West Polk County).
- *State Envirothon - A member of the West Polk staff is a member of the Minnesota State Envirothon Committee and as such participates in the planning and presenting of the Minnesota State Envirothon.
- *Northwest Minnesota Water Festival - 2 members of the West Polk SWCD staff participated in the planning, coordination and presentation of the Northwest Minnesota Water Festival. West Polk SWCD also provided financial assistance to the overall expense of the the Northwest Minnesota Water Festival. In fiscal/reporting year 2009, ~490 fourth-grade students and thier teachers and supporting staff attended the Water Festival. Eighty-four of the students were from the West Polk SWCD area.

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. '10 LWM Levy (West Polk)	200.00	200.00	200.00	0.00	6/30/10	6/30/10
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	800.00	800.00	800.00	0.00	6/30/10	6/30/10
Totals:	1,000.00	1,000.00	1,000.00	0.00		

17. Project Name: '10 LWM Training Activities (West Polk)

Module: Initiative

Reported By: Polk, West SWCD

Initiative Type: Education/Information

Initiative Year: 2010

Description:

The West Polk Soil and Water Conservation District's Local Water Management Coordinator will attend training, meetings and workshops that enhance, inform and contribute to the implementation of the Local Water Management Program as needed.

Actual Results:

West Polk Local Water Management staff attended trainings throughout the reporting year, including, but not limited to, Minnesota Board of Water and Soil Resources North Region Academy, RIM Program trainings, Clean Water Initiative trainings and meetings, member of the Project Team for the Red Lake River Watershed District, Middle-Snake-Tamarac Watershed District and the Sand Hill Watershed District.

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. '10 LWM Levy (West Polk)	150.00	150.00	150.00	0.00	6/30/10	6/30/10
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	200.00	200.00	200.00	0.00	6/30/10	6/30/10
Totals:	350.00	350.00	350.00	0.00		

18. Project Name: '10 LWM Newsletters & Website

Module: Initiative

Reported By: Polk, West SWCD

Initiative Type: Education/Information Initiative Year: 2010

Description:

The West Polk Soil and Water Conservation District will publish two newsletters. The newsletters will be recieved by approximately 1400 households/organizations/businesses in West Polk County and the surrounding area. Newsletters will also be made available in other formats, ie the District's website. The West Polk SWCD newsletter will contain at least one article/information per issue related to the current Polk County Comprehensive Local Water Management Plan and/or Local Water Management Program and/or current water-related issues.

Actual Results:

Two West Polk SWCD newslaetters were published and mailed out to approximately 1350 households/businesses/organizations in the West Polk County area. The newsletters were also available on the District's website. These newsletters contained information regarding availble programs through the District; as well as NRCS/Federal conservation programs; relevant conservation news and information; Supervisor and Staff information; educational information and activities; and the District's Tree Program order form. The District also maintains a District website in conjunction with MASWCD Area I SWCDs.

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. '10 LWM Levy (West Polk)	476.00	476.00	476.00	0.00	6/30/10	6/30/10
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	1,000.00	1,000.00	1,000.00	0.00	6/30/10	6/30/10
Totals:	1,476.00	1,476.00	1,476.00	0.00		

End of LWM program

NRBG Program:

Shoreland Program

19. Project Name: '10 Polk County Shoreland Administration

Module: Initiative

Reported By: Polk, West SWCD

Initiative Type: Admin/Coordination Initiative Year: 2010

Description:

Polk County will employe a full-time permanant Planning and Zoning Administrator as well as a full-time Technician to administer the Minnesota Department of Natural Resources Shoreland Program within Polk County.

Actual Results:

Polk County employed one Full-time Planning and Zoning Administrator, as well as one full-time technician. Staff worked on permitting and monitoring within the shoreland zones; building and land alteration violations, attended appropriate trainings. Staff is also a member of the Polk County Technical Evaluation Panel/Technical Assisstance Committee.

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. 2010 Natural Resources Block Grant - Polk (COUNTY)	2,500.00	2,500.00	2,500.00	0.00	6/30/10	6/30/10
2. '10 Shorland Program Match (PCES)	2,500.00	2,500.00	2,500.00	0.00	6/30/10	6/30/10
Totals:	5,000.00	5,000.00	5,000.00	0.00		

20. Project Name: '10 Polk County Shoreland Education & Outre

Module: Initiative

Reported By: Polk, West SWCD

Initiative Type: Education/Information Initiative Year: 2010

Description:

Actual Results:

Polk County Planning and Zoning office, which administers the Shoreland Program in Polk County, will participate in the Polk County Fair by providing an interactive, as well as informational display during the fair. Polk County will continue to provide operation and maintenance documents to shoreland owners in Polk County.

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. '10 Shoreland Program Match (PCES)	400.00	400.00	400.00	0.00	6/30/10	6/30/10
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	400.00	400.00	400.00	0.00	6/30/10	6/30/10
Totals:	800.00	800.00	800.00	0.00		

21. Project Name: '10 Polk County Shoreland Equipment & Supp

Module: Initiative

Reported By: Polk, West SWCD

Initiative Type: Admin/Coordination

Initiative Year: 2010

Description:

Actual Results:

Polk County Planning and Zoning Department will purchase supplies as needed to administer and implement the MN DNR Shoreland Program in Polk County.

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. '10 Shoreland Program Match (PCES)	750.00	750.00	750.00	0.00	6/30/10	6/30/10
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	750.00	750.00	750.00	0.00	6/30/10	6/30/10
Totals:	1,500.00	1,500.00	1,500.00	0.00		

22. Project Name: '10 Polk County Shoreland Information

Module: Initiative

Reported By: Polk, West SWCD

Initiative Type: Education/Information

Initiative Year: 2010

Description:

Actual Results:

Polk County Planning and Zoning staff will maintain and update/upgrade information on the Polk County Planning and Zoning website. As well as provide information for publication to the Polk County newsletters needed.

Staff has maintained and updated information on the Polk County Planning and Zoning website. The Polk County Ordinances are posted on the website, as well as many of the permit documents that landowners would need.

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. '10 Shoreland Program Match (PCES)	289.00	289.00	289.00	0.00	6/30/10	6/30/10
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	289.00	289.00	289.00	0.00	6/30/10	6/30/10
Totals:	578.00	578.00	578.00	0.00		

End of Shoreland program

NRBG Program:

SSTS Program

23. Project Name: '10 Polk County SSTS Program Administratio

Module: Initiative

Reported By: Polk, West SWCD

Initiative Type: Admin/Coordination

Initiative Year: 2010

<i>Description:</i>		<i>Actual Results:</i>				
Polk County Planning and Zoning will employ a full-time Administrator as well as a full-time technician to administer and implement the Minnesota Pollution Control Agency SSTS Program.		Polk County, through the Planning and Zoning office, employees and Administrator as well as a full-time technician to administer the MPCA SSTS Program throughout Polk County.				
<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. 2010 Natural Resources Block Grant - Polk (COUNTY)	5,931.00	5,931.00	5,931.00	0.00	6/30/10	6/30/10
Totals:	5,931.00	5,931.00	5,931.00	0.00		

24. Project Name: '10 Polk County SSTS Program Outreach & E *Module:* Initiative *Reported By:* Polk, West SWCD

Initiative Type: Education/Information *Initiative Year:* 2010

<i>Description:</i>		<i>Actual Results:</i>				
Polk County Planning and Zoning office, which administers the MPCA SSTS Program in Polk County, will participate in the Polk County Fair by providing an interactive, as well as informational display during the fair. Polk County will continue to provide operation and maintenance documents to landowners in Polk County.		Polk County Planning and Zoning participated in the Polk County Fair by having a display booth which included SSTS regulation and information. Planning and Zoning staff continued to provide informational materials to land owners regarding SSTS regulations.				
<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. 2010 Natural Resources Block Grant - Polk (COUNTY)	500.00	500.00	500.00	0.00	6/30/10	6/30/10
Totals:	500.00	500.00	500.00	0.00		

25. Project Name: '10 Polk County SSTS Program Equipment & *Module:* Initiative *Reported By:* Polk, West SWCD

Initiative Type: Admin/Coordination *Initiative Year:* 2010

<i>Description:</i>		<i>Actual Results:</i>				
Polk County Planning and Zoning Department will purchase supplies as needed to administer and implement the MPCA SSTS Program in Polk County.		Polk County Planning and Zoning Department purchased supplies to adequately administer the MPCA SSTS Program in Polk County. Supplies included, but were not limited to, postage, vehicle use, computer-related supplies/programs.				
<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. 2010 Natural Resources Block Grant - Polk (COUNTY)	3,000.00	3,000.00	3,000.00	0.00	6/30/10	6/30/10
Totals:	3,000.00	3,000.00	3,000.00	0.00		

26. Project Name: '10 Polk County SSTS Program Technology & *Module:* Initiative *Reported By:* Polk, West SWCD

Initiative Type: Admin/Coordination *Initiative Year:* 2010

<i>Description:</i>		<i>Actual Results:</i>				
Polk County Planning and Zoning staff will maintain and update/upgrade information on the Polk County Planning and Zoning website. As well as provide information for publication to the Polk County newsletters needed.		Staff has maintained and updated information on the Polk County Planning and Zoning website. The Polk County Ordinances are posted on the website, as well as many of the permit documents that landowners would need.				

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>
1. 2010 Natural Resources Block Grant - Polk (COUNTY)	500.00	500.00	500.00	0.00	6/30/10 6/30/10
Totals:	500.00	500.00	500.00	0.00	

End of SSTS program

NRBG Program:

WCA Program

27. Project Name: 2010 WCA Administration E. Polk *Module:* Initiative *Reported By:* Polk, East SWCD

Initiative Type: Admin/Coordination *Initiative Year:* 2010

Description:

Administer the Wetland conservation act. Coordinate activities to make sure the County meets the requirements of the WCA.

Actual Results:

Administer WCA, attend meeting, complete reporting requirements. Act as the LGU for Polk County. Work with local, state and federal agencies on identifying wetland jurisdiction on projects. Provided technical assistance to all landowner requests. Administer program activities.

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>
1. 2010 WCA County Match E.Polk	700.00	700.00	700.00	0.00	1/3/11 1/3/11
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	700.00	700.00	700.00	0.00	1/3/11 1/3/11
Totals:	1,400.00	1,400.00	1,400.00	0.00	

28. Project Name: 2010 WCA Technical Assistance E.Polk *Module:* Initiative *Reported By:* Polk, East SWCD

Initiative Type: Technical and Engineering *Initiative Year:* 2010

Description:

Assist landowners to meet requirements of WCA

Actual Results:

Assisted over 30 landowners and reviewed 71 WCA requests. Attended TEP meetings and onsite issues.

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>
1. 2010 WCA County Match E.Polk	3,627.50	3,627.50	3,627.50	0.00	1/3/11 1/3/11
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	3,627.50	3,627.50	3,627.50	0.00	1/3/11 1/3/11
Totals:	7,255.00	7,255.00	7,255.00	0.00	

29. Project Name: '10 WCA Education & Information Activities (W *Module:* Initiative *Reported By:* Polk, West SWCD

Initiative Type: Education/Information *Initiative Year:* 2010

Description:

Actual Results:

West Polk SWCD will participate, initiate and promote educational opportunities related to the Wetland Conservation Act, wetland issues, and other natural resource concerns. Methods used to accomplish this will be, but are not limited to, articles in the District's newsletter, area news publications, radio interviews and presentations. The West Polk SWCD will have at least two articles a year in the District newsletter relating to WCA and/or wetland issues. West Polk SWCD will provide a wetland-related learning station at its Environmental Education Days for sixth-grade students. West Polk SWCD will continue to participate annually in the Northwest Minnesota Water Festival for fourth-grade students. West Polk SWCD will also use the WCA Program to promote the preservation & enhancement of the natural resources within the Glacial Lake Agassiz Beach Ridge area as outlined in the Polk County Local Water Management Plan, Priority Concern 3.

The West Polk SWCD staff participated in the planning, organization and presenting of the Northwest Minnesota Water Festival. This program is a water resources based, hands-on educational opportunity for fourth grade students throughout northwest Minnesota. The learning stations that the West Polk staff conducted was an activity that related the gain or loss of wetlands related to flooding. Over the course of the two-day festival, over 630 students and their teachers participated. The West Polk SWCD staff set-up and maintains several informational pages on the District website related to wetlands, WCA regulations and resources. The District published two newsletters during the reporting year. Each newsletter contained at least one article or notice related to wetland issues and/or regulation.

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. '10 WCA Match Fund (West Polk)	327.50	327.50	327.50	0.00	6/30/10	6/30/10
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	327.50	327.50	327.50	0.00	6/30/10	6/30/10
Totals:	655.00	655.00	655.00	0.00		

30. Project Name: '10 WCA Supplies & Equipment (West Polk)

Module: Initiative

Reported By: Polk, West SWCD

Initiative Type: Admin/Coordination

Initiative Year: 2010

Description:

Purchase of supplies & equipment needed to effectively administer the Wetland Conservation Act in West Polk County. This includes, but is not limited to, office supplies, vehicle expense, wetland determination materials, wetland delineation materials, current publications related to WCA & wetland issues, and other supplies and equipment as needed.

Actual Results:

Needed supplies were purchased that were used to provide technical and administrative assistance for the WCA Program. Supplies included, but not limited to, vehicle use and maintenance, fuel, technical publications, cell phone service, postage and mailing supplies, letterhead and envelopes, etc.

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. 2010 Natural Resources Block Grant - Polk (COUNTY)	1,000.00	1,000.00	1,000.00	0.00	6/30/10	6/30/10
2. '10 WCA Match Fund (West Polk)	500.00	500.00	500.00	0.00	6/30/10	6/30/10
Totals:	1,500.00	1,500.00	1,500.00	0.00		

31. Project Name: '10 WCA Administrative Activities (West Polk)

Module: Initiative

Reported By: Polk, West SWCD

Initiative Type: Admin/Coordination

Initiative Year: 2010

Description:

Actual Results:

The West Polk SWCD is the LGU for the Wetland Conservation Act in West Polk County. As the LGU, West Polk SWCD will employ a person to administer and provide technical assistance related to implementing the Wetland Conservation Act in accordance to Minnesota Rule 8420, as amended. Administrative activities will include, but are not limited to: maintaining a positive relationship with federal, state & county agencies, as well as townships, businesses, the general public and any other entity working with the WCA process; respond to WCA inquiries, requests and applications in accordance with the timelines set-up within the WCA rules; maintain accurate records; participate in Project Teams as needed or requested as well as be an active participant of other groups who's focus is the preservation, conservation and restoration of wetlands and other natural resource concerns in West Polk County.

The West Polk SWCD employed one full-time employee to administer the Minnesota Wetland Conservation Act as accorded by statute for the reporting year 2009. This staff administered the program by participating in relevant Project Teams (Red Lake Watershed, Middle-Snake-Tamarac Watershed, Sand Hill Watershed); responding to WCA program inquiries as well as general wetland questions from both public and agency personnel. The staff also submitted articles for publication in the District Newsletter and District website. Staff also maintained accurate and current data records and worked within the timelines set by MN 15.99.

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. '10 WCA Match Fund (West Polk)	6,000.00	6,000.00	6,000.00	0.00	6/30/10	6/30/10
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	6,000.00	6,000.00	6,000.00	0.00	6/30/10	6/30/10
Totals:	12,000.00	12,000.00	12,000.00	0.00		

32. Project Name: '10 WCA Technical Assistance (West Polk)

Module: Initiative

Reported By: Polk, West SWCD

Initiative Type: Technical and Engineering

Initiative Year: 2010

Description:

Technical assistance was provided through the WCA Program to landowners, project, applicants, agency personnel and project teams in West Polk County. Approximately 5WCA/wetland inquiries were provided technical assistance. Technical assistance was provided to 2 project applicants. Technical assistance was also provided to three watershed district project teams. Staff also worked with NRCS and landowners to help make wetland determinations and WCA rule interpretations as needed. For a more complete report of WCA activities refer to the MN BWSR Wetland Conservation Act 2009 Annual Reporting Form submitted to BWSR.

Actual Results:

Technical assistance was provided through the WCA Program to landowners, project, applicants, agency personnel and project teams in West Polk County. Approximately 5WCA/wetland inquiries were provided technical assistance. Technical assistance was provided to 2 project applicants. Technical assistance was also provided to three watershed district project teams. Staff also worked with NRCS and landowners to help make wetland determinations and WCA rule interpretations as needed. For a more complete report of WCA activities refer to the MN BWSR Wetland Conservation Act 2009 Annual Reporting Form submitted to BWSR.

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. 2010 Natural Resources Block Grant - Polk (COUNTY)	5,000.00	5,000.00	5,000.00	0.00	6/30/10	6/30/10
2. '10 WCA Match Fund (West Polk)	5,500.00	5,500.00	5,500.00	0.00	6/30/10	6/30/10
Totals:	10,500.00	10,500.00	10,500.00	0.00		

33. Project Name: '10 WCA Administrative Activities II (East Polk)

Module: Initiative

Reported By: Polk, East SWCD

Initiative Type: Admin/Coordination

Initiative Year: 2010

Description:

Actual Results:

The East Polk SWCD is the LGU for the Wetland Conservatio Act in East Polk County. As the LGU, East Polk SWCD will employ a person to administer and provide technical assistance related to implementing the Wetland Conservation Act in accordance to Minnesota Rule 8420, as amended. Administrative acitivities will include, but are not limited to: maintaing a positive relationship will federal, state and county agencies, as well as townships, businesses, the general public and any other entity working with the WCA process; respond to WCA inquiries, request and application in accordance with the timelines of the program; maintain accurate records, particiapte in Project teams as needed or requested as well as be an active participant of other groups who's focus in the preservation, conservation and restoration of wetlands and other natural resource concerns in East Polk County.

The East Polk SWCD contracted through the West Polk SWCD the administration and coordination of the Wetland Conservation Act Program as accorded by statute for that part of Polk County under East Polk SWCD boundry. This WCA Administrator was supported by staff of the East Polk SWCD office as needed.

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. '10 WCA Match (East Polk)	5,300.00	5,300.00	5,300.00	0.00	6/30/10	6/30/10
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	5,300.00	5,300.00	5,300.00	0.00	6/30/10	6/30/10
Totals:	10,600.00	10,600.00	10,600.00	0.00		

34. Project Name: '10 WCA Education & Information Activities (E

Module: Initiative

Reported By: Polk, East SWCD

Initiative Type: Education/Information

Initiative Year: 2010

Description:

East Polk SWCD will particiapte, initiate and promote educational opportunities related to the Wetland conservatio Act, wetland issues, and other natural resource concerns. Methods used to accomplish this will be, but are not limited to, articles in the District's newsletter, area news publications, radio interviews and presentations. The East Polk SWCD will have at least two articles a year in the District newsletter relating to WCA and/or wetland issues. East Polk SWCD will provide a wetland-related learning statio at its Rydell Education Days. East Polk SWCD will continue to paticiapte annually in the Minnesota Water Festival for fourth-grade students. East Polk SWCD will also use the WCA Program to promote the preservation and enhancement of natural resources within the Glacial Lake Agassiz Beach Ridge area as outlined in the Polk County Local WAtEr Management plan, Priority Condern 3.

Actual Results:

East Polk SWCD staff promoted educational and informational opportunities related to wetlands and the West Conservation Act by publishing articles in the District's LakeLeader newslaetter, which was distributed twice during the reporting year to approximately 1100 lakeshore property landowners on Union, Sarah, Maple Lakes, as well as other requesting parties. The District also provided a wetland learning station at the Rydell Education Day, which is a hands-on educational activity for seventh-grade students in East Polk County. Approximately 100 seventh grade students from Win-E-Mac and Fosston Schools attended. East Polk SWCD staff also participated in the planning and organization of the Northwest Minnesota Water Festival. This program is a water resources based, hands-on educational opportunity for fourth-grade students in northwest Minnesota. Over the two-day festival, over 630 students participated.

<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. 2010 Natural Resources Block Grant - Polk (COUNTY)	327.50	327.50	327.50	0.00	6/30/10	6/30/10
2. '10 WCA Match (East Polk)	327.50	327.50	327.50	0.00	6/30/10	6/30/10
Totals:	655.00	655.00	655.00	0.00		

35. Project Name: '10 WCA Program Supplies & Equipment (Eas

Module: Initiative

Reported By: Polk, East SWCD

Initiative Type: Admin/Coordination

Initiative Year: 2010

<i>Description:</i>		<i>Actual Results:</i>				
Purchase of supplies and equipment needed to effectively administer the Wetland Conservation Act in East Polk county. This includes, but is not limited to, office supplies, vehicle expense, wetland determination materials, wetland delineation materials, current publications related to WCA and wetland issues, and other supplies and equipment as needed.		Needed supplies were purchased that were used to provide technical and administrative assistance and implementation of the WCA Program. Supplies included, but were not limited too, vehicle maintenance, fuel, technical publications, cell phone service, stationary, postage and mailing supplies, telephone service, etc.				
<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. '10 WCA Match (East Polk)	500.00	500.00	500.00	0.00	6/30/10	6/30/10
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	1,000.00	1,000.00	1,000.00	0.00	6/30/10	6/30/10
Totals:	1,500.00	1,500.00	1,500.00	0.00		

36. Project Name: '10 WCA Program Technical Assistance II (Ea) *Module:* Initiative *Reported By:* Polk, East SWCD

Initiative Type: Technical and Engineering *Initiative Year:* 2010

<i>Description:</i>		<i>Actual Results:</i>				
East Polk SWCD as the LGU for the Wetland Conservation Act will provide technical assistance and/or WCA investigations as needed. This includes, but is not limited to, acting on WCA requests for assistance in accordance with the timelines set by the program; make jurisdictional determinations of wetlands, make wetland determinations using off-site and on-site information; and active participation and coordination in the Technical Evaluation Panel. East Polk SWCD will also use the WCA Program to promote the preservation and enhancement of the natural resources within the Glacial Lake Agassiz Beach Ridge area as outlined in the Polk County Local Water Management Plan, Priority Concern 3.		Technical assistance was provided through the WCA Program to landowners and agency personnel in East Polk County. Approximately 60 WCA/wetland inquiries were provided technical assistance. Technical assistance was provided to 8 project application. Assistance was also provided to MN DNR Enforcement through 7 violations of the WCA. For more reporting information, refer to the MN BWSR Wetland Conservation Act 2010 Annual Reporting for East Polk County.				
<u>FUND(s)</u>	<u>Budgeted</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Spending Window</u>	
1. '10 WCA Match (East Polk)	1,872.50	1,872.50	1,872.50	0.00	6/30/10	6/30/10
2. 2010 Natural Resources Block Grant - Polk (COUNTY)	1,372.50	1,372.50	1,372.50	0.00	6/30/10	6/30/10
Totals:	3,245.00	3,245.00	3,245.00	0.00		

End of WCA program

----- End of 2010 Natural Resources Block Grant - Polk (COUNTY) Section -----