

East Polk Soil & Water Conservation District December 19th, 2024 Board Meeting Minutes

Board Members Present: David Kiecker, Kory Sontelie, and Ken Pederson

Other's Present: Rachel Klein and Luara Schnapp

Meeting called to order at 8:31 am by Chairman Pederson

Motion to approve December 19, 2024 Agenda. Motion by Kiecker, Seconded by Sontelie.

Secretary's Report:

Approve the November 21, 2024 Regular Meeting Minutes. Motion by Sontelie, Seconded by Kiecker.

Financials:

Approve the November 2024 Financial & Tresure Reports, subject to revisions. Motion by Sontelie, Seconded by Kiecker.

Old Business:

Water Resource Technician Position Update: Gabriela Rodriguez accepted the position and the other applicant declined the position.

New Business:

Approve payment of \$4500 to Peterson Company LTD for the 2023 Audit. Motion by Sontelie, Seconded by Kiecker.

Approve 2025 Office Rent - \$3216. Increase of \$242.20. Motion by Sontelie, Seconded by Kiecker.

Approve payment for CS-24-09, Mike Theis's WASCOP project. Total project cost is \$52,582.61. 90% cost share is \$47,324.35. Encumbered amount was \$49,713.43. This project is funded by Clearwater 1W1P. Motion by Kiecker, Seconded by Sontelie.

Employee Evaluations and Recommendations: Rachel and Ken reviewed the Personnel Committee Evaluations that were both satisfactory. Recommendations below:

Motion to approve raises as listed below by Kiecker, Second by Sontelie.

- Rachel: \$3.75/hour increase. 2025 rate: \$35.00/hour.
- Jenna: \$3.50/hour increase. 2024 rate: \$28.00/hour.

Reports:

NRCS Report: EQIP FY25- Application assessments are in full swing. 45 received for sign up 1 with a ranking deadline of 1-10-25.

I attended the Prairie Grains Conference to assist with outreach.

Member Reports

Kiecker: No Report

Pederson: No Report

Sonsteli: No Report

Staff Reports

Rachel:

Meetings/Training:

- SHR 1W1P Meeting
- BWSR RIM Training
- Clearwater 1W1P Meeting

Admin:

- Payroll, month end, bills, and board meeting prep
- Fall Newsletter
- Special Meeting Prep
- Interview Prep & Interviews
- Reviews
- New Hire Prep

WCA:

- TEP with Steve Hofstad
- Multiple Inquiries
- Two completed Restorations

Feedlots:

- Inspections

Jenna:

Meetings/Trainings:

- Feedlot CFO Webex

Buffers:

- BuffCAT update – BWSR Reporting
- Meeting with county

Trees:

- Printing order forms
- Landowner questions

Water Quality:

- Rainfall data
- Lake data submittal

Other:

- Website Updates
- Fall Newsletter
 - o Printing
 - o Folding

AgBMP Report: Accepting Applications!

Other Discussion

Next Meeting January 16, 2025 at 8:30am

Motion to adjourn at 9:55 am by Kiecker, Second by Sonteli.

Secretary

Date