

East Polk Soil and Water Conservation District Regular Board Meeting Minutes August 19th, 2021 at 8:30am

***This meeting will be held in the conference room with a Team meeting option for participants ***

Board members present: Ken Pederson, Dave Kiecker, Larry Vettleson, Kory Sonstelie, and Scott Balstad.

Other's present: Rachel Klein, Marea Schommer, Jenna Wiersma, and Joan Lee.

Meeting called to order at 8:30 am by Chairman Pederson.

Motion to approve August 19, 2021 Agenda with the addition of Enbridge Weed Management Grant for Buffers. Motion by Balstad, Second by Vettleson.

Secretary's Report:

Approve July 15th, 2021 Regular Meeting Minutes. Motion by Balstad, Second by Kiecker.

Financials:

Approve the July 2021 Financial Reports subject to revisions. Motion by Vettleson, Second by Sonstelie to approve the financial report.

Approve the July 2021 Treasurer Reports subject to revisions. Motion by Balstad, Second by Sonstelie to approve the treasurers report.

Old Business:

Vesledahl Wetland Bank – No update, tabled.

Area 1 TSA Staffing Issues – Scott has been meeting with a supervisor from Mahanomen to discuss these issues with the TSA. Since the last meeting the engineer technician in Pennington County has resigned leaving the northern district with no TSA staff. The East Polk SWCD board would like the TSA to pursue and advertise for an engineer position as soon as possible and hold off on the PRAP until a later time. Motion by Vettleson, Second by Kiecker for Scott to bring this to the TSA board and vote No on pursuing the PRAP.

Per diem increase for supervisor pay from \$75 to \$125 per meeting – Tabled.

New Business:

Approve payment for State Cost Share Contract, CS-18-11, for Garland Purdy from State Cost Share 2018. Total project cost = \$944.00. 50% cost share and encumbered amount = \$471.00. Motion by Balstad, Second by Vettleson.

Approve encumbering funds for Cost Share Contract, CS-18-13, for Mike Granbois from State Cost Share 2019 and 2020. Total estimate is \$22,500. 50% cost share = \$11,250. Rachel will be requesting the other 25% from the SHRWD at their August 3 Board Meeting.

- Funds encumbered from State Cost Share 2019: \$4,004.60
- Funds encumbered from State Cost Share 2020: \$7,245.40

Motion by Balstad, Second by Keicker to approve encumbering funds for CS-18-13.

Approve payment for Cost Share Contract, CAP-19-02, for Barb Seeger from Capacity 2019. Total Rain Garden project cost = \$2,450.00. 50% cost share and encumbered amount = \$1,225.00. Tabled due to project not being fully completed.

Approve payment for Cost Share Contract, CAP-19-03, for Barb Seeger from Capacity 2019. Total Shoreline Buffer project cost = \$5,070.00. 50% cost share and encumbered amount = \$2,535.00. Tabled due to project not being fully completed.

Marea provided an update on an inquiry that she received for a Shoreline Restoration on Lake Cameron. She had Jeff Haverland attend a site visit with her and his recommendation was rip rap but he apparently recommends that frequently.

Reports:

NRSC Report: No report.

Member Reports

Pederson: Attended the AIS meeting.

Balstad: Meeting with Pete from Mahnomen about TSA issues and met with the new Fosston Ag teacher.

Keicker: No report.

Sonsteli: No report.

Vettleson: No report.

Staff Report:

Rachel:

Meetings/Training:

- Clearwater 1W1P Meeting
- AIS Meeting
- Buffer Meeting with Polk County and West Polk
- Glacial Ridge Event Planning Meeting (x3)
- Water Festival Meeting
- Glacial Ridge Invasive Weed Education Meeting
- Meetings with BWSR and RLWD for Grant Application

WCA:

- Three inquires, all no loss projects
- Fertile Learning center site visit for erosion control issues
- Site visits at Union Lake with County and Conservation Officer
- 10 new violations – Union Lake
- Restoration Order

Feedlots:

- Landowner assistance

- Re-Registration
- Inspection Prep

Admin/Other:

- State Cost Share Contracts
- State Cost Share Payments (x2)
- Month End
- Audit Prep
- Grant Application Submitted

Marea:

Meetings/Trainings:

- AIS Meeting
- Buffer Meeting with Polk County and West Polk
- WASCOB training with Jeff
- Water Festival Meeting
- Glacial Ridge Event Planning Meeting

ArcGIS:

- WCA Setback Maps
- Hideaway Cove Maps
- Shoreline Restoration Maps

Shoreline/Rain Gardens:

- 3 site visits
- 1 site visit with Jeff on Cameron Lake

Other

- Lake Monitoring
- OB Wells
- ULSID Program Update Report
- WCA site visit with Rachel
- Calibrate Sonde
- Glacial Ridge Pamphlets

Jenna:

Meetings/Trainings:

- WASCOB Training with Jeff
- Glacial Ridge Event Planning Meeting
- Feedlot Training
- Water Festival Meeting
- AIS Meeting

Buffers:

- Monitoring:
 - o Area 1 Complete
 - o Area 2 Complete
 - o Area 3 Partially Completed
- BuffCAT Updated – 3 parcels with status change

Shoreline/Rain Gardens:

- Attended 4 site visits with Marea

Other:

- Mailing for Glacial Ridge LTT/ CISMA
- Enter Rainfall Data

- Lake Levels and Stream Monitoring
- OB Wells
- Calibrate Sonde

AgBMP Report: None

Open/Other Discussion:

Next Meeting September 16th, 2021 at 8:30am

Adjourn 10:12 am. Motion by Kiecker, Second by Sonstlie.

Secretary

Date

DRAFT