

East Polk Soil and Water Conservation District Regular Board Meeting Minutes December 21st, 2021, at 8:30am

Board Members present: Ken Pederson, Dave Kiecker, Kory Sonstelie, And Scott Balstad.

Other's Present: Rachel Klein, Marea Schommer, and Jenna Wiersma.

Meeting called to order at 8:30 am by Chairman Pederson .

Motion to approve November 18th, 2021 Agenda. Motion by Kiecker, Second by Sonstelie.

Secretary's Report:

Approve November 18th, 2021 Regular Meeting Minutes. Motion by Kiecker, Second by Sonstelie.

Financials:

No November Financials. Will send out to the board when I receive them.

Old Business:

Vesledahl Wetland Bank – No update.

Area 1 TSA Update – No Update.

New Business:

Approve the SHRWD 1W1P MOA. Motion by Sonstelie, Second by Kiecker.

Approve paying the Lease Agreement totaling \$2,973.80 for the year. Check will be written after the first of the year. Increased by \$200 total. Motion by Kiecker, Second by Sonstelie.

Approve payment for Cost Share Contract, CS-18-12, for David Landsverk from State Cost Share 2018, \$920.20, and from State Cost Share 2019, \$4,199.74. Total WASCOB Buffer project cost = \$10,239.86. Approved cost share amount = \$10,300. 50% cost share and encumbered amount = \$5,150. Additional 25%, equaling \$2,559.94, will be requested from the SHRWD. Motion by Sonstelie, Second by Kiecker.

Survey Equipment – Rachel and Marea gave an update on the survey equipment. We have \$12,500 from the TSA that we can use by the end of the year to help fund the purchase of equipment. Clearwater and Red Lake SWCD have expressed interested in a potential agreement for services if we had equipment. Motion to approve purchasing survey equipment by Balstad, Second by Kiecker.

Rachel reported on a MPCA SWAG Agreement. This agreement will stream monitor seven new locations along the Sand Hill River and Kittleson Creek. This agreement will cover all expenses related to this program as well as cover the purchase of a new sond. Motion to approve going forward with the agreement by Kiecker, Second by Sonstelie.

Employee Reviews: The personnel committee, Balstad and Pederson, provided an update that the reviews went well, and their recommendation is a 9% increase for all staff. The breakdown is as follows.

Rachel: Current Rate - \$25/hr 9% increase = \$2.25/hr

Marea: Current Rate - \$20/hr 9% increase = \$1.80/hr

Jenna: Current Rate - \$17/hr 9% increase = \$1.50/hr

Motion to approve employee reviews and increases by Sonstelie, Second by Kiecker.

Reports:

NRSC Report- No Report

Member Reports:

Ken: Attended the MASWCD Convention. Dues will be increasing for 2022.

Kory: No report

Dave: No report

Scott: Attended the Wheat Growers Annual Meeting and they also passed a resolution for the public hearings on the re-additional of public waters to the public water inventory map.

Staff Report:

Rachel:

Meetings/Training:

- SHRWD 1W1P Meeting
- Clearwater 1W1P Meeting
- Red Lake 1W1P Meeting
- TEP Meeting with Steve
- MPCA SWAG Meeting
- Personnel Committee meeting
- MPCA Feedlot Meeting

WCA:

- Inquires
- Application Extensions for applications submitted to late in the year for field review

Feedlots:

- Landsverk Manure pit Permit
- Inspections

Admin/Other:

- Month end
- SWAG Workplan and Draft Budget
- Employee Reviews
- WCA Funding Meeting with West Polk and BWSR
- Year-end financials
- Started eLink reporting

Marea:

Meetings/Trainings:

- AIS Meeting
- Evaluations
- WASCOB Trainings with Dusty

WASCOB

- WASCOB Design- 3 basins in Columbia Township

GIS

- Forgotten Plat Map
- Sandhill SWAG Map

Other

- Updated Water Monitor Records

Jenna:

Meetings/Trainings:

- AIS Meeting
- Evaluations
- Webinar – Invasive Cattails
- Red Lake River 1W1P
- Clearwater 1W1P

Buffers:

Feedlots:

- Newsletter
- Registration
- Record updates
- Receipt Letters sent out

Trees:

- Preorders have started to come in
- Receipts started for all orders
- Still short a handful of trees
- Plan to run an ad in the paper during January

Other:

- Rainfall Data Entry
- Lake Levels – Complete for Year
- Fall Newsletter
- Water Monitoring Records - updated
- Well Locations entered in ArcGIS

AgBMP Report: No report

Other/Open Discussion

Next Meeting January 20th, 2022 at 8:30am

Adjourn 9:56 am. Motion by Kiecker, Second by Balstad.

Secretary

Date