



East Polk Soil and Water Conservation District Position Announcement

Job Title:	District Technician
Location:	240 Cleveland Ave., P.O. Box 57, McIntosh, MN 56556
Classification:	Regular Full Time (40 hours per week)
Salary Range:	\$15 - \$18 per hour (Based on qualifications and experience)
Benefits:	Health Benefit, Paid Time Off, Holidays, Retirement Benefits
Closing Date:	October 1, 2021 at 4:30 p.m.

The East Polk Soil and Water Conservation District (SWCD) is accepting applications for a District Technician. This position will be under the supervision of the District Manager. This position will be the lead for MPCA Feedlot program, MN Buffer Law, the SWCD Tree Program, and the Water Monitoring program as well as other duties. The position requires working with landowners and community groups as well as local, state, and federal government to build partnerships and implement conservation programs.

Minimum Qualifications:

- Bachelor's degree in the natural resources or related field OR 4 years of experience in the natural resource field.
- Demonstrated experience coordinating projects with multiple stakeholders.
- Understanding of conservation and agricultural practices.
- Excellent communication, writing, and organizational skills; good sense of humor, self-motivated, outgoing, and ability to work independently as well as in a team.
- Experience with ArcGIS and Microsoft Office programs.
- Physical ability to work effectively in various field conditions, as well as lift up to 50 lbs.
- Willingness to travel for training, and possibly attend evening/weekend events.
- Must possess a valid driver's license.

Desired Qualifications:

- Experience with SWCD Programs: Water Monitoring, Buffers, and Feedlots
- Knowledge of tree species and planting procedures
- Experience with ESRI's ArcGIS software
- Experience with native and noxious/invasive plant identification
- Knowledge of Best Management Practices (BMP's)
- Understand Feedlot rules and regulations, buffer statute, and other state and local ordinances.

Conditions of Announcement:

The East Polk SWCD reserves the right to extend or make changes to the content of this position announcement without notification and may at any time withdraw the announcement.

The job description can be obtained at the East Polk SWCD office or on the website:

www.eastpolkswcd.org. Any questions please contact Rachel Klein, District Manager, at 218-563-2777.

Please mail cover letter and resume to: East Polk SWCD, P.O. Box 57, McIntosh, MN 56556 or email to klein.eastpolk@gmail.com.

East Polk SWCD is an equal opportunity employer.